

WASHBURN UNIVERSITY OF TOPEKA
BOARD OF REGENTS
MINUTES
March 12, 2015

I. Call to Order

Chairperson Sourk called the meeting to order at 4:00 p.m. in the Kansas Room of the Memorial Union on the Washburn University campus.

II. Roll Call

Present were: Mr. Boles*, Mr. Hoferer, Mr. McGivern, Mrs. Moran, Mrs. Parks, Mr. Sneed, Mrs. Sourk, and Mrs. Trusdale. Mr. Wolgast was not present.

*participated via telephone conference call

III. Public Budget – Publish Notice of Hearing

The date for the public budget meeting was changed from March 27 to March 30, 2015.

IV. Approval of Minutes of the February 5, 2015 meeting

It was moved by Regent Trusdale, and seconded by Regent Moran, to approve the Minutes of the February 5, 2015 meeting. Motion passed.

V. Officer Reports

A. Chair’s Report

There was no Chair’s report.

B. President’s Report

President Farley said the Washburn Review reported our dorms are in the top twenty of most affordable in the country. The survey called us “the best value college experience that money can buy.” Our Halls are considered attractive and have outstanding amenities.

Dr. Farley reported today state senators and their staff visited campus to walk through the KBI building. The KBI Director and his staff led the tour explaining the space. He said the visitors expressed interest in the forensics program, but there is no money. The House was in session with education budget, so their tour will be rescheduled. Our Vice President for Academic Affairs and staff are working on programs for forensic science. Including identified equipment, we would need about \$920 thousand annually to finance the program. Financing was in the Kansas Board of Regents’ submission but was not in the Governor’s budget because of other issues. The tour helped get this on notice for some senators in the upcoming week.

President Farley gave a brief report on housing, saying there are already 300 contracts with deposits for next year. He said there are another 90 without deposits. The rate is the same as last year but there are over 200 more new students.

Dr. Farley discussed enrollment, saying we currently have new high school applications for 1,390 students. Last year at this time we had 1,230. He said transfers are up about 40 applications over last year. The decline in spring enrollment is a much smaller than last spring and the retention rate of 84% from fall to spring was the highest in a long time. He indicated much of this is the result of faculty and staff calling students. We made 4,500 contacts with students in the fall with about 2,000 students returning.

President Farley talked about the new Welcome Center. He said it appears to be on time and on budget. There will be a phased move-back in from the middle May through June, with full occupancy by mid-July or sooner.

Dr. Farley said Washburn alum Jeff Kready and his wife will be doing a benefit concert in White Concert Hall on March 27. Both are starring on Broadway right now.

Dr. Farley said this Saturday the Ichabod baseball team will pay tribute to Coach Steve Anson at their double header. They plan to put Coach Anson's name and number on the outfield fence. He said the team is playing very well this season.

President Farley mentioned the University will hold its annual employee recognition ceremony on April 2 to recognize years worked by faculty and staff.

Dr. Farley said this year we awarded three \$6,000 per year four-year scholarships from the Ritchie family scholarship.

Dr. Farley said this year's Apeiron will be same date as the next board meeting, April 24. He said he hopes Board members will be able to make it and see some of the projects students are doing.

C. Committee Report(s)

1. Budget/Finance Committee

The Budget/Finance Committee report was moved to Action Items.

D. Treasurer's Report

1. Liquidated Claims – January 2015

VI. New Business

A. Consent Agenda

It was moved by Regent Hoferer, and seconded by Regent Moran, to approve the Consent Agenda. Motion passed.

As approved by action of the Board:

1. Faculty/Staff Personnel Actions

Salary adjustments effective March 1, 2015 for: Tom Stuart, Associate Director, Financial Aid, to \$50,000; and Jeannie Cornelius, Director, Academic Advising to \$50,000; hire Stephen Hageman as Student Success Lecturer effective June 1, 2015 at an annual salary of \$36,000; Ryan Alexander, Assistant Professor of Criminal Justice, to Co-Chair of Criminal Justice/Legal Studies at an annual salary of \$74,750; Gary Bayens, Associate Dean School of Applied Studies/Professor of Criminal Justice, additional stipend of \$5,000 for FY'15 as Co-Chair of Criminal Justice/Legal Studies; Corey Zwikstra, Associate Professor of English to Interim Chair of English at an annual salary of \$64,743; Clayton Tatro to Associate Dean of Instruction at an annual salary adjustment to \$80,000; Liaquat Ali Khan, Professor of Law, three-year phased retirement beginning August 2015; and new positions of: Early Childhood Lead Teacher effective April 1, 2015 at an annual salary of \$22,000; EMT Instructor/Coordinator effective May 1, 2015 at an annual salary of \$50,000; and Diesel Instructor effective August 1, 2015 at an annual salary of \$55,000.

B. Action Items

1. Microsoft Campus Agreement

Vice President for Administration and Treasurer Rick Anderson presented the Microsoft licensing agreement. He said this is our annual renewal. It was moved by Regent Parks, and seconded by Regent Hoferer, to approve the item. Motion passed.

2. Budget and Finance Committee Report – Capital Projects and Equipment from the Debt Retirement and Construction Fund

3. New Student Housing & Dining Construction Contract

4. KTWU and Law Parking Lots

Regent McGivern, Chair of the Board Budget/Finance Committee, discussed the Capital Budget. He said the Committee recommends approval. He also said the committee recommends accepting the bid for a contractor recommended by the administration for the new residence hall, and approve the new parking lots for KTWU and the new School of Law. Regent Trusdale moved and Regent Sneed seconded to approve items VI.B.2., 3. and 4. Motion passed.

5. Additional Seating for Yager Stadium

Vice President for Administration and Treasurer Rick Anderson presented the expanded seatback seating area in Yager Stadium. He said this was in the capital project budget approved last year. It was moved by Regent Parks, and seconded by Regent Trusdale, to approve. Motion passed.

Vice President for Academic Affairs Randy Pembrook provided information not on the agenda. He said the U.S. Department of Labor recently recognized nine programs under the Round 1 TAACCCT grant program for their work, and Washburn was one of the nine grant recipients recognized.

6. Personnel

a. Honorary Degree Candidates

Dr. Pembrook said we are bringing forward four candidates for honorary degrees. The Vice President for Academic Affairs' office coordinates the commencement - one for each commencement. Regent Hoferer abstained from voting. It was moved by Regent Moran, and seconded by Regent Parks, to approve. Motion passed.

b. Tenure and Promotion Recommendations

Vice President for Academic Affairs Randy Pembrook presented the item. He said there are nine individuals up for promotion and five for tenure. Four up for tenure are also being promoted. He said there is a committee that reviews applications. This would make between 51 and 52 percent of full-time faculty tenured. Tenured faculty break down almost equally between full professor, associate professor and assistant professor. It was moved by Regent Hoferer, and seconded by Regent Trusdale, to approve. Motion passed.

c. Designate Dr. Roy Sheldon as Associate Professor Emeritus, Ms. Faye Niesen as Lecturer Emeritus, and Mr. Cal Melick (posthumously) as Librarian Emeritus

Vice President for Academic Affairs Randy Pembrook presented the item. It was moved by Regent Trusdale, and seconded by Regent Parks, to approve. Motion passed.

d. Eminentes Universitatis

Vice President for Administration and Treasurer Rick Anderson presented the item, with six candidates for Eminentes Universitatis status. It was moved by Regent Parks, and seconded by Regent Hoferer, to approve. Motion passed.

7. Academic Programs

a. Chemistry Curriculum Change – Associate of Science to Associate of Arts in Laboratory Science

Vice President for Academic Affairs, Randy Pembrook presented the item. He said this is to make transfer friendly for our students who are transferring into KU as pre-pharmacy. It was moved by Regent Moran, and seconded by Regent Trusdale, to approve the item. Motion passed.

b. Faculty Senate Constitutional Amendment – Clarification of Eligibility and Membership

Vice President for Academic Affairs Randy Pembrook presented the item. It was moved by Regent Boles, and seconded by Regent Moran, to approve. Motion passed.

c. Gerontology Minor

Vice President for Academic Affairs Randy Pembrook presented the item, recognizing the good idea to develop specialties to address aging issues in our society. He said it has unanimous support among all committees. It was moved by Regent Trusdale, and seconded by Regent Parks, to approve. Motion passed.

d. Faculty Handbook Section One.III Faculty Appointment Categories (excluding School of Law)

e. Faculty Handbook Change: Definitions of Academic Appointments (School of Law)

Vice President for Academic Affairs Randy Pembrook presented items. He said items VI.B.7.d. and e. are closely linked. Dr. Pembrook said the Faculty Handbook was not clear. He said instructor and lecturer positions were being used differently in different departments and schools. He said these changes help define for general faculty and also with procedures to develop consistency.

f. Faculty Handbook Change: Promotion and Tenure Committee Members

Vice President for Academic Affairs Randy Pembrook presented the item. He said that when reviewing or on a committee, applications must have the rank of what the person is applying for. For example, an Associate Professor cannot evaluate an application for full professor.

g. Faculty Handbook Change: Extension to the probationary period of a tenure-track faculty member

Vice President for Academic Affairs Randy Pembrook presented the item. He said if something comes up that is unforeseen, this allows for an extension. He said this just formalizes what is being done informally.

h. Faculty Handbook Change: Update General Education Committee Duties/Membership

Vice President for Academic Affairs Randy Pembrook presented the item. He said when the Faculty Handbook went from the old language to the new language, it changed from skills to learning outcomes. This item is recognizing that change. After presentation of this last item, Regent Parks moved to approve items VI. B. 7.d. – h. and Regent Trusdale seconded the motion. Motion passed.

i. Dispatch Technology Program

Vice President for Academic Affairs Randy Pembroke presented the item. He said the program is the most asked for by administrators and recruiters. He said the program will start with 20 students, using just adjuncts; but if the program grows, we will move to full-time faculty. If our numbers are right, the program will start with about \$90 thousand positive cash flow. It was moved by Regent Moran, and seconded by Regent Trusdale, to approve. Motion passed.

C. Information Item(s)

1. Report of Purchases between \$25,001 and \$50,000

Services for lots accepted.

It was moved by Regent Parks to adjourn. The meeting adjourned at 4:31 p.m.

Marc Fried
Secretary, Board of Regents