

**Board of Regents Meeting  
Agenda  
Kansas Room, Memorial Union  
Wednesday, 3/6/2013  
4:00 - 6:00 PM CT**

**I. Call to Order**

**II. Roll Call**

- A.**
  - Mr. Bunten
  - Mr. Klausman
  - Mr. Lykins
  - Mr. McGivern
  - Mrs. Parks
  - Mr. Sneed
  - Mrs. Sourk
  - Mr. Storey
  - Mrs. Trusdale

**III. Approval of Minutes of Past Meeting(s)**

- A. Approval of January 30, 2013 Minutes**  
*January 30, 2013 Washburn Board of Regents Minutes - Page 3*
- B. Approval of February 12, 2013 Minutes**  
*February 12, 2013 Washburn Board of Regents Minutes - Page 8*

**IV. Officer Reports**

- A. Chair's Report**
- B. President's Report**
- C. Committee Reports**

- 1. Budget/Finance Committee**

- a. Capital Projects and Equipment from the Debt Retirement and Construction Fund - Mr. Anderson**

- Capital Projects & Equipment from Debt Retirement & Construction Fund - Page 10*
    - Capital Projects - Attachment 1 - Page 11*
    - Capital Projects - Attachment 2 - Page 12*
    - Capital Projects - Attachment 3 - Page 13*
    - Capital Projects - Attachment 4 - Page 14*
    - Capital Requests - Attachment 5 - Page 19*
    - Capital Projects - Attachment 6 - Page 20*

- D. Treasurer's Report**

- 1. Liquidated Claims Approval - January 2013 - Mr. Anderson**  
*Liquidated Claims - January 2013 - Page 21*

**V. New Business**

- A. Consent Agenda**

- 1. Faculty/Staff Personnel Actions - Dr. Pembroke**

*Faculty/Staff Personnel - Page 22*

**2. Academic Sabbaticals 2013-2014 - Dr. Pembrook**

*Academic Sabbaticals - Page 23*

**3. Designate Dr. Maureen Godman as Associate Professor Emeritus, Dr. James Hoogenakker as Professor Emeritus and Mr. Dean Corwin as Librarian Emeritus - Dr. Pembrook**

*Emeriti: Goodman.Hoogenakker.Corwin - Page 25*

**4. Tenure and Promotion Recommendations - Dr. Pembrook**

*Tenure and Promotion - Page 26*

**B. Action Items**

**1. Stoffer Science Hall Roof Replacement - Project #900275 - Mr. Anderson**

*Stoffer Science Hall Roof Replacement - Page 28*

**2. Purchase of Mobile Classroom/Transport Trailer Unit for Washburn Institute of Technology Advanced Systems Technology Program - Mr. Anderson**

*Purchase of Mobile Classroom/Transport Trailer Unit for Washburn Institute of Technology - Page 29*

**3. Washburn Institute of Technology Jobs & Innovative Industry Skills Training Equipment Purchase - Mr. Anderson**

*Washburn Institute of Technology Jobs & Innovative Industry Skills Training Equipment Purchase - Page 30*

**C. Information Item(s)**

**1. Proposal for Creation of School of Law Center - Dr. Romig**

*Proposal for Creation of School of Law Center - Page 31*

**2. Mabee Library Presentation - Dr. Bearman**

**3. Academic Outreach Presentation - Dr. Peterson**

**VI. 6:30 p.m. Dinner at Topeka Country Club**

**WASHBURN UNIVERSITY OF TOPEKA  
BOARD OF REGENTS  
MINUTES  
January 30, 2013**

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**I. Call to Order**

Chairperson Klausman called the meeting to order at 4:00 p.m. in the Kansas Room of the Memorial Union on the Washburn University campus.

**II. Roll Call**

Present were: Mr. Klausman, Mr. Sneed, Mrs. Parks, Mr. Lykins, Mr. McGivern, Mrs. Trusdale, Mr. Storey, Mr. Bunten and Mrs. Sourk.

**III. Approval of Minutes of the December 7, 2012 meeting**

It was moved and seconded to approve the Minutes of the December 7, 2012 meeting. Motion passed.

**IV. Officer Reports**

**A. Chair's Report**

There was no Chair's report.

**B. President's Report**

President Farley said the new website redesign which was completed in spring 2011 was submitted to the Council for Advancement and Support of Education (CASE) and was recognized with a Gold Award for Integrated Advancement Programs. He said the Washburn Institute of Technology is now working on its website redesign.

Dr. Farley said the Washburn Institute of Technology collaborated with the Midwest Training Center for Climate and Energy Control Technologies which he said Mr. Coco will discuss in more detail in his presentation to the Board.

President Farley reported that the Lincoln lecture series will be held on Founders Day for Washburn University, February 6, 2013, and the speaker will be Manisha Sinha, professor of Afro-American studies from the University of Massachusetts Amherst who will give a presentation on "Race and Equality in the Age of Lincoln" at 7:00 p.m. in the Memorial Union.

Dr. Farley said faculty member Eric Showalter, lead instructor in the Auto Body and Collision program at Washburn Institute of Technology, was named instructor of the year for this I-Car region of the United States.

Regent Bunten asked about the ownership of the current building used by the Kansas Bureau of Investigation and Mr. Anderson, Vice President of Administration and Treasurer said the State will continue to own the current building and will continue to use it for administrative offices.

President Farley reported Governor Brownback requested legislative appropriation for design of a Kansas Bureau of Investigation crime lab that would be located on the Washburn campus at Durow Drive and Washburn Avenue. Dr. Farley said it would benefit students as a training center for forensics, biology and chemistry. He said it may even give students an opportunity for internships with the Kansas Bureau of Investigation and possibly jobs after school. Dr. Farley said Washburn will be involved in the design and construction of the building to ensure is consistent with the style and appearance of other buildings on campus. Dr. Farley explained the timeline for the project beginning with screening architects and said if funding is approved for the design phase the process could begin this year and debt service would be issued the following year and construction could begin as early as summer 2014.

President Farley said 17<sup>th</sup> Street between 21<sup>st</sup> Street and MacVicar Street is due for renewal by the City of Topeka. He said Washburn will negotiate with the City of Topeka to have the unused portion of the middle lane include curbs and medians constructed with landscaping to create a boulevard effect which will enhance the entrance to the campus. He said the City of Topeka would provide for utilities and lighting, and would widen the street slightly due to the current narrow lanes. He said the item would be brought back to the Board at a later date for approval to pay for the landscaping of the medians and irrigation so it may be maintained in conformity with the rest of the landscaping on campus.

Dr. Farley discussed performance indicators or “dashboards” being created which will be placed on the website to keep the Board informed on various important data, such as enrollment. Dr. Farley noted the data will be amended and can be adjusted, but that some items of data will change more frequently.

### **C. Committee Reports**

There were no committee reports.

### **D. Treasurer’s Report**

Vice President of Administration and Treasurer, Rick Anderson, presented the liquidated claims.

- 1. Liquidated Claims Approval – November 2012**
- 2. Liquidated Claims Approval – December 2012**

A motion was made and seconded to accept the liquidated claims. Motion passed.

## **V. New Business**

### **A. Consent Agenda**

It was moved and seconded to approve the Consent Agenda. Motion passed.

As approved by action of the Board:

#### **1. Honorary Degree Candidates**

Honorary degrees awarded as follows: Betty Casper, Doctor of Public Service; Barry Feaker, Doctor of Public Service; and Stanley C. Sager, Doctor of Law;

#### **2. Faculty/Staff Personnel Actions**

Hire Linzi Gibson, Lecturer of Psychology for Spring semester at a salary of \$16,500; additional duties assigned to Debra Mikulka, Grant Facilitator, with annual salary increased to \$65,000 effective January 1, 2013; recruit new positions: Service Learning Coordinator, Center for Community Services at an annual salary of \$38,000 and Sheet Metal Teacher, Washburn Institute of Technology at an annual salary of \$35,000;

#### **3. Voluntary Phased Retirement: Professor John Hunter**

Voluntary phased retirement approved for Professor John Hunter for academic years 2013-14, 2014-15 and 2015-16 effective August 1, 2013, ending the end of spring term 2016, appointment to be at 50% each year; and,

#### **4. Voluntary Phased Retirement: Dr. Virginia Pruitt**

Voluntary phased retirement approved for Dr. Virginia Pruitt for academic years 2013-14, 2015-15 and 2015-16 effective August 1, 2013, ending the end of spring term 2016, appointment to be at 50% each year.

### **B. Action Items**

#### **1. Welcome Center**

Mr. Richard Liedtke, Executive Director for Enrollment Management, presented the item. He said the first design prior to the involvement of the PGAV architectural firm did not have the iconic entrance desired and now the design includes an iconic entrance, including an outdoor plaza design and altered parking to include a "curb to door" option. He said the new design provides a solution to the current space for better utilization where library stacks in Morgan reside, which had not previously been addressed. Mr. Liedtke also said the demarcation line between the new area and the older area has been improved and that the one stop area of the Welcome Center design has been refined by PGAV as well. He said in the process of making these improvements there were design alterations that would provide an overall

appearance consistent with other buildings on campus and the look contemplated for the growing campus. He stated there a student gathering space in the design consistent with the strategic plan for creating more student gathering spaces.

Mr. Liedtke said the original budget the Board approved for the Welcome Center project was \$13 million, but said with the addition of the iconic entrance, the modification to parking, better utilization of space where the library stacks reside, and the student centered plaza design, the cost for the improvements of the design will require the Board's approval of \$17 million for the total project.

Regent Bunten asked about how the three projects are connected; specifically, the Morgan Welcome Center, the new law school and the renovation of the old law school. Regent Klausman clarified they are separate projects and discussed the financing of the projects previously discussed, which he said includes fundraising from the Washburn University Foundation as well as some debt issued on the law school, but that no debt will be issued on the Morgan Welcome Center project. Vice President for Administration and Treasurer, Rick Anderson, said the recommended breakdown of the financing of the project is that \$12 million will come from fundraising as part of the Washburn University Foundation capital campaign and \$5 million will come from other University sources including University reserves.

Regent Trusdale asked if the formerly approved \$13 million included \$10 million from the Washburn University Foundation and \$3 million from University reserves to which Mr. Anderson agreed that was the former financing plan approved by the Board but this modification would add \$2 million to come from the Washburn University Foundation and \$2 million more from the University.

Regent Bunten inquired as to whether the funds from the Washburn University Foundation would limit the scholarships that would otherwise be available. He expressed his concern on the issue of whether the fundraising of the Washburn University Foundation would be going to buildings instead of scholarships which are very important to attracting students.

President Farley said there is a solid plan for the capital campaign which includes fundraising specifically for more scholarships and for professorships in addition to capital projects. Dr. Farley explained that in any fundraising campaign the University and the Foundation try to identify what will significantly improve the University and also understand there are multiple areas donors are passionate about and want to donate specifically for, which can be scholarships, professorship or buildings. He added that the Welcome Center is going to be a very popular project for fundraising. He said the hope is to have the funds to begin the project in about 6 months which will not reduce donations received by those who wish to give for scholarships or professorships.

President Farley discussed the current financial standing of the Washburn University Foundation and said funds available are expected to increase even after the capital improvement projects are completed.

A motion was made and seconded to approve the request to increase the budget for the Welcome Center project to \$17 million. Motion passed.

**C. Information Item(s)**

**1. Report of Purchases between \$25,001 and \$50,000**

Chairperson Klausman recognized the information item in the agenda and asked for questions or comments. There were no questions or comments on the item.

**2. School of Applied Studies Presentation**

Dr. Randy Pembroke, Vice President for Academic Affairs, introduced Dr. Nancy Tate as Interim Dean of the School of Applied Studies who gave the presentation.

Dr. Tate discussed the history of the school and the growth and changes over the years. She also discussed the difference between the Associate of Arts, Associate of Science and Associate of Applied Science degrees and the history of the School of Applied Studies' work with Washburn Institute of Technology, formerly Kaw Area Technical School, in forming a pathway to an associate degree.

**3. Washburn Institute of Technology Presentation**

Dr. Randy Pembroke, Vice President for Academic Affairs, introduced Mr. Clark Coco, Dean of the Washburn Institute of Technology who gave the presentation.

Regent Lykins departed the meeting at 4:55 p.m.

Mr. Coco discussed the changes and improvements recently made at Washburn Institute of Technology.

Dr. Farley introduced Eric Benedict, Washburn Student Government Association President, in attendance at the meeting.

Regent Sneed thanked Washburn University and the Washburn Foundation for all they did in regards to his mother's passing.

The meeting was adjourned 5:17 p.m.

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Lisa R. Jones  
Secretary, Board of Regents

**WASHBURN UNIVERSITY OF TOPEKA**  
**BOARD OF REGENTS**  
**MINUTES**  
**February 12, 2013**

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**I. Call to Order**

The meeting was called to order at 8:10 a.m. in Morgan Hall Room 204 on the Washburn University campus.

**II. Roll Call**

Present were: \*Mr. Sneed, \*Mr. Lykins, \*Mr. McGivern, \*Mrs. Trusdale, \*Mrs. Parks, Mr. Bunten, Mrs. Sourk, and \*Mr. Storey.

\* Participated via telephone conference call.

**III. Washburn USW Local 307L-4 Memorandum of Agreement**

President Farley said the proposed Memorandum of Agreement between Washburn University and the USW Local 307L-4 was reached after both parties met on several occasions during the last two months. He said the Memorandum of Agreement was ratified by the Union on Thursday, February 7, 2013. Dr. Farley introduced Vice President of Administration and Treasurer, Rick Anderson, who noted two members of the negotiation team for management were present, Deborah Moore, Director of Human Resources and lead negotiator, and Lisa Jones, University Counsel and Secretary to the Board.

Lisa Jones presented a summary of the substantive changes to the proposed Memorandum of Agreement. She reported on highlights of changes to the agreement including the addition of Custodial II in Article I to provide for higher pay for additional responsibilities and demonstrated specialized skills. Ms. Jones said the stand-by pay in Article 4 would be raised from \$2.25 per hour to \$2.75 per hour. Rick Anderson noted this would cost approximately \$300.00 to \$400.00 dollars per year. Ms. Jones said shift differential pay would be increased from .10 cents additional per hour to .15 cents additional per hour. Ms. Jones also reported additions to Article 25 Progressive Discipline which provides as Group 3 violations, profane language, and failure to follow safety practices. She added that wages would be increased under the proposed agreement by .50 cents per hour for each bargaining unit member and the agreement would be for a three year term with a wage opener possible annually.

Rick Anderson, Vice President of Administration and Treasurer, explained there would not be a financial impact as funds were set aside in the fiscal year 2013 budget when a wage increase was provided for non-bargaining unit employees. He said the rest of the funds would come from restructuring.



Dr. Farley called for questions. Regent Lykins commented that compared to other Kansas Board of Regents employees the rates are below similar job comparisons and emphasized his strong support for the increase in wages.

A motion was made and seconded to ratify the Memorandum of Understanding. Motion passed.

Dr. Farley expressed his appreciation to the negotiating team and said they worked hard for an agreement. He said he believes there is now mutual respect among the parties.

The meeting was adjourned at 8:25 a.m.

/s/

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Lisa R. Jones  
Secretary, Board of Regents

**Agenda Item No. IV. C. 1. a.**  
**Washburn University Board of Regents**

SUBJECT: Capital Projects and Equipment from the Debt Retirement and Construction Fund

DESCRIPTION:

Each year the Board approves the lists of proposed capital maintenance, other equipment, and technology equipment from the Debt Retirement and Construction (DR&C) Fund. This year's lists are attached and will be funded from current year (FY13) DR&C Fund revenues.

FINANCIAL IMPLICATIONS:

A five-year history of the DR&C Fund and the projected financial results for the DR&C Fund showing the proposed expenditures for FY14 funded by revenues from FY13 is attached.

RECOMMENDATION:

President Farley recommends approval of the capital projects and equipment for FY14 funded by the FY13 DR&C Fund revenues detailed in the attachments.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jerry B. Farley, President

- Attachment 1 WU DR&C Fund Analysis
- Attachment 2 WU FY14 Capital Improvement Requests
- Attachment 3 WU FY14 Other Equipment Requests
- Attachment 4 WU FY14 Technology Requests
- Attachment 5 WIT Capital Funding
- Attachment 6 WIT Capital Requests

# Debt Retirement and Construction Fund (DRC)

	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09	FY 10	FY 11	FY 12	Projected FY 13
<b>REVENUE</b>										
AdValorem Taxes	2,430,373	3,002,456	2,908,084	2,714,718	2,844,435	2,895,764	2,848,814	2,741,051	2,814,098	2,994,468
Motor Vehicle Taxes	265,043	346,950	330,279	322,291	329,819	346,099	325,170	326,663	285,722	299,856
Sales and Other Taxes	261,636	273,922	286,930	293,814	282,383	305,983	319,529	315,125	390,959	355,000
Investment Income	104,159	230,356	559,495	844,425	373,435	115,056	13,302	2,036	362	5,000
ARRA Stimulus Transfer								311,277		-
FY11 Salary Savings								410,000		-
Refunding Bond Proceeds		13,043,560					13,516,170	-		-
PEI Loan Proceeds						311,116	2,332,509	761,375		-
Parking Transfer	25,038	25,038	25,038	25,038	25,038	25,038	25,038	25,038	25,038	25,038
Transfer from Other Funds	1,590,000	2,130,820	2,127,050	2,131,250	2,127,250	2,128,100	2,130,500	2,126,425	2,615,225	2,126,425 *
	<u>4,676,248</u>	<u>19,053,102</u>	<u>6,236,876</u>	<u>6,331,536</u>	<u>5,982,360</u>	<u>6,127,156</u>	<u>21,511,032</u>	<u>7,018,990</u>	<u>6,131,404</u>	<u>5,805,787</u>
<b>EXPENDITURES</b>										
Bond Payments	2,756,089	2,679,887	2,677,508	2,682,232	2,675,131	2,679,483	2,671,946	2,578,674	2,577,990	2,577,990 **
Bond Principal Refunded		12,610,000					13,210,000			
Refunding Bond Issue Costs		420,930					297,590			
Parking Lot Maintenance	25,038	25,038	25,038	25,038	25,038	25,038	25,038	25,038	25,038	25,038
Deferred Maint PEI Loan Repay	-	-	-	-	-	434,138	433,073	432,009	430,945	430,945 ***
Maintenance Projects	2,100,000	2,105,010	2,234,866	1,667,590	1,630,400	1,799,023	1,994,580	2,479,391	2,196,140	1,834,500
Equipment	803,484	819,078	1,092,295	749,770	898,687	801,583	836,881	1,000,194	998,630	1,053,208
	<u>5,684,611</u>	<u>18,659,943</u>	<u>6,029,707</u>	<u>5,124,630</u>	<u>5,229,256</u>	<u>5,739,265</u>	<u>19,469,108</u>	<u>6,515,306</u>	<u>6,228,743</u>	<u>5,921,681</u>
Net Activity	<u>(1,008,363)</u>	<u>393,160</u>	<u>207,169</u>	<u>1,206,906</u>	<u>753,105</u>	<u>387,891</u>	<u>2,041,924</u>	<u>503,684</u>	<u>(97,339)</u>	<u>(115,894)</u>
Beg. Available Net Assets	1,618,561	651,551	1,044,710	1,251,880	2,458,787	2,011,891	1,780,283	998,582	487,617	390,278
Transfer from Building/Const.						180,500	(180,000)			
Less Commitments:										
Trsf PEI receipts to Capital							(2,643,625)	(761,375)		-
Major Capital Projects					(1,200,000)	(800,000)	-	(253,274)		-
Net Activity	<u>(1,008,363)</u>	<u>393,160</u>	<u>207,170</u>	<u>1,206,907</u>	<u>753,105</u>	<u>387,891</u>	<u>2,041,924</u>	<u>503,684</u>	<u>(97,339)</u>	<u>(115,894)</u>
Ending Available Net Assets	<u>651,551</u>	<u>1,044,710</u>	<u>1,251,880</u>	<u>2,458,787</u>	<u>2,011,891</u>	<u>1,780,283</u>	<u>998,582</u>	<u>487,617</u>	<u>390,278</u>	<u>274,384</u>

\*Represents transfers of \$890,000 from Sales Tax Capital Improvement (Series 2001); \$200,000 from Memorial Union Operations (Series 2004); and \$500,000 from Housing Operation (Series 2004); and \$536,425 from Housing Operation (Series 2003) - Total \$2,126,425. For FY12, it also includes \$488,880 from actual sales taxes overrealized in FY11.

\*\*Represents total debt service payments: \$2,126,425 detailed above, plus \$451,565 paid from DRC fund.

\*\*\*Represents annual loan payment (including service fees) for State of Kansas PEI Infrastructure Bond issue of \$3,405,000 (eight year payback).

## Bond Payments:

		28	10	6	15	47	6	94	94	94
Amortization/Fees										
Series 1999 (Refunded 2004)	1,287,181	536,748	537,148	539,093	539,483	538,050	-	-	-	-
Series 2001 (Refunded 2010)	1,176,862	886,893	889,093	884,775	883,838	886,678	883,278	-	-	-
Series 2003 (Refunded 2010)	292,046	540,820	537,050	541,250	537,250	538,100	540,500	-	-	-
Series 2004 (Refunded 2010)	-	715,398	714,208	717,108	714,545	716,608	1,248,163	1,249,875	1,254,326	1,254,326
Series 2010	-	-	-	-	-	-	-	1,328,705	1,323,570	1,323,570
Total Bond Payments	<u>2,756,089</u>	<u>2,679,887</u>	<u>2,677,508</u>	<u>2,682,232</u>	<u>2,675,131</u>	<u>2,679,483</u>	<u>2,671,946</u>	<u>2,578,674</u>	<u>2,577,990</u>	<u>2,577,990</u>

Washburn University											
Capital Improvement Requests											
FY13 Funding for FY14 Projects											
Area	Priority	Location	Description	Academic support renovations	Classroom	Energy Conservation	General repair/Other	Safety/ADA	New employees	Upgrade/Improve appear.	Area Total
FACSV	1	Campus Wide	Annual asbestos survey of buildings and ESCO abatement jobs plus misc repairs as needed				100,000				
	1	Campus Wide	Sidewalk and Utility Repairs campus wide - recurring cost				50,000				
	1	Campus Wide	Parking lot and street concrete repair - recurring cost				100,000				
	1	Campus Wide	ADA modifications Washburn main campus (yearly re-occurring need)					10,000			
	1	Campus Wide	Complete repairs from Topeka Fire Department requirements (yearly re-occurring need)					50,000			
	1	Campus Wide	Repair wiring and light fixture for (7) sidewalk light poles west of HLC - Safety					11,000			
	1	Campus Wide	Expand lawn sprinkler systems (Phase 2 of 3)					45,000			
	1	Campus Wide	Repair plaster around windows, campuswide - (yearly re-occurring need)				7,500				
	1	Campus Wide	Repair surface of Tennis Courts - Spot Repairs and touch up painting only is \$11,000.00	11,000							
	1	Heat Plant	Replace (20) pipe supports within Tunnel					18,000			
	1	Mabee Library	Remodel 3rd floor for Academic Advising (Alternate)	500,000							
	1	BTAC	Install proper return air ductwork to 2nd floor AHU and add fire Damper				10,000				
	1	Carnegie	Replace loose Stone above North Entrance and re-grout as required				10,000				
	1	Benton	BE 111 repair to south wall, leaks when it rains, plus new carpet				12,000				
	1	Henderson	Wall repair HC-214A Drywall damaged from leaks around windows				1,500				
	1	Law School	Repair stone wall at Law Clinic					3,700			
	1	Falley Field	Groom and sanitize infield by vendor				4,000				
	1	Moore Bowl/Pavillion	Groom field and sanitize turf plus add fill as needed				6,000				
	1	Petro	Rebuild Gazebo by Tennis courts New wood & roof				3,500				
	1	Petro	Replace doors to Storage/Janitor Rooms [111 & 124] Removed from equipment listing				7,500				
	1	Petro	Install 2 new doors for dance studio - existing badly damaged				4,500				
	1	Petro/Whiting	Install protection Guards on Fire Sprinkler heads in Whiting Gym				23,000				
	1	President's Residence	Paint house exterior				40,000				
	1	Stoffer	Replace tile floor @ hallway by East elevator - Water damage				3,500				
<b>TOTAL FACILITIES SERVICES (CAMPUSWIDE)</b>				<b>511,000</b>	<b>-</b>	<b>-</b>	<b>383,000</b>	<b>137,700</b>	<b>-</b>	<b>-</b>	<b>1,031,700</b>
VPAA	1	Henderson	Paint walls 1st Floor Henderson - Central Hallways							10,000	
	1	Henderson	Install bulletin board cabinets on 3rd Floor SE Side in Henderson (4 priced)							5,000	
	1	Law School	Replace carpet on 3rd Floor Hallway					8,500			
	1	BTAC Lower Level	Extend Grants Officer office space by 18" to utilize dead space. Add bookcases on walls above desk space.	2,000							
	1	International House	Mini blind replacement - 2nd floor				2,000				
	1	International House	Replace carpet - 2nd floor				15,000				
	1	Mabee Library	Replace front doors Mabee Library	40,000							
	1	Mabee Library	Replace building Alarm System Mabee Library	21,000							
	1	Mabee Library	Replace carpet 2nd floor Mabee Library	60,000							
	1	Benton	Benton 311 - Renovate Human Services Dept suite						40,000		
	1	Benton	Replace carpet, paint hallways, offices, classroom/labs - 2nd floor (excluding recently remodeled rooms)				60,000				
	1	Benton	Remodel and subdivide Radiology Lab Benton 114 to accommodate newer machinery (Phase 1 of 3)	40,000							
	1	Garvey	GC134, 2nd floor Garvey studios, Classrooms 218, 220, 3rd floor practice room suites - Sound Attenuation (Phase 3)					50,000			
	1	Carnegie	CA107, 104, 205, 206, 301, 302, 303, 305, 307, 308, 309, 310, 311, 200, 207 (Conference Room), 3rd floor hallway Replace Carpet				30,000				
	1	Carnegie	Replace tile and baseboards - 1st floor				8,500				
	1	Carnegie	Replace blinds in Deay Computer Lab							1,200	
	1	Stoffer	Renovate Bio/Chemistry Labs K-INBRE (3 year grant)	15,000							
	1	Stoffer	Replace floor tile in Planetarium ST101							3,500	
<b>TOTAL VPAA</b>				<b>178,000</b>	<b>-</b>	<b>-</b>	<b>115,500</b>	<b>58,500</b>	<b>40,000</b>	<b>19,700</b>	<b>411,700</b>
VPAT	1	Memorial Union	Replace carpet in common areas throughout building				70,000				
	1	Memorial Union	Minor changes to Ichabod Service Center for UMAPS (systems furniture & possible relocation of front desk)							30,000	
	1	Memorial Union	Repair/replace spalled stone @ Union - repair damaged areas only - N. Side only - \$22,000				22,000				
	1	Memorial Union	Refinish Kansas Room for Board of Regents room (update movable tables with privacy panels & chairs, audiovisual)							40,000	
	1	Stoffer	Room Darkening Blinds for ST-105, 311, 316 & 007 (ITS)		11,000						
	1	Warehouse 1	Remodel post office space for UMAPS Staff (mailing only)							100,000	
<b>TOTAL VPAT</b>				<b>-</b>	<b>11,000</b>	<b>-</b>	<b>92,000</b>	<b>-</b>	<b>-</b>	<b>170,000</b>	<b>273,000</b>
<b>TOTAL ENROLLMENT MANAGEMENT</b>				<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
STULIFE	1	LLC	Paint exterior walkway lights and bike racks around perimeter of LLC							15,000	
	1	SRWC	Intramural fields (south of softball fields, west of soccer practice fields or football practice field-desired location) + irrigation system					10,700			
<b>TOTAL STUDENT LIFE</b>				<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,700</b>	<b>-</b>	<b>15,000</b>	<b>25,700</b>
ATH	1	Petro	Renovate Petro press box room 222 to create more working space for sports information staff							3,400	
	1	Petro	Create individual shower stalls in the locker room for softball, volleyball and soccer and replace dividers in the restroom area				65,000				
	1	Petro Building	Remodel women's faculty/staff locker room (floor tile and paint walls only)							24,000	
<b>TOTAL ATHLETICS</b>				<b>-</b>	<b>-</b>	<b>-</b>	<b>65,000</b>	<b>-</b>	<b>-</b>	<b>27,400</b>	<b>92,400</b>
<b>TOTAL PRESIDENT'S OFFICE</b>				<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL ALL AREAS</b>				<b>689,000</b>	<b>11,000</b>	<b>-</b>	<b>655,500</b>	<b>206,900</b>	<b>40,000</b>	<b>232,100</b>	<b>1,834,500</b>

Washburn University										
Other Equipment Requests										
FY13 Funding for FY14 Projects										
Area	Unit	Dept	Priority	Description	Life safety/ ADA	Academic support	Classroom	Gen. repair/ replacement	Other	Area Total
VPAA	CAS	Biology	1	28 Compound Light Microscopes			20,020			
	CAS	Chemistry	1	Electrochemical Analyzer: Potentiostat/galvanostat			21,500			
	CAS	Physics	1	Chairs for Planetarium				7,500		
	CAS	Theatre	1	Lighting Fixture Upgrade				8,500		
	CAS	Kinesiology	1	Deep Tissue Therapy Laser		16,600				
	SOL		1	Replace furniture in student common area on first floor					9,850	
	SON		1	Replace equipment in learning lab				23,000		
	SAS	Dean,SW,HS,CJ	1	21 Ergonomic chairs for faculty/staff in Social Work, Human Services, Criminal Justice, Dean's Office				7,350		
	SAS	Allied Health	1	Upgrade Radiologic Technology Lab Equipment - <b>Phase II</b>			50,000			
	SOBU		1	2 new chairs for faculty/staff		1,600				
	VPAA	VPAA	1	Maintenance and repair - academic equipment		10,000				
	VPAA	Mabee Library	1	Tables, Chairs, Lamps, 2 Innovation Stations		30,000				
	VPAA	Mulvane Art	1	Materials to make 15 custom frames for series of woodcuts from permanent collection					3,000	
	VPAA	Intern'l Programs	1	Replace furniture in conference room				9,000		
<b>TOTAL VPAA</b>					-	<b>58,200</b>	<b>91,520</b>	<b>55,350</b>	<b>12,850</b>	<b>217,920</b>
VPAT		ITS	1	Battery backup and power protection in network closets	15,165					
<b>TOTAL VPAT</b>					<b>15,165</b>	-	-	-	-	<b>15,165</b>
FACSV		Campus Wide	1	New exterior door closers on Various buildings replacing damaged units					12,000	
		Campus Wide	1	Replace Batteries and defective emergency lighting Campus wide				9,000		
		Facilities	1	Replace (2) walk behind mowers				5,000		
		Facilities	1	Replace small truck #16 with a small model pick-up- Scrap two old vehicles				22,000		
		Facilities	1	Purchase a Fluke 805 Vibration analyzer to Identify Bearing Failures					3,000	
		Facilities	1	(3) T242x String Trimmers				950		
		Facilities	1	(3) Leaf Blowers/Vacs				950		
		Facilities	1	Custodial Equipment for Staff				8,000		
		Benton Hall	1	Replace (5) exterior doors with new for proper operation				12,500		
		Garvey	1	Seal water fountain Basin and patch concrete				8,200		
		LLC	1	Rebuild (20-25) programmable door lock hardware sets				11,000		
		LLC	1	Replace M-cell controllers on 28 suites				20,000		
<b>TOTAL FACILITIES SERVICES (CAMPUSWIDE)</b>					-	-	-	<b>97,600</b>	<b>15,000</b>	<b>112,600</b>
STULIFE		Health Services	1	Replace (5) chairs and (1) Magic Chef 3.6 cubic ft refrigerator				2,000		
		Student Activities	1	Large conference table with ability to plug in laptops and (16) chairs for student media newsroom		10,000				
		Washburn Village	1	Ice Machine for residents and staff, need electric power					5,400	
<b>TOTAL STUDENT LIFE</b>					-	<b>10,000</b>	-	<b>2,000</b>	<b>5,400</b>	<b>17,400</b>
PRES		Alumni	1	(2) 60" Flat screen LED HD televisions with wall mount, wall plate and cable package for second floor conference rooms					5,366	
<b>TOTAL PRESIDENT</b>					-	-	-	-	<b>5,366</b>	<b>5,366</b>
EM										
<b>TOTAL ENROLLMENT MANAGEMENT</b>					-	-	-	-	-	-
ATH		Petro	1	Football shoulder pads, helmet replacements and other equipment retired by OSHA safety standards				25,000		
		Petro	1	Replace football uniforms				20,000		
		Petro	1	Portable pedestal fans for football				6,000		
		Moore Bowl	1	Soccer goals and nets				7,000		
		Petro	1	AED for athletic training room	2,000					
		Petro	1	H-Wave 2 Channel instrument for athletic training room	2,500					
ATH		Petro	1	Purchase new camera, batteries, flash memory and grip for sports information office			1,800			
		Petro Building	1	200 stacking chairs to replace broken and worn out chairs used for a variety of events				7,000		
		Petro Building	1	20 tables to replace broken and worn out tables used for a variety of events				1,800		
		Petro	1	Gator				10,745		
<b>TOTAL ATHLETICS</b>					<b>4,500</b>	-	<b>1,800</b>	<b>77,545</b>	-	<b>83,845</b>
<b>TOTAL ALL AREAS</b>					<b>19,665</b>	<b>68,200</b>	<b>93,320</b>	<b>232,495</b>	<b>38,616</b>	<b>452,296</b>

Technology Budget Requests  
Spring 2013

Req	Dept	Description	PurCost	Num	InsCost	TotalCost	Cat	Dept Pri	Supv Pri	Unit Pri	WISAC Pri	Fac Pri	Steer Pri	Initial FITAC Amt/Alloc	Final Amt/Alloc	Replace/ New	Sta
1	VPAT	Computer Replacement Cycle (ITS)	\$280,300	1		\$280,300	FFS		2	1		1		184,500		R	To maintain 5-year replacement cycle, \$104,000 to maintain a 6-year replacement cycle. <b>WISAC:</b> the committee supports the 6-year replacement cycle. <b>FITAC:</b> the committee supports the 6-year cycle for \$400,000 funding and the 5-year cycle for \$600,000 funding.
2	VPAT	Replace/Upgrade ERP Infrastructure - Oracle Database (ITS)	\$105,364	1	\$0	\$105,364	FNI		1	1	1	1		45,000			Database and systems unless infrastructure hardware refreshed. \$45,000 with no redundancy. <b>WISAC:</b> the committee supports the purchase of new hardware as a priority #1 and the redundant hardware as a priority #2. <b>FITAC</b> concurs with <b>WISAC</b> recommendation.
3	VPAT	Network Core Router (ITS)	\$108,000	1	\$0	\$108,000	FNI		3	1	1	1		54,000			Current core router 4 years old and parts no longer available from Cisco. Reliable performance of core router vital to campus network. \$54,000 with no redundancy. <b>WISAC:</b> the committee supports the purchase of new hardware as a priority #1 and the redundant hardware as a priority #2. <b>FITAC</b> concurs with <b>WISAC</b> recommendation.
4	VPAT	Network Load Balancer (ITS)	\$3,500	1		\$3,500	FNI		4	1	1	1		3,500			Single portal server cannot handle peak loads so device to balance load between 2 servers is required.
5	VPAT	High-Risk Network Edge Switches (ITS)	\$96,000	1		\$96,000	FNI		5	2	1	1		36,000			Much building/closet network equipment is out of date and should be replaced to ensure high reliability. A minimum of 3 should be purchased at \$36,000. <b>WISAC:</b> supports the purchase of the minimum request (3) as a priority #1. <b>FITAC</b> concurs with <b>WISAC</b> recommendation.
6	VPAT	Projector Replacements in Mediated Classrooms (ITS)	\$2,337	57	\$0	\$133,209	FLAB		6	2		1		39,729		R	Replace older model projectors to increase lumens and greatly improve image brightness for classroom presentations. A minimum of 15 should be purchased - \$35,055. <b>FITAC</b> strongly recommends the replacement of 15 projectors if funding is at \$400,000 and replacement of 30 projectors at \$600,000 funding. <b>TSC:</b> Fund 17 Projectors.
7	VPAT	Unified Communications Conference/Classroom (ITS)	\$30,000	1		\$30,000	FLAB		7	2		2					To provide learning space with multi-purpose use for campus community. <b>FITAC</b> supports this initiative at level #2 and see value as a technology incubator and for faculty development. The committee suggest working with the Foundation for possible funding.
8	VPAT	Wireless Network Enhancements (ITS)	\$12,000	1		\$12,000	FNI		8	3	2	1	1	12,000			Many areas on campus still have limited or insufficient wireless coverage and need additional wireless APs. <b>WISAC:</b> support the continued buildout of wireless network across campus. <b>FITAC</b> supports the continued buildout of the campus network and recommends a level #1 if \$600,000 of funding is provided. <b>TSC:</b> Fund 12,000 for continued improvement.
9	VPAT	Out-Of-Support Network Edge Switches (ITS)	\$101,000	1	\$0	\$101,000	FNI		9	3		2					Many building/closet level network out of date and out of support and should be replaced. A minimum of 4 should be purchased - \$22,450
10	VPAT	Wireless Bridge for Facilities Services (ITS)	\$10,000	1		\$10,000	FNI		10	4							To improve data network service to Facilities Services
11	VPAT	Virtual Desktop Infrastructure (VDI) Pilot Project (ITS)	\$5,000	1	\$0	\$5,000	FLAB		11	1		2		5,000			Pilot project to test out VID technologies and reduce desktop support resource requirements and costs. <b>FITAC</b> supports this initiative, but wonders if ITS or VPAT can provide funding.

Technology Budget Requests  
Spring 2013

Req	Dept	Description	PurCost	Num	InsCost	TotalCost	Cat	Pri	Pri	Pri	Pri	Pri	Pri	AmtAlloc	AmtAlloc	New	Sta
12	VPAT	Avid Editing Software and Workstation (ITS)	\$5,794	1		\$5,794	PDL		12	4						N	Current Avid video editing workstation old and hardware storage space inadequate for volume of ITS video production and newest software won't function correctly on existing hardware
13	VPAT	Recruiter Software for Admissions (ITS)	\$98,000	1		\$98,000	PADM		13	3	2			80,000			and support of BRM product currently used by Admissions for recruiting students. Need to purchase hardware to run no cost replacement product (Recruiter) and pay for training. \$10,000 for hardware purchase. Consultation services may not be required. <b>WISAC:</b> supports this request to improve the effectiveness and efficiency of campus operations. This is a high priority #2. <b>TSC:</b> Fund \$80,000... if more funds are needed, consider using some of the UC4 unused funds.
14	VPAT	UC4 Automation Software and Oracle License (ITS)	\$77,500	1		\$77,500	PADM		14	4	2			20,000			UC4 automates processes for Banner which require manual entering of jobs parameters, data preparation, and job submission (\$40,000 committed to project last year). <b>WISAC:</b> supports this request to improve the effectiveness and efficiency of campus operations. This is a high priority #2. <b>TSC:</b> allocate another \$20,000 and complete in year 3.
15	VPAT	Student Financial Aid Software - MBS (Ichabod Shop)	\$5,000	1		\$5,000	PACC	2	2	2	2						To streamline student charges for course materials between Ichabod Shop and Finance Office (expedite charges, decrease posting errors). <b>WISAC:</b> Due to the limited scope, the committee supports this request as a low priority #2.
16	VPAT	Web TMA Operating system, Blade Server (Facilities)	\$8,500	1		\$8,500	PADM		1	1	3						New windows / compatible server needed to host WEB-TMA software. <b>WISAC:</b> Upon verification by ITS that a new server is no longer needed, this should not be funded. <b>TSC:</b> Floyd will confirm if the blade server is still needed.
17	VPAT	HP Laserjet Pro M175nw Color Multifunction Printer (Facilities)	\$500	1		\$500	PADM		1	3						R	Printer needed for communication between buildings on campus and off campus maintenance building for work orders
18	VPAT	HP Laserjet Pro 100 M175 Color Multifunction Printer (Facilities)	\$1,000	1		\$1,000	PADM		1	3						R	Need new printer for storeroom clerk operations
19	VPAT	Honeywell EBI Operating System, New Server PC and 5 upgraded workstations (Facilities)	\$10,000	1		\$10,000	PADM		1	1				10,000		R	New software/hardware required to manage energy conservation controls for Honeywell plus work in Windows 7 software environment
20	VPAT	Building Design Suite with 3D drafting software (Facilities)	\$5,000	1		\$5,000	PADM		1	2							???
21	VPAT	Large Format Printer MO113 (UMAPS)	\$15,000	1		\$15,000	PADM	1	1	1		1	1	15,000			Current unit is at end of life and needs to be replaced soon. Used for Apeiron competitions, off campus academic conferences, faculty use. <b>FITAC</b> supports this request at a #1.
22	VPAT	DataCard 6.f Software (Ichabod Service Center)	\$2,000	1		\$2,000	PADM	1	1	1	1			2,000			Current ID process not compatible with Windows 7 operating system. Needs to be upgraded. <b>WISAC:</b> supports this request as a priority #1. Incompatible software puts the unit at risk.
23	VPAT	Second Monitors for Accts Payable Staff MO225 (Finance)	\$250	3		\$750	PADM	1		1				750		N	AP staff currently use single monitor setup. Having dual monitor setup would greatly improve departmental efficiency.
24	VPAT	Webfood Enterprise Internet Ordering Software (Dining Services)	\$40,000	1		\$40,000	PADM		2	2	3					N	Ability to order food online will reduce congestion in serving area and increase number of constituents served on campus. <b>WISAC:</b> Without a better understanding how this software will integrate with current operations, the committee does not recommend its funding.
					<b>VPAT Total</b>	<b>\$1,153,417</b>								<b>\$507,479</b>	<b>\$0</b>		

Technology Budget Requests  
Spring 2013

Req	Dept	Description	PurCost	Num	InsCost	TotalCost	Cat	Pri	Pri	Pri	Pri	Pri	Pri	AmtAlloc	AmtAlloc	New	Sta
25	Athletics	InDesign 6.0 and Photoshop 6.0 for Mac	\$300	5		\$1,500	FFS			1				\$1,500			Need to upgrade InDesign software to share files with marketing office on newer version
26	Athletics	Printer Config #3	\$775	1		\$775	FFS			1						R	Need to replace current printer used in equipment room. <b>TSC:</b> not funded, priority set for #25 and #27.
27	Athletics	Stat Software for 10 athletic teams	\$1,300	1		\$1,300	PADM			1				1,300			Need stat software update to supply statistical services to NCAA
28	Athletics	Standard laptop	\$800	1		\$800	FFS			1						N	Laptop would allow processing of film more readily after home games as well as away games <b>TSC:</b> not funded, priority set for #25 and #27.
					<b>Athletics</b>	<b>\$4,375</b>								<b>\$2,800</b>	<b>\$0</b>		
29	StuLife	Portable LCD Projector (SAGL)	\$600	1		\$600	FFS			1				600			Mount LCD projector in SAGL conference room
30	StuLife	Portable LCD Projector (SAGL)	\$600	1		\$600	FFS			2							To be used for check out by student organizations and staff
31	StuLife	Standard Laptop	\$800	1		\$800	FFS		1	1				800		N	Need additional laptop to meet specific testing requests and provide ADA accommodation alternatives
32	StuLife	Standard Mac Desktop	\$1,268	1		\$1,268	FFS			1				1,268		N	Need additional computer for student organizations to use
33	StuLife	Creative Suite Design 6 Software	\$500	1		\$500	FFS			1				500			For use by student organizations creating websites, flyers, posters, brochures
34	StuLife	19" Dell Monitor with LED ATI Radeon HD Data Card (StuLife)	\$236	1		\$236	FFS			2							No reason given
35	StuLife	StarRez/StarNet Student Housing Software (Res Living)	\$50,000	1		\$50,000	PADM		2	2	2						Requesting business starRez for Res Living and ITS to move to online housing contract and deposit process. <b>WISAC:</b> the committee supports this purchase as a priority #2, to improve the effectiveness and efficiency of the unit, but requests consulting with ITS before a final purchase is made.
					<b>StuLife</b>	<b>\$54,004</b>								<b>\$3,168</b>	<b>\$0</b>		
36	EnrMgmt	HP LJ ENT 600 M603N Printer (Financial Aid)	\$2,994	1		\$2,994	PADM		1	1				2,994		R	New printer purchased last year did not fulfill replacement needs for high speed printer. Current 1-year-old printer available to send to another department needing a new printer.
					<b>EnrMgt Total</b>	<b>\$2,994</b>								<b>\$2,994</b>	<b>\$0</b>		
37	President	iPad 16GB with wi-fi + Cellular (Alumni)	\$630	1		\$630	PACC		2	1				\$630		N	iPad would give portable accessibility to social media feeds and web applications when away from office at alumni events and activities
38	President	HP LJ ENT 600 M602X Printer (President)	\$1,428	1		\$1,428	FFS			1				\$1,428		R	Current printer is 12 years old
39	President	65" Flat Screen TVs for use with AV presentations (BTAC)	\$3,000	2		\$6,000	PACC		2	2							Would be more convenient to use flat screens for AV presentations rather than data projector and screen
40	President	iPad 16GB with wi-fi, wireless keyboard, smart case (University Counsel)	\$260	2		\$520	FFS		2	?							iPad will give university counsel portable accessibility to university and web applications when away from office at meetings and events
41	President	iPad 16GB with keyboard, case (University Relations)	\$798	1		\$798	FFS		1	1				\$798			Requesting iPad to be more efficient in meetings and at events to upload timely photos and videos
					<b>President Total</b>	<b>\$9,376</b>								<b>\$2,856</b>	<b>\$0</b>		
42	SAS	Mediate BE204 Menninger Reading Room	\$3,241	1	\$0	\$3,241	FLAB	1	1	1				3,241		N	To allow more efficient use of reading room for meetings and seminar classes
43	SAS	iPad with accessories	\$798	4	\$0	\$3,192	FFS	1	2	2						N	To assist instructors with presenting academic and laboratory materials to students currently only available as Apple apps
44	SAS	Software plus subscription for Savin Printer access	\$383	1		\$383	FFS	1	2	2							To allow faculty member with Mac desktop to communicate with department's Savin computer.
					<b>SAS Total</b>	<b>\$6,816</b>								<b>\$3,241</b>	<b>\$0</b>		
45	SoBU	Microsoft Project Software	\$77	65	\$0	\$5,005	FLAB		1	1				5,005			No reason given
46	SoBU	Microsoft Visio Software	\$69	65	\$0	\$4,485	FLAB		2	2							No reason given
47	SoBU	Epson Workforce GT-15000 Scanner	\$350	1		\$350	FLAB		3	3							No reason given
					<b>SoBU Total</b>	<b>\$9,840</b>								<b>\$5,005</b>	<b>\$0</b>		



Technology Budget Requests  
Spring 2013

Req	Dept	Description	PurCost	Num	InsCost	TotalCost	Cat	Pri	Pri	Pri	Pri	Pri	Pri	AmtAlloc	AmtAlloc	New	Sta
48	SON	Surveillance/network camera plus software and licenses	\$12,775	1	\$0	\$12,775	FLAB		1	1				12,775			
						<b>\$12,775</b>								<b>\$12,775</b>	<b>\$0</b>		
49	SOL	Document Cameras	\$1,188.00	7	\$0	\$8,316	FLAB		1	1				4,752		R	Classroom document cameras old and illumination insufficient to present clear images. TSC: partial funding for four cameras.
50	SOL	Custom HP 8050dn with 2000 Sheet Tray	\$5,932	1	\$0	\$5,932	PADM		2	2						N	Westlaw removing their printer so expect increase in student printing
51	SOL	Document Scanner	\$1,306	2	\$0	\$2,612	PADM		3	3						R	Scanners are old and often not usable without assistance from library staff
52	SOL	Custom HP M602dn with 500 Sheet Tray	\$1,771.00	1	\$0	\$1,771	PADM		4	3						R	Current Law Journal printer old and repair/maintenance costs increasing
						<b>\$18,631</b>								<b>\$4,752</b>	<b>\$0</b>		
53	CAS	ChemOffice Pro Software Upgrade (CH)	\$1,300	2	\$0	\$2,600	FFS	1	1	1				2,600			Standard software used for reports, slides, research. Two faculty need upgrades to run on Windows 7
54	CAS	Design & Web Premium CS6 for Mac (AR)	\$7,260	1	\$0	\$7,260	FLAB	1	1	1				7,260			CS6 current standard in design industry so need to update in labs.
55	CAS	Jenoptik ProgRes C5 Microscope Camera, Adapter, Software (BI)	\$5,500	1	\$0	\$5,500	FFS	1	1	1				5,500			Digital camera/software system to allow faculty to display live and fixed microscopic images in classes and labs.
56	CAS	27" iMac Computer (ED)	\$1,800	1	\$0	\$1,800	FLAB	1	1	1				1,800		N	Education Dept and Carnegie Educ. Library creating collaboration space to foster and support student collaboration and creation.
57	CAS	MimioTeach (ED)	\$800	1	\$0	\$800	FLAB	1	1	1				800			Turns regular white board into interactive whiteboard. Best choice or collaboration space.
58	CAS	Prometheus Smartboard & Software (MA)	\$5,500	1	\$0	\$5,500	PDL	1	1	1				5,500			Needed to prepare future middle school/high school math teachers for technology in classrooms
59	CAS	32 GB iPad, Apple Care Plan, iPad Cover, VGA Adapter (KN)	\$798	2	\$0	\$1,596	FFS	1	1	1				1,596		N	For use in classroom and to record student performance of skills.
60	CAS	16 GB iPad and accessories (MA)	\$439	1	\$0	\$439	FFS	2	2	2							For use in Math Lab to track tutor center usage as requested by Prog Review Committee
60	CAS	Piano Lab expansion in GC235 (MU)	\$19,420	1	\$0	\$19,420	FLAB	2	U	2		2				N	New space will allow for additional 6 student stations including 27" iMacs, digital piano keyboards and accessories. FITAC supports partial funding of 3 stations if \$400,000 funding or all 6 stations at \$600,000 funding.
61	CAS	32 GB iPads, Apple Care Plan (ED)	\$698	5	\$0	\$3,490	FLAB	2	2	2						N	For use in collaboration space being created by ED and Carnegie Ed Library
62	CAS	Proloquo2Go iPad App (ED)	\$200	3	\$0	\$600	FLAB	2	2	2							For use in collaboration space being created by ED and Carnegie Ed Library
63	CAS	OkiC610dn Printer (MU)	\$790	1	\$0	\$790	FFS	2	2	2						Y	Current office printer requires ongoing maintenance and difficult to secure needed parts
64	CAS	Interactive Smartboard (MU)	\$4,787	1	\$0	\$4,787	FLAB	1	2	1				4,787			Needs for tech upgrades noted in Program Review response. Would be used in classroom presentations.
65	CAS	Avid Media Composer Software (MM)	\$3,835	1	\$0	\$3,835	FLAB	1	2	2							Need to upgrade to newest version of editing software to keep up with industry standards
66	CAS	Dual Monitor Configurations (SO)	\$300	6	\$0	\$1,800	FFS	1	2	2							Would help faculty work more efficiently
						<b>\$60,217</b>								<b>\$29,843</b>	<b>\$0</b>		
67	KTWU	Standard PC	\$650	2		\$1,300	PADM		1	1							Master Control serves as operational center for KTWU broadcasts. Computers and radio system need to be upgraded. TSC: not funded, priority set for #69.
68	KTWU	High Performance PC	\$1,400	1		\$1,400	PADM		1	1							Master Control serves as operational center for KTWU broadcasts. Computers and radio system need to be upgraded. TSC: not funded, priority set for #69.
69	KTWU	LigoWave 5-23 PRO Point to Point 5 GHz Microwave	\$3,200	1		\$3,200	FNI		1	1				3,200			Master Control serves as operational center for KTWU broadcasts. Computers and radio system need to be upgraded.
						<b>\$5,900</b>								<b>\$3,200</b>	<b>\$0</b>		

Technology Budget Requests  
Spring 2013

Req	Dept	Description	PurCost	Num	InsCost	TotalCost	Cat	Pri	Pri	Pri	Pri	Pri	Pri	AmtAlloc	AmtAlloc	New	Sta	
70	Mabee	Bookeye 4 Scanner	\$20,218	1		\$20,218	PADM		1	1		2		20,218			Demand for student use scanner from patrons. FITAC supports this request at a level #2 and had questions on lifecycle costs, ROI and management, specifically in regards to copyrighted content.	
71	Mabee	OKI B930dn b/w Printer	\$4,088	1		\$4,088	PADM		2	2							Current printers coming to end of life expectancy	
72	Mabee	OKI B930dn b/w Printer	\$3,109	1		\$3,109	PADM		3	2							Current printers coming to end of life expectancy	
73	Mabee	Activeboard 500Pro Fixed	\$7,712	1		\$7,712	FLAB		4	3							Instructional computing needs	
74	Mabee	40" Interactive Directory System and WayFinder	\$2,889	1		\$2,889	PADM		5	3							Would provide more efficient access to information	
					<b>Mabee Total</b>	<b>\$38,016</b>								<b>\$20,218</b>	<b>\$0</b>			
75	Leadership	Standard Mac	\$1,268	1	\$0	\$1,268	FFS		2	2		2					R	Current student Mac has performance issues and students use it to create multiple marketing and online resources.
76	Leadership	Standard Mac	\$1,268	1		\$1,268	FFS		2	2		2					R	Adding Mac to office for professional staff member would enable better communication with students with file share ability
					<b>Leadership Total</b>	<b>\$2,536</b>								<b>\$0</b>	<b>\$0</b>			
77	Grants	LED Computer Monitors	\$200	2		\$400	FFS		1	1				\$400				No reason given
						<b>\$400</b>								<b>\$400</b>				
78	VPAA	Canon DR-6010C Scanner	\$2,181	1	\$0	\$2,181	FFS		1	1				2,181				Scanner having major issues ITS has been unable to resolve. Used extensively in imaging system.
					<b>VPAA Total</b>	<b>\$2,181</b>								<b>\$2,181</b>	<b>\$0</b>			
<b>GRAND TOTAL</b>						<b>\$1,381,478</b>								<b>\$600,912</b>				

**Washburn Institute of Technology**

Mar 2013

Revenue	FY14
<hr/>	
Use of Reserves	1,351,370
	<hr/>
	<u>1,351,370</u>

Expenditures	
<hr/>	
Maintenance Projects	1,351,370
	<hr/>
	<u>1,351,370</u>

Washburn University -- WIT											
Capital Improvement Requests											
FY13 Funding for FY14 Projects											
Area	Priority	Location	Description	Academic support renovations	Classroom	Energy Conservation	General repair/Other	Safety/ADA	New employees	Upgrade/Improve appear.	Area Total
VPAA											
	1	WIT	Roof Replacement Bldg C				280,370				
	1	WIT	New Digital Electronic Sign (Welcome) Need construction approval from city.				25,000				
	1	WIT	New carpet in Child Care				20,000				
	1	WIT	ADA improvements to remaining (14) restrooms for compliance.					70,000			
	1	WIT	Diesel, Automotive and Collision classroom renovation. (needs to include furniture)				850,000				
	1	WIT	Phase 2 landscaping (plantings and sprinkler system)				30,000				
	1	WIT	Administrative offices consolidation				76,000				
			<b>TOTAL VPAA - WIT</b>	-	-	-	<b>1,281,370</b>	<b>70,000</b>	-	-	<b>1,351,370</b>
			<b>TOTAL ALL AREAS</b>	-	-	-	<b>1,281,370</b>	<b>70,000</b>	-	-	<b>1,351,370</b>

## Agenda Item No. IV. D. 1. Washburn University Board of Regents

**SUBJECT:** Liquidated Claims Approval – January 2013

**DESCRIPTION:** Attached is the list of claims processed for the month of January, 2013 by fund, and a summary of all claims by fund is detailed below. The payroll claims will be presented to the Board of Regents for review at the March 6, 2013 meeting through the Chairperson.

To the best of my information and belief, I certify that the liquidated claims submitted in this transmittal are in compliance with all applicable laws and University policies.

\_\_\_\_\_  
Rick Anderson, Vice President for Administration & Treasurer

<b>WASHBURN UNIVERSITY</b>		<b>Total Claims</b>
<b>Fund #</b>	<b>Fund Name</b>	
1.	General Fund	\$15,523,097
2.	Debt Retirement & Construction Fund	-0-
3.	Building and Construction Fund	414,426
4.	Endowment Fund	-0-
5.	Student Loan Fund	200
7.	Tort Claim Fund	10,384
8.	Restricted and Agency Fund	200,920
9.	Plant Fund	-0-
10.	Smoothing Fund	-0-
12.	Capital Improvement	-0-
13.	Government and Research Fund	288,936
	Sub-Total	16,437,963
	Payroll	2,437,706
	Payroll Withholding ACH Transactions	2,272,480
	*Wire Transfers (Investments)	-0-
	<b>Total</b>	<b>\$21,148,149</b>

<b>WASHBURN INSTITUTE OF TECHNOLOGY</b>		
1.	General Fund	\$194,051
3.	Building and Construction Fund	88,364
5.	Student Loan Fund	-0-
8.	Restricted and Agency Fund	3,746
13.	Government and Research Fund	350,712
	Sub-Total	636,873
	Payroll	228,390
	Payroll Withholding ACH Transactions	127,180
	<b>Total</b>	<b>\$992,443</b>

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Date

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Jerry B. Farley, President

**Agenda Item No. V. A. 1.**  
**Washburn University Board of Regents**

SUBJECT: Faculty/Staff Personnel Actions

DESCRIPTION:

The following routine adjustments to specific salary lines must either be reported to or approved by the Board.

Name	Position	Change	Financial Implications	Comments	Action
Michael Gleason	Director of Leadership Institute/Lecturer POSN 000383	Hire effective May 1, 2013	Annual salary of \$72,500	Existing line in FY13	Request Approval

RECOMMENDATION:

President Farley recommends approval of these personnel actions.

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Date

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Jerry B. Farley, President

**Agenda Item No. V. A. 2.**  
**Washburn University Board of Regents**

**SUBJECT:** Academic Sabbaticals 2013-2014

**DESCRIPTION:**

The Vice President for Academic Affairs and the Academic Sabbatical Committee solicit and review proposals from faculty for Academic Sabbaticals. The following individuals are recommended for Academic Sabbaticals in the 2013-2014 academic year:

<u>FACULTY</u>	<u>DEPARTMENT</u>	<u>TERM</u>
Gary Baker	School of Business	January 2014 to May 2014
Paul Byrne	School of Business	January 2014 to June 2014
Miguel Gonzales-Abellas	Modern Languages	January 2014 to June 2014
Norma Juma	School of Business	January 2014 to May 2014
John Paul	Sociology/Anthropology and Art	August 2013 to January 2014
Nan Sun	Computer Information Sciences	January 2014 to May 2014
Marydorsey Wanless	Art	January 2014 to May 2014
Tonya Kowalski	School of Law	January 2014 to May 2014

The maximum number of sabbaticals granted in a particular year shall be equal to 4% of the full-time eligible faculty, excluding the Law faculty.

These recommendations are based on the quality of the projects as reflected in their individual proposals. The proposed projects are of value to the applicants' discipline, and will enable them to produce or make substantial progress toward producing significant scholarly work or will substantially enhance their teaching effectiveness by increasing their body of knowledge or skills.

There were thirteen applications and eight were recommended. Washburn University typically awards six to nine sabbaticals annually.

**Sabbatical Eligibility/Frequency/Terms**

Only full-time faculty members who have been considered full-time teaching faculty at Washburn University for at least the six years preceding the date of application shall be considered eligible. A faculty member who receives a leave becomes eligible every seventh year of full-time teaching. A faculty member taking an Academic Sabbatical Leave shall have a leave for one semester at full pay or choose to have a leave for a full year at one-half pay of the salary budgeted for his/her position for the academic year of the sabbatical.

Grants normally will be made only if no full-time faculty replacement is required. To support the leave, course offerings may be reduced, delayed, or assigned to other members of the academic unit with their consent for one semester.

**FINANCIAL IMPLICATIONS:**

None. Workload requirements will be covered within existing budgets.

**RECOMMENDATION:**

President Jerry B. Farley recommends that the Washburn Board of Regents approve offering Academic Sabbaticals for the 2013-2014 academic year to the above individuals.

\_\_\_\_\_  
Date

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Jerry B. Farley, President



**Agenda Item No. V. A. 3.**  
**Washburn University Board of Regents**

SUBJECT: Designate Dr. Maureen Godman as Associate Professor Emeritus, Dr. James Hoogenakker as Professor Emeritus, and Mr. Dean Corwin as Librarian Emeritus

DESCRIPTION:

Dr. Maureen “Mo” Godman began her teaching career at Washburn University in 1999 as Assistant Professor of English in the College of Arts & Sciences. She received tenure and promotion to Associate Professor in 2005. She earned her B.A. from the University of Leicester, England in 1982 and M.A. and Ph.D. from the University of Kansas in 1990 and 1997. In addition to teaching at Washburn, she was a Lecturer in Northampton, England and at the University of Kansas. She has given 14 years of service as the “Shakespeare” and “Renaissance Literature” specialist in the English Department and was Director of the Master of Liberal Studies program for several years.

Dr. James “Hoog” Hoogenakker began his teaching career at Washburn University in 1963 as Instructor of English in the College of Arts & Sciences. He received promotion to Assistant Professor in 1968, tenure in 1970, promotion to Associate Professor in 1976, and promotion to Professor in 1980. He earned his B.S. from Iowa State University in 1961, M.A. from State University of Iowa in 1963, and M.Ph. and Ph.D. from the University of Kansas in 1970 and 1975. Upon retirement, he will have given 50 years of service to Washburn University and the English Department while serving on a variety of School and University Committees and being the final edit of the University Catalog for many years.

Mr. Dean Corwin began his librarian career at Washburn University in 1996 as Cataloging/Reference Librarian in Mabee Library. He earned his B.M. in Music Theory at the University of Kansas in 1971, his M.S. in Library Science at the University of Illinois at Urbana-Champaign, and M.A. in Music History at West Chester University in 1987. In addition to his 16 years at Washburn University, his professional library experience includes 18 years at other institutions.

FINANCIAL IMPLICATIONS: None

RECOMMENDATION:

President Farley recommends the Board of Regents bestow the title “Associate Professor Emeritus” to Dr. Maureen Godman, “Professor Emeritus” to Dr. James Hoogenakker, and “Librarian Emeritus” to Mr. Dean Corwin.

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Date

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Jerry B. Farley, President

## Agenda Item No. V. A. 4. Washburn University Board of Regents

**SUBJECT:** Tenure and Promotion Recommendations

**DESCRIPTION:**

After consultation with the appointed and elected committees and the respective deans, the following people are recommended for tenure:

Sharla Blank	Soc/Anthropology	College of Arts and Sciences
Carolyn Carlson	Education	College of Arts and Sciences
Erin Chamberlain	English	College of Arts and Sciences
Andrew Herbig	Biology	College of Arts and Sciences
Gaspar Porta	Mathematics	College of Arts and Sciences
Jennifer Wagner	Mathematics	College of Arts and Sciences
MaryDorsey Wanless	Art	College of Arts and Sciences
Kerry Wynn	History	College of Arts and Sciences
Liviu Florea		School of Business
Susie Pryor		School of Business
Rory Bahadur		School of Law
Lori McMillan		School of Law
Jeanne Catanzaro		School of Nursing

The following are recommended for promotion to noted ranks:

Alan Bearman	History/CAS	Promotion to Professor
Carolyn Carlson	Education/CAS	Promotion to Assoc. Professor
Tom Morgan	Music/CAS	Promotion to Professor
Kim Morse	History/CAS	Promotion to Professor
Gaspar Porta	Mathematics/CAS	Promotion to Assoc. Professor
Shaun Schmidt	Chemistry/CAS	Promotion to Professor
Azyz Sharafy	Art/CAS	Promotion to Professor
Ann Marie Snook	Music/CAS	Promotion to Professor
Lee Snook	Music/CAS	Promotion to Professor
Jennifer Wagner	Mathematics/CAS	Promotion to Assoc. Professor
MaryDorsey Wanless	Art/CAS	Promotion to Assoc. Professor
Kerry Wynn	History/CAS	Promotion to Assoc. Professor
Bassima Schbley	Social Work/SAS	Promotion to Assoc. Professor
Liviu Florea	School of Business	Promotion to Assoc. Professor
Susie Pryor	School of Business	Promotion to Assoc. Professor
Rory Bahadur	School of Law	Promotion to Professor
Lori McMillan	School of Law	Promotion to Professor

Promotion and tenure petitions and recommendations are on file in the Academic Affairs Office and available to the Board.

**FINANCIAL IMPLICATIONS:**

Additional salaries for promotional increases will be included in the fiscal year 2013-2014 budget.

**RECOMMENDATION:**

President Farley recommends approval of the awarding promotion and tenure to the faculty listed above.

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Date

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Jerry B. Farley, President

**Agenda Item No. V. B. 1.**  
**Washburn University Board of Regents**

SUBJECT: Stoffer Science Hall Roof Replacement - Project #900275

BACKGROUND:

During a hail storm in May 2011 many of the roofs on the Washburn campus were damaged. In January 2013 the University received insurance payment for the calculated actual cash value on the estimated hail damages. As the individual roofs are repaired or replaced the insurance company will issue additional payments for the replacement cost of the roofs as long as the repairs are completed in a timely manner.

DESCRIPTION:

The existing roof on Stoffer Science Hall has reached its life expectancy and was further damaged by the May 2011 hail storm. Over the past year there has been a number of leaks reported requiring continued attention. The project was available for bidding in February with bids received on February 14, 2013 from the following roofing contractors:

<u>Contractor</u>	<u>Bid</u>
<b>J B Turner and Sons - Topeka</b>	<b>\$194,940</b>
Guilfoyle Roofing, Inc – Topeka	\$235,000
Danker Roofing, Inc – Manhattan	no bid

FINANCIAL IMPLICATIONS:

An expenditure of \$194,940 from the hail damage insurance reimbursement fund.

RECOMMENDATION:

President Farley recommends the Board of Regents approve award of a contract to JB Turner and Sons Roofing of Topeka, KS for the roof replacement at Stoffer Science Hall.

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Date

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Jerry B. Farley, President

**Agenda Item No. V. B. 2.**  
**Washburn University Board of Regents**

SUBJECT: Purchase of Mobile Classroom/Transport Trailer Unit for Washburn Institute of Technology Advanced Systems Technology Program

DESCRIPTION:

The Washburn Institute of Technology is requesting approval for the purchase of a semi-trailer type mobile classroom/transport unit for use in the Advance Systems Technology Program. Six of the TRAC-7 consortium schools are purchasing mobile lab units for use by students across the state. The Washburn Institute of Technology mobile classroom unit will be furnished with equipment aligned to current AST curricular programming. Requests for Proposals were sent to ten vendors. Proposals were submitted by the following:

<u>Vendor</u>	<u>Amount</u>
<b>Featherlite Trailers, Inc.</b> <b>Cresco, IA</b>	<b>\$381,268</b>
New Horizons RV Corporation Junction City, KS	\$234,870
Kentucky Trailer Technologies Walled Lake, MI	\$409,309
Triune Specialty Trailers Madison Heights, MI	\$469,304

Featherlite Trailers, Inc. submitted the overall best and lowest price proposal for a mobile classroom/transport trailer unit meeting all specifications and requirements. The lower priced proposal (New Horizons) did not meet specifications in the lightweight fiberglass design and the load capacity of the unit for the Advanced Systems Technology Program required for a mobile classroom/transport trailer unit.

FINANCIAL IMPLICATIONS: The purchase is funded through the U.S. Department of Labor Employment and Training Administration Project - Trade Adjustment Assistance Community College and Training Grants Program, DOLETA TRAC-7 Grant TC-22513-11-60-A-20.

RECOMMENDATION: President Farley recommends the Board of Regents approve the award of a contract to Featherlite Trailers in the amount of \$381,268.

\_\_\_\_\_  
Date

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Jerry B. Farley, President

**Agenda Item No. V. B. 3.**  
**Washburn University Board of Regents**

SUBJECT: Washburn Institute of Technology Jobs & Innovative Industry Skills Training (JIIST) Equipment Purchase

DESCRIPTION:

Washburn Institute of Technology is requesting approval to purchase training equipment for use in the Midwest Training Center for Climate and Energy Control Technologies as well as the three programs in the Transportation division. This equipment is necessary for students to receive certification from the National Coalition of Certifications Center (NC3) for Torque. This industry recognized certification will lead to increased employment opportunities for students graduating from Climate and Energy Control, Auto Service, Diesel and Auto Collision. These programs train employees for high demand industries in Kansas and the surrounding states.

This request is for 6 Torque Kits for a total price of \$53,626 from Snap-On Tools. Snap-On Tools is a cooperating partner and will be providing a match of \$30,934 towards this purchase.

FINANCIAL IMPLICATIONS:

The purchase is funded through a \$142,873 JIIST grant from the Kansas Department of Commerce as part of the Midwest Training Center project. The grant funding is also being matched 1for1 by Snap-On Tools, Goodyear and other local business and industry.

RECOMMENDATION:

President Farley recommends the Board of Regents approve the expenditure of Kansas Department of Commerce JIIST grant funds in the amount of \$53,626 for the purchase of the equipment from Snap-On Tools to be used at Washburn Institute of Technology.

\_\_\_\_\_  
Date

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Jerry B. Farley, President

## **Washburn University Board of Regents Information Item**

### **SUBJECT:**

Washburn University and the School of Law are in the process of creating a new Center, to be titled: Oil and Gas Law Center. This would be the fifth Center in the School of Law.

### **BACKGROUND:**

Since 1989, the School of Law has been offering one of the most extensive oil and gas law curricula in the nation. Several national symposia and other special events have been sponsored by Washburn. Through active participation in three major non-profit educational foundations, Washburn has become recognized as one of the premier learning institutions with a focus on oil and gas law. Washburn is known nationally for its model student-oriented programs designed to produce graduates with extensive oil and gas law knowledge. Many of the significant scholarly resources used in the practice and teaching of oil and gas law are associated with Washburn. Oil and gas law, as an elective field of study, has always enjoyed a strong student following. Washburn has a rapidly growing group of alumni who practice oil and gas law.

### **DESCRIPTION:**

Creating the Oil and Gas Law Center provides a structure for the existing oil and gas educational programs, and reflects Washburn's institutional commitment to these educational programs. Oil and gas law has always been a major area of practice in Kansas. The oil and gas industry has been a significant part of the Kansas economy since the early 1900s, and oil and gas law continues to be a major area of practice in Kansas and throughout the world.

The Center structure will allow Washburn to more effectively attract students, obtain grants and other financial support for Center programs, and attract alumni and other oil and gas lawyers to assist with the Center's educational mission.

\* The Center will be led by David Pierce, Norman R. Pozez Chair in Business and Transactional Law.

### **FINANCIAL IMPLICATIONS:**

No new costs are anticipated. The Center should attract grants and other financial assistance from persons and entities that desire to support Washburn's educational mission in this area.