

**Board of Regents Meeting**  
**Kansas Room, Memorial Union**  
**Friday, 12/6/2013**  
**4:00 - 6:00 PM CT**

**I. Call to Order**

**II. Roll Call**

- A.**
  - Mr. Hoferer
  - Mr. Klausman
  - Mr. McGivern
  - Mrs. Moran
  - Mrs. Parks
  - Mr. Sneed
  - Mrs. Sourk
  - Mrs. Trusdale
  - Mr. Wolgast

**III. Approval of Minutes of Past Meeting(s)**

**A. Approval of Minutes of October 31, 2013 Meeting**

*October 31, 2013 Washburn University Board of Regents Minutes - Page 3*

**IV. Officer Reports**

**A. Chair's Report**

**B. President's Report**

**C. Committee Report(s)**

**1. Audit Committee**

**D. Treasurer's Report - Mr. Anderson**

**1. Liquidated Claims Approval - October 2013**

*Liquidated Claims Approval for October 2013 - Page 11*

**V. New Business**

**A. Consent Agenda**

**1. Faculty/Staff Personnel - Dr. Pembrook**

*Faculty/Staff Personnel - Page 12*

**B. Action Items**

**1. Academic Programs**

**a. New Associate of Liberal Studies Degree - Dr. Pembrook**

*New Associate of Liberal Studies Degree - Page 13*

**b. New Minor in Film and Video - Dr. Pembrook**

*New Minor in Film and Video - Page 15*

**c. New Washburn Legal Scholars 3.5 + 3 Program - Dr. Pembrook**

*New Washburn Legal Scholars 3.5 + 3 Program - Page 16*

**d. Delete Minor in Kinesiology - Dr. Pembrook**

*Delete Minor in Kinesiology - Page 17*

**2. Washburn Welcome and Student One-Stop Center - Mr. Anderson**

*Washburn Welcome & Student One-Stop Center - Page 18*

**C. Information Item(s)**

**1. Report of Purchases between \$25,001 and \$50,000**

*Report of Purchases between \$25,001 and \$50,000 - Page 20*

**2. Proposal for Creation of an International and Comparative Law Center - Dr. Pembroke**

*Proposal for Creation of an International & Comparative Law Center - Page 23*

**VI. 6:00 p.m. Dinner**

**WASHBURN UNIVERSITY OF TOPEKA**  
**BOARD OF REGENTS**  
**MINUTES**  
**October 31, 2013**

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**I. Call to Order**

Chairperson Sneed called the meeting to order at 4:00 p.m. in the Kansas Room of the Memorial Union on the Washburn University campus.

**II. Roll Call**

Present were: Mr. Hoferer, Mr. Klausman, Mr. McGivern, Mrs. Moran, Mrs. Parks, Mr. Sneed, Mrs. Sourk, Mrs. Trusdale and Mr. Wolgast.

**III. Approval of Minutes of the September 19, 2013 meeting**

It was moved and seconded to approve the Minutes of the September 19, 2013 meeting. Motion passed.

**IV. Officer Reports**

**A. Chair's Report**

There was no Chair's report.

**B. President's Report**

President Farley welcomed Regent Moran to the Board.

Dr. Farley reported on two major recent events. He said the comprehensive fundraising campaign was publicly announced last Saturday and that it was a very nice affair to celebrate the truly magnificent program the Washburn University Foundation has initiated. He said many efforts have been made to contact prospective donors in the quiet phase of the fundraising campaign and said the event on Saturday officially began the public phase of the fundraising campaign; the total fundraising goal being \$100 million. Dr. Farley described the four pillars of the fundraising campaign are scholarships, with a goal of \$35 million; faculty and academic program development, with a goal of \$35 million; spaces, with a goal of \$20 million; and annual endowment, with a goal of \$10 million. He announced that just over \$55 million has been raised in this fundraising campaign to date.

President Farley reported that early last week the “legislature bus tour” came to the Washburn Institute of Technology campus for a visit in their tour. He said the focus this year for the bus tour was institutions of higher education in the state which included the six institutions governed by the Kansas Board of Regents. In addition they chose a community college to visit and also chose Washburn Institute of Technology as their chosen visit to a technical school. He said it went very well and discussed the presentation given to the legislators. He said there were approximately 50 legislators and also members of the Kansas Board of Regents staff. Dr. Farley reported the presentation was divided into different components; one was the structure of the affiliation between Washburn University and Washburn Institute of Technology and the history of the affiliation. He said the other component was funding for Washburn Institute of Technology and said they discussed what will be required the following year to sustain the school budget. Dr. Farley said the presentation also included discussion of some of the programs at Washburn Institute of Technology and industry “partners” with which Washburn Institute of Technology is working to improve the quality of the programs and equipment. President Farley also noted that Tracks magazine has the AST program trailer on the cover this month which was an honor.

Dr. Farley reported that notice of continued accreditation for the Department of Education from the Council for the Accreditation of Educator Preparation using National Council for Accreditation of Teacher Education (NCATE) standards has been received for the Washburn Education Department.

Dr. Farley also noted that the Horses and Humans Research Foundation (HHRF) recently awarded a research grant to Dr. Leslie McCullough from the School of Applied Studies, Social Work Department, to study how boys with post-traumatic stress disorder (PTSD) respond to equine-facilitated psychotherapy.

President Farley reported on the success of business students in the Major Field Test which is a degree requirement for all business students and is taken by students enrolled in our capstone business course, Strategic Management. He said that Washburn University School of Business students performed this semester in the 94<sup>th</sup> percentile nationwide.

President Farley said there was a celebration this week of the 30<sup>th</sup> year anniversary of the School of Applied Studies. He said next year will mark the 40<sup>th</sup> anniversary of the School of Nursing.

Dr. Farley was happy to report fall athletics are doing very well and that Washburn University volleyball is tied for first place; football is currently undefeated with a record of 8 wins and 0 losses, further stating that the last time this occurred was 1907.

**C. Committee Report(s)**

There were no committee reports.

**D. Treasurer's Report**

**1. Liquidated Claims Approval – September 2013**

It was moved and seconded to accept the Treasurer's Report. Motion passed.

**V. New Business**

**A. Consent Agenda**

**1. Personnel**

**a. Faculty/Staff Personnel Actions**

grant a two year extension of Leave of Absence to Dr. JuliAnn Mazachek, President, Washburn University Foundation, from tenured position as Associate Professor of Business for academic years 2013-14 and 2014-15.

**B. Action Items**

**1. KBI Project – Base (Ground) Lease between Washburn University and the Topeka Public Building Commission**

Dr. Farley stated the Kansas Bureau of Investigation (KBI) forensic laboratory building project has had phenomenal progress since the last discussion with the Board at which time the Board authorized proceeding with hiring an architect and working with the Topeka Public Building Commission as a financing vehicle for the project. He said in collaboration with the KBI, and now the Topeka Public Building Commission (TPBC), there will be a ground lease to the TPBC for Washburn University so they may issue debt for the improvements. He said the TPBC will then lease back to Washburn the improvements with the ground which then Washburn will execute an assignment and sublease to the KBI. He explained the arrangement will allow Washburn to share the land and include academic programs in the new forensic laboratory building (to include shared space) in collaboration with the KBI. He said Washburn will be able to benefit from the expertise of KBI scientists who may be able to teach some classes, and that KBI will benefit from collaboration with our academic programs and may provide internships to Washburn students. He discussed the history of the proposed collaboration and how it came to require debt issuance for the full amount of the project, explaining there was prior discussion with the Board about approaching the TPBC for assistance. He said the TPBC has taken the project on which relieved Washburn of several

obligations in connection with the debt. He said the transaction will entail the TPBC borrowing the money for the project, which has been authorized not to exceed \$59 million. He said the TPBC has hired an architect for the project, a Construction Manager at Risk, bond counsel, a financial advisor, and disclosure counsel. He said plans have proceeded swiftly in an attempt to get the debt sold before Thanksgiving. He said the necessary bond documents and leases have been drawn to sell the debt, which will come up for bid the following Tuesday.

The Board was provided a handout provided to the TPBC at their meeting October 25 and asked they turn to page 7 which lays out the process of the lease transaction and of the bondholder transaction. He said when the State appropriates funds for the lease payments, the annual payments will go directly to the Trustee and then to the Bondholders.

He said an AA rating was obtained for the bonds, which he said was expected; and by 10:00 a.m. Tuesday we should know the outcome. President Farley said he is asking the Board for authority for the Chair of the Board to execute documents necessary to complete the transaction.

Regent Wolgast asked who would own the building when the 20 year debt is complete. Dr. Farley introduced Jeff White, Financial Advisor to the TPBC, who responded that the improvements would revert to Washburn.

A motion was made and seconded to approve. Motion passed.

**2. Carpet Replacement Memorial Union – Project #C14043**

Mr. Rick Anderson, Vice President of Administration and Treasurer, presented the item. A motion was made and seconded. Motion passed.

**3. Automation Control System for KTWU**

Mr. Rick Anderson, Vice President for Administration and Treasurer, presented the item. He said KTWU will repay it over a 5 year period at a small interest rate. A motion was made and seconded. Motion passed.

**4. Data Management Services**

Mr. Rick Anderson, Vice President for Administration and Treasurer, began the discussion stating this project supports the initial phase of the larger data management and analysis (DMA) project which will improve how we manage, analyze and use the voluminous data generated by the University. Dr. Cynthia Hornberger, Special Assistant to the President, described how improvements in data collection, storage and use, are critical for future strategic decision-making, such as the development of longitudinal data sets that are easily accessible by

university leadership. She said there will be staff training on user access and that this is the first step of the two to three year DMA project.

Regent Sneed said that in its simplest form, we gather much data but don't use it in the best way to make strategic decisions.

Regent Klausman asked about the large difference in bids to which Dr. Hornberger responded the significantly higher bid was provided by a company using individual consultants, at consultant fee rates. She stated high confidence in the other two bids similarly priced, provided by companies already working with Washburn.

Regent McGivern expressed concern over the cost of \$400,000, which is a sizeable amount, and asked when Washburn would see a return on investment of this size. Dr. Farley said we have not done an ROI analysis yet, but stated there will be much time and effort saved by this project and said that at present the administration lacks the ability to give the right data to those making decisions, and further that one cannot make good decisions without these types of data reports. He said it will help us to deploy staff in more efficient ways.

Regent Hoferer asked if this data management program would fit specifically in with a record retention policy. Dr. Farley responded stating these reports would have their own data retention requirements under the policy which is being developed and refined but it would not be part of a records retention policy and schedule development.

A motion made and seconded to approve. Motion passed.

## **5. Heavy Diesel Construction Technology Program**

Dr. Randy Pembroke, Vice President for Academic Affairs, discussed the item. He set out the approval process and said if the Board approves the program the request would then go to the Technical Education Authority and on to the Kansas Board of Regents for approval of a certificate program. He said this is an attempt to move from a regular diesel program to heavy diesel construction instruction which would include many other types of equipment. A motion was made and seconded to approve. Motion passed.

## **6. Campus Housing Demand Study**

Rick Anderson, Vice President for Administration and Treasurer, presented the item and said University reserves would be used for the study. He said there have been waiting lists for housing for the last three years, which prompted the proposal for the housing demand study.

Regent Trusdale asked about numbers of students placed on waiting lists to which Vice President for Student Life, Denise Ottinger, responded there has averaged 75 students on list but what isn't known is how many students did not place their name on the list once they discovered there was a waiting list and instead sought out alternative housing.

Regent Sourk asked whether the housing nearby was full as well to which Mr. Anderson responded that the newest housing in College Hill has become very popular with students and that the apartments, not townhomes, were 95-100% full this fall. Regent Parks moved to approve the study. The motion was seconded by Regent McGivern. Motion passed.

## **7. Vision 2022**

Dr. Cynthia Hornberger, Special Assistant to the President, presented the item. There were no questions. The most current version was provided. A motion was made and seconded to approve. Motion passed.

## **C. Information Item(s)**

### **1. Project SEARCH**

Dr. Cynthia Hornberger, Special Assistant to the President, presented the item. She gave a brief history of the program and how Washburn came to be given the opportunity to participate in the international program. Regent Sneed said he was approached by an alumnus with a daughter who had participated in the program in Lawrence and said it would be great to have such opportunities available in Topeka.

### **2. FY 2014 Washburn Salary Program Implementation**

Rick Anderson, Vice President for Administration and Treasurer, presented the item. Regent McGivern asked what percentage of the employees and faculty did not receive the 1.8% merit increase to which Mr. Anderson responded he did not have specific numbers but said those on performance improvement plans typically did not get the increase.

### **3. Enrollment Growth Report**

Dr. Randy Pembroke, Vice President for Academic Affairs, and Dr. Richard Liedtke, Executive Director of Enrollment Management, gave a presentation on enrollment. Dr. Pembroke reviewed several areas in which Washburn has made improvements to assist in future enrollment, retention, and graduation rates.

Dr. Pembroke gave examples of the high intensity practices and said they are very successful in keeping students engaged and at the institution. He said this is one example of what Washburn is doing to recruit and retain students.

Dr. Pembroke also discussed the NSSE survey which showed Washburn students work more than the average college student, especially off campus, which often leads to fewer hours at school and even leads in some cases to dropping out of college. He said for this reason there is an initiative to create more on-campus employment opportunities for students.

Dr. Liedtke then continued with the presentation and said the waiting list on housing may be larger with the initiative of Baili Zhang, Director of International Programs, as we anticipate increased enrollment of international students who are coming from other countries and cannot look for apartments. He discussed the programs to increase the enrollment from students coming straight from high school, and discussed the success of the interstate waiver program. Dr. Liedtke also said there has been increased involvement with Shawnee County high schools to gain more of the market share in Shawnee County. He discussed the efforts of Baili Zhang and President Farley in traveling to international markets to find opportunities for Washburn to increase enrollment from the international markets.

Dr. Pembroke discussed anticipated program growth with the new programs, including the L.L.M. (Master of Laws) in Global Legal Studies at the School of Law and the new Master of Addiction Counseling in the Human Services Department of the School of Applied Studies to illustrate recent efforts to increase enrollment.

Dr. Liedtke further discussed software in Banner, Recruiter Software, and how it is used for recruitment. Regent Hoferer asked what is being done to attract what is being called the largest growing population, the “Hispanic” population, to which Dr. Liedtke responded an initial inquiry on this topic has been performed and there are current initiatives underway and others in exploration for this target market.

Regent Sneed told the Board it is anticipated a Saturday morning work session would be scheduled soon on the topics of recruitment and enrollment and there will be plenty of opportunity to ask questions at that time.

Regent Klausman asked if the recruiters include Washburn students to travel to recruitment fairs and other such activities to which Dr. Liedtke stated they cannot do this as it would be a rules violation and they would not want to pull students from class or academic activities to recruit.

Dr. Liedtke said Washburn Institute of Technology hired a recruiter to perform the same functions for the Institute of Technology as what our recruiters do for

Washburn. He said the recruiters will be working with Washburn's marketing firm, Jhp, to prepare a marketing plan focused toward "Hispanic" students.

Dr. Liedtke also discussed what he called the total withdrawal program, which he described as including personal visits with students to see why they might be withdrawing to which we might help them succeed in their journey here at Washburn. Regent Sourk asked how many students totally withdraw mid-semester as opposed to leaving after a semester and just not returning. Dr. Liedtke did not have the numbers.

Dr. Liedtke and Dr. Pembroke further discussed several initiatives for enrollment, including major academic initiatives that have been implemented in 2012-13, such as Mapworks, and explained how that program worked to help students achieve success when they were struggling. They also talked about the initiative underway with a "transfer friendly" task force to work on initiatives to draw more transfer students to Washburn.

Regent Sneed asked for questions. Again, he noted that there will be time for many more questions at the work session which will be planned to discuss enrollment issues.

## **VI. Executive Session**

It was moved and seconded to recess to Executive Session for fifteen minutes to discuss a legal matter. Regent Sneed gave the opportunity for a three minute break stating the executive session would begin at 5:35 p.m. Chairperson Sneed announced no action would be taken after returning from Executive Session.

Executive session adjourned 5:46 p.m.

The meeting adjourned at 5.46 p.m.

/s/

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Lisa R. Jones  
Secretary, Board of Regents

**Agenda Item No. IOV. D. 1.  
Washburn University Board of Regents**

**SUBJECT:** Liquidated Claims Approval – October 2013

**DESCRIPTION:** Attached is the list of claims processed for the month of October, 2013 by fund, and a summary of all claims by fund is detailed below. The payroll claims will be presented to the Board of Regents for review at the December 6, 2013 meeting through the Chairperson.

To the best of my information and belief, I certify that the liquidated claims submitted in this transmittal are in compliance with all applicable laws and University policies.

\_\_\_\_\_  
Rick Anderson, Vice President for Administration & Treasurer

<b>WASHBURN UNIVERSITY</b>		
<b>Fund #</b>	<b>Fund Name</b>	<b>Total Claims</b>
1.	General Fund	
2.	Debt Retirement & Construction Fund	
3.	Building and Construction Fund	
4.	Endowment Fund	
5.	Student Loan Fund	
7.	Tort Claim Fund	
8.	Restricted and Agency Fund	
9.	Plant Fund	
10.	Smoothing Fund	
12.	Capital Improvement	
13.	Government and Research Fund	
		Sub-Total _____
		Payroll _____
		Payroll Withholding ACH Transactions _____
		*Wire Transfers (Investments) _____
		<b>Total</b> _____

<b>WASHBURN INSTITUTE OF TECHNOLOGY</b>		
1.	General Fund	
3.	Building and Construction Fund	
5.	Student Loan Fund	
8.	Restricted and Agency Fund	
13.	Government and Research Fund	
		Sub-Total _____
		Payroll _____
		Payroll Withholding ACH Transactions _____
		<b>Total</b> _____

\_\_\_\_\_  
Date

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Jerry B. Farley, President

**Agenda Item No. V. A. 1.**  
**Washburn University Board of Regents**

SUBJECT: Faculty/Staff Personnel Actions

DESCRIPTION:

The following adjustments to specific salary lines must either be reported to the Board or approved by the Board.

Name	Position	Change	Financial Implications	Comments	Action
New Position	Lead Technical Instructor, Diesel. Washburn Institute of Technology, POSN K00118	Under Recruitment	Position grant funded for first 6 months; ongoing funding by Washburn Institute of Technology, General Funds	Additional position added in response to increased enrollment	Request approval

RECOMMENDATION:

President Farley recommends approval of these personnel actions.

\_\_\_\_\_

Date

\_\_\_\_\_

Jerry B. Farley, President

**Agenda Item No. V. B. 1. a.**  
**Washburn University Board of Regents**

SUBJECT: New Associate of Liberal Studies Degree

BACKGROUND:

The Associates of Liberal Studies (ALS) degree provides another alternative for students who aspire to earn an associate's degree. The foundation for the ALS degree was initially developed in conversations between the Dean of the College of Arts and Sciences (CAS) and the Vice President for Academic Affairs (VPAA). The idea was next discussed by the Bachelor of Integrated Studies Committee, the College Faculty Council (CFC) and the CAS chairs, eventually resulting in a formal proposal that was approved by the CFC on May 1, 2013 (with suggested changes). The ALS degree was approved by the CAS Faculty on May 8, 2013 and General Faculty on November 21, 2013. This item forwarded with recommendation to change effective date from Fall 2014 to immediately.

DESCRIPTION:

The Catalog description is as follows:

The Associate of Liberal Studies Degree is intended to give students a broad background in liberal studies in preparation for further study or employment.

1. General Education Requirements for an Associate Degree at Washburn

MA 112/116	Mathematics	3 hours
EN 101	Freshman Composition	3 hours
WU 101	Washburn Experience	3 hours*
Gen Ed Social Sciences (minimum of 2 disciplines outside the Plan A area)		6 hours
Gen Ed Natural Sciences and Mathematics (minimum of 2 disciplines outside the Plan A area)		6 hours
Gen Ed Arts and Humanities (minimum of 2 disciplines outside the Plan A area)		6 hours
  
2. Specific Additional Requirements: Choose Plan A or Plan B

Plan A	
A focus of at least 12 hours in one CAS discipline (General education courses do not count towards the 12 hour total)	12 hours**
Plan B	
12 hours selected from the general education disciplines. 6 additional hours in one of the three general education areas And 3 additional hours in the other two areas **	12 hours**
  
3. Electives 23 hours\*\*\*

Total: 62 hours minimum\*\*\*\*

\* Students transferring to Washburn University with at least 24 credit hours with a GPA of 2.0 or higher AND those who have completed 24 credit hours prior to Fall 2013 are exempt from the WU101 requirement (see the university catalog for specific language pertaining to the WU 101 requirement).

\*\*Minimum grade of C on all courses used to satisfy Plan A or Plan B.

\*\*\*Minimum of 12 hours of electives must be taken outside the 12-hour discipline in Plan A.

\*\*\*\*Minimum of 24 hours from Washburn with 12 of the last 24 hours at Washburn; Minimum GPA of 2.0

Proposed Effective Date: Immediately

#### FINANCIAL IMPLICATIONS:

No anticipated new costs. May increase enrollment slightly as students may stay to complete the ALS degree who might have otherwise left Washburn without a degree.

#### RECOMMENDATION:

President Farley recommends the Board of Regents approve the new Associate of Liberal Studies degree.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jerry B. Farley, President

**Agenda Item No. V. B. 1. b.**  
**Washburn University Board of Regents**

SUBJECT: New Minor in Film and Video

DESCRIPTION:

The Film and Video curriculum is designed to provide students with theoretical, pre-production and production skills for entry into a variety of film and television industry positions.

RATIONALE:

The Minor in Film and Video will allow students of all backgrounds to participate in telling stories of importance to them by using some of the latest methods and technologies in recorded digital form. The general minor in mass media includes only 9 hours of film and video courses. This (Film and Video) minor includes 21 hours in the Film and Video sequence (courses specifically designed for the use of digital technologies), allowing students in appropriate majors to develop their skills in digital film in addition to their major courses. No new courses will be required. This new minor was approved by General Faculty November 21, 2013.

Proposed Effective Date: Fall 2014

FINANCIAL IMPLICATIONS:

None

RECOMMENDATION:

President Farley recommends the Board of Regents approve the addition of the Minor in Film and Video.

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Date

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Jerry B. Farley, President

**Agenda Item No. V. B. 1. c.**  
**Washburn University Board of Regents**

SUBJECT: New Washburn Legal Scholars 3.5 + 3 Program

DESCRIPTION:

The 3.5 + 3 program is designed to enable academically talented and focused students to complete their undergraduate degree while simultaneously completing their first semester of law school.

Washburn's 3.5 + 3 program is designed to enable academically talented and focused students to complete their undergraduate degree while simultaneously completing their first semester of law school. This program is a modification of a baccalaureate degree. Students are required to complete all degree requirements in their chosen major (e.g., Political Science, Criminal Justice, English). Once 109 credits toward the undergraduate degree have been successfully completed, the students would then be eligible to apply to Washburn University School of Law for entry in the final semester of the senior year. In law school the student would simultaneously complete the remaining 15 elective credits of undergraduate study and receive their bachelor's degree by successfully completing the first 15 credits of law school.

RATIONALE:

The Legal Scholars Program is offered in order to help attract well-qualified and highly motivated students to Washburn's undergraduate program and ultimately to Washburn's Law school. The Legal Scholars Program was approved by General Faculty November 21, 2013.

Proposed Effective Date: Fall 2014

FINANCIAL IMPLICATIONS:

The undergraduate side of the university will lose one semester of tuition from the predicted one or two students per annum.

RECOMMENDATION:

President Farley recommends the Board of Regents approve the addition of the Washburn Legal Scholars 3.5 + 3 Program.

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Date

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Jerry B. Farley, President

**Agenda Item No. V. B. 1. d.**  
**Washburn University Board of Regents**

SUBJECT: Delete Minor in Kinesiology

DESCRIPTION:

Two new Kinesiology minors (Minor in Fitness and Minor in Coaching) were recently approved by the Washburn Board of Regents since they are more appropriate to the discipline, more attractive to the broader range of students, and prepare students for a national certification exam. The Minor in Kinesiology is no longer relevant and is being deleted.

Proposed Effective Date: Fall 2014

FINANCIAL IMPLICATIONS:

None

RECOMMENDATION:

President Farley recommends the Board of Regents approve the deletion of the Minor in Kinesiology.

\_\_\_\_\_

Date

\_\_\_\_\_

Jerry B. Farley, President

**Agenda Item No. V. B. 2.**  
**Washburn University Board of Regents**

SUBJECT: Washburn Welcome and Student One-Stop Center

BACKGROUND:

The University's strategic plan, "Washburn 150 Forward," addresses the need to provide high-quality facilities for our students and programs. Renovation of Morgan Hall is needed to create a one-stop student service center and a Welcome Center with a definitive front entrance to campus. While the University has multiple entrances to access campus facilities and activities, the goal has been to create a grand, welcoming front door for both Morgan Hall and the campus where prospective students, their parents, and campus visitors generate their first impressions of Washburn.

Progress of the project thus far:

June 30, 2011 - Board approved initiation of the architect selection process to build a new Welcome Center space extending Morgan Hall and renovating the existing structure.

September 30, 2011 - Board approval for architectural services to assist with program finalization and design concepts.

July 18, 2012 - Board approval to finalize the design of the Welcome Center and proceed with bidding the project for construction.

DESCRIPTION:

On October 9, 2013 the plans and specification for the Welcome Center were made available for general contractor review and bidding. Bids were received on November 6, 2013 and were under cost estimates. Bids were as follows:

<b>CONTRACTOR</b>	<b>BASE BID</b>	<b>Alternate #1 (Reuse marble window sills)</b>
<b>McPherson Contractors, Topeka, KS</b>	<b>\$14,190,000</b>	<b>(\$ 8,000)</b>
Murray & Sons, Topeka, KS	\$14,555,500	(\$ 6,000)
Excel, Overland Park, KS	\$14,980,000	(\$14,000)
McTech, North Kansas City, MO	\$15,000,000	0

FINANCIAL IMPLICATIONS:

The construction costs will be paid from \$13,617,000 from the Welcome Center Project Account and \$565,000 from FY14 Capital Improvement Funds for Infrastructure improvements to Morgan Hall.

RECOMMENDATION:

President Farley recommends the Board of Regents approve award of the construction contract to McPherson Contractors, Inc. in the amount of \$14,182,000 for the renovation and addition to Morgan Hall for the new Welcome Center and Student One-Stop Center.

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Date

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Jerry B. Farley, President

**Agenda Item No. V. C. 1.**  
**Washburn University Board of Regents**

SUBJECT: Report of Purchases between \$25,001 and \$50,000

BACKGROUND:

At the March 8, 2001 Board of Regents Budget and Finance Committee meeting, the administration presented an item for discussion to increase the Board expenditure approval limit from \$25,001 to \$50,000. The increase was approved by the Board of Regents at its May 9, 2001 meeting.

DESCRIPTION:

In compliance with that approval and to ensure the Board fully complies with its fiduciary responsibilities, the Board of Regents requested all items approved by the administration between \$25,001 and \$50,000 be listed each month and included for information.

FINANCIAL IMPLICATIONS:

These expenditures are in line with current year budgets.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jerry B. Farley, President

## Report of Purchases between \$25,001 and \$50,000

<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
<p>Carpet Replacement - Benton Hall Competitively Bid. Two bids received. Award to lowest price bid meeting specifications and requirements. Capital Project Funding</p>	<p>Hall Floor Covering Topeka, KS</p>	\$39,925
<p>Office Remodel - Human Services Office Benton Hall Competitively Bid. Four bids received. Award to lowest price bid meeting specifications and requirements. Capital Project Funding</p>	<p>Kelley Construction Co Topeka, KS</p>	\$31,500
<p>Chassis Dynamometer - Washburn Tech Sole Source Purchase - Only equipment meeting specifications for training requirements.</p>	<p>Mustang Dynamometer Twinsburg, OH</p>	\$37,695
<p>Install Head Guards on Fire Sprinklers Facilities Services Project Two bids solicited. Award to lowest price bid meeting specifications and requirements. Capital Project Funding</p>	<p>Jayhawk Fire Sprinkler Co Topeka, KS</p>	\$27,707
<p>Classroom Furniture - Washburn Tech Facilities Services Project State of Kansas Contract</p>	<p>Designed Business Interiors Topeka, KS</p>	\$30,139
<p>Diagnostics Equipment - Washburn Tech Compatibility with existing Jobs &amp; Innovative Industry Skills Training Equipment. Jobs &amp; Innovative Industry Skills Training Grant Funding</p>	<p>Snap-On Industrial Crystal Lake, IL</p>	\$26,199
<p>Interactive Displays - Mabee Library Competitively Bid. Three bids received. Award to lowest price bid meeting specifications and requirements. General Funds</p>	<p>Kansas City Audio-Visual Kansas City, MO</p>	\$29,381

Office 365 Conversion Services - ITS  
Three Proposals Solicited. Award to lowest  
price proposal meeting specifications and  
requirements.  
General Funds

SADA Systems Inc  
N Hollywood, CA

\$40,950

**Agenda Item No. V. C. 2.**  
**Washburn University Board of Regents**

**Information Item**

SUBJECT: Proposal for Creation of an International and Comparative Law Center

BACKGROUND:

Washburn University and the School of Law are in the process of creating a new Center, to be titled: International & Comparative Law Center. This would be the sixth Center in the School of Law.

International and comparative law programs are increasingly important to a modern law school curriculum. The School of Law is already part of a broader trend towards the development of a more international curriculum and greater global involvement. The School of Law is of the view that it should further develop the international and comparative law programs offered to its students, responding to both growing interest, and increased requirements for international and comparative law knowledge in many areas of practice. Responding to such needs will increase the School's competitiveness both in terms of rankings and admissions. The School of Law faculty unanimously voted in favor of establishing the Center on October 21, 2013.

DESCRIPTION:

Creating the International & Comparative Law Center would provide a more developed organizational structure for the purposes of coordinating, providing strategic oversight and direction, administering, and marketing the international and comparative work that is already undertaken at Washburn, and for the expansion and strategic development of such activity going forward. Currently at least nine faculty members engage in international or comparative law scholarship. Several of these faculty members predominantly publish in or teach international and comparative law. The School of Law has an International and Comparative Law Certificate as one of the several specialized certificates available to students currently. This offers a reasonable number of international and comparative law courses, which will soon be further highlighted as part of the new "Pathways" curricular guidelines for students.

In addition to the standard curriculum, the School of Law offers a robust study abroad program, currently conducted through Maastricht University and the University of the West Indies. Washburn School of Law faculty members teach international and comparative law courses as part of the study abroad program in Barbados. These courses are in addition to the regular curricular offerings. Students can meet the Certificate requirements by taking these courses. The Center would continue the coordination and administration of these programs, and would communicate with like-minded institutions for possible collaboration in the future.

The School of Law is increasingly involved in teaching and legal education training abroad at the institutional level, and is in the forefront of international and comparative educational reform. The Institute for Law Teaching and Learning has engaged in transnational legal education, with legal faculty in Chile and Turkey, to name two examples. Washburn strengthened its international and comparative educational reform capabilities with the Georgia Project, funded by a USAID grant, which is in its third year, and has had tremendous success. Washburn School of Law is in the process of submitting an application for funding under the Obama-Singh Grant program, for the development of an energy law and legal education project with Symbiosis International University, in Pune, India. In addition to this institutional activity, a number of faculty members engage in ongoing but independent teaching abroad activity in a broad array of countries, including Japan, Cambodia, India, and Bosnia, to name a few examples. The growth of this international development effort will benefit Washburn School of Law by creating a meaningful faculty exchange across legal cultures, and providing greater international and comparative exposure to our students, including international opportunities for students.

The Center structure will allow Washburn to more effectively attract students, obtain grants and other financial support for Center programs, and attract alumni and other international and comparative law experts to assist with the Center's educational mission.

#### FINANCIAL IMPLICATIONS:

Based on our experience with the other School of Law centers, the estimated new cost of the center will be zero for 2013-14 and less than \$10,000 thereafter. We anticipate that the Center will attract grants and other financial assistance from persons and entities that desire to support Washburn's educational mission in this area.