

**WASHBURN UNIVERSITY OF TOPEKA**  
**BOARD OF REGENTS**  
**MINUTES**  
**November 11, 2011**

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**I. Call to Order**

Vice Chair Parks called the meeting to order at 4:00 p.m. in Petro Allied Health Center Room 220 on the Washburn University campus.

**II. Roll Call**

Present were: Mr. Bunten, \*Mr. Klausman, Mr. Moses, Ms. O'Toole, Mrs. Parks, Mr. Sneed, Ms. Sourk and Mr. Storey.

\* Participated via teleconference call.

**III. Approval of Minutes of the September 30, 2011 meeting.**

It was moved and seconded to approve the Minutes of the September 30, 2011 meeting. Motion passed.

**IV. Officer Reports**

**A. Chair's Report**

There was no Chair's Report.

**B. President's Report**

President Farley reported that Washburn Institute of Technology has elected to participate in a national vehicle donation program called Recycled Rides sponsored by the National Auto Body Council of which Washburn Institute of Technology is a member. Students at the Washburn Institute of Technology will repair donated vehicles which will then be donated to a family in need. Washburn Institute of Technology will be working with local agencies to determine need.

Dr. Farley said that Dean of the School of Business, David Sollars, reported that for the fifth consecutive year, the Washburn University School of Business has been named an outstanding business school by the Princeton Review, a New York-based education services company, in which the Washburn University School of Business was named in the 2012 edition of "The Best 294 Business Schools" and Washburn was attributed for its engaged and accessible faculty and a good peer network among the attributes of the program. In addition, noted Dr. Farley, Washburn University master in business administration students enrolled in the fall 2011 semester ranked in the 91<sup>st</sup> percentile on the MBA Major Field Test in Business administered at more than 200 accredited schools of business.

President Farley said the University holiday party is scheduled for Thursday, December 8, 2011 from 3:00 to 5:00 p.m.

Additionally, President Farley noted the International Club is hosting an event from 7:00-9:00 p.m. Friday, November 11 in White Concert Hall at Washburn which will showcase traditional and modern entertainment from around the world.

President Farley reported that the celebration of the tenth anniversary of the Living Learning Center on October 28, 2011 was a success. He also said the Living Learning Center had changed the campus over the last ten years, having given over 4,000 students the opportunity to live on campus over the years.

President Farley noted the Veteran's Day Observance and ceremony took place earlier in the day at the Vietnam Veterans Memorial site located on the southeast side of Morgan Hall.

In addition, Dr. Farley stated Maur Hill-Mount Academy in Atchison, Atchison High and Lawrence Free State high schools won first place honors in their respective class designations at the recent 2011 Math Day competition at Washburn University. He said the event drew 148 students from 18 Kansas high schools.

Dr. Farley noted the Washburn Institute of Technology Culinary Arts program will be hosting an Italian buffet at the Chef's Corner on the Washburn Institute of Technology campus on November 17, 2011. In addition, Dr. Farley reported on the Women's volleyball team games upcoming, noting that both, one against Warrensburg and one against Emporia, are very important matches and if they prevail Washburn would host the regionals.

Dr. Farley also reported on the successes of the Football team and there was discussion on hosting the Kanza bowl this year, although Washburn would not be participating.

Vice Chairperson Parks commended the Washburn University School of Business for their ranking in the Princeton Review and for the success of the business students in the MBA Major Field Test in Business.

#### **C. Committee Report(s)**

There were no Committee Reports.

#### **D. Treasurer's Report**

- 1. Depository Security Transactions**
- 2. Liquidated Claims Approval - September 2011**

Motion made and seconded to accept the Treasurer's Report. Motion passed.

## V. New Business

### A. Consent Agenda

It was moved and seconded to approve the Consent Agenda.

As approved by action of the Board:

#### 1. Personnel

- a. **Designate Dr. Richard Moellenberndt as Professor Emeritus and Dr. Thomas Clevenger (posthumously) and Novella Clevenger as Associate Professor Emeritus**

bestow the title Professor Emeritus to Dr. Richard Moellenberndt and Associate Professor Emeritus to Dr. Thomas Clevenger (posthumously) and Novella Clevenger;

- b. **Voluntary Phased Retirement: Dr. Nancie Palmer**

voluntary phased retirement granted to Dr. Nancy Palmer for academic years 2012-2013, 2013-2014, and 2014-2015 effective August 1, 2012 and ending at end of spring term 2015;

- c. **Permission to Grant Tenure**

hiring of and tenure granted to Dr. Reza Espahbodi, Professor in Accounting and Dr. Louella Moore, Professor of Accounting effective August 1, 2012;

#### 2. Policies

- a. **Updating the Mulvane Art Museum's Conflict of Interest Policy and Statement of Permanence**

Updating of the Mulvane Art Museum's Conflict of Interest Policy and Statement of Permanence; and,

- b. **Washburn University Policies, Regulations and Procedures Manual**

updates to the Policies section of the Washburn University Policies, Regulations and Procedures Manual.

### B. Action Items

#### 1. Expenditures over \$50,000

- a. **Replace Electronic Message Board and Refurbish Sign at 19th & Washburn Avenue**

Motion made and seconded to approve. Motion passed.

**b. School of Law Library Digital Collections**

Motion made and seconded to approve. Motion passed.

Regent Bunten inquired as to the budget for the books and subscriptions. There was discussion on the budget for the digital collections and the need for such resources.

Further discussion was had on the agreement with the law school relative to their budget and the funds that are added back into the law school budget the following year if the full budgeted funds are not spent in the current fiscal year.

In response to questions by Regent Bunten, Mr. Anderson, Vice President for Administration and Treasurer stated there will be a presentation to the Board of Regents Finance Committee and a report provided to the full Board of Regents at the December Board meeting. Dr. Farley noted the audit is complete and it will show about ten percent of the total operating budget in reserves.

**c. Moore Bowl - Yager Stadium Sports Lighting System Project #C12037**

Vice President for Administration and Treasurer, Rick Anderson stated the current lighting is not adequate for competition or broadcasting. He explained this proposal would bring the lighting up to competition standards so that Washburn may host more competitions and televised football games.

Motion made and seconded to approve.

Regent Bunten inquired as to the number of televised night football games Washburn hosts and Vice President for Administration and Treasurer Rick Anderson discussed the need for the lighting for not only football games but also soccer practice and games; Loren Ferre, Athletic Director, explained the lights are on morning and night for the soccer team when they practice in the early morning and play games at night.

There was further discussion on the funding for the project and the likelihood of increased efficiency from the new lights. Regent Moses inquired whether the lights can be upgraded if the need arises later to which Rick Anderson, Vice President for Administration and Treasurer, answered he believed they could and that the lights meet NCAA standards and would for years to come.

Motion passed.

**d. HVAC Modification at Mulvane Art Museum Project #C12012**

Motion made and seconded for approval.

Regent O'Toole noted the large difference in the lowest and highest bids. Rick Anderson, Vice President for Administration and Treasurer, stated there is a tight window in which the work must be done correctly to maintain accreditation standards and that it is recommended we proceed with the best bid which is the second lowest, and the contractor which has the most mechanical engineering experience, in addition to experience working with Washburn University facilities. He further stated that the recommended bidder, Samco, is the most experienced responsible bidder of which he is confident they can get the project done in the time line required.

Motion passed.

**C. Information Item(s)**

**1. Report of Purchases between \$25,001 and \$50,000**

award of contract to: Hall Floor Covering in the amount of \$28,072.50 for carpet replacement in Mabee Library; SHW Group in the amount of \$40,680.00 for architectural services for the School; ThyssenKrupp Elevator in the amount of \$27,860.00 for elevator upgrade in Henderson Learning Resource Center; Advanced Exercise Equipment in the amount of \$45,227.00 for new exercise equipment in the Student Recreation and Wellness Center; D H Pace Systems in the amount of \$30,405.00 for access control installations for Morgan, Henderson and Mabee; and, Agilent Technologies in the amount of \$30,142.85 for Infinity Quaternary Pump and Software for the Chemistry Department.

**2. Sightlines Campus Facilities Benchmarking Assessment**

Thomas Huberty and Emily Morris from Sightlines gave a presentation on the results of their benchmarking project with regard to Washburn University facilities.

Rick Anderson, Vice President for Administration and Treasurer, answered questions. There was discussion on the effect the economy has had on capital improvements the last two years and that there is a need to begin reinvesting again in the facilities. Mr. Anderson said that after major renovations in the Stoffer science building and Whiting gymnasium, Washburn took a respite and now needs to continue to reinvest more than we have in the last couple of years. He stated the University would need to use reserves, donations, and strategically use debt to continue the reinvestment in the facilities.

Comments:

Regent Moses wanted to comment on the issues Penn State has had with the current sex scandal in its athletic department and encouraged Washburn to look at its practices to see what, if anything, can be done to minimize the risk of such occurrence at Washburn. He encouraged Lisa Jones, University Counsel, Carol Vogel, Director of Equal Employment Opportunity, and Loren Ferre, Athletic Director, to review what steps Washburn could take to prevent such occurrences.

Regent Storey asked the Board to consider a resolution thanking Kerry Dickerson for his years of dedication and service. Motion moved and seconded. Motion passed.

Meeting adjourned at 5:19 p.m.

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Lisa R. Jones  
Secretary, Board of Regents