

WASHBURN UNIVERSITY OF TOPEKA
BOARD OF REGENTS
MINUTES
October 30, 2014

I. Call to Order

Chairperson Sourk called the meeting to order at 4:00 p.m. in the Kansas Room of the Memorial Union on the Washburn University campus.

II. Roll Call

Present were: Mr. Hoferer, Mr. Klausman, Mr. McGivern, Mrs. Moran, Mrs. Parks, Mr. Sneed, Mrs. Sourk, Mrs. Trusdale and Mr. Wolgast.

III. Approval of Minutes of the September 25, 2014 meeting

It was moved by Regent McGivern and seconded by Regent Moran to approve the Minutes of the September 25, 2014 meeting. Motion passed.

IV. Officer Report

A. Chair's Report

Chairperson Sourk said Regents met with members of the administration at an October 16 work session to discuss enrollment.

She reported the Board is full in depth in the 2015 Designer Showcase project, saying there will be a selection of the designers soon.

B. President's Report

President Farley commented on the Designer Showcase project, saying there are an incredible number of things to be done that Regents Sourk and Trusdale are taking care of. He said it "reminds me why Susan and I never built a house." He said they are looking forward to this being a successful project for the ChildCare Aware charity as well as sprucing up the University's official President's residence.

He noted that this morning a group put together by the Kansas Board of Regents (KBoR) met to look at performance funding and performance budgeting. He felt the meeting went well. All sectors of higher education were represented: technical schools, community colleges, four-year KBoR institutions, Washburn, and a KBoR representative. He said everyone was able to express their thoughts about performance funding/budgeting at a previous meeting and copious notes were taken. Performance budgeting works to set goals to achieve in order to obtain a portion of funding.

Dr. Farley said the President and CEO of the KBoR, Dr. Andy Tompkins, put together a good summary of what was discussed; and our staff here had a robust discussion about the draft. He said the proposal put together by Dr. Tompkins is very good. It was tweaked a bit today but the proposal is good, assuming this is where we want to go. The next meeting will be in November. The matter will be put before KBoR for discussion in November.

President Farley said we are celebrating a number of other things. Last night and the night before Yager Field and Moore Bowl were opened to watch World Series games. 500-600 people attended each night. Hard work by Gene Cassell and Brent Hogan made this possible.

He said last night Washburn Student Government Association invited speaker Jeff Corwin, of the television series Animal Planet, spoke about creatures, inviting select audience members to participate.

Dr. Farley said a topping off ceremony was held at Morgan Hall. Many people showed up, including those suffering through the construction, to sign the beam.

He said the men's basketball team will play the University of Kansas November 3 in Lawrence. The team will then go to Manhattan to play Kansas State University on November 9.

Dr. Farley congratulated the Student Wellness and Recreational Center celebrating its 10th anniversary on October 30.

Finally, he said the Washburn football team is playing Northwest Missouri State University on November 15 at Arrowhead Stadium in Kansas City at 2:00 p.m. He said playing in Arrowhead will provide an exciting venue for the players and the fans and we would like to have as much of a crowd as possible.

C. Committee Report(s)

Deferring to Action Items

D. Treasurer's Report

1. It was moved by Regent McGivern and seconded by Regent Trusdale to accept the Treasurer's Report, **Liquidated Claims Approval – September 2014**. Motion passed.

V. New Business

A. Consent Agenda

It was moved by Regent Klausman and seconded by Regent Trusdale to approve the Consent Agenda. Motion passed.

As approved by action of the Board:

1. Personnel

a. Faculty/Staff Personnel Actions

hire RaLynn Schmalzried as Assistant Professor of Psychology effective January 2015 at an annual salary of \$45,000; Elaine Lewis to Director, College Success Evaluation and Retention/Lecturer effective November 1, 2014 at an annual salary of \$50,000; grant phased retirement to Frank Chorba for 3 years beginning Spring 2015; new positions under recruitment: Student Success Lecturer, under recruitment at an annual salary of \$36,000; Program Director KanTRAIN Grant Management at an annual salary of \$60,000-\$80,000 effective October 1, 2014; Budget/Administrative Assistant KanTRAIN Grant Management at an annual salary of \$40,000; ½ FTE support staff KanTRAIN Grant Management at an annual part-time salary of \$15,000; Program Site Coordinator at Washburn Institute of Technology KanTRAIN Grant at an annual salary of \$40,000-\$60,000 effective October 1, 2014;

b. Designate Dr. Nancie Palmer as Professor Emeritus

bestow the title Professor Emeritus to Dr. Nancie Palmer; the Board congratulated Dr. Palmer; and,

2. Washburn University Policy Regulations and Procedures Manual – Data Management

the Data Management section of the Washburn University Policy Regulations and Procedures Manual.

B. Action Items

1. New Student Housing and Dining Project

Regent McGivern, Budget/Finance Committee Chair, reported the Committee met yesterday, October 29. Vice President for Administration and Treasurer, Rick Anderson, made a presentation to the Committee. There was discussion of enrollment and rates, a review of financial ratios and what they look like against Regents' schools. Regent McGivern asked Vice President Anderson to make a brief presentation on the new student housing and dining project to the full Board.

Vice President Anderson said, if approved by the Board, the schedule is for construction bids to be approved in February with construction to start in March and be completed in the summer of 2016. There would be 352 total beds, with 346 student beds, in primarily six-bed and four-bed suites. Vice President Anderson made a presentation discussing drawings of the projects. Materials included the site plan where the project would be located - on 18th Street, taking up Lot 2 and part of the Stoffer lot.

Regent Sourk asked how the height of this building compared with the height of the KBI building. Vice President Anderson responded that the residence hall will be lower than the KBI building because of the need to allow for extra ventilation for labs.

Regent Parks asked if other students be able to eat at the dining hall at the new housing project or just residents in that facility. Vice President Anderson responded that all students, faculty and staff will have access to either dining hall.

Vice President Anderson said financing costs are still in line with what originally developed with the architect - \$30 million, plus or minus, with about \$6 million of that for the dining hall – with the University financing all of the housing. Vice President Anderson said the University would expect funds from the approved food vendor towards the dining hall expense. He said we anticipate financing about \$3 million in dining hall construction. He reported financing rates are very good right now and expects to be the same in the Spring, with a 25-year locked-in rate at about 3.5%.

Regent Sneed asked, because of short turn around, if the University is considering a contractor-at-risk provision, and what protections the University is considering to protect itself. Vice President Anderson responded it is very important that the construction deadline be set before classes start in the Fall of 2016. Washburn will negotiate with the general contractor for significant penalties if the deadline is not met to compensate the University for lost revenue.

Regent Parks asked how parking will be affected by this construction. Vice President Anderson advised that the administration will be coming to the Board soon with a revised parking plan to address that issue. Construction of the housing and dining facility will take out all of Lot 2 and some spaces out of Lot 1, affecting a total of about 90 spaces. The site plan for the housing and dining project shows parking of approximately 100-110 spaces to be added east of fraternity houses which will make up for lost spaces from the construction. He said we are looking to add proposed parking for the School of Law before the law school is built, and also looking at other locations to enhance parking. When the parking plan is presented, there will also be information about financing of the costs for the parking.

Vice President Anderson then introduced design team. A local design team and a national firm from St. Louis who does campus housing. They will soon have design documents ready to go.

Regent McGivern made a motion to authorize continuing drafting of design and financing of the housing and dining project. The motion seconded by Regent Sneed. Motion passed unanimously. Regent Wolgast thanked the design team and Committee for their fine work.

2. Stoffer Science Hall Room 115 Remodel

Vice President for Administration and Treasurer, Rick Anderson, presented the item. He said the University has a grant for the remodel of Stoffer Science Hall Room 115. The University will come up with a portion of the cost as part of grant. A motion by Trusdale, seconded by Moran to authorize the project. Motion approved.

3. Washburn Institute of Technology TRAC-7 – Lease Agreement Extension

Vice President for Administration and Treasurer, Rick Anderson presented the item. He said this is an extension of TRAC-7 grant for the 4th year, an extension of the existing lease at Forbes Field. The lease is a five-year lease with a rent accelerator for each year. The University has an option to end the lease after the first year. We will have an idea of the space needed for the AST program by April, so it can be determined if the need is for all of the current space or if we need to terminate this lease and go elsewhere. Regent Klausman asked if the AST program is okay. Dean Coco responded that the program is going well. Vice President Anderson also responded that the program will continue, but the question is if the program will remain at Forbes or be located somewhere else, depending on the size of the program. It was moved by Regent Sourk and seconded by Regent Klausman to approve. Motion passed.

4. 2014 Winter Closing Schedule

Dr. Farley discussed that many years back the holiday schedule was reorganized by moving the Veteran’s Day and Christmas eve holidays to between Christmas and New Years day, requiring staff to take one day of paid leave, thereby allowing the University to close during that week. Every now and then a quirk in the calender leaves an abandoned day at the beginning or end of week which makes little economic sense to open up all of the buildings for one day. In such instances in the past the administration has asked the Board to approve an additional holiday so the University can be closed on that extra day. Friday, January 2, 2015 is one of those days, and the administration is asking the Board to approve an additional day of holiday leave for January 2, 2015. It was moved by Regent McGivern and seconded by Regent Trusdale to approve the additional holiday. Motion passed.

It was moved and seconded to adjourn. The meeting adjourned at 4:35 p.m.

/s/

Marc Fried
Secretary, Board of Regents