

WASHBURN UNIVERSITY OF TOPEKA
BOARD OF REGENTS
MINUTES
June 12, 2014

I. Call to Order

Chairperson Sneed called the meeting to order at 4:00 p.m. in the Kansas Room of the Memorial Union building on the Washburn University campus.

II. Roll Call

Present were: Mr. Hoferer, Mr. Klausman, Mr. McGivern, Mrs. Moran, Mrs. Parks, Mr. Sneed, Mrs. Sourk, Mrs. Trusdale and Mr. Wolgast.

III. Approval of Minutes of the May 1, 2014 meeting

It was moved and seconded to approve the Minutes of the May 1, 2014 meeting. Motion passed.

IV. Officer Reports

A. Chair's Report

Chairperson Sneed had no report.

B. President's Report

President Farley said that this morning we were signing certificates for students receiving the President's Honor Roll. Typically we have about 350 students and this year there are over 600. Students must have a 4.0 to be added.

He said he hoped that some were able to attend the Mulvane Art Fair last weekend. There was a record amount pledged by patrons which makes it worthwhile for artists to attend.

Dr. Farley said the Sunflower Music Festival is going on and last night there was a record crowd. Tonight is the Blanche Bryden program for college students. He said at the musicians' picnic on Monday, he sat with students at each table from all around the world.

He noted that Jeff Kready, grandson of a former board member, recently received a Tony award. There was a great interview with him on WIBW-TV and in the Topeka Capital Journal.

Dr. Farley stated Deborah Moore, Director of Human Resources, is retiring after almost 26 years at Washburn. He said she has been a great asset and we will miss her.

He said a case study was done on the Student Recreation and Wellness Center (SRWC) by Wellsource Inc., all about Washburn's employee wellness program. A very positive piece. Wellsource will be posting the case study on their website and it will be featured in the annual Wellness Council of America's Buyer's Guide.

Chairperson Sneed took the opportunity to thank Regent Klausman for his years of service, including two years as chair. He said Regent Klausman helped him immensely. Regent Klausman said he enjoyed the four years and working with Washburn University.

C. Committee Report(s)

1. Budget/Finance Committee

Regent Trusdale reported the Committee met June 10th and discussed the elements that were followed in development of the budget for both campuses. For Washburn University, she said the Legislature proposed to restore the 1.5% reduction to the State Fund Grant for FY 2014 and to abate the proposed 1.5% State Fund Grant reduction proposed for FY 2015. Sales tax revenue will essentially be flat for another year, and there were enrollment declines for FY 2014. She said certain fixed costs for continuing operations; modest increases for specific program enhancements; and additional student outreach and advertising will be funded through a combination of budget reductions and redistributions, along with a 4.6% average tuition increase (or \$11 per credit hour).

Regent Trusdale said if fall revenues increase to match the revenues set aside for salaries, an average 3% merit/market based salary program will be implemented effective January 1, 2015. If sufficient new revenues are not generated, available money will instead be used for scholarships.

For Washburn Institute of Technology, she said Washburn Tech had a 20% enrollment increase in FY 2014 and the Legislature is proposing to fully fund SB 155 for the current and next fiscal years. The budget includes a 5.6% (or \$5 per credit hour) tuition increase for post-secondary students. Because of sufficient past enrollment growth and state support, Washburn Tech will implement an average 3% merit based salary program effective July 1, 2014.

The Budget/Finance Committee proposed the Board approve the FY 2015 operating budget.

a. FY 2015 General Fund Budget – Washburn University and Washburn Institute of Technology

Chairman Sneed said he knows that some members were unable to attend the committee meeting. He said that Vice President Anderson can go through the presentation or the Board can proceed using the documents in Agenda. It was the consensus to proceed. There was no presentation or discussion.

It was moved and seconded to approve the FY 2015 General Fund Budget. Motion passed.

2. Nominating Committee – Election of Officers

Regent McGivern reported the Nominating Committee recommends Regent Sourk to serve as Chairperson and Regent Trusdale to serve as Vice-Chair for the 2015 fiscal year. It was moved and seconded to approve. Motion passed.

D. Treasurer’s Report

1. Liquidated Claims Approval – April 2014

Vice President for Administration and Treasurer, Rick Anderson, presented the item. It was moved and seconded to accept. Motion passed.

2. Public Budget – Publish Notice of Hearing

Vice President for Administration and Treasurer, Rick Anderson, presented the item. It was moved and seconded to file the proposed FY 2014-15 budget for hearing to take place at the Board of Regents meeting on July 24, 2014. Motion passed.

3. Quarterly Report for the Nine Months Ended March 31, 2014

Vice President for Administration and Treasurer, Rick Anderson, presented the item. There were no questions. It was moved and seconded to accept the Quarterly Report. Motion passed.

V. New Business

A. Consent Agenda

It was moved and seconded to approve the Consent Agenda. Motion passed.

Approved by action of the Board:

1. Personnel

a. Faculty/Staff Personnel Actions

hire effective August 1, 2014: Marda Messay as Lecturer of French at an annual salary of \$35,000 and Michael O'Brien as Lecturer of Spanish at an annual salary of \$35,000; appoint Joel Bluml to Associate Vice President of Student Life at an annual salary of \$100,000; John Cummings to Associate Director of the Student Recreation and Wellness Center at an annual salary of \$50,500; and,

2. Policies

a. Bulletin Boards and Posting Policy

University Compliance Officer, Cynthia Waskowiak, presented the item to remove Section A.14.3. from the Washburn University Policies, Regulations and Procedures Manual. There were no questions.

B. Action Items

1. Bond Resolution

Vice President for Administration and Treasurer, Rick Anderson, presented the item. Chairperson Sneed commented that we can't get hard numbers until pricing and closing, so he recommends we give them a range and have the Board Chair sign under his authority. Regent Trusdale moved and Regent Sourk seconded a motion to approve. Motion passed.

2. Contracted Services with Pinegar, Smith & Associates, Inc.

President Farley presented the item and provided his support for continuing the services of the Pinegar, Smith & Associates firm for fiscal year 2015. It was moved and seconded to approve. Motion passed.

3. Renewal of Property Insurance Policy

Vice President for Administration and Treasurer, Rick Anderson, presented the item and recommended renewal of this policy. He explained the increase is related to the experience mod, bad weather in the Midwest, and the amount we're insuring went up. It was moved and seconded to approve. Motion passed.

4. New Eastside Student Housing and Dining

Vice President for Administration and Treasurer, Rick Anderson, said the selection committee met and recommends an architect for the design of 350 housing beds and dining. Regent Sourk commented she would like to see a new name for the building. It was moved and seconded to approve the item. Motion passed.

5. Expenditures Greater Than \$50,000

- a. Infrastructure Switches, Wireless Access points, Cable Drops, and Server Hardware for Washburn Institute of Technology**
- b. Information Technology Services (ITS) Equipment Replacement/Upgrade**
- c. Information Technology Services (ITS) Wireless Network Equipment**
- d. Computer System Purchases**
- e. Computer System Purchases for Washburn Institute of Technology**
- f. Microscopes for the New Teaching Lab for Washburn University Forensic Science Program**

Vice President for Administration and Treasurer, Rick Anderson, presented agenda items V.B.5.a. through f. together, explaining the first five are for computers and infrastructure for Washburn University and Washburn Institute of Technology out of the existing budget. He said that for the microscopes, some of the money for the KBI project was allocated for forensic equipment and this is this year's expenditure. There were no questions. It was moved and seconded to approve items V.B.5.a. through f. Motion passed.

g. Athletic Video Board System for Yager Stadium

Vice President for Administration and Treasurer, Rick Anderson, presented the item and said we were working to secure advertising and other support for funding, which happened at the end of the semester. He said we need to proceed with the contract in order to get the new scoreboard in place by the fall. Chairperson Sneed asked the Board to ratify the purchase. There were no questions. It was moved and seconded to ratify. Motion passed.

C. Information Item(s)

1. Report of Purchases between \$25,001 and \$50,000

Award of contract to: Kelley Construction Co. in the amount of \$35,400 for locker room upgrades; Advanced Exercise Equipment in the amount of \$43,472 for treadmills with software; and, CAE Healthcare Inc. in the amount of \$49,490 for a nursing patient simulator.

VI. Executive Session

Chairperson Sneed moved to recess to executive session to discuss personnel matters of nonelected personnel and reconvene in open session at 4:54 p.m. Motion was seconded. The Board recessed to executive session at 4:24 p.m.

The Board reconvened in open session at 4:54 p.m. No action was taken.

It was moved and seconded to adjourn. The meeting adjourned at 4:55 p.m.

/s/

Cynthia Waskowiak
Assistant Secretary, Board of Regents