

**Board of Regents Meeting  
Agenda  
Kansas Room, Memorial Union  
Friday, 4/24/2015  
4:00 - 6:00 PM CT**

**I. Call to Order**

**II. Roll Call**

Mr. Boles  
Mr. Hoferer  
Mr. McGivern  
Mrs. Moran  
Mrs. Parks  
Mr. Sneed  
Mrs. Sourk  
Mrs. Trusdale  
Mr. Wolgast

**III. Approval of Minutes of Past Meeting(s)**

**A. Approval of the Minutes of the March 12 and March 30, 2015 meetings**

*March 12, 2015 Regents Minutes - Page 3*

*March 30, 2015 Regents Minutes - Page 9*

**IV. Officer Reports**

**A. Chair's Report**

**B. President's Report**

**C. Committee Report(s)**

**1. Budget/Finance Committee**

**D. Treasurer's Report**

**1. Liquidated Claims Approval - February 2015**

*Liquidated Claims - February 2015 - Page 10*

**2. Liquidated Claims Approval - March 2015**

*Liquidated Claims - March - Page 11*

**V. New Business**

**A. Consent Agenda**

**1. Faculty/Staff Personnel Actions**

*Faculty Staff Personnel - Page 12*

**2. Eminentes Universitatis**

*Eminentes - Page 13*

**B. Action Items**

**1. Men's and Women's Track & Field/Cross Country Program**

*Track and Field - Page 14*

*Track Field Financial Proforma - Page 15*

**2. Men's and Women's Basketball Junior Varsity Programs**

*Junior Varsity Basketball Program - Page 16*

*Junior Varsity Basketball Proforma - Page 17*

**3. Indoor Practice Facility and move Campus Facilities operations location**

*Indoor Practice Facility - Page 18*

**4. Computer System Purchases**

*Computer Purchases - Page 19*

**5. Purchase of Ellucian Degree Works Software**

*Degree Works Software - Page 20*

**6. Therapy Pools for Athletics -- Project #900085**

*Athletics Therapy Pools - Page 21*

**7. Carpet Replacement at the Bradbury Thompson Alumni Center - C16032**

*BTAC Carpet - Page 22*

**8. New Parking Lots at SE corner of campus (Law School) and Durow & Jewell - Project Nos. M15011 and M15012**

*New Parking Lots - Page 23*

**9. Parking Lot Repair - Project #900250**

*Parking Lot - Repair - Page 25*

**10. Contract for Services with Kansas Board of Regents**

*KBOR Contract TRAC-7 - Page 26*

**11. Contract for Services with The Manufacturing Institute**

*Mfg Inst Contract TRAC-7 WIT - Page 27*

**12. Washburn Institute of Technology Building D Renovation**

*WIT Bldg D Renovation - Page 28*

**13. Washburn Institute of Technology Regional Simulation Center - KTTECH**

*WIT Sim Lab - KTTECH - Page 29*

**14. Patient Simulators for Washburn Institute of Technology**

*WIT Patient Simulators - Page 30*

**15. Debt Relating to Housing and Dining Facility Project**

*Housing Dining - Page 31*

*Housing Dining.Bond Resolution - Page 33*

*Housing Dining.Resolution of Intent - Page 57*

**16. Resolution of Intent to Offer Bonds**

**17. Resolution Authorizing Issuance of Bonds**

**C. Information Item(s)**

**1. Vision 2022 Strategic Plan**

*Vision 2022 Strategic Plan draft - Page 65*

**2. Report of Purchases between \$25,001 and \$50,000**

*Purchases - Page 98*

**WASHBURN UNIVERSITY OF TOPEKA**  
**BOARD OF REGENTS**  
**MINUTES**  
**March 12, 2015**

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**I. Call to Order**

Chairperson Sourk called the meeting to order at 4:00 p.m. in the Kansas Room of the Memorial Union on the Washburn University campus.

**II. Roll Call**

Present were: Mr. Boles\*, Mr. Hoferer, Mr. McGivern, Mrs. Moran, Mrs. Parks, Mr. Sneed, Mrs. Sourk, and Mrs. Trusdale. Mr. Wolgast was not present.

\*participated via telephone conference call

**III. Public Budget – Publish Notice of Hearing**

The date for the public budget meeting was changed from March 27 to March 30, 2015.

**IV. Approval of Minutes of the February 5, 2015 meeting**

It was moved by Regent Trusdale, and seconded by Regent Moran, to approve the Minutes of the February 5, 2015 meeting. Motion passed.

**V. Officer Reports**

**A. Chair’s Report**

There was no Chair’s report.

**B. President’s Report**

President Farley said the Washburn Review reported our dorms are in the top twenty of most affordable in the country. The survey called us “the best value college experience that money can buy.” Our Halls are considered attractive and have outstanding amenities.

Dr. Farley reported today state senators and their staff visited campus to walk through the KBI building. The KBI Director and his staff led the tour explaining the space. He said the visitors expressed interest in the forensics program, but there is no money. The House was in session with education budget, so their tour will be rescheduled. Our Vice President for Academic Affairs and staff are working on programs for forensic science. Including identified equipment, we would need about \$920 thousand annually to finance the program. Financing was in the Kansas Board of Regents’ submission but was not in the Governor’s budget because of other issues. The tour helped get this on notice for some senators in the upcoming week.

President Farley gave a brief report on housing, saying there are already 300 contracts with deposits for next year. He said there are another 90 without deposits. The rate is the same as last year but there are over 200 more new students.

Dr. Farley discussed enrollment, saying we currently have new high school applications for 1,390 students. Last year at this time we had 1,230. He said transfers are up about 40 applications over last year. The decline in spring enrollment is a much smaller than last spring and the retention rate of 84% from fall to spring was the highest in a long time. He indicated much of this is the result of faculty and staff calling students. We made 4,500 contacts with students in the fall with about 2,000 students returning.

President Farley talked about the new Welcome Center. He said it appears to be on time and on budget. There will be a phased move-back in from the middle May through June, with full occupancy by mid-July or sooner.

Dr. Farley said Washburn alum Jeff Kready and his wife will be doing a benefit concert in White Concert Hall on March 27. Both are starring on Broadway right now.

Dr. Farley said this Saturday the Ichabod baseball team will pay tribute to Coach Steve Anson at their double header. They plan to put Coach Anson's name and number on the outfield fence. He said the team is playing very well this season.

President Farley mentioned the University will hold its annual employee recognition ceremony on April 2 to recognize years worked by faculty and staff.

Dr. Farley said this year we awarded three \$6,000 per year four-year scholarships from the Ritchie family scholarship.

Dr. Farley said this year's Apeiron will be same date as the next board meeting, April 24. He said he hopes Board members will be able to make it and see some of the projects students are doing.

**C. Committee Report(s)**

**1. Budget/Finance Committee**

The Budget/Finance Committee report was moved to Action Items.

**D. Treasurer's Report**

**1. Liquidated Claims – January 2015**

**VI. New Business**

**A. Consent Agenda**

It was moved by Regent Hoferer, and seconded by Regent Moran, to approve the Consent Agenda. Motion passed.

As approved by action of the Board:

**1. Faculty/Staff Personnel Actions**

Salary adjustments effective March 1, 2015 for: Tom Stuart, Associate Director, Financial Aid, to \$50,000; and Jeannie Cornelius, Director, Academic Advising to \$50,000; hire Stephen Hageman as Student Success Lecturer effective June 1, 2015 at an annual salary of \$36,000; Ryan Alexander, Assistant Professor of Criminal Justice, to Co-Chair of Criminal Justice/Legal Studies at an annual salary of \$74,750; Gary Bayens, Associate Dean School of Applied Studies/Professor of Criminal Justice, additional stipend of \$5,000 for FY' 15 as Co-Chair of Criminal Justice/Legal Studies; Corey Zwikstra, Associate Professor of English to Interim Chair of English at an annual salary of \$64,743; Clayton Tatro to Associate Dean of Instruction at an annual salary adjustment to \$80,000; Liaquat Ali Khan, Professor of Law, three-year phased retirement beginning August 2015; and new positions of: Early Childhood Lead Teacher effective April 1, 2015 at an annual salary of \$22,000; EMT Instructor/Coordinator effective May 1, 2015 at an annual salary of \$50,000; and Diesel Instructor effective August 1, 2015 at an annual salary of \$55,000.

**B. Action Items**

**1. Microsoft Campus Agreement**

Vice President for Administration and Treasurer Rick Anderson presented the Microsoft licensing agreement. He said this is our annual renewal. It was moved by Regent Parks, and seconded by Regent Hoferer, to approve the item. Motion passed.

**2. Budget and Finance Committee Report – Capital Projects and Equipment from the Debt Retirement and Construction Fund**

**3. New Student Housing & Dining Construction Contract**

**4. KTWU and Law Parking Lots**

Regent McGivern, Chair of the Board Budget/Finance Committee, discussed the Capital Budget. He said the Committee recommends approval. He also said the committee recommends accepting the bid for a contractor recommended by the administration for the new residence hall, and approve the new parking lots for KTWU and the new School of Law. Regent Trusdale moved and Regent Sneed seconded to approve items VI.B.2., 3. and 4. Motion passed.

**5. Additional Seating for Yager Stadium**

Vice President for Administration and Treasurer Rick Anderson presented the expanded seatback seating area in Yager Stadium. He said this was in the capital project budget approved last year. It was moved by Regent Parks, and seconded by Regent Trusdale, to approve. Motion passed.

Vice President for Academic Affairs Randy Pembrook provided information not on the agenda. He said the U.S. Department of Labor recently recognized nine programs under the Round 1 TAACCCT grant program for their work, and Washburn was one of the nine grant recipients recognized.

## **6. Personnel**

### **a. Honorary Degree Candidates**

Dr. Pembrook said we are bringing forward four candidates for honorary degrees. The Vice President for Academic Affairs' office coordinates the commencement - one for each commencement. Regent Hoferer abstained from voting. It was moved by Regent Moran, and seconded by Regent Parks, to approve. Motion passed.

### **b. Tenure and Promotion Recommendations**

Vice President for Academic Affairs Randy Pembrook presented the item. He said there are nine individuals up for promotion and five for tenure. Four up for tenure are also being promoted. He said there is a committee that reviews applications. This would make between 51 and 52 percent of full-time faculty tenured. Tenured faculty break down almost equally between full professor, associate professor and assistant professor. It was moved by Regent Hoferer, and seconded by Regent Trusdale, to approve. Motion passed.

### **c. Designate Dr. Roy Sheldon as Associate Professor Emeritus, Ms. Faye Niesen as Lecturer Emeritus, and Mr. Cal Melick (posthumously) as Librarian Emeritus**

Vice President for Academic Affairs Randy Pembrook presented the item. It was moved by Regent Trusdale, and seconded by Regent Parks, to approve. Motion passed.

### **d. Eminentes Universitatis**

Vice President for Administration and Treasurer Rick Anderson presented the item, with six candidates for Eminentes Universitatis status. It was moved by Regent Parks, and seconded by Regent Hoferer, to approve. Motion passed.

## **7. Academic Programs**

### **a. Chemistry Curriculum Change – Associate of Science to Associate of Arts in Laboratory Science**

Vice President for Academic Affairs, Randy Pembrook presented the item. He said this is to make transfer friendly for our students who are transferring into KU as pre-pharmacy. It was moved by Regent Moran, and seconded by Regent Trusdale, to approve the item. Motion passed.

**b. Faculty Senate Constitutional Amendment – Clarification of Eligibility and Membership**

Vice President for Academic Affairs Randy Pembrook presented the item. It was moved by Regent Boles, and seconded by Regent Moran, to approve. Motion passed.

**c. Gerontology Minor**

Vice President for Academic Affairs Randy Pembrook presented the item, recognizing the good idea to develop specialties to address aging issues in our society. He said it has unanimous support among all committees. It was moved by Regent Trusdale, and seconded by Regent Parks, to approve. Motion passed.

**d. Faculty Handbook Section One.III Faculty Appointment Categories (excluding School of Law)**

**e. Faculty Handbook Change: Definitions of Academic Appointments (School of Law)**

Vice President for Academic Affairs Randy Pembrook presented items. He said items VI.B.7.d. and e. are closely linked. Dr. Pembrook said the Faculty Handbook was not clear. He said instructor and lecturer positions were being used differently in different departments and schools. He said these changes help define for general faculty and also with procedures to develop consistency.

**f. Faculty Handbook Change: Promotion and Tenure Committee Members**

Vice President for Academic Affairs Randy Pembrook presented the item. He said that when reviewing or on a committee, applications must have the rank of what the person is applying for. For example, an Associate Professor cannot evaluate an application for full professor.

**g. Faculty Handbook Change: Extension to the probationary period of a tenure-track faculty member**

Vice President for Academic Affairs Randy Pembrook presented the item. He said if something comes up that is unforeseen, this allows for an extension. He said this just formalizes what is being done informally.

**h. Faculty Handbook Change: Update General Education Committee Duties/Membership**

Vice President for Academic Affairs Randy Pembrook presented the item. He said when the Faculty Handbook went from the old language to the new language, it changed from skills to learning outcomes. This item is recognizing that change.

After presentation of this last item, Regent Parks moved to approve items VI. B. 7.d. – h. and Regent Trusdale seconded the motion. Motion passed.

**i. Dispatch Technology Program**

Vice President for Academic Affairs Randy Pembroke presented the item. He said the program is the most asked for by administrators and recruiters. He said the program will start with 20 students, using just adjuncts; but if the program grows, we will move to full-time faculty. If our numbers are right, the program will start with about \$90 thousand positive cash flow. It was moved by Regent Moran, and seconded by Regent Trusdale, to approve. Motion passed.

**C. Information Item(s)**

**1. Report of Purchases between \$25,001 and \$50,000**

Services for lots accepted.

It was moved by Regent Parks to adjourn. The meeting adjourned at 4:31 p.m.

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Marc Fried  
Secretary, Board of Regents



**WASHBURN UNIVERSITY OF TOPEKA**  
**BOARD OF REGENTS**  
**MINUTES**  
**March 30, 2015**

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**I. Call to Order**

Chairperson Sourk called the meeting to order at 1:00 p.m. in Kansas Room on the Washburn University campus.

**II. Roll Call**

Present were: Mr. Boles, Mr. Hoferer\*, Mr. McGivern, Mrs. Parks, Mr. Sneed, Mrs. Sourk and Mrs. Trusdale. Mrs. Moran and Mr. Wolgast were not present.

\*participated via telephone conference call

**III. Amended Public Budget Hearing**

Chairperson Sourk declared the Public Budget Hearing opened, asking if anyone present wished to address the Board. There being no person(s) present wishing to be heard, Chairperson Sourk then closed the Public Budget Hearing.

It was moved by Regent Sneed and seconded by Regent Parks to approve the Public Budget as amended. Motion passed.

It was moved by Regent Parks and seconded by Regent Trusdale to adjourn the meeting. Motion passed.

The meeting was adjourned at 1:03 p.m.

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Marc Fried  
Secretary, Board of Regents

**Agenda Item No. IV. D. 1.**  
**Washburn University Board of Regents**

**SUBJECT:** Liquidated Claims Approval – February 2015

**DESCRIPTION:** Attached is the list of claims processed for the month of February, 2015 by fund, and a summary of all claims by fund is detailed below. The payroll claims will be presented to the Board of Regents for review at the April 24, 2015 meeting through the Chairperson.

To the best of my information and belief, I certify that the liquidated claims submitted in this transmittal are in compliance with all applicable laws and University policies.

\_\_\_\_\_  
Rick Anderson, Vice President for Administration & Treasurer

**WASHBURN UNIVERSITY**

Fund #	Fund Name	Total Claims
1.	General Fund	\$2,882,112
2.	Debt Retirement & Construction Fund	-0-
3.	Building and Construction Fund	955,047
4.	Endowment Fund	-0-
5.	Student Loan Fund	23,600
7.	Tort Claim Fund	3,147
8.	Restricted and Agency Fund	175,684
9.	Plant Fund	-0-
10.	Smoothing Fund	-0-
12.	Capital Improvement	-0-
13.	Government and Research Fund	156,975
	Sub-Total	4,196,565
	Payroll	2,639,784
	Payroll Withholding ACH Transactions	2,619,721
	*Wire Transfers (Investments)	-0-
	<b>Total</b>	<b>\$9,456,070</b>

**WASHBURN INSTITUTE OF TECHNOLOGY**

1.	General Fund	\$169,356
3.	Building and Construction Fund	54,233
5.	Student Loan Fund	-0-
8.	Restricted and Agency Fund	2,178
13.	Government and Research Fund	91,089
	Sub-Total	316,856
	Payroll	296,352
	Payroll Withholding ACH Transactions	158,972
	<b>Total</b>	<b>\$772,180</b>

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Date

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Jerry B. Farley, President

**Agenda Item No. IV. D. 2.**  
**Washburn University Board of Regents**

**SUBJECT:** Liquidated Claims Approval – March 2015

**DESCRIPTION:** Attached is the list of claims processed for the month of March, 2015 by fund, and a summary of all claims by fund is detailed below. The payroll claims will be presented to the Board of Regents for review at the April 24, 2015 meeting through the Chairperson.

To the best of my information and belief, I certify that the liquidated claims submitted in this transmittal are in compliance with all applicable laws and University policies.

\_\_\_\_\_  
Rick Anderson, Vice President for Administration & Treasurer

<b>WASHBURN UNIVERSITY</b>		
<b>Fund #</b>	<b>Fund Name</b>	<b>Total Claims</b>
1.	General Fund	\$2,329,202
2.	Debt Retirement & Construction Fund	-0-
3.	Building and Construction Fund	861,785
4.	Endowment Fund	1,461
5.	Student Loan Fund	2,182
7.	Tort Claim Fund	5,829
8.	Restricted and Agency Fund	283,144
9.	Plant Fund	-0-
10.	Smoothing Fund	-0-
12.	Capital Improvement	-0-
13.	Government and Research Fund	178,860
	Sub-Total	3,662,463
	Payroll	2,675,899
	Payroll Withholding ACH Transactions	2,193,953
	*Wire Transfers (Investments)	-0-
	<b>Total</b>	<b>\$8,532,315</b>

<b>WASHBURN INSTITUTE OF TECHNOLOGY</b>		
1.	General Fund	\$214,303
3.	Building and Construction Fund	31,378
5.	Student Loan Fund	-0-
8.	Restricted and Agency Fund	7,960
13.	Government and Research Fund	70,908
	Sub-Total	324,549
	Payroll	307,603
	Payroll Withholding ACH Transactions	164,935
	<b>Total</b>	<b>\$797,087</b>

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Date

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Jerry B. Farley, President

**Agenda Item No. V. A. 1.**  
**Washburn University Board of Regents**

SUBJECT: Faculty/Staff Personnel Actions

DESCRIPTION:

The following routine adjustments to specific salary lines must either be reported to the Board or approved by the Board.

Name	Position	Change	Financial Implications	Comments	Action
Akhadian Sri Harnowo	Assistant Professor of Management POSN 000218	New hire effective August 1, 2015	Annual salary of \$104,000 available in FY'15 budget	Position currently vacant	Request approval
David Carter	Farley Visiting Professor of Ethics & Leadership POSN New	New hire effective July 1, 2015	Annual salary of \$49,500 available from Washburn University Foundation	Will work with Leadership Institute, academic units, Student Life, and interact with community	Request approval

RECOMMENDATION:

President Farley recommends approval of these personnel actions.

\_\_\_\_\_

Date

\_\_\_\_\_

Jerry B. Farley, President

**Agenda Item No. V. A. 2.**  
**Washburn University Board of Regents**

SUBJECT: Eminentes Universitatis

DESCRIPTION:

Washburn University awards the “Eminentes Universitatis” designation to long-term employees who meet the following requirements: employed as an administrative or classified employee for a period of ten years or more; retire in good standing; and service performed must be judged to have been meritorious. Dave Kendall meets these requirements and has announced his plans to retire on May 31, 2015.

Dave has been the Production Manager at KTWU since FY 1999-2000. Dave began his career at KTWU in the mid-to-late eighties. For at least a couple of years, Dave was an independent producer doing projects for KTWU until he came on staff full-time in 1987.

Dave is best known for his role as the affable on-camera host for KTWU’s series *Sunflower Journey’s*. The series is one of the longest running television programs in Kansas, approaching its thirty-year mark in a couple of years. Each year, Dave has been responsible for guiding a group of producers and Kansas cultural consultants through the exercise of illustrating the uniqueness of Kansas, via the medium of television. His vest, hat and kind countenance have led viewers to discover the hidden treasures of Kansas.

Over the years, Dave has spoken to countless community groups and told many stories about the Sunflower state. He has served on many local and statewide boards, hosted statewide events and is considered by most a Kansas celebrity. Since KTWU is a PBS station, I guess we could say Dave is our own local Mr. Rogers, Lawrence Welk and Cookie Monster rolled into one.

Although low-key in most ways, Dave is bright, funny, passionate, giving and caring. I guess you could call him a Kansan.

FINANCIAL IMPLICATIONS: None

RECOMMENDATION:

President Farley recommends Board of Regents approval to award the designation “Eminentes Universitatis” to Dave Kendall.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jerry B. Farley, President

**Agenda Item No. V. B. 1.**  
**Washburn University Board of Regents**

SUBJECT: Men's and Women's Track & Field/Cross Country Program

DESCRIPTION:

The Athletics Department is requesting adding a Track & Field (indoor and outdoor) and Cross Country program for men and women at Washburn University. Washburn had a track and field program beginning in the early 1900's. Through the years, Bradbury Thompson and many other illustrious alumni were a part of this program. Unfortunately due to financial constraints the track and field program was discontinued in the early 1980's. Now is the time for us to revive the program for both men and women.

Of the fourteen schools in the MIAA conference, 11 schools have Track and Field and Cross Country. Washburn, Northeastern State and Missouri Western do not have these programs. Adding Track & Field and Cross Country at Washburn would take us to 16 sports which is more in line with the number of sports of other NCAA Division II programs. We are anticipating this program to generate 90 new student athletes (45 men and 45 women) ramped up over a three year period. Scholarship equivalent's for men and women is 19.5 student athletes. Non-scientific NCAA studies have indicated that for every student athlete in your programs an additional 1.5 students will attend with them which could bring another 135 students to Washburn.

FINANCIAL IMPLICATIONS:

Estimated projections are based on an increase of approximately 90 student athletes. See the attached Track & Field/Cross Country Financial Proforma. There will be an initial cash outlay during the first two years for renovation of lockers and office space for coaches, purchase of field equipment and uniforms, coaches salaries and recruiting costs. These start-up expenses are estimated to be \$765,000. Student athletes will start enrolling for the Fall 2016 semester and be at full strength in year three. Annual tuition for student athletes is estimated to be over \$710,000 by year three with annual operating expenses of \$389,000 and scholarships of \$137,000.

RECOMMENDATION:

President Farley recommends the Board of Regents approve the addition of a Track & Field/Cross Country program at Washburn for both men and women and the allocation from reserve of up to \$765,000 for program start-up and locker room expenses.

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Date

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Jerry B. Farley, President

**Washburn Athletics**  
**Track & Field/Cross Country Financial Proforma**

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
<b>Income</b>							
<b>Tuition:</b>		45 students	65 students	90 students	90 students	90 students	90 students
Student athletes	\$ -	\$ 328,050	\$ 493,155	\$ 709,560	\$ 738,720	\$ 767,880	\$ 799,470
Graduate Assistants	\$ -	\$ 8,904	\$ 9,264	\$ 9,624	\$ 10,008	\$ 10,416	\$ 10,824
Scholarships							
Student Athletes (9.75 equil./team)	\$ -	\$ (126,360)	\$ (131,508)	\$ (136,656)	\$ (142,272)	\$ (147,888)	\$ (153,972)
<b>Net Tuition</b>	\$ -	\$ 210,594	\$ 370,911	\$ 582,528	\$ 606,456	\$ 630,408	\$ 656,322
<b>Salaries</b>							
<u>Coaching Staff</u>							
Head Coach	\$ 60,000	\$ 61,200	\$ 62,424	\$ 63,672	\$ 64,946	\$ 66,244	\$ 67,568
Assistant Coach	\$ 40,000	\$ 40,800	\$ 41,616	\$ 42,448	\$ 43,296	\$ 44,162	\$ 45,046
Grad Assistant Coaches	\$ -	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000
<u>Support Staff</u>							
Athletics Trainer	\$ -	\$ 35,000	\$ 35,700	\$ 36,414	\$ 37,142	\$ 37,884	\$ 38,642
Strength/Condition Grad Assistant	\$ -	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
Equipment Room Assistant	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Compliance Grad Assistant	\$ -	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
SID Grad Assistant	\$ -	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Incidentals for Track meets	\$ -	\$ -	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
<b>Total Salaries</b>	\$ 100,000	\$ 201,000	\$ 209,740	\$ 212,534	\$ 215,384	\$ 218,290	\$ 221,256
<b>Benefits</b>	\$ 23,000	\$ 50,330	\$ 53,214	\$ 54,136	\$ 55,077	\$ 56,036	\$ 57,014
<b>Other Operating Expenses (OOE)</b>							
Locker Room & Office Renovation	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Uniforms, Practice Gear & Equip.	\$ 80,000	\$ 15,000	\$ 15,000	\$ 15,500	\$ 15,500	\$ 16,000	\$ 16,000
Facility Rent	\$ -	\$ 25,000	\$ 25,000	\$ 26,000	\$ 26,000	\$ 27,000	\$ 27,000
Recruiting	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,500	\$ 10,500	\$ 11,000	\$ 11,000
Team Travel	\$ -	\$ 50,000	\$ 50,000	\$ 55,000	\$ 55,000	\$ 60,000	\$ 60,000
Entry Fes	\$ -	\$ 2,000	\$ 2,000	\$ 2,500	\$ 2,500	\$ 3,000	\$ 3,000
Medical Supplies/Tape	\$ -	\$ 2,000	\$ 2,000	\$ 3,000	\$ 3,000	\$ 4,000	\$ 4,000
Supplies & Other Misc	\$ -	\$ 3,000	\$ 3,000	\$ 3,400	\$ 3,400	\$ 3,800	\$ 3,800
<b>Total Other Costs</b>	\$ 490,000	\$ 107,000	\$ 107,000	\$ 115,900	\$ 115,900	\$ 124,800	\$ 124,800
<b>Medical Deductible Payments</b>	\$ -	\$ 2,000	\$ 4,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
<b>Total Expenses</b>	\$ 613,000	\$ 360,330	\$ 373,954	\$ 388,570	\$ 392,361	\$ 405,126	\$ 409,070
<b>Net Income/(Loss)</b>	\$ (613,000)	\$ (149,736)	\$ (3,043)	\$ 193,958	\$ 214,095	\$ 225,282	\$ 247,252

Summary by  
Year

FY 2016	\$ (613,000)
FY 2017	\$ (149,736)
FY 2018	\$ (3,043)
FY 2019	\$ 193,958
FY 2020	\$ 214,095
FY 2021	\$ 225,282
FY 2022	\$ 247,252
	<u>\$ 114,808</u>

**Notes:**

- 1) Assume tuition increase of 4%/year
- 2) Assume salary increase of 2%/year on fulltime coaches/trainer
- 3) Benefit Rate of 30%
- 4) Benefits on GA salaries of 8%
- 5) Increased OOE budget for cost of living in years 4-7
- 6) Does not include approx. \$9,900/year revenue for WSGA activity fee

**Agenda Item No. V. B. 2.**  
**Washburn University Board of Regents**

SUBJECT: Men's and Women's Basketball Junior Varsity Programs

DESCRIPTION:

Washburn Athletics is looking to add junior varsity (JV) teams for men's and women's basketball. This will expand the current number of student athletes in these sports from 14/15 to 24 per team. The JV teams will provide an opportunity for high school student athletes to continue their athletic careers at the collegiate level. The student athletes that will comprise the JV teams will tend to be strong academically, good athletically and have a desire to continue to play and compete. Most, if not all, of these student athletes will not be on athletic scholarships. They will play an 8-10 game schedule against junior colleges and NAIA schools in Kansas and Missouri. The goal of these student athletes will be to perform at a level where they can make the varsity team and earn an athletic scholarship. The addition of JV teams in basketball will attract more students to Washburn University.

FINANCIAL IMPLICATIONS:

Increasing the roster size by 9-10 student athletes in each of the men's and women's basketball programs will generate \$126,360 in tuition revenue. Athletics will also be contributing \$30,000 of marketing/sponsorships and game guarantee monies Expenses for an 8 game JV schedule for both teams will be \$116,700. This includes salaries and benefits for a full-time coach, team travel, officials, uniforms, and supplies. Estimated net gain to the university is \$39,660 annually.

RECOMMENDATION:

President Farley recommends the Board of Regents approve a junior varsity program for men's and women's basketball.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jerry B. Farley



**Washburn Athletics**  
**Junior Varsity Basketball Proforma**

<b>Tuition Income Estimate for increasing squad size</b>	
Tuition estimate 18 athletes @ 27 hours @ \$260/credit hour	\$ 126,360
Scholarships	\$ -
Tuition from non- scholarship BB athletes	\$ 126,360
<b>Funds Contributed from Athletics Restricted/Fundraising Accounts</b>	
Athletics funds curenly used for GA salaries	\$ 20,000
Athletics Funds received for Game Guarantees	\$ 10,000
Total Athletics Contribution	\$ 30,000
<b>Increase in Expenses for 2nd Assistant &amp; 6-10 game schedule</b>	
Men's Program	\$ (58,350)
Women's Program	\$ (58,350)
Total increase in expenses for adding 2nd assistant	\$ (116,700)
Estimated Net Income per year for increasing squad size	\$ 39,660

**NOTES:**

Based on estimated tuition rate of \$260/credit hour

Both the men's & women's team would carry a minimum of 24 players. Current NCAA equivalency for basketball is 10 - all income above the 10 equivalencies is direct revenue to the University. Typically teams will carry approx. 15 athletes. Since there would already be 10 athletes (5/team or \$70,200 in tuition revenue) paying their own way this proforma factors in only those athletes above 15.

The Athletics contribution is NOT from their general fund operating budget. It will come from the Athletics restricted funds.

No increases factored in for extra workload on trainers, compliance officer, weight room staff, equipment room staff and other Athletics administration.

**Agenda Item No. V. B. 3.**  
**Washburn University Board of Regents**

SUBJECT: Indoor Practice Facility and move Campus Facilities operations location

DESCRIPTION:

This project represents an opportunity to improve our student athlete experience and conference competitiveness along with improving the aesthetics of the central part of our campus.

RATIONALE:

Washburn University Athletics continues to work to improve the student athlete experience. The Indoor Practice Facility would do just that. It would provide a structure where our student athletes from six of our sports: football, women's soccer, softball, baseball and track & field would be able to practice during inclement weather and the winter months. This facility would continue to show the commitment to our student athletes that we will provide the best facilities possible to our student athletes and that we can compete at the highest level of NCAA Division II. A facility of this nature also keeps us competitive in our conference as we recruit the top student athletes in the Midwest and across the nation. The Indoor Practice Facility, for the sports mentioned above, would also eliminate the excessive wear and tear on Lee Arena where these sports now practice during inclement weather and the winter months. This facility is another step in our progression to be an elite NCAA Division II program.

Campus Facilities offices and warehouses are currently located in a central part of the Washburn campus. Moving this operation will improve the aesthetics of campus and allow for the redevelopment of this area for higher campus priorities outlined in the campus master plan.

We are requesting approval to move forward with the architectural selection process to begin detail program planning, site development, project cost estimates, and conceptual/schematic design for fundraising, on the Indoor Practice and Campus Operations Facility.

FINANCIAL IMPLICATIONS:

Initial gifts will fund the program plan, cost estimate and schematic design for the project.

RECOMMENDATION:

President Farley recommends the Board of Regents approval for planning a new Indoor Practice Facility and Campus Facilities move.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jerry B. Farley, President

**Agenda Item No. V. B. 4.**  
**Washburn University Board of Regents**

SUBJECT: Computer System Purchases

RATIONALE:

Desktop and laptop computers are currently replaced on a five to six year cycle to effectively support faculty and staff. A campus inventory is used to identify and project computer upgrades for the coming year.

DESCRIPTION:

Information Technology Services is requesting approval to purchase desktop and notebook computer systems for various departments of the Washburn University and Washburn Institute of Technology campuses.

The following are the purchase amounts for the respective campuses:

Washburn University (180 computers)	\$ 150,560
Washburn Institute of Technology	
TRAC7 (99 computers)	\$130, 925
Campus (74 computers)	\$ 97,935
<hr/>	
Total	\$379,420

FINANCIAL IMPLICATIONS:

Funding source for the Washburn campus is Capital Technology budget approved at the March 12, 2015 Board meeting. Funding for Washburn Institute of Technology campus computers is from annual operating funds and TRAC7 grant funding.

Purchases and pricing are made available through Hewlett Packard (HP) Public Sector Sales via our access to the State of Kansas purchasing contract.

RECOMMENDATION:

President Farley recommends the Board of Regents approve award of a contract to Hewlett Packard (HP) for purchase of computer equipment for FY 2016.

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Date

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Jerry B. Farley, President

**Agenda Item No. V. B. 5.**  
**Washburn University Board of Regents**

SUBJECT: Purchase of Ellucian Degree Works Software

DESCRIPTION:

Information Technology Services and Enrollment Management are requesting approval to fund the purchase of Ellucian's Degree Works software. Degree Works is a comprehensive academic advising, transfer articulation, and degree audit solution that will replace our current degree audit software, CAPP. While CAPP is no longer being enhanced by Ellucian, Degree Works, a Banner alternative to CAPP, adds new capabilities to help students and their advisors navigate curriculum requirements. Degree Works supports the University's goals of retention and completion rates through academic planning tools, real time counseling capabilities, and more personal interactions between advisors and students. Degree Works is one component of our integrated Student Information System and Banner business system provided by Ellucian.

FINANCIAL IMPLICATIONS:

Funding for \$100,000 was previously approved through Capital Equipment requests for Fiscal Year 2016. These funds will be used to purchase the Degree Works License for \$63,250. Remaining funds will be used to purchase implementation support from Ellucian. Annual software maintenance support of \$11,385 will be covered by Information Technology Services.

RECOMMENDATION:

President Farley recommends the Board of Regents approve award of a contract to Ellucian.

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Date

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Jerry B. Farley, President

**Agenda Item No. V. B. 6.**  
**Washburn University Board of Regents**

SUBJECT: Therapy Pools for Athletics -- Project # 900085

DESCRIPTION:

This project will take the two large therapy pools that are sitting on the deck of the Petro natatorium and place them in ground to facilitate end users ease in the ingress and egress for using the pools. Schwerdt Design Group has provided design and engineering services for this project.

Four Topeka contractors were notified, and 3 bids were received. The bids came in as follows:

BIDDER	BID
<b>Kelley Construction</b>	<b>\$ 221,000</b>
Senne and Company	\$ 249,000
Mohan Construction	Incomplete

DISCUSSION:

The bid from Mohan Construction was found to be incomplete and was disqualified due to failure to provide a factory authorized service provider for the dismantling, relocation, and reinstallation of the existing therapy pools into the new below deck vault as identified in the approved specifications and drawings. Washburn University and Schwerdt Design recommend the next lowest qualified bidder, Kelley Construction, be awarded the construction contract for this project.

FINANCIAL IMPLICATIONS:

An expenditure of **\$239,000** from donated funds and Excellence in Athletics funds for the procurement of design services from Schwerdt Design Group in the amount of **\$18,000** and **\$221,000** for construction services to Kelley Construction.

RECOMMENDATION:

President Farley recommends the Board of Regents approve award of the contract to Kelley Construction for the therapy pools project and for design services to Schwerdt Design Group.

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Date

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Jerry B. Farley, President

**Agenda Item No. V. B. 7.**  
**Washburn University Board of Regents**

SUBJECT: Carpet replacement at the Bradbury Thompson Alumni Center – C16032

DESCRIPTION:

This project is to replace the carpet at the Bradbury Thompson Alumni Center. The carpet in the facility is worn and has been in place since the building was opened in 1994.

Bid documents were emailed to six contractors within the Topeka and Kansas City area, and three bids were received. The bids came in as follows:

BIDDER	BID
<b>Image Flooring (Lenexa, KS)</b>	<b>\$74,262</b>
Artistic Floorcovering, Inc. (Lenexa, KS)	\$79,850
Hall Floor Covering (Topeka, KS)	\$97,000
Carpet One	NO BID
Gardner Flooring	NO BID
Cynthia Ayers & Co.	NO BID

Image Flooring and Artistic Floorcovering, Inc. are located in Lenexa, KS, while Hall Floor Covering is located in Topeka, KS.

FINANCIAL IMPLICATIONS:

An expenditure of \$74,262 from the FY15 Capital Improvement Budget.

RECOMMENDATION:

President Farley recommends the Board of Regents approve award of the contract to Image Flooring in the amount of \$74,262 for the carpet replacement project at the Bradbury Thompson Alumni Center.

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Date

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Jerry B. Farley, President

**Agenda Item No. V. B. 8.**  
**Washburn University Board of Regents**

SUBJECT: New Parking Lots at Durow & Jewell – Project No. M15012

DESCRIPTION:

This project is to build a new parking lot on the Washburn University campus at the corner of Durow and Jewell Avenues (by KTWU). Work will be completed over the summer with substantial completion by September 1<sup>st</sup>, 2015. This project will be paid for out of University reserves.

A total of five sets of plans were picked up, and one bid was received. Bids were taken for both this parking lot and another at the SE corner of campus (future Law School Parking). Bid pricing for both parking lots were analyzed by Washburn University staff and Steve LaCasse at Bartlett & West (Design Engineer of Record), and found that the pricing anticipated per stall in the SE parking lot was a few percentage points higher than was originally estimated (approximately \$542/stall). This was due to the complexity of the projects to meet new requirements for storm water quality, the timing of the bidding process, and the plentiful work in the local area available to paving contractors through the City of Topeka Capital Improvement Plan and Shawnee County sales tax funded projects.

The bid documents were structured to allow the University to accept any combination of the proposal items by either individual lot or a combination of both lots. Based on the aggregate price exceeding the engineer's estimate and the tight timelines to complete the work, we recommend moving forward with accepting the proposal items relating to only the parking lot at the corner of Durow and Jewell this summer. The intent is to rebid the SE parking lot (future Law School parking) at a later date to be completed no later than August, 2016. This will allow for more flexibility in the construction timeline and should achieve better pricing.

The bid for the new parking lot at Durow and Jewell came in as follows:

BIDDER	BID
<b>Bettis Asphalt &amp; Construction Inc.</b>	<b>\$ 342,021</b>

Bettis Asphalt & Construction, Inc. will serve as General Contractor and excavator for this project, having received multiple bids from local concrete, electrical, landscape/irrigation, brick paving contractors and one staking consultant. The proposed subcontractors are listed below:

- Concrete - Joe Conroy Contractor (Bids were received from Joe Conroy Contractor, Sunflower Paving, and Martin Construction)

- Site Lighting – Lesser Electric (Bids were received from Lesser Electric and Midwest Electrical)
- Landscape/Seeding – Topeka Landscape (Bids were received from Topeka Landscape, Luxury Lawn, Condray & Young)
- Brick Pavers – Condray & Young (Bids were received from Condray & Young, Sunflower, Martin Construction)

FINANCIAL IMPLICATIONS:

An expenditure of \$342,021 from University reserve funds at this time. \$800,000 was authorized at the March 12, 2015 meeting.

RECOMMENDATION:

President Farley recommends the Board of Regents approve award of the contract to Bettis Asphalt & Construction Inc. for the new parking lot project at Durow & Jewell.

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Date

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Jerry B. Farley, President



**Agenda Item No. \_\_\_\_\_**  
**Washburn University Board of Regents**

SUBJECT: Parking Lot Repair – Project # 900250

DESCRIPTION:

This project is to selectively replace broken or severely damaged concrete panels in parking lot #9 (south of the Law School) on the Washburn University campus. Work will be done over the summer of 2015 and paid for out of capital improvement funds.

Multiple contractors were notified and two bids were received. The bids came in as follows:

<u>BIDDER</u>	<u>BID</u>
<b>Dinkel Construction, Topeka, KS</b>	<b>\$ 216,014</b>
Sunflower Paving, Inc., Lawrence, KS	\$ 214,875

There was less than a 1% difference in the price of the two bids. Dinkel Construction was chosen for the project since they have done numerous parking projects for the University. They are very familiar with campus and working around our summer schedule.

FINANCIAL IMPLICATIONS:

An expenditure of \$216,014 from the FY15 Capital Improvement budget.

RECOMMENDATION:

President Farley recommends the Board of Regents approve award of a contract to Dinkel Construction in the amount of \$216,014 for the parking lot repair project.

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Date

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Jerry B. Farley, President

**Agenda Item No. V. B. 10.**  
**Washburn University Board of Regents**

SUBJECT: Contract for Services with Kansas Board of Regents

DESCRIPTION:

Washburn, on behalf of the TRAC-7 consortium, is requesting approval to enter into a contract with the Kansas Board of Regents (KBOR) to provide limited student level education and employment data necessary to meet the TRAC-7 TAACCCT grant reporting requirements on employment status and program impact analysis for grant participants.

The purpose of this Agreement is to enable Washburn, as the consortium lead for TRAC-7, to utilize student education record data and information to assist in the study and evaluation of postsecondary education programs for evaluating TRAC-7 outcomes and impact. KBOR will also share limited employment data, in a manner consistent with the data sharing agreement between KBOR and the Kansas Department of Labor (KDOL) dated February 6, 2013, which authorizes the use of KDOL data for the evaluation of postsecondary education programs.

A proposal was received from the Kansas Board of Regents as a sole source provider for providing these data at the student level via KBOR's statewide data management and reporting system. As a result of the agreement with KDOL, KBOR is the only entity to possess the management and reporting data system of integrated education and wage records, and therefore is uniquely qualified to perform the data match for TRAC-7 institutions necessary for Washburn's study and evaluation of the TRAC-7 program.

<u>Vendor</u>	<u>Total Amount</u>
Kansas Board of Regents	\$55,000.00

FINANCIAL IMPLICATIONS:

The purchase is funded through the U.S. Department of Labor Employment and Training Administration Project entitled: Trade Adjustment Assistance Community College and Career Training Grants Program TRAC-7 TAACCCT Agreement #TC-22513-11-60.

RECOMMENDATION:

President Farley recommends the Board of Regents approve the award of a contract to the Kansas Board of Regents.

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Date

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Jerry B. Farley, President

**Agenda Item No. V. B. 11.**  
**Washburn University Board of Regents**

SUBJECT: Contract for Services with The Manufacturing Institute

DESCRIPTION:

Washburn Institute of Technology is requesting approval to enter into a contract with The Manufacturing Institute to provide a certification review for the TRAC-7 program in advanced manufacturing and assist with strategic planning for extending the work of the TRAC-7 grant into the KanTRAIN grant initiative.

A proposal was received from The Manufacturing Institute, as a sole source provider, as the only organization endorsed by the National Association of Manufacturers, and they have experience working with manufacturers in Kansas.

<u>Vendor</u>	<u>Total Amount</u>
The Manufacturing Institute	\$75,075.00

FINANCIAL IMPLICATIONS:

The purchase is funded through the U.S. Department of Labor Employment and Training Administration Project entitled: Trade Adjustment Assistance Community College and Career Training Grants Program TRAC-7 TAACCCT Agreement #TC-22513-11-60.

RECOMMENDATION:

President Farley recommends the Board of Regents approve the award of a contract to The Manufacturing Institute.

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Date

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Jerry B. Farley, President

**Agenda Item No. V. B. 12.**  
**Washburn University Board of Regents**

SUBJECT: Washburn Institute of Technology Building D Renovation

DESCRIPTION:

This project is to renovate and remodel Building D on the Washburn Institute of Technology Campus to create a new site for the Advance Systems Technology (AST) Program that is currently located at Forbes Field. Notice has been given to the property owner at Forbes Field that Washburn will be opting out of the lease beginning October 2015. The Board approved this action during the March Board Meeting. With such a short time frame to renovate Building D to accommodate the AST Program and to provide additional programming space for the welding program before the start of the Fall Semester the project delivery method of Construction Manager At Risk (CMAR) was chosen to undertake this project. With this project being very heavily weighted in the mechanical and electrical area, the University is requesting approval to enter into agreement with Bartlett and West Engineering Topeka, to provide design services and construction administration. Concurrently Facilities Services coordinated a Request for Qualifications process to select a General Contractor to provide general and specialty construction for this project.

Requests for qualifications were sent out to 4 contractors located in the City of Topeka.

Bob Florence Contractor, Inc and Senne Company did not respond to the RFQ.

KBS Constructors and Kelley Construction responded to the RFQ and were shortlisted and went through a thorough interview process. KBS Constructors were chosen to move forward in the process as they were experienced in the CMAR process, had the availability of key personnel to undertake this project and fully understood the necessity of meeting the very tight timelines of the project

FINANCIAL IMPLICATIONS:

An expenditure not to exceed \$1,800,000 from Washburn Institute of Technology reserves.

RECOMMENDATION:

President Farley recommends the Board of Regents approve award of the CMAR contract to KBS Constructors and to Bartlett and West for Design Services.

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Date

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Jerry B. Farley, President

**Agenda Item No. V. B. 13.**  
**Washburn University Board of Regents**

SUBJECT: Washburn Institute of Technology Regional Simulation Center - KTTECH

DESCRIPTION:

This project will provide a regional medical simulation center for students from the Washburn University campus and the Washburn Tech campus to be trained in a state of the art health care facility. Extensive partnerships are in place with both St. Francis and Stormont-Vail hospitals to engage community professionals on the Washburn Tech campus. Multiple disciplines, including nursing, surgical tech, occupational therapy, and physical therapy, will benefit from the new center. This project will be funded through the U.S. Department of Labor KanTRAIN grant, FY16 Operating Budget Capital Funds, State Capital Outlay Funds and Washburn Institute of Technology Reserves.

The project was bid requiring a Base Bid price and seven Alternates so as to allow the maximum number of options within the allowable budget. The Base Bid and Alternates 1 & 2 were taken, as they best promoted the intent of the project and the direction going forward. Multiple contractors were contacted regarding this project, and 3 bids were received. The bids came in as follows:

<u>BIDDER</u>	<u>BASE BID</u>	<u>ALT. 1&amp;2</u>	<u>TOTAL BID</u>
<b>Midwest Masonry Construction</b>	<b>\$632,800</b>	<b>\$93,600</b>	<b>\$ 726,400</b>
Kelley Construction Co., Inc.,	\$677,000	\$69,700	\$ 746,700
Senne Company	\$688,000	\$82,700	\$ 770,700
Bob Florence Contractors	NO BID	NO BID	NO BID

FINANCIAL IMPLICATIONS:

An expenditure of \$400,000 from the KanTRAIN grant fund, \$200,000 from the FY16 Operating Budget Capital Funds, \$100,000 from Washburn Institute of Technology Reserves and the remainder from the State Capital Outlay Fund for a total of **\$726,400**.

RECOMMENDATION:

President Farley recommends the Board of Regents approve award of a contract to Midwest Masonry Construction for the Washburn Institute of Technology Regional Simulation Center.

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Date

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Jerry B. Farley, President

**Agenda Item No. V. B. 14.**  
**Washburn University Board of Regents**

SUBJECT: Patient Simulators for Washburn Institute of Technology

DESCRIPTION:

Washburn Institute of Technology is requesting approval to purchase four patient simulators for the medical simulation lab.

Requests were sent to three vendors and proposals were received from the following:

<u>Vendor</u>	<u>Total Amount</u>
<b>CAE Healthcare, Sarasota, FL</b>	<b>\$191,978</b>
Laerdal Medical Corporation, Wappingers Falls, NY	\$231,938

CAE Healthcare submitted the lowest price proposal meeting the specifications and requirements for four different patient simulators which includes a wireless high fidelity adult simulator, a super high fidelity adult simulator, a neonate simulator, and a pediatric simulator to support essential skills and patient assessments. A one year plan includes labor, repair, warranty coverage, support and maintenance; training at CAE Healthcare's headquarters; and an onsite education course and training session.

FINANCIAL IMPLICATIONS:

The purchase is funded through the U.S. Department of Labor Employment and Training Administration Project entitled: Trade Adjustment Assistance Community College and Career Training Grants Program, KanTRAIN TAACCCT Agreement #TC-26477-14-60-A-20.

RECOMMENDATION:

President Farley recommends the Board of Regents approve the award of a contract to CAE Healthcare in the amount of \$191,978.

\_\_\_\_\_  
Date

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Jerry B. Farley, President

**Agenda Item No. V. B. 15.**  
**Washburn University Board of Regents**

SUBJECT: Debt Relating to Housing and Dining Facility Project

BACKGROUND:

The University's strategic plan, "Washburn 150 Forward", addresses the need for high-quality facilities for our students and programs. In October 2013 the Board gave approval to contract with Brailsford & Dunlavey to assess the demand for additional on-campus student housing. The study indicated a demand for additional residence hall style housing of approximately 350 beds and an additional dining hall. In June 2014 the Board approved hiring HTK/KWK architects to design the project. At the last Board meeting (March 12, 2015) the construction contract was awarded to McPherson, Inc. for construction on the facility to be complete by July 2016. Below outlines how the new Housing and Dining project will be funded and financed.

After discussions with Springsted Incorporated, the University's financial advisor and discussion at previous Board meeting, the University decided to split the debt financing for the project into two portions. The first portion is a fixed rate tax-exempt bond offering not to exceed \$17-\$20.2 million, with a 25-year repayment schedule. The second portion is a fixed-rate tax-exempt private placement not to exceed \$7-\$10.2 million, with a 7- or 10-year rate lock and payments based on a 20-year amortization. Total debt not to exceed \$27.2 million.

For the bond offering, due to the relatively short timeline, and because of the success of the 2014 bond refunding transaction underwritten by Piper Jaffray & Co., the University has selected that firm as underwriter for the bond portion of the financing.

The bonds are expected to be issued by early June 2015. The first interest payment will be due on July 1, 2016. Annual debt service on the bonds will range from approximately \$1.1 million in FY17 to \$1.2 million in FY26 and subsequent years, depending on the amount of bonds issued.

For the private placement portion, Requests for Proposals were sent to ten banks on March 31, 2015; responses from four (4) of these were received prior to the 5:00 p.m., Tuesday, April 14, 2015 deadline. The firms were requested to provide proposals for the private placement with a 7-year term and/or a 10-year term. The banks submitting proposals were:

**Firm**

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Bank of Kansas City (Overland Park, KS)  
JP Morgan Chase (Minneapolis, MN)  
UMB Financial Corporation (Kansas City, MO)  
US Bank (Topeka, KS)

The proposals were reviewed by the University's Financial Advisor; the Vice President for Administration & Treasurer; and the Director of Finance. Initial discussions narrowed the proposals down to 2 finalists.

The UMB and Bank of Kansas City proposals were discussed with the Board's Budget & Finance Committee on April 24. The proposal from [REDACTED] was selected as the best response by the Committee. This proposal specifies interest-only payments in FY16 and FY17, with annual debt service ranging from \$500,000 to \$730,000, depending on the amount borrowed, during the interest rate lock period.

#### FINANCIAL IMPLICATIONS:

Annual combined debt service will range from \$1.7 million to \$1.8 million during the interest rate lock period. At the end of the lock period, the University must either enter into another financing arrangement, or pay the then-outstanding principal balance. Debt service on the bonds will range from \$1.1 million to \$1.2 million between FY22 and FY41, depending on the amount of bonds sold. Total debt service will be funded via related housing and dining revenues.

#### RECOMMENDATION:

Dr. Farley recommends approval to ratify the selection of Piper Jaffray & Co. as underwriters for the bond portion of the financing, and approve the selection of [REDACTED] as the bank lender for the private placement portion. Dr. Farley further recommends that the board authorize the President and the Board Chair to sign any documents required to consummate the transactions, and to designate other University staff (e.g., University Counsel and the Vice President for Administration and Treasurer) to sign applicable closing documents, subject to the following provisions:

- Bonded indebtedness ranging from \$17 million to \$20.2 million
- Interest cost on bonded indebtedness not to exceed 4.0%
- Private placement debt ranging from \$7 million to \$10.2 million
- Interest rate on private placement debt not to exceed 2.4% during the lock period
- Total debt not to exceed \$27.2 million

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Date

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Jerry B. Farley, President



**EXCERPT OF MINUTES OF A MEETING  
OF THE BOARD OF REGENTS OF  
WASHBURN UNIVERSITY  
HELD ON APRIL 24, 2015**

The Board of Regents (the "Board") of Washburn University of Topeka, Shawnee County, Kansas (the "University") met in regular session in the Kansas Room of the Memorial Union on the Washburn University Campus at 4:00 p.m., the following members being present and participating, to-wit:

Absent:

The Chair declared that a quorum was present and called the meeting to order.

\* \* \* \* \*

(Other Proceedings)

Thereupon, there was present to the Board a Resolution entitled:

**A RESOLUTION AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF REVENUE BONDS OF WASHBURN UNIVERSITY OF TOPEKA, SHAWNEE COUNTY, KANSAS; MAKING CERTAIN COVENANTS AND AGREEMENTS TO PROVIDE FOR THE PAYMENT AND SECURITY THEREOF AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH.**

The Resolution was considered and discussed by the Board, and being duly moved and seconded, the Resolution was adopted by the following vote of the Board:

AYE:

NAY:

The Chair declared the Resolution duly adopted and the Board directed that the Resolution be signed by the Chair and attested by the Secretary.

\* \* \* \* \*

(Other Proceedings)

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**CERTIFICATE**

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the Board of Regents of Washburn University of Topeka, Shawnee County, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

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Secretary

**RESOLUTION**

**OF**

**THE BOARD OF REGENTS OF  
WASHBURN UNIVERSITY OF TOPEKA, SHAWNEE COUNTY, KANSAS**

**PASSED**

**APRIL 24, 2015**

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**REVENUE BONDS  
SERIES A, 2015 AND SERIES B, 2015**

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## RESOLUTION

**A RESOLUTION AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF REVENUE BONDS OF WASHBURN UNIVERSITY OF TOPEKA, SHAWNEE COUNTY, KANSAS; MAKING CERTAIN COVENANTS AND AGREEMENTS TO PROVIDE FOR THE PAYMENT AND SECURITY THEREOF AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH.**

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**WHEREAS**, Washburn University of Topeka, Shawnee County, Kansas (the “University”) is a municipal university, duly created, organized and existing under the laws of the State of Kansas; and

**WHEREAS**, the University is authorized by K.S.A. 76-6a13, *et seq.*, as amended and supplemented (the “Act”), to issue revenue bonds of the University for the purpose of paying the costs of the acquisition, construction, equipping and furnishing of dormitories, kitchens, dining halls, student union buildings, field houses, student hospitals, libraries, on-campus parking or additions thereto; and

**WHEREAS**, the University is authorized to pledge either the gross or the net income and revenues from such buildings to the payment of the principal of and interest on such revenue bonds; and

**WHEREAS**, the Board of Regents (the “Board”) of the University has declared its intention under the Act to issue its revenue bonds for the purpose of financing the acquisition, construction, equipping and furnishing of a new dormitory and dining facility (the “Project”), and to pledge its Operating Revenues (as hereinafter defined) to the payment of principal of and interest on such revenue bonds; and

**WHEREAS**, the University has outstanding its Series 2010 Bonds and Series 2014 Bonds payable from Operating Revenues; and

**WHEREAS**, the resolutions authorizing the Series 2010 Bonds and Series 2014 Bonds provide that the University may issue additional bonds and obligations secured by the Operating Revenues on a parity with the Series 2010 Bonds and Series 2014 Bonds upon the satisfaction of certain conditions, which conditions shall be met prior to or simultaneously with the issuance of the revenue bonds herein authorized; and

**WHEREAS**, the Series 2010 Bonds and Series 2014 Bonds shall be additional secured by a pledge of the Mill Levy Revenues and Sales Tax Revenues (as such terms are hereinafter defined).

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF WASHBURN UNIVERSITY OF TOPEKA AS FOLLOWS:**

**Section 1. Definitions of Words and Terms.** In addition to words and terms defined elsewhere herein, the following words and terms in this Resolution shall have the meanings hereinafter set forth. Unless the context shall otherwise indicate, words importing the singular number shall include the plural and vice versa, and words importing persons shall include firms, associations and corporations, including public bodies, as well as natural persons.

**“Act”** means the Constitution and statutes of the State including K.S.A. 10-101 to 10-125, inclusive, K.S.A. 10-620 *et seq.*, and K.S.A. 76-6a13 *et seq.*, all as amended and supplemented from time to time.

**“Additional Bonds”** means any bonds secured by the Pledged Revenues hereafter issued in accordance with the terms of this Resolution.

**“Additional Obligations”** means any leases or other obligations of the University payable from the Pledged Revenues, other than the Bonds.

**“Available Revenues”** means the Pledged Revenues, Mill Levy Revenues and Sales Tax Revenues to the extent such Mill Levy Revenues and Sales Tax Revenues are legally available for the payment of debt service on the Bonds.

**“Board”** means the Board of Regents of the University.

**“Bonds”** means the Series 2015 Bonds and any Additional Bonds.

**“Buildings”** means the dormitories, kitchens, dining halls, student union buildings, field houses, student hospitals, libraries and parking facilities on the campus of the University, and any additions heretofore or hereafter erected in connection therewith, or any combination thereof.

**“Chair”** means the duly appointed Chair of the Board, or in the absence of the Chair, the duly appointed Vice Chair of the Board.

**“Code”** means the Internal Revenue Code of 1986, as amended, and the applicable regulations promulgated thereunder by the United States Department of the Treasury.

**“Continuing Disclosure Undertaking”** means the University’s Continuing Disclosure Undertaking relating to certain obligations contained in Securities and Exchange Commission Rule 15c2-12,

**“Debt Service Requirements”** means the required payments of the principal of, premium, if any, and interest on Bonds issued in accordance with this Resolution and any Parity Resolution.

**“Federal Tax Certificate”** means the University's Federal Tax Certificate dated as of the Issue Date, as the same may be amended or supplemented in accordance with the provisions thereof.

**“Fiscal Year”** means the twelve month period ending on June 30.

**“Mill Levy Revenues”** means the proceeds of the three mills ad valorem tax on all taxable tangible property within the City of Topeka, Kansas levied by the Board pursuant to K.S.A. 13-13a23, as amended.

**“MSRB”** means the Municipal Securities Rulemaking Board, or any successor repository designated as such by the Securities and Exchange Commission in accordance with Rule 15c2-12(b)(5) adopted by the SEC under the Securities Exchange Act of 1934, as the same may be amended from time to time.

**“Operating Revenues”** means all charges, fees, income and revenues (including interest earnings) derived and collected by the University from the operation and ownership the Buildings, including the Project, before any payments, disbursements or expenditures are made therefrom.

**“Parity Bonds”** means the Outstanding Series 2010 Bonds, Series 2014 Bonds, Series 2015 Bonds, and any Additional Bonds hereafter issued pursuant to this Resolution and standing on a parity and equality with the Series 2015 Bonds with respect to the lien on the Pledged Revenues.

**“Parity Obligations”** means any Additional Obligations standing on a parity and equality with the Parity Bonds with respect to the lien on the Pledged Revenues.

**“Parity Resolution”** means the Series 2010 Resolution, the Series 2014 Resolution, this Resolution and the resolutions under which any Additional Bonds which constitute Parity Bonds are hereafter issued.

**“Pledged Revenues”** means Operating Revenues and Unrestricted Revenues.

**“Project”** means the acquisition, construction, equipping and furnishing of a new dormitory and dining facility on the campus of the University.

**“Resolution”** means this Resolution, including exhibits thereof, authorizing the issuance of the Bonds.

**“Sales Tax Revenues”** means the proceeds of the 0.65% countywide retailers’ sales tax within Shawnee County, Kansas, imposed by the Board pursuant to K.S.A. 13-13a38, as amended.

**“Secretary”** means the duly appointed and acting Secretary of the Board or, in the Secretary's absence, the duly appointed Deputy, Assistant or Acting Secretary.

**“Series A, 2015 Bonds”** means the University’s Revenue Bonds, Series A, 2015, authorized by this Resolution.

**“Series B, 2015 Bonds”** means the University’s Revenue Bonds, Series B, 2015, authorized by this Resolution.

**“Series 2010 Bonds”** means the University’s Refunding Revenue Bonds, Series 2010, dated as of June 30, 2010.

**“Series 2014 Bonds”** means the University’s Refunding Revenue Bonds, Series 2014, dated s of June 30, 2014.

**“Series 2015 Bonds”** means the Series A, 2015 Bonds and the Series B, 2015 Bonds.

**“Series 2010 Resolution”** means the Resolution of the Board adopted June 18, 2010, which authorized the Series 2010 Bonds.

**“Series 2014 Resolution”** means the Resolution of the Board adopted June 12, 2014, which authorized the Series 2014 Bonds.

**“State”** means the State of Kansas.

**“Tax and Securities Compliance Procedures”** means the Tax and Securities Compliance Procedures adopted by the Board this date.

“**University**” means Washburn University of Topeka, Shawnee County, Kansas.

“**Unrestricted Funds**” means revenues of the University, other than Operating Revenues, Mill Levy Revenues and Operating Revenues, which are not restricted as to use and available for payment of the Debt Service Requirements on the Bonds.

**Section 2. Authorization of the Series 2015 Bonds.** There shall be issued and are hereby authorized and directed to be issued the University’s (a) Revenue Bonds, Series A, 2015, in the aggregate principal amount of not to exceed \$19,800,000, plus reserves and associated financing costs and (b) Revenue Bonds, Series B, 2015, in the aggregate principal amount of not to exceed \$7,000,000, plus reserves and associated financing costs. The Series 2015 Bonds shall be issued for the purpose of providing funds to: (a) pay a portion of the costs of the Project; (b) pay costs of issuance of the Series 2015 Bonds; and (c) [fund any necessary reserve funds; and (d)] pay the interest accruing on the Series 2015 Bonds during construction of the Project.

**Section 3. Security for the Series 2015 Bonds.** The University hereby covenants and agrees to make provision for the payment of the Debt Service Requirement on the Series 2015 Bonds as and when the same becomes due and payable from Available Revenues of the University. To the extent that Pledged Revenues are insufficient to pay the Debt Service Requirements on the Bonds when due because of untimely collection and/or receipt of the Pledged Revenues, the Treasurer of the University is authorized to cause such deficiency to be paid from other Available Revenues of the University and to reimburse the University’s mill levy or sales tax funds for such payments upon collection and receipt of the Pledged Revenues.

The covenants and agreements of the University contained herein and in the Series 2015 Bonds shall be for the equal benefit, protection and security of the legal owners of any or all of the Series 2015 Bonds, all of which Series 2015 Bonds shall be of equal rank and without preference or priority of one Bond over any other Bond in the application of the funds herein pledged to the payment of the principal of and the interest on the Series 2015 Bonds, or otherwise, except as to rate of interest, date of maturity and right of prior redemption as provided in *Exhibit B* to this Resolution. The Series 2015 Bonds shall stand on a parity and be equally and ratably secured with respect to the payment of principal and interest from the Pledged Revenues with any Parity Bonds and Parity Obligations. The Series 2015 Bonds shall not have any priority with respect to the payment of principal or interest from the Pledged Revenues or otherwise over the Parity Bonds and Parity Obligations; and the Parity Bonds and Parity Obligations shall not have any priority with respect to the payment of principal or interest from the Pledged Revenues or otherwise over the Series 2015 Bonds.

**Section 4. Pledge of Pledged Revenues.** The Debt Service Requirements on the Bonds are secured by and payable first from a first and prior lien on and an irrevocable pledge of the Pledge Revenues, and the University hereby irrevocably pledges the Pledged Revenues solely and only to the payment of the Debt Service Requirements on the Bonds and any Parity Bonds and Parity Obligations. The pledge of the Pledged Revenues shall be valid and binding from and after the effective date of this Resolution, and such Pledged Revenues so pledged and hereafter received by the University shall be immediately subject to the lien of such pledge without the physical delivery of such Pledged Revenues or any further action on the part of the University, and the lien of such pledge shall be valid and binding as against all parties having claims of any kind against the University, irrespective of whether such parties have notice hereof.

The University hereby covenants that it will take no action of any kind which would in any manner impair or delay the collection of the Pledged Revenues or which might otherwise adversely affect the Pledged Revenues, and in the event any litigation, claim or proceeding shall be commenced in any form or tribunal under which the pledge of the Pledged Revenues pursuant to this Resolution may be challenged,

or which in any other way may adversely affect the collection of the Pledged Revenues by the University in amounts sufficient to pay the Debt Service Requirements on the Bonds and any Parity Bonds and Parity Obligations, the University shall take all action necessary to contest any such litigation or proceedings.

**Section 5. Rate Covenant.** In accordance with the provisions of K.S.A. 76-6a15(a)(2), the University covenants to fix, maintain and collect such fees and charges for the use of the Project, including a fee to be charged each enrolled student to whom the Project is available for use, as will produce revenues sufficient to pay the reasonable cost of operating and maintaining the Project, to provide for the payment Debt Service Requirements on the Bonds, and to provide for reasonable and adequate reserves.

**Section 6. Additional Parity Bonds and Parity Obligations.** The University hereby covenants and agrees that so long as any Parity Bonds remain Outstanding and unpaid, it will not issue any revenue bonds or other obligations payable from the Pledged Revenues, or any part thereof, which are superior in lien, security or otherwise to the first and prior lien of the Parity Bonds and Parity Obligations on the Pledged Revenues. The University may, however, issue additional revenue bonds and other obligations which shall be co-equal with the Parity Bonds in stature and priority, but only under the following conditions:

(a) When the issuance of additional bonds or other obligations payable from the Pledged Revenues of equal stature and priority is permitted by the statutes of the State of Kansas; and the issuance of any such revenue bonds or other obligations will not adversely affect the exclusion of the interest on the Series 2015 Bonds from gross income for purposes of Federal income taxation;

(b) When the University shall not be in default in the making of any payments at the time required to be made by it into the respective funds and accounts required by this Resolution or any Parity Resolution and shall not be in default in any covenants or procedures established in this Resolution or any Parity Resolution; and

(c) When the resolution authorizing additional revenues bonds shall contain substantially the same terms, conditions, covenants and procedures as established in this Resolution.

Except as provided in this Section, the University will not otherwise issue any Additional Bonds or Additional Obligations ratably secured and on a parity with the Parity Bonds, but the University may issue other obligations specifically subordinate and junior to the Parity Bonds. The University may also issue Additional Bonds and Additional Obligations which will be additionally secured by a pledge of other University revenues, including Mill Levy Revenues and Sales Tax Revenues, if permitted by the statutes of the State of Kansas at the time of such issuance.

**Section 7. Terms, Details and Conditions of the Series 2015 Bonds.** The Series 2015 Bonds shall be in such forms as set forth in *Exhibits A-1* and *A-2* hereto or as may be required by the Attorney General pursuant to the Notice of Systems of Registration for Kansas Municipal Bonds, 2 Kan. Reg. 921 (1983), in accordance with the Kansas Bond Registration Law, K.S.A. 10-620 *et seq.*

The Series 2015 Bonds shall be dated and bear interest, shall mature and be payable at such times, shall be subject to redemption and payment prior to the maturity thereof, and shall be issued and delivered in the manner prescribed and subject to the provisions, covenants and agreements set forth in *Exhibit B* hereto, Terms and Conditions of the Series 2015 Bonds. The President of the University is hereby authorized to approve *Exhibit B*, as completed after the sale of the Series 2015 Bonds, provided that: (a) the Series A, 2015 Bonds shall be in a principal amount of not to exceed \$19,800,000, plus reserves and



associated financing costs and the true interest cost of the Series A, 2015 Bonds shall not exceed \_\_\_\_\_%; and (b) the Series B, 2015 Bonds shall be in a principal amount of not to exceed \$7,000,000, plus reserves and associated financing costs, and the interest rate on the Series B, 2015 Bonds shall be [\_\_\_\_\_].

**Section 8. Continuing Disclosure Undertaking.** The University is hereby authorized to enter into and deliver the Continuing Disclosure Undertaking setting out covenants for satisfying the requirements for providing information to the MSRB pursuant to Securities and Exchange Commission Rule 15c2-12 on an ongoing basis with respect to the Series A, 2015 Bonds. The Chair or President of the University are hereby authorized and directed to execute the Continuing Disclosure Undertaking with such changes therein as such officials may deem appropriate, for and on behalf of and as the act and deed of the University.

**Section 9. Federal Tax Certificate.** The University is hereby authorized to enter into and deliver the Federal Tax Certificate setting out covenants for satisfying the requirements of the Code for maintaining the tax-exempt status of the Series 2015 Bonds. The Chair or President of the University and other appropriate officers and representatives of the University are hereby authorized and directed to execute the Federal Tax Certificate with such changes therein as such officials may deem appropriate, for and on behalf of and as the act and deed of the University.

**Section 10. Tax and Securities Compliance Procedures.** The University is hereby authorized to enter into and deliver the Tax and Securities Compliance Procedures setting out covenants and procedures to comply with the requirements of the Code and directives of the Internal Revenue Service and the Securities and Exchange Commission to improve tax compliance and documentation. A copy of the Tax and Securities Compliance Procedures shall be placed in the permanent records of the University and shall be available for public inspection during regular business hours of the University administration.

**Section 11. Tax Covenants.** The University covenants and agrees that it will comply with: (a) all applicable provisions of the Code necessary to maintain the exclusion from gross income for federal income tax purposes of the interest on the Series 2015 Bonds; and (b) all provisions and requirements of the Federal Tax Certificate. In addition to the Federal Tax Certificate and the Tax and Securities Compliance Procedures, the University will adopt such other resolutions and take such other actions as may be necessary to comply with the Code and with all other applicable future laws, regulations, published rulings and judicial decisions, in order to ensure that the interest on the Series 2015 Bonds will remain excluded from federal gross income, to the extent any such actions can be taken by the University.

The covenants contained in this *Section 11* and in the Federal Tax Certificate shall remain in full force and effect notwithstanding the defeasance of the Series 2015 Bonds or any other provision of this Bond Resolution until such time as is set forth in the Federal Tax Certificate.

**Section 12. Further Authority.** The Chair, Secretary, University President, and other officers and representatives of the University are hereby further authorized and directed to execute any and all documents and take such actions as they may deem necessary or advisable in order to carry out and perform the purposes of this Resolution, and to make alterations, changes or additions in the foregoing agreements, statements, instruments and other documents herein approved, authorized and confirmed which they may approve, and the execution or taking of such action shall be conclusive evidence of such necessity or advisability.

**Section 13. Governing Law.** This Resolution and the Series 2015 Bonds shall be governed exclusively by and construed in accordance with the applicable laws of the State of Kansas.

**Section 14. Electronic Transactions.** The issuance of the Series 2015 Bonds and the transactions related thereto and described herein may be conducted and documents may be stored by electronic means.

**Section 15. Effective Date.** This Resolution shall take effect and be in full force from and after its passage by the Board.

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**ADOPTED** by the Board of Regents of Washburn University of Topeka on April 24, 2015.

(SEAL)

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Chair

ATTEST:

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Secretary

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**EXHIBIT A-1  
FORM OF SERIES A, 2015 BONDS**

**REGISTERED  
NUMBER \_\_\_**

**REGISTERED  
\$ \_\_\_\_\_**

**Unless this certificate is presented by an authorized representative of The Depository Trust Company, a New York Corporation (“DTC”), to the University or its agent for registration of transfer, exchange or payment, and any certificate issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest herein.**

**UNITED STATES OF AMERICA  
STATE OF KANSAS  
COUNTY OF SHAWNEE  
WASHBURN UNIVERSITY OF TOPEKA  
REVENUE BONDS BOND  
SERIES A, 2015**

**Interest  
Rate:**

**Maturity  
Date:**

**Dated  
Date:**

**CUSIP:**

**REGISTERED OWNER:**

**PRINCIPAL AMOUNT:**

**KNOW ALL PERSONS BY THESE PRESENTS:** That Washburn University of Topeka, in the County of Shawnee, State of Kansas (the “University”), for value received, hereby acknowledges itself to be indebted and promises to pay to the Registered Owner shown above, or registered assigns, but solely from the source and in the manner herein specified, the Principal Amount shown above on the Maturity Date shown above, unless called for redemption prior to said Maturity Date, and to pay interest thereon at the Interest Rate per annum shown above (computed on the basis of a 360-day year of twelve 30-day months), from the Dated Date shown above, or from the most recent date to which interest has been paid or duly provided for, payable semiannually on [January] 1 and [July] 1 of each year, commencing [January 1, 2016] (the “Interest Payment Dates”), until the Principal Amount has been paid.

**Method and Place of Payment.** The principal or redemption price of this Series A, 2015 Bond shall be paid at maturity or upon earlier redemption to the person in whose name this Series A, 2015 Bond is registered at the maturity or redemption date thereof, upon presentation and surrender of this Series 2015 Bond at the principal office of the Treasurer of the State of Kansas, Topeka, Kansas (the “Paying Agent” and “Bond Registrar”). The interest payable on this Series A, 2015 Bond on any Interest Payment Date shall be paid to the person in whose name this Series 2015 Bond is registered on the registration books maintained by the Bond Registrar at the close of business on the Record Date(s) for such interest, which shall be the 15th day (whether or not a business day) of the calendar month next preceding the Interest

KAB\503115.70004\BOND RESOLUTION (04-13-15)

Payment Date. Such interest shall be payable (a) by check or draft mailed by the Paying Agent to the address of such Registered Owner shown on the Bond Register or at such other address as is furnished to the Paying Agent in writing by such Registered Owner or, (b) in the case of an interest payment to any Registered Owner of \$500,000 or more in aggregate principal amount of Series 2015 Bonds, by electronic transfer to such Registered Owner upon written notice given to the Bond Registrar by such Registered Owner, not less than 15 days prior to the Record Date for such interest, containing the electronic transfer instructions including the bank, ABA routing number and account number to which such Registered Owner wishes to have such transfer directed. The principal or redemption price of and interest on the Series A, 2015 Bonds shall be payable in any coin or currency that, on the respective dates of payment thereof, is legal tender for the payment of public and private debts. Interest not punctually paid will be paid in the manner established in the within defined Bond Resolution.

**Definitions.** Capitalized terms used herein and not otherwise defined herein shall have the meanings assigned to such terms in the hereinafter defined Bond Resolution.

**ADDITIONAL PROVISIONS OF THIS SERIES A, 2015 BOND ARE CONTINUED ON THE REVERSE HEREOF AND SHALL FOR ALL PURPOSES HAVE THE SAME EFFECT AS THOUGH FULLY SET FORTH AT THIS PLACE.**

**Authentication.** This Series A, 2015 Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the hereinafter defined Bond Resolution until the Certificate of Authentication and Registration hereon shall have been lawfully executed by the Bond Registrar.

**IT IS HEREBY DECLARED AND CERTIFIED** that all acts, conditions, and things required to be done and to exist precedent to and in the issuance of this Series A, 2015 Bond have been properly done and performed and do exist in due and regular form and manner as required by the Constitution and laws of the State of Kansas, that the total indebtedness of the University, including this series of bonds, does not exceed any constitutional or statutory limitation, and that provision has been duly made for the collection and segregation of the Pledged Revenues and for the application of the same as provided in the hereinafter defined Bond Resolution.

**IN WITNESS WHEREOF**, the Board of Regents of the University has caused this Series A, 2015 Bond to be executed by the manual or facsimile signature of its Chair and attested by the manual or facsimile signature of its Secretary, and its seal to be affixed hereto or imprinted hereon.

**BOARD OF REGENTS OF  
WASHBURN UNIVERSITY OF TOPEKA,  
SHAWNEE COUNTY, KANSAS**

(Facsimile Seal)

\_\_\_\_\_ (facsimile)

Chair

ATTEST:

By \_\_\_\_\_ (facsimile)  
Secretary

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**CERTIFICATE OF AUTHENTICATION AND REGISTRATION**

KAB\503115.70004\BOND RESOLUTION (04-13-15)

This Series A, 2015 Bond is one of a series of Revenue Bonds, Series A, 2015, of the Board of Regents of Washburn University of Topeka, Shawnee County, Kansas, described in the within-mentioned Bond Resolution.

Registration Date: \_\_\_\_\_

Office of the State Treasurer,  
Topeka, Kansas,  
as Bond Registrar and Paying Agent

By \_\_\_\_\_

Registration Number: \_\_\_\_\_

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**(FORM OF REVERSE SIDE OF BOND)**

**ADDITIONAL PROVISIONS**

**Authorization of Series A, 2015 Bonds.** This Series A, 2015 Bond is one of an authorized series of bonds of the University designated “Revenue Bonds, Series A, 2015,” aggregating the principal amount of \$[AMOUNT] (the “Series A, 2015 Bonds”) issued for the purposes set forth in the Resolution of the Board of Regents of the University authorizing the issuance of the Series A, 2015 Bonds (the “Bond Resolution”). The Series A, 2015 Bonds are issued by the authority of and in full compliance with the provisions, restrictions and limitations of the Constitution and laws of the State of Kansas, including K.S.A. 76-6a01 *et seq.*, as amended, and all other provisions of the laws of the State of Kansas applicable thereto.

**Special Obligations.** The Series A, 2015 Bonds are special obligations of the University payable from, and secured as to the payment of principal and interest by a pledge of the Pledged Revenues. The Series A, 2015 Bonds stand on a parity and are equally and ratably secured with respect to the payment of principal and interest from the Pledged Revenues and in all other respects with the University’s Revenue Bonds, Series B, 2015, in the aggregate principal amount of \$[AMOUNT B] (the “Series B, 2015 Bonds”) issued pursuant to the Bond Resolution. The Series A, 2015 Bonds and Series B, 2015 Bonds stand on a parity and are equally and ratably secured with respect to the payment of principal and interest from the Pledged Revenues with the University’s Refunding Revenue Bonds, Series 2010 and Refunding Revenue Bonds, Series 2014. *Under the conditions set forth in the Bond Resolution, the University has the right to issue additional bonds and other indebtedness payable from the Pledged Revenues on a parity with the Series A, 2015 Bonds. The University may also issue other obligations specifically subordinate and junior to the Series A, 2015 Bonds with respect to the Pledged Revenues or additional obligations which will be additionally secured by a pledge of other University revenues, including Mill Levy Revenues and Sales Tax Revenues, if permitted by the statutes of the State of Kansas at the time of such issuance.*

The University hereby covenants and agrees with the Registered Owner of this Series A, 2015 Bond that it will keep and perform all covenants and agreements contained in the Bond Resolution, and will fix, establish, maintain and collect such rates, fees and charges for the use of the Project, as will produce revenues sufficient to pay the costs of operation and maintenance of the Project, pay the principal of and interest on the Series A, 2015 Bonds as and when the same become due, and provide reasonable and adequate reserve funds. Reference is made to the Bond Resolution for a description of the covenants and agreements made by the University with respect to the collection, segregation and application of the

Revenues, the nature and extent of the security for the Series A, 2015 Bonds, the rights, duties and obligations of the University with respect thereto, and the rights of the Registered Owners thereof.

**Redemption Prior to Maturity.** The Series A, 2015 Bonds are subject to redemption prior to maturity as set forth in the Bond Resolution.

**Book-Entry System.** The Series A, 2015 Bonds are being issued by means of a book-entry system with no physical distribution of bond certificates to be made except as provided in the Bond Resolution. One certificate with respect to each date on which the Series A, 2015 Bonds are stated to mature or with respect to each form of Series A, 2015 Bonds, registered in the nominee name of the Securities Depository, is being issued and required to be deposited with the Securities Depository and immobilized in its custody. The book-entry system will evidence positions held in the Series A, 2015 Bonds by the Securities Depository's participants, beneficial ownership of the Series A, 2015 Bonds in Authorized Denominations being evidenced in the records of such participants. Transfers of ownership shall be effected on the records of the Securities Depository and its participants pursuant to rules and procedures established by the Securities Depository and its participants. The University and the Bond Registrar will recognize the Securities Depository nominee, while the Registered Owner of this Series A, 2015 Bond, as the owner of this Series A, 2015 Bond for all purposes, including (i) payments of principal of, and redemption premium, if any, and interest on, this Series A, 2015 Bond, (ii) notices and (iii) voting. Transfer of principal, interest and any redemption premium payments to participants of the Securities Depository, and transfer of principal, interest and any redemption premium payments to Beneficial Owners of the Series A, 2015 Bonds by participants of the Securities Depository will be the responsibility of such participants and other nominees of such Beneficial Owners. The University and the Bond Registrar will not be responsible or liable for such transfers of payments or for maintaining, supervising or reviewing the records maintained by the Securities Depository, the Securities Depository nominee, its participants or persons acting through such participants. While the Securities Depository nominee is the Owner of this Series A, 2015 Bond, notwithstanding the provision hereinabove contained, payments of principal of, redemption premium, if any, and interest on this Series A, 2015 Bond shall be made in accordance with existing arrangements among the University, the Bond Registrar and the Securities Depository.]

**Transfer and Exchange. EXCEPT AS OTHERWISE PROVIDED IN THE BOND RESOLUTION, THIS GLOBAL BOND MAY BE TRANSFERRED, IN WHOLE BUT NOT IN PART, ONLY TO ANOTHER NOMINEE OF THE SECURITIES DEPOSITORY OR TO A SUCCESSOR SECURITIES DEPOSITORY OR TO A NOMINEE OF A SUCCESSOR SECURITIES DEPOSITORY.** This Series A, 2015 Bond may be transferred or exchanged, as provided in the Bond Resolution, only on the Bond Register kept for that purpose at the principal [corporate trust] office of the Bond Registrar, upon surrender of this Series A, 2015 Bond together with a written instrument of transfer or authorization for exchange satisfactory to the Bond Registrar duly executed by the Registered Owner or the Registered Owner's duly authorized agent, and thereupon a new Series A, 2015 Bond or Series A, 2015 Bonds in any Authorized Denomination of the same maturity and in the same aggregate principal amount shall be issued to the transferee in exchange therefor as provided in the Bond Resolution and upon payment of the charges therein prescribed. The University shall pay all costs incurred in connection with the issuance, payment and initial registration of the Series A, 2015 Bonds and the cost of a reasonable supply of bond blanks. The University and the Paying Agent may deem and treat the person in whose name this Series A, 2015 Bond is registered on the Bond Register as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes. The Series A, 2015 Bonds are issued in fully registered form in Authorized Denominations.

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## LEGAL OPINION

KAB\503115.70004\BOND RESOLUTION (04-13-15)

The following is a true and correct copy of the approving legal opinion of Gilmore & Bell, P.C., Bond Counsel, which was dated and issued as of the date of original issuance and delivery of such Series A, 2015 Bonds:

**GILMORE & BELL, P.C.**  
Attorneys at Law  
100 N. Main Suite 800  
Wichita, Kansas 67202

(PRINTED LEGAL OPINION)

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**BOND ASSIGNMENT**

FOR VALUE RECEIVED, the undersigned do(es) hereby sell, assign and transfer to

\_\_\_\_\_  
(Name and Address)

\_\_\_\_\_  
(Social Security or Taxpayer Identification No.)

the Series A, 2015 Bond to which this assignment is affixed in the outstanding principal amount of \$\_\_\_\_\_, standing in the name of the undersigned on the books of the Bond Registrar. The undersigned do(es) hereby irrevocably constitute and appoint \_\_\_\_\_ as agent to transfer said Series A, 2015 Bond on the books of said Bond Registrar with full power of substitution in the premises.

Dated \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Social Security or  
Taxpayer Identification No.

\_\_\_\_\_  
Signature (Sign here exactly as name(s)  
appear on the face of Certificate)

Signature guarantee:

By \_\_\_\_\_

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**CERTIFICATE OF SECRETARY**

STATE OF KANSAS )

KAB\503115.70004\BOND RESOLUTION (04-13-15)



COUNTY OF SHAWNEE ) SS.  
)

The undersigned, Secretary of the Board of Regents of Washburn University of Topeka, Shawnee County, Kansas, does hereby certify that the within Series A, 2015 Bond has been duly registered in my office according to law as of [Dated Date].

WITNESS my hand and official seal.

(Facsimile Seal)

\_\_\_\_\_  
(facsimile)  
Secretary

**CERTIFICATE OF COUNTY CLERK**

STATE OF KANSAS )  
COUNTY OF SHAWNEE ) SS.  
)

The undersigned, County Clerk of Shawnee, Kansas, does hereby certify that the within Series A, 2015 Bond has been duly registered in my office according to law as of [Dated Date].

WITNESS my hand and official seal.

(Facsimile Seal)

\_\_\_\_\_  
(facsimile)  
County Clerk]

**CERTIFICATE OF STATE TREASURER**

OFFICE OF THE TREASURER, STATE OF KANSAS

RON ESTES, Treasurer of the State of Kansas, does hereby certify that a transcript of the proceedings leading up to the issuance of this Series A, 2015 Bond has been filed in the office of the State Treasurer, and that this Series A, 2015 Bond was registered in such office according to law on \_\_\_\_\_.

WITNESS my hand and official seal.

(Facsimile Seal)

By: \_\_\_\_\_ [(facsimile)]  
Treasurer of the State of Kansas

**EXHIBIT A-2  
FORM OF SERIES B, 2015 BONDS**

**REGISTERED  
NUMBER** \_\_\_\_\_

**REGISTERED  
\$**\_\_\_\_\_

**UNITED STATES OF AMERICA  
STATE OF KANSAS  
COUNTY OF SHAWNEE  
WASHBURN UNIVERSITY OF TOPEKA  
REVENUE BONDS BOND  
SERIES B, 2015**

**Interest  
Rate:**

**Maturity  
Date:**

**Dated  
Date:**

**CUSIP:**

**REGISTERED OWNER:**

**PRINCIPAL AMOUNT:**

**KNOW ALL PERSONS BY THESE PRESENTS:** That Washburn University of Topeka, in the County of Shawnee, State of Kansas (the "University"), for value received, hereby acknowledges itself to be indebted and promises to pay to the Registered Owner shown above, or registered assigns, but solely from the source and in the manner herein specified, the Principal Amount shown above on the Maturity Date shown above, unless called for redemption prior to said Maturity Date, and to pay interest thereon at the Interest Rate per annum shown above (computed on the basis of a 360-day year of twelve 30-day months), from the Dated Date shown above, or from the most recent date to which interest has been paid or duly provided for, payable semiannually on [January] 1 and [July] 1 of each year, commencing [January 1, 2016] (the "Interest Payment Dates"), until the Principal Amount has been paid.

**Method and Place of Payment.** The principal or redemption price of this Series A, 2015 Bond shall be paid at maturity or upon earlier redemption to the person in whose name this Series A, 2015 Bond is registered at the maturity or redemption date thereof, upon presentation and surrender of this Series 2015 Bond at the principal office of the Treasurer of the State of Kansas, Topeka, Kansas (the "Paying Agent" and "Bond Registrar"). The interest payable on this Series A, 2015 Bond on any Interest Payment Date shall be paid to the person in whose name this Series 2015 Bond is registered on the registration books maintained by the Bond Registrar at the close of business on the Record Date(s) for such interest, which shall be the 15th day (whether or not a business day) of the calendar month next preceding the Interest Payment Date. Such interest shall be payable (a) by check or draft mailed by the Paying Agent to the address of such Registered Owner shown on the Bond Register or at such other address as is furnished to the Paying Agent in writing by such Registered Owner or, (b) in the case of an interest payment to any Registered Owner of \$500,000 or more in aggregate principal amount of Series 2015 Bonds, by electronic transfer to such Registered Owner upon written notice given to the Bond Registrar by such Registered Owner, not less than 15 days prior to the Record Date for such interest, containing the electronic transfer instructions including the bank, ABA routing number and account number to which such Registered Owner wishes to have such transfer directed. The principal or redemption price of and interest on the Series B,

2015 Bonds shall be payable in any coin or currency that, on the respective dates of payment thereof, is legal tender for the payment of public and private debts. Interest not punctually paid will be paid in the manner established in the within defined Bond Resolution.

**Definitions.** Capitalized terms used herein and not otherwise defined herein shall have the meanings assigned to such terms in the hereinafter defined Bond Resolution.

**ADDITIONAL PROVISIONS OF THIS SERIES B, 2015 BOND ARE CONTINUED ON THE REVERSE HEREOF AND SHALL FOR ALL PURPOSES HAVE THE SAME EFFECT AS THOUGH FULLY SET FORTH AT THIS PLACE.**

**Authentication.** This Series B, 2015 Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the hereinafter defined Bond Resolution until the Certificate of Authentication and Registration hereon shall have been lawfully executed by the Bond Registrar.

**IT IS HEREBY DECLARED AND CERTIFIED** that all acts, conditions, and things required to be done and to exist precedent to and in the issuance of this Series B, 2015 Bond have been properly done and performed and do exist in due and regular form and manner as required by the Constitution and laws of the State of Kansas, that the total indebtedness of the University, including this series of bonds, does not exceed any constitutional or statutory limitation, and that provision has been duly made for the collection and segregation of the Pledged Revenues and for the application of the same as provided in the hereinafter defined Bond Resolution.

**IN WITNESS WHEREOF**, the Board of Regents of the University has caused this Series B, 2015 Bond to be executed by the manual or facsimile signature of its Chair and attested by the manual or facsimile signature of its Secretary, and its seal to be affixed hereto or imprinted hereon.

**BOARD OF REGENTS OF  
WASHBURN UNIVERSITY OF TOPEKA,  
SHAWNEE COUNTY, KANSAS**

(Facsimile Seal)

\_\_\_\_\_ (facsimile)

Chair

ATTEST:

By \_\_\_\_\_ (facsimile)  
Secretary

**CERTIFICATE OF AUTHENTICATION AND REGISTRATION**

This Series B, 2015 Bond is one of a series of Revenue Bonds, Series B, 2015, of the Board of Regents of Washburn University of Topeka, Shawnee County, Kansas, described in the within-mentioned Bond Resolution.

Registration Date: \_\_\_\_\_

Office of the State Treasurer,  
Topeka, Kansas,  
as Bond Registrar and Paying Agent

By \_\_\_\_\_

Registration Number: \_\_\_\_\_

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**(FORM OF REVERSE SIDE OF BOND)**

**ADDITIONAL PROVISIONS**

**Authorization of Series B, 2015 Bonds.** This Series B, 2015 Bond is one of an authorized series of bonds of the University designated "Revenue Bonds, Series B, 2015," aggregating the principal amount of \$[AMOUNT] (the "Series B, 2015 Bonds") issued for the purposes set forth in the Resolution of the Board of Regents of the University authorizing the issuance of the Series B, 2015 Bonds (the "Bond Resolution"). The Series B, 2015 Bonds are issued by the authority of and in full compliance with the provisions, restrictions and limitations of the Constitution and laws of the State of Kansas, including K.S.A. 76-6a01 *et seq.*, as amended, and all other provisions of the laws of the State of Kansas applicable thereto.

**Special Obligations.** The Series B, 2015 Bonds are special obligations of the University payable from, and secured as to the payment of principal and interest by a pledge of the Pledged Revenues. The Series A, 2015 Bonds stand on a parity and are equally and ratably secured with respect to the payment of principal and interest from the Pledged Revenues and in all other respects with the University's Revenue Bonds, Series A, 2015, in the aggregate principal amount of \$[AMOUNT A] (the "Series A, 2015 Bonds") issued pursuant to the Bond Resolution. The Series A, 2015 Bonds and Series B, 2015 Bonds stand on a parity and are equally and ratably secured with respect to the payment of principal and interest from the Pledged Revenues with the University's Refunding Revenue Bonds, Series 2010 and Refunding Revenue Bonds, Series 2014. *Under the conditions set forth in the Bond Resolution, the University has the right to issue additional bonds and other indebtedness payable from the Pledged Revenues on a parity with the Series B, 2015 Bonds. The University may also issue other obligations specifically subordinate and junior to the Series B, 2015 Bonds with respect to the Pledged Revenues or additional obligations which will be additionally secured by a pledge of other University revenues, including Mill Levy Revenues and Sales Tax Revenues, if permitted by the statutes of the State of Kansas at the time of such issuance.*

The University hereby covenants and agrees with the Registered Owner of this Series B, 2015 Bond that it will keep and perform all covenants and agreements contained in the Bond Resolution, and will fix, establish, maintain and collect such rates, fees and charges for the use of the Project, as will produce revenues sufficient to pay the costs of operation and maintenance of the Project, pay the principal of and interest on the Series B, 2015 Bonds as and when the same become due, and provide reasonable and

adequate reserve funds. Reference is made to the Bond Resolution for a description of the covenants and agreements made by the University with respect to the collection, segregation and application of the Revenues, the nature and extent of the security for the Series B, 2015 Bonds, the rights, duties and obligations of the University with respect thereto, and the rights of the Registered Owners thereof.

**Redemption Prior to Maturity.** The Series B, 2015 Bonds are subject to redemption prior to maturity as set forth in the Bond Resolution.

**Transfer and Exchange.** This Series B, 2015 Bond may be transferred or exchanged, as provided in the Bond Resolution, only on the Bond Register kept for that purpose at the principal [corporate trust] office of the Bond Registrar, upon surrender of this Series B, 2015 Bond together with a written instrument of transfer or authorization for exchange satisfactory to the Bond Registrar duly executed by the Registered Owner or the Registered Owner's duly authorized agent, and thereupon a new Series B, 2015 Bond or Series B, 2015 Bonds in any Authorized Denomination of the same maturity and in the same aggregate principal amount shall be issued to the transferee in exchange therefor as provided in the Bond Resolution and upon payment of the charges therein prescribed. The University shall pay all costs incurred in connection with the issuance, payment and initial registration of the Series B, 2015 Bonds and the cost of a reasonable supply of bond blanks. The University and the Paying Agent may deem and treat the person in whose name this Series B, 2015 Bond is registered on the Bond Register as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes. The Series B, 2015 Bonds are issued in fully registered form in Authorized Denominations.

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## LEGAL OPINION

The following is a true and correct copy of the approving legal opinion of Gilmore & Bell, P.C., Bond Counsel, which was dated and issued as of the date of original issuance and delivery of such Series B, 2015 Bonds:

**GILMORE & BELL, P.C.**

Attorneys at Law  
100 N. Main Suite 800  
Wichita, Kansas 67202

(PRINTED LEGAL OPINION)

**BOND ASSIGNMENT**

FOR VALUE RECEIVED, the undersigned do(es) hereby sell, assign and transfer to

\_\_\_\_\_  
(Name and Address)

\_\_\_\_\_  
(Social Security or Taxpayer Identification No.)

the Series B, 2015 Bond to which this assignment is affixed in the outstanding principal amount of \$\_\_\_\_\_, standing in the name of the undersigned on the books of the Bond Registrar. The undersigned do(es) hereby irrevocably constitute and appoint \_\_\_\_\_ as agent to transfer said Series B, 2015 Bond on the books of said Bond Registrar with full power of substitution in the premises.

Dated \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Social Security or  
Taxpayer Identification No.

\_\_\_\_\_  
Signature (Sign here exactly as name(s)  
appear on the face of Certificate)

Signature guarantee:

By \_\_\_\_\_

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**CERTIFICATE OF SECRETARY**

STATE OF KANSAS                    )  
  ) SS.  
COUNTY OF SHAWNEE            )

The undersigned, Secretary of the Board of Regents of Washburn University of Topeka, Shawnee County, Kansas, does hereby certify that the within Series B, 2015 Bond has been duly registered in my office according to law as of [Dated Date].

WITNESS my hand and official seal.

(Facsimile Seal)

\_\_\_\_\_  
(facsimile)  
Secretary

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**CERTIFICATE OF COUNTY CLERK**

STATE OF KANSAS                    )  
  ) SS.  
COUNTY OF SHAWNEE            )

The undersigned, County Clerk of Shawnee, Kansas, does hereby certify that the within Series B, 2015 Bond has been duly registered in my office according to law as of [Dated Date].

WITNESS my hand and official seal.

(Facsimile Seal)

\_\_\_\_\_  
(facsimile)  
County Clerk]

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**CERTIFICATE OF STATE TREASURER**

OFFICE OF THE TREASURER, STATE OF KANSAS

RON ESTES, Treasurer of the State of Kansas, does hereby certify that a transcript of the proceedings leading up to the issuance of this Series B, 2015 Bond has been filed in the office of the State Treasurer, and that this Series B, 2015 Bond was registered in such office according to law on \_\_\_\_\_.

WITNESS my hand and official seal.

(Facsimile Seal)

By: \_\_\_\_\_ [(facsimile)]  
Treasurer of the State of Kansas

**EXHIBIT B**  
**TERMS AND CONDITIONS OF SERIES 2015 BONDS**



**EXCERPT OF MINUTES OF A MEETING  
OF THE BOARD OF REGENTS OF  
WASHBURN UNIVERSITY  
HELD ON APRIL 24, 2015**

The Board of Regents (the "Board") of Washburn University of Topeka, Shawnee County, Kansas (the "University") met in regular session in the Kansas Room of the Memorial Union on the Washburn University Campus at 4:00 p.m., the following members being present and participating, to-wit:

Absent:

The Chair declared that a quorum was present and called the meeting to order.

\* \* \* \* \*

(Other Proceedings)

Thereupon, there was present to the Board a Resolution entitled:

**RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF REVENUE  
BONDS, SERIES 2015, OF WASHBURN UNIVERSITY.**

The Resolution was considered and discussed by the Board, and being duly moved and seconded, the Resolution was adopted by the following vote of the Board:

AYE:

NAY:

The Chair declared the Resolution duly adopted and the Board directed that the Resolution be signed by the Chair and attested by the Secretary.

\* \* \* \* \*

(Other Proceedings)

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**CERTIFICATE**

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the Board of Regents of Washburn University of Topeka, Shawnee County, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

\_\_\_\_\_  
Secretary

**RESOLUTION**

**RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF REVENUE BONDS, SERIES 2015, OF WASHBURN UNIVERSITY.**

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**WHEREAS**, Washburn University of Topeka, Shawnee County, Kansas (the “University”) is a municipal university, duly created, organized and existing under the laws of the State of Kansas; and

**WHEREAS**, the University is authorized by K.S.A. 76-6a13, *et seq.*, as amended and supplemented, to issue revenue bonds of the University for the purpose of paying the costs of the acquisition, construction, equipping and furnishing of dormitories, kitchens, dining halls, student union buildings, field houses, student hospitals, libraries, on-campus parking or additions thereto; and

**WHEREAS**, the University is authorized to pledge either the gross or the net income and revenues from such buildings to the payment of the principal of and interest on such revenue bonds; and

**WHEREAS**, the Board of Regents (the “Board”) of the University hereby finds and determines it to be necessary and advisable for the University to authorize the issuance and delivery of its revenue bonds, in one or more series, for the purpose of financing the acquisition, construction, equipping and furnishing of a new dormitory and dining facility (the “Project”); and

**WHEREAS**, the University has heretofore selected Springsted Incorporated, Saint Paul, Minnesota (the “Financial Advisor”) as the University’s financial advisor in connection with the issuance of such revenue bonds; and

**WHEREAS**, the University hereby selects Gilmore & Bell, P.C., Wichita, Kansas (“Bond Counsel”), as bond counsel in connection with the issuance of such revenue bonds; and

**WHEREAS**, in accordance with the financial plan prepared by the Financial Advisor and presented to the Board this date, the revenue bonds shall be issued in two series, a series of revenue bonds in the aggregate principal amount of not to exceed \$19,800,000, plus reserves and associated financing costs, to be sold in a public offering (the Series A, 2015 Bonds”) and a series of revenue bonds in the aggregate principal amount of not to exceed \$7,000,000, plus reserves and associated financing costs, to be sold in a private placement to a financial institution (the “Series B, 2015 Bonds”); and

**WHEREAS**, the University hereby selects the firm of Piper Jaffray & Company, Leawood, Kansas (the “Underwriter”), as underwriter for the Series A, 2015 Bonds; and

**WHEREAS**, the University desires to authorize the Underwriter to proceed with the offering for sale of the Series A, 2015 Bonds; and

**WHEREAS**, one of the duties and responsibilities of the University is to prepare and distribute a preliminary official statement relating to the Series A, 2015 Bonds; and

**WHEREAS**, the University desires to authorize the Underwriter, in conjunction with the Director of Finance, the Financial Advisor and Bond Counsel, to proceed with the preparation and distribution of a

preliminary official statement and all other preliminary action necessary to sell the Series A, 2015 Bonds; and

**WHEREAS**, due to the volatile nature of the municipal bond market and the desire of the University to achieve maximum benefit of timing of the sale of the Series A, 2015 Bonds, the Board desires to authorize the Chair to confirm the sale of the Series A, 2015 Bonds, if necessary, prior to the next meeting of the Board; and

**WHEREAS**, the Board has reviewed proposals for the purchase of the Series B, 2015 Bonds and hereby selects [PURCHASER] (the "Purchaser") as the purchaser of the Series B, 2015 Bonds.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF WASHBURN UNIVERSITY OF TOPEKA, AS FOLLOWS:**

**Section 1.** The University is hereby authorized to proceed with the issuance of its Revenue Bonds, Series A, 2015 in the aggregate principal amount of not to exceed \$19,800,000, plus reserves and associated financing costs, and its Revenue Bonds, Series B, 2015 in the aggregate principal amount of not to exceed \$7,000,000, plus reserves and associated financing costs. The University is hereby authorized and directed to publish a Notice of Intent to Issue Revenue Bonds one time in the *Kansas Register*, in substantially the form attached hereto as *Exhibit A*.

**Section 2.** The Chair and Secretary are hereby authorized to execute and deliver [a commitment for the purchase of the Series B, 2015 Bonds with the Purchaser]. The issuance of the Series B, 2015 Bonds shall be subject to the adoption of a resolution by the Board authorizing the issuance of the Series B, 2015 Bonds and the execution of various documents necessary to deliver the Series B, 2015 Bonds. The Chair or President of the University is hereby authorized to execute a bond purchase agreement with the Purchaser (the "Series B, 2015 Bond Purchase Agreement") in a form approved by Bond Counsel and the University's counsel, provided that the sale of the Series B, 2015 Bonds is consistent with the terms set forth in the [commitment] hereby approved.

**Section 3.** The Underwriter is hereby authorized to proceed with the offering for sale of the Series A, 2015 Bonds in accordance with the presentation made by the Financial Advisor and the Underwriter this date. The offering for sale of the Series A, 2015 Bonds shall be accomplished in consultation with the Budget and Finance Committee of the Board, the University's Director of Finance, Bond Counsel, the Financial Advisor and the Underwriter. The confirmation of the sale of the Series A, 2015 Bonds shall be subject to the execution of a bond purchase agreement between the Underwriter and the University and the adoption of a resolution by the Board authorizing the issuance of the Series A, 2015 Bonds and the execution of various documents necessary to deliver the Series A, 2015 Bonds. The Chair or President of the University is hereby authorized to execute a bond purchase agreement (the "Series A, 2015 Bond Purchase Agreement") in a form approved by Bond Counsel and the University's counsel, provided that the sale of the Series A, 2015 Bonds is subject to the following parameters: (a) principal amount not to exceed \$19,800,000, plus reserves and associated financing costs; and (b) a true interest cost ("TIC") of not to exceed \_\_\_\_%.

**Section 4.** The Underwriter, in conjunction with the University's Director of Finance, Bond Counsel and Financial Advisor, is hereby authorized to cause to be prepared a Preliminary Official Statement relating to the Series A, 2015 Bonds. The University hereby consents to the use and public distribution by the Underwriter of the Preliminary Official Statement in connection with the offering for sale of the Series A, 2015 Bonds.

**Section 5.** For the purpose of enabling the Underwriter to comply with the requirements of Rule 15c2-12 of the Securities Exchange Commission (the "Rule"), the University's President and Director

of Finance, or other the appropriate officers of the University, are hereby authorized: (a) to approve the form of said Preliminary Official Statement, and to execute the "Certificate Deeming Preliminary Official Statement Final", in substantially the form attached hereto as *Exhibit B*, as approval of the Preliminary Official Statement, such official's signature thereon being conclusive evidence of such official's and the University's approval thereof; (b) covenant to provide continuous secondary market disclosure by annually transmitting certain financial information and operating data and other information necessary to comply with the Rule to certain national repositories and the Municipal Securities Rulemaking Board, as applicable; and (c) take such other actions or execute such other documents as such officers in their reasonable judgment deem necessary; to enable the Underwriter to comply with the requirement of the Rule.

**Section 6.** The University agrees to provide to the Underwriter within seven business days of the date of the purchase contract for the Series A, 2015 Bonds or within sufficient time to accompany any confirmation that requests payment from any customer of the Underwriter, whichever is earlier, sufficient copies of the final Official Statement to enable the Underwriter to comply with the requirements of Rule 15c2-12(3) and (4) of the Securities and Exchange Commission and with the requirements of Rule G-32 of the Municipal Securities Rulemaking Board.

**Section 7.** The Chair, Secretary, the President and other officers and representatives of the University, the Financial Advisor, the Underwriter and Bond Counsel are hereby authorized and directed to take such other action as may be necessary to carry out the sale of the Series A, 2015 Bonds and Series B, 2015 Bonds.

**Section 8.** This Resolution shall be in full force and effect from and after its adoption.

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**ADOPTED** by the Board of Regents of Washburn University of Topeka, Shawnee County, Kansas on April 24, 2015.

(SEAL)

ATTEST:

\_\_\_\_\_

Chair

\_\_\_\_\_

Secretary

**EXHIBIT A**

(Published in the *Kansas Register* April 30, 2015)

**WASHBURN UNIVERSITY OF TOPEKA BOARD OF REGENTS  
NOTICE OF INTENT TO ISSUE REVENUE BONDS**

Notice is hereby given to all persons interested that the Board of Regents of Washburn University of Topeka has on April 24, 2015, duly adopted a resolution by which it has determined to issue revenue bonds under the authority of K.S.A. 76-6a13 *et seq.*, as amended, in a principal amount not to exceed \$26,800,000, plus reserves and associated financing costs, the proceeds of which are to be used for the purpose of financing the acquisition, construction, equipping and furnishing of a new dormitory and dining facility.

Unless an action to contest the legality of the proposed bonds shall be filed in a court of law within 30 days from April 30, 2015, being the date of publication of this notice in the *Kansas Register*, the right to contest the legality of any bond issued in compliance with the proceedings taken by said board prior to the date of such publication and the right to contest the validity of such proceedings shall cease to exist and no court shall thereafter have authority to inquire into such matters.

After the expiration of said 30 days, no one shall have any right to commence an action contesting the validity of such bonds or the provisions of such proceedings and all such bonds shall be conclusively presumed to be legal, and no court thereafter shall have authority to inquire into such matters.

Dated April 24, 2015

The Board of Regents of Washburn University of Topeka  
By: Jennifer Sourk, Chair

**EXHIBIT B**  
**CERTIFICATE DEEMING**  
**PRELIMINARY OFFICIAL STATEMENT FINAL**

[POS Date]

To: Piper Jaffray & Company  
Leawood, Kansas

Re: Washburn University of Topeka, Shawnee County, Kansas, Revenue Bonds, Series A, 2015

The undersigned are the duly acting President and Director of Finance of Washburn University, Topeka, Shawnee County, Kansas (the "University"), and are authorized to deliver this Certificate to the addressee (the "Underwriter") on behalf of the University. The University has previously caused to be delivered to the Underwriter copies of the Preliminary Official Statement (the "Preliminary Official Statement") relating to the above-referenced bonds (the "Bonds").

For the purpose of enabling the Underwriter to comply with the requirements of Rule 15c2-12(b)(1) of the Securities and Exchange Commission (the "Rule"), the University hereby deems the information regarding the University contained in the Preliminary Official Statement to be final as of its date, except for the omission of such information as is permitted by the Rule, such as offering prices, interest rates, selling compensation, aggregate principal amount, principal per maturity, delivery dates, ratings, and other terms of the Bonds depending on such matters.

**WASHBURN UNIVERSITY OF TOPEKA**

By: \_\_\_\_\_  
Title: President

By: \_\_\_\_\_  
Title: Director of Finance





Vision 2022  
Strategic Plan

Apr-15

## Academic Excellence

Building on our traditions of teaching excellence and accessible education, we envision the university will provide a superior educational experience to diverse populations that is characterized by excellent faculty, technological competence, and state-of-the science learning environments. Reward structures for excellent teaching are established and achievement of student learning outcomes are assessed and continuously improved.

Sub-Themes	Key Goals	E-Staff Owner(s)	Strategic Activities	Timeline	Key Metrics
Provide competitive compensation in order to recruit, develop, retain and compensate faculty and staff.	Achieve salary and wage adjustments to sustain ranges within 3% of peer institutions.	Lead: Regents, Team: President, Executive Staff	Annual salary program	Annually	Salary comparison with Carnegie Master-level institutions, success in faculty hiring process - total # applicants, % acceptance of top applicants, turnover rate, faculty diversity
	Sustain active sabbatical programs for faculty development.	Lead: President, VPAA	Promote sabbatical programs	Annually	Percentage of full-time faculty completing sabbaticals, # and distribution of faculty who have completed sabbaticals, length of career service
Quality improvement initiatives, such as C-TEL, built on our core values, providing support for Washburn's faculty as superior teachers and mentors using the pedagogical pillars of Assessment, Diversity, High Impact Practices, and Technology	Improve instructional quality.	Lead: VPAA Team: Deans, Directors, C-TEL Director	Creation of the Center of Teaching Excellence and Learning (C-TEL).	Established 2014	C-TEL outcomes - such as # programs, participants, guest speakers, continuously improving University Student Learning Outcomes (USLOs), student ratings of teachers/courses

		Lead: VPAA Team: Deans, Directors, C-TEL Director	Implementation of campus-wide course evaluation	2015	Peer and student ratings of teachers/courses
		Lead: Executive Staff Team: Directors, C-TEL, Human Resources	Complete gap analysis related to faculty/staff professional development		Faculty/staff professional development outcomes, such as grants, scholarly presentations
		Lead: Executive Staff	Increase diversity and High Impact Community Engagement Practices (HICEPs) initiatives		# diversity events, # HICEPs courses taught annually
Integrated health training developed with our community partners and the School of Nursing, School of Applied Studies, and Washburn Tech	Integrated health care education established between schools and Washburn Tech.	Lead: VPAA Team: Designated Academic Deans	Submit TAACCCT grant to establish Simulation Center	Grant awarded 2014	TAACCCT goals; % budget revenue provided by external funding
		Lead: VPAA	Create Simulation (Sim) Center	2015	# of students; and WU/WU Tech faculty using Sim Center
First, Second, Third, and Fourth-Year Experiences to further develop a learning environment that promotes student success at Washburn University/Washburn Tech	Increase student retention/graduation/success rates for all students. Increase FTFT freshmen retention rate to 72% by 2020.	Lead: VPAA Team: Deans, Directors, CSSR and C-TEL Directors, NSO Director	Initiate the university strategic plan for Student Success, Retention, and Graduation	2015 - First Year Experience (FYE), Second Year Experience (SYE)	Student retention/ graduation rate trend analysis; other measures of student success; # D/F/Ws earned in gateway courses

		Lead: EM Exec. Director Team: Directors, NSO, Admissions	Continuously improve new student orientation processes	Ongoing	# new students attending orientation
		Lead: VPAA Team: Dean, Washburn Tech	Develop the Advantage Center at Washburn Tech to deliver services in tutoring, job placement, resume development, and general employment skills	2015	Student retention/ graduation rates; other measures of student success
Continued support and commitment to a General Education Program firmly rooted in the liberal arts and sciences emphasizing creative and critical thinking, communication, global awareness, ethics, scientific reasoning, diversity, information literacy, and quantitative reasoning.	Expand international content, courses, travel experiences.	Lead: VPAA Team: AVPAA, CAS Dean	Provide faculty support to enhance international course content, develop new internationally-focused courses, establish study abroad opportunities	Ongoing	# of each of these elements as trend, number of faculty using D2L in general education courses to report USLO results
	Increase effectiveness of the new general education program.	Lead: VPAA Team: AVPAA, QA Coordinator, Academic Data Analyst, Assessment Committee Chair	Create and hire new position to assess, collect data and analyze USLOs	2015	USLO scores (class ratings, university rubric ratings, nationally normed exam percentiles), # of general education courses self-identified as USLO classes, # of USLO classes taught by FT/PT faculty, # General Education course credits required for Associate and Bachelor degrees

		Lead: VPAA Team: AVPAA, QA Coordinator, Academic Data Analyst, Assessment Committee Chair	Implement 3-year rotation of campus-wide assessment of USLOs	2014	#USLO exams given each year
		Lead: VPAA Team: AVPAA, QA Coordinator, Academic Data Analyst, Assessment Committee Chair	Implement faculty training in D2L for course-embedded assessment data	2014	Number of faculty completing Quality Matters cumulatively and annually
		Lead: VPAA Team: AVPAA, QA Coordinator, Academic Data Analyst, Assessment Committee Chair	Determine role of major coursework in development of university USLOs	Ongoing	USLOs by Academic Major Factor analysis--course by USLO outcome
		Lead: VPAA Team: AVPAA, Academic Schedule Director, WTE Director, Assessment Committee Chair	Review and implement USLO assessment with Associate degrees	2016-2017	USLO scores, USLO assessment results

	Increase student information literacy.	Lead: VPAA Team: Mabee Library Dean, Asst. Dean	Develop online information literacy minor	2016	Number of students enrolled, Information Literacy USLO scores
Emphasis on College of Arts and Science strengths in natural sciences, math, history, liberal arts, and performing and visual arts	Increase recognition of CAS program strengths.	Lead: VPAA Team: CAS Dean	Hire communications coordinator to enhance marketing/outreach activities	2014	# updates to CAS/ Departmental websites, # departmental print materials produced, # alumni connections on Linked In, # friends on Facebook, # followers on Twitter
		Lead: WUF President Team: CAS Dean	Increase support for CAS program strengths	Ongoing	Amount of scholarships raised
	Increase recognition of liberal arts training in terms of student and graduate accomplishments.	Lead: VPAA Team: CAS Dean	Use social media and alumni tracking processes to monitor student success parameters	2015	Job placement rates, regional and national student honors
	Strengthen faculty expertise.	Lead: VPAA Team: CAS Dean	Replace lecturers with tenure-track positions	Ongoing	# FT tenure-track or on tenure-track faculty by school
		Lead: VPAA Team: CAS Dean	Add faculty specialties in high demand or key areas	Ongoing	# hires in these areas per year
		Lead: VPAA Team: CAS Dean	Increase support for faculty conference attendance	Ongoing	# faculty receiving regional and national honors by area
		Lead: WUF President Team: VPAA, Deans	Create endowed professorships in each area	Ongoing	# endowed professorships

	Promote interest in STEM careers in pre-secondary and secondary settings.	Lead: VPAA, WUF President Team: CAS Dean, Chair Education Dept.	Partner with Junior Achievement to promote STEM education	2015	# students participating in the program; # STEM majors
	Increase interdisciplinary education involving CAS with professional schools.	Lead: VPAA Team: Deans	Create more interdisciplinary (IS) courses per year	Ongoing	# IS courses offered annually, IS course enrollments
Expanded educational initiatives that create welcoming and nurturing learning environments for all student populations	Technology and technology staff provide excellent support for learning environments.	Lead: VPAT, CIO	C-TEL and Information Technology Services ( ITS) partner to complete the Active Learning Classroom (ALC) project	2015	# courses/faculty using the active learning model/classroom, % use of Active Classrooms, % classrooms and buildings with full wireless access, adoption rate of learning management system (LMS) use by faculty
		Lead: CIO	Select a scalable Lecture Capture technology	2015	
		Lead: CIO, VPAT	Identify funding source with Board approval	2015	
	Mabee Library provides aesthetic and academic environments to enhance learning.	Lead: VPAA Team: Dean, Mabee Library	Complete physical space for the Center for Prior Learning, Testing, and Adult Learning	2015	# students served by Center, # of Prior Learning credits approved, # veterans at WU
	Enhance value-added, transformational programs.	Lead: VPAA Team: WTE Directors	WTE budget increased	Ongoing	Student performance parameters - senior exit exams, WTEs, participation in Leadership Institute, Honors, WTE programs, Annual date that funds are exhausted

		Lead: VPAA Team: Deans; Directors, LinC, C-TEL	Develop and Increase number of HICEPs opportunities	2015	# of HICEPs courses
		Lead: VPAA Team: Deans	Improve lab spaces for 1:1 research	2015-2016	Number of research labs on campus
Effective assessment systems for evaluating student learning and achievement, as well as academic and administrative programs	Provide timely assessment data for all institutional units.	Lead: Special Asst. to President Team: Director, SAR; AVPAA; CIO; Academic Deans; Chair, Assessment Committee	Create and hire new position to assess, collect academic learning data and analyze USLOs	2015	Retention rates for courses in the Active Learning Classroom including learning as a function of dept./school, student background, # assessment-related reports available to units for evaluation
	Quality Assurance Working Group paradigm identify weaknesses.	Lead: VPAA Team: AVPAA, QA Coordinator, Academic Data Analyst, Assessment Committee Chair	Use Quality Assurance Working Group paradigm to identify weaknesses in existing systems for student learning and achievement.	Ongoing	Number of completed data blocks for 2018-2019 HLC report, # identified weaknesses resolved
		Lead: VPAA Team: AVPAA, QA Coordinator, Academic Data Analyst, Assessment Committee Chair	Incorporate review of PSLO assessment and associated curricular changes into the 5-year program review process.	Ongoing	



		Lead: VPAA Team: AVPAA	Implement annual activities and programs to increase faculty awareness of USLOs	2016	# curriculum change recommendations based on USLO data
Academic/faculty scholarship (scholarly and creative, and community engagement activities) incorporated into a foundation for teaching excellence and community engagement		Lead: VPAA, Team: Deans, Director, C-TEL	HICEPs model incorporated into an overall approach to scholarship at Washburn	2016 Ongoing	# faculty recognized at Scholars Recognition reception, amount grant support, # courses incorporating HICEPs

## Educational Opportunities

Understanding that education is a lifelong strategy for career success, we envision creating educational pathways that recognize the diversity of student and employer needs to flexibly meet career and professional goals.

Sub-Themes	Key Goals	E-Staff Owner(s)	Strategic Activities	Timeline	Key Metrics
Pathways that provide prepared high school graduates the option to complete an associate degree in one year and a baccalaureate degree in three years	Increase access to higher education earlier for secondary and post-secondary students.	Lead: VPAA, Enrollment Management (EM) Exec. Director Team: Dean , Academic Outreach; Dean, Washburn Tech, Assoc. Dean, CAS; Dean, Asst. Dean, Libraries; Dean, Academic Outreach; Director, Admissions	Accelerate enrollment in the CEP program.	Ongoing	# high school students complete certificates, # high school students completing AAS in 1 year @Washburn Tech, # Academy students and CEP students (1) enroll, and (2) complete WU in 3 years; # CEP credit hours; # ALS degrees awarded, # bridge students enrolling at WU, # total CEP students
		Lead: EM Exec. Director, Special Asst. President, VPAA	Develop marketing plan for new program; targeting CEP and JCCC College Now instructors		# CEP/JCCC students who transfer to WU
		Lead: VPAA, EM Executive Director	Establish the Spring Academy	Started 2014	# students in Academy, # Academy students matriculating to WU

		Lead: VPAA	Create new coordinated pathways between Washburn University and Washburn Institute of Technology	2015	# Washburn Tech students who matriculate to WU, # WU grads w/ Washburn Tech certificates, AAS
	Create new educational options.	Lead: VPAA Team: CAS Dean	Establish the Associate of Liberal Studies degree	Completed 2014	# ALS graduates
	Enhance advisement.	Lead: VPAA Team: Dean of Libraries, Academic Advising Director	Advising workbook, MAPworks	2014 and Ongoing	# students advised by major, # students advised by Academic Advising Center, # by category student, retention rates by category
Hybrid models of education combining the best of face-to-face, mixed on-line/on-site, and on-line courses to flexibly meet learning needs of diverse student populations	Increase SAS and SON online program enrollment.	Lead: VPAA, VPAT Team: SAS, SON Deans; Dean, Academic Outreach	Create dedicated instructional design team to create learning management systems using D2L and Zoom	2015	Program enrollments, revenue, retention rate, graduation rate; student course satisfaction; NSSE, # online courses, # online programs, # online enrollments
		Lead: VPAA Team: Dean, Academic Outreach; Director, C-TEL	Hire and train additional faculty and staff as needed	Ongoing	Number of hires with online teaching responsibilities
		Lead: VPAA, VPAT Team: Dean of Academic Outreach, Tom Ellis, RN-BSN Marketing firm	Develop SAS and SON program-specific marketing campaigns		Student enrollments in RN-BSN, Sonography programs

	Develop new on-line master's degree in Organizational Leadership.	Lead: VPAA Team: Dean, Academic Outreach; Director, Leadership Institute	Create, approve and implement curriculum	2016	# enrolled students, student graduate placement rates and types of positions; program satisfaction scores
National and regional centers for training at Washburn University/Washburn Institute of Technology attracting experts in the field to Topeka	Expand prestige of technical education opportunities at Washburn Tech.	Lead: VPAA Team: Dean Washburn Tech	2 new centers created	2017	Number of external individuals trained at the centers annually, Dollars generated by centers, CE units completed
Successful recruitment and preparation of P-12 teachers in specific shortage areas such as STEM (Science, Technology, Engineering, Math), Special Education, and ELL (English Language Learners)	Develop a blended STEM graduate certificate program of emphasis within the MLS program similar to the Virginia Tech program.	Lead: VPAA Team: CAS Dean, Education Dept. Chair, CAS Chairs	Hire science education faculty member	2015	# enrolled students, student graduate placement rates and types of positions; program satisfaction scores
		Lead: VPAA Team: Education Dept. Chair, CAS Chairs	Develop STEM courses and schedule	2016	# STEM graduates
Program support for our financial literacy initiatives and on-campus employment which prepare students to better afford the financial commitments of attaining higher education	Develop and implement a comprehensive financial literacy program designed to educate Washburn University and Washburn Tech students on personal financial matters.	Lead: EM Exec. Director Team: Director and Associate Director, Financial Aid; VPAT; CSSR, Mabee Library Dean	Implement SALT modules in WU 101	2014	Percentage change in default rates. Average debt at graduation. # modules completed per student, # students enrolled in SALT program, # modules integrated into course

	Create awareness and increase activation rate of SALT.	Lead: EM Exec. Director	Use Pilot SALT Ambassador Program for 5 weeks	Completed 2014	Activation rate
		Lead: EM Exec. Director	Introduce SALT and activate accounts for new students during New Student Orientation	Completed 2014	Annual activation rate
		Lead: EM Exec. Director	Implement permanent SALT Ambassador Program to increase SALT activation and utilization rates	Ongoing	Activation rate
	Provide Washburn University and Washburn Tech students with services and information on personal financial matters.	Lead: EM Exec. Director Team: CSSR Director	Re-write Financial Literacy chapter of <i>The Washburn Experience</i> textbook to incorporate financial literacy information for students	Completed 2014	Achieved WU 101 learning outcomes
		Lead: EM Exec. Director	Design and publish a comprehensive financial literacy website and Financial Aid blog based upon the MyMoney Five Principles	2015	# website visits
		Lead: EM Exec. Director	Design, fund, and implement a Peer Financial Counselor Program which advises students on financial matters	2016	# students using services
		Lead: EM Exec. Director	Hire Financial Literacy coordinator	2016	# students receiving services
		Lead: EM Exec. Director	Reach out to academic programs to present financial literacy information at key points in each student's academic career	Ongoing	# presentations, # classes, # students reached

	Support veterans to complete educational goals.	Lead: VPSL, EM Exec. Director, VPAA Team: Director, Student Success	Establish learning credit system	2015	# prior learning credits, # veterans served
	Increase on-campus employment for students.	Lead: VPAT, EM Exec. Director Team: Assoc. Director Financial Aid, Student Employment Coordinator	Solicit, review and approve proposals from each department for student employment	2015	Federal dollars for student employment, Washburn dollars for student employment
		Lead: VPAT, EM Exec. Director Team: Assoc. Director Financial Aid, Student Employment Coordinator	Implement new student classification seniority system	2015	# students advancing in the system, pay range
		Lead: VPAT, EM Exec. Director Team: Assoc. Director Financial Aid, Student Employment Coordinator	Hire students for realigned positions	2016	# students employed on/off campus

## Community Connections

Washburn's historical mission is community-focused. We envision increasing our University connections to enhance the personal and professional lives of community members. These connections will build intellectual and service capacity to create an economically and culturally desirable place to live and work.

Sub-Themes	Key Goals	E-Staff Owner(s)	Strategic Activities	Timeline	Key Metrics
Advisory boards in each school providing industry knowledge and support for state-of-the-science education and training for Washburn University/Washburn Institute of Technology	Community leadership partnering with faculty and staff to provide contemporary and relevant education and training.	Lead: President, Executive Staff Team: Deans	Formal advisory groups and individual community experts and leaders connected with each unit to advise curriculum areas	2015	# advisory councils, # community partnerships, % WUF member involvement
Completion of the Kansas Bureau of Investigation Forensic Science Laboratory with collaborative space for engagement of forensic scientists with social science, natural sciences, computer science, and criminal justice students	Provide cutting edge programs to support forensic initiatives in the state of Kansas and beyond.	Lead: VPAA; VPAT Team: CAS Dean; Chairs, Biology, Chemistry, Computer Information Sciences, Criminal Justice, Anthropology	Approve new concentrations and majors	2015	# students enrolled in forensic programs
			Secure state funding for program support	Ongoing	Dollars appropriated
			Implement new programs	2015	# graduates, # students hired in forensics and criminal fields
			Develop new KBI internship opportunities	2016	# internships, # students and graduates hired by KBI

Establishment of the Center for Government and Public Service to further strengthen connections between state and local government, social service organizations, and the university	Create a minor through the Center for student to focus on Public Service.	Lead: VPAT, VPAA Team: CAS Dean	Complete proposal to establish Center	2014	# students with minor, # students selecting a public service career, # internships in public service, holdings in the Center's campaign archives, # individuals accessing the campaign archive
		Lead: President, VPAA, WUF President Team: CAS Dean, Office of Sponsored Projects	Establish budget and identify funding source	2015	Amount of funding per source - general fund, grants, endowment
		Lead: President, VPAA Team: CAS Dean	Establish Center	2016	
		Lead: VPAA Team: CAS Dean	Hire director	2016	
	Develop speaker series through the Center on topics of public service.	Lead: VPAA, WUF President Team: CAS Dean, Center Director; Grant office	Identify funding source	2015	# annual speakers
		Lead: VPAA Team: Center Director	Identify institutional leadership for planning and executing series	2015	Speaker event attendance, # events



Development of an Entrepreneurship major in the School of Business and increased support from the Washburn University Kansas Small Business Development Center to strengthen regional business growth	Develop and Implement BBA Entrepreneurship and Innovation (E & I) Concentration.	Lead: VPAA Team: SOBu Dean	Faculty Governance Approval, Approval by WUBOR	2014	Number of declared majors/SCH generated
	Identify and hire additional faculty resources to implement E&I program.	Lead: VPAA Team: SOBu Dean	Hire faculty lecturer and adjuncts	2014	
	Develop recruitment plan and materials for E&I Program.	Lead: VPAA Team: SOBu Dean	Publicity-related events - SOBu newsletter, WU alumni magazine article, webpage, brochure materials development	Ongoing	Elements of recruitment plan implemented, materials created, # events and activities, # students participating, # students who enroll at WU, # students enrolled in E&I program
	Partner with external stakeholders to develop resources for the E&I program.	Lead: VPAA, WUF President Team: SOBu Dean, Eastern KS SBDC, Chamber of Commerce, Director of Admissions	Events planned - WU Pitch Competition  Tri-County High School Pitch Competition  Host Youth Entrepreneurs Campus Visit	2014-2015	Dollars from Chamber, Dollars from other donors, # students attending events
		Lead: VPAA, WUF President Team: SOBu Dean, SBDC, Chamber of Commerce	Donors identified, cultivated, and funding secured		Dollars from Chamber, Dollars from other donors

Enhancement of High Impact Community Engagement Practices (HICEPs), Washburn Transformational Experience (WTE) community engagement, and the Leadership Institute to connect theory and practice, classroom and application, and scholarship to community, in mutually beneficial collaborations.	Enhance awareness of HICEPs opportunities and methodologies.	Lead: VPAA Team: Directors, LinC, C-TEL; HICEPs committee	Create HICEPs communications and marketing plan	2014- 2015	# HICEPs partnerships, # WTE community engagement projects
		Lead: VPAA Team: LiNC Director, C-TEL, HICEPs committee	Create HICEPs kiosk	2015	
		Lead: VPAA Team: Directors, LinC, C-TEL; HICEPs committee	Invite national leaders for HICEPs pedagogy	Ongoing	# speakers
Pursuit of new financial and funding opportunities for KTWU and the Mulvane Museum while exploring new community engagements with Topeka and Northeast Kansas	Create partnerships with diverse cultural groups.	Lead: VPAA Team: AVPAA; Director, Mulvane	Partner with Tonantzin Society to present exhibitions and cultural programs that explore and celebrate latino/a arts and culture	Ongoing	# events occurring, such as Dia de los Muertos, Chicanitas
		Lead: VPAA Team: AVPAA; Director, Mulvane	Create partnerships with other campus art museums that engage international artists in educational programs and contemporary exhibitions	2017	# partnerships, concurrent exhibitions and symposia

		Lead: VPAA Team: AVPAA; Director, Mulvane	Partner with public schools, ArtsConnect and NOTO to engage diverse communities in exploring contemporary issues with art exhibitions, art practices, and art programs	Ongoing	# after school programs, community projects such as Stan Herd Crop Art
	Increase endowment by \$2 million to support staff and operations.	Lead: WUF President Team: VPAA, AVPAA; Director, Mulvane	Launch planned giving campaign	2014-2017	Campaign goals
	Develop and implement professional donor stewardship program for museum supporters.	Lead: WUF President Team: AVPAA; Director, Mulvane	Train Friends of the Museum board in development using best practices and standards	2015	Training completed
		Lead: WUF President Team: AVPAA; Director, Mulvane	Create protocols for stewardship and donor development	2015	Plan completed
		Lead: WUF President Team: AVPAA, Director, Mulvane	Establish annual development plan and annual giving campaign	Ongoing	Amount dollars contributed
	Provide excellent public television educational and artistic programs	Lead: VPAA Team: Director, KTWU	50th anniversary of KTWU with viewing audience and broadcast colleagues	2015	
		Lead: VPAA Team: Director, KTWU	Launch a Mobile Application that will provide services to KTWU viewers		

		Lead: VPAA Team: Director, KTWU	Grow Social Media content and its related audiences	Ongoing	
		Lead: VPAA Team: Director, KTWU	Pursue more content distribution deals at the national level	Ongoing	
	Increase financial support of public television for the university.	Lead: VPAA Team: Director, KTWU	Create an annual community event that brings constituents to KTWU and WU	2016	
		Lead: VPAA Team: Director, KTWU	Increase renewal rate and new clients in business underwriting	2015	
		Lead: VPAA Team: Director, KTWU	Educate viewers and constituent groups on the benefits of Planned Giving to KTWU	2015	
		Lead: VPAA Team: Director, KTWU	Expand the scope of donors and bidders associated with KTWU's <i>Lights, Camera, Auction</i>	2015	
		Lead: VPAA Team: Director, KTWU	Develop more Special Events that engage viewers and increase donations	Ongoing	
		Lead: VPAA Team: Director, KTWU	Increase grant writing for educational services and other station initiatives	2015	
		Lead: VPAA Team: Director, KTWU	Seek additional revenue generating opportunities with the KTWU broadcast tower and facility	2015	

**Living/Learning/Working Environment**

**We envision providing a physical environment which is welcoming, safe, and accessible for students, faculty, staff, visitors, and community members. The buildings and campus are well-maintained; are adaptive to the diverse needs of the 21st century classroom and learning environment; provide spaces to enhance interactions among students, faculty, staff, visitors, and community memers; and support superior programs enhancing the lives and success of our stakeholders.**

<b>Sub-Themes</b>	<b>Key Goals</b>	<b>E-Staff Owner(s)</b>	<b>Strategic Activities</b>	<b>Timeline</b>	<b>Key Metrics</b>
Successful completion of the first 10 years of the campus master plan, including:					
17th Street improvements	Create a campus front door.	Lead: VPAT Team: City of Topeka	Complete construction	2014	
KBI Forensic Laboratory and Science Building	Enhance forensic program offerings.	Lead: President Team: VPAA, VPAT, KBI	Partner with KBI, State of Kansas to complete construction	2015	Square footage allotted for educational purposes
New Welcome Center and Morgan Hall renovation	Enhance student service experience.	Lead: EM Exec. Director, VPAT	Re-configure organization into "One Stop" service center	Completed 2014	Student satisfaction, % yield on campus visits, # visitors
	Create "front door" of campus.	Lead: VPAT, EM Exec. Director, WUF President	Complete construction and move into Building	2015	Construction on time and within budget
		Lead: EM Executive Director	Provide the "Washburn Experience" upon entry into Morgan	2015	# visitors
New Law School building	Provide state-of-the-science law education.	Lead: VPAA; VPAT; WUF President Team: Dean, SOL	Complete building design	Completed 2013	

		Lead: VPAA; VPAT; WUF President Team: Dean, SOL	Achieve fundraising objectives	2018	
		Lead: VPAA; VPAT; WUF President Team: Dean, SOL	Construction	2019	Construction on time and within budget
		Lead: VPAA Team: Dean, SOL	Adopt new learning strategies for legal education	2019	
Washburn Institute of Technology Diesel/Automotive Renovation	Provide state-of-the-science tools and equipment for diesel/automotive training.	Lead: VPAA Team: Dean, Washburn Tech	Partner with BNSF Snap-On and CASE to provide new equipment and tools	Completed 2013	# students in program
Washburn Institute of Technology renovation of Building D	Provide state of art classrooms and shops for Advanced Systems Technology, Welding, Carpentry and Electrical programs.	Lead: VPAA Team: Dean Washburn Tech	Construction	2015	# students enrolled in programs
New student housing and dining	Increase on-campus housing and dining options.	Lead: VPSL, VPAT	Complete building design and determine location	Completed 2014	# students living in on-campus housing
		Lead: WUF President	Complete fundraising	2016	
		Lead: VPAT, VPSL	Construction	2016	Construction on time and within budget
Henderson first floor renovation	Provide attractive learning spaces.	Lead: WUF President Team: Deans, SOL and SOBu	Update/renovate learning spaces	2016	Construction on time and within budget

Washburn Institute of Technology Integrated Health Simulation Center	Improve and integrate clinical education in the health sciences	Lead: VPAA, VPAT Team: Deans SAS, SON, Washburn Tech	Obtain grant funding	2014	# community partners using the lab
			Renovation/creation of health simulation spaces	2016	# health sciences students
New indoor athletic practice facility	Provide venue to indoor practice.	Lead: WUF President Team: Athletic Director, VPAT	Complete fundraising	2016	
		Lead: WUF President	Construction	2017	Construction on time and within budget
New recital hall	Create smaller concert hall for student recitals and small musical ensemble performances.	Lead: WUF President Team: VPAA, CAS Dean, VPAT	Complete fundraising	2018	Fundraising goal achieved
		Lead: VPAA Team: CAS Dean, VPAT, WUF President	Complete building design and determine location	2015	Blue prints finished
		Lead: VPAT	Construction	2018	# events
Mabee Library renovation	Add additional space for gathering, group work and study.	Lead: WUF President Team: Dean Mabee Library, VPAT	Complete fundraising	2021	
			Complete building design		
			Construction	2022	# students
Current Law School building renovation	Provide updated teaching/learning environments.	Lead: VPAA Team: Deans, VPAT	Complete program analysis to determine space needs of possible occupants	2018	

Great Lawn expansion	Create outdoor gathering space for faculty, staff, students and community that connects east and west sides of campus.	Lead: VPAT	Complete design	Early design completed 2013	
			Project completed	2018	
Robust retail and living environments for students, faculty, staff and retirees in the immediate vicinity of campus established with entrepreneurial support of the community	Continued mixed use development of retail and residential along the 17th, and Washburn corridors.	Lead: VPAT	Look for opportunities to partner with city and local business community.	Ongoing	# new or renovated retail and residential properties in proximity to campus
An extendable and highly available information technology infrastructure supporting reliable and flexible access to educational programs and administrative	Provide flexible course scheduling and delivery to support non-traditional education.	Lead: CIO, VPAT Team: Dean, Academic Outreach Director, C-TEL	Identify and train Active Learning faculty for selected courses using Active Learning and Flipped Classroom methods	2016	# non-traditional students enrolled in Active Learning and flipped classroom courses
		Lead: CIO, VPAT	Modify classrooms	2016	# updated and/or renovated classrooms
		Lead: VPAA Team: Director Academic Scheduling	Develop a scheduling strategy for new classrooms	2016	
		Lead: VPAA	Implement a rolling enrollment model for online courses	2016	# modular online courses



**Fiscal Stewardship**

**Washburn is recognized for our commitment to high value, high quality programs and affordable tuition. We envision a culture of planning which is characterized by disciplined, informed, deliberate, and integrated decision making regarding programs, people, operations and investments in the campus. Financial and human resources are effectively utilized.**

Sub-Themes	Key Goals	E-Staff Owner(s)	Strategic Activities	Timeline	Key Metrics
Development of a recruitment and retention plan targeted to grow Washburn University's population to 8,000 students. A student-centered admissions process will focus special attention on emerging student populations such as Hispanic students, international students, and transfer students; while enhancing education opportunities such as our 2+2 programs and graduate studies	Grow enrollment to 8,000 by 2022.	Lead: EM Exec. Director	Develop projections model	2015	Enrollment metrics
		Lead: President, EM Exec. Director, VPAA Team: Deans; Director, Int'l. Programs; Director, Admissions	Create integrated enrollment management model.	2015	# applications, # admitted students, # campus visits, yield, acceptance rate, average ACT for FTF, Average high school GPA of direct from high school students, % of direct from high school in top 10% of high school class

	Have recruitment plans for all recruited groups, ie, international, law, graduate, concurrent enrollment program (CEP), first-time, full-time freshmen (FTFT), transfer students.	Lead: EM Exec. Director Team: Deans; Director, Int'l. Programs	Identify and develop recruitment plans to maximize enrollment opportunities	Ongoing	Total enrollment, % minority and % international students
	Increase percentage capture of Kansas FTFT freshmen.	Lead: EM Exec. Director	Develop promotional campaign to increase market share	2015	# FTFT students, # FTFT students who are Kansas residents
	Increase transfer student population.	Lead: EM Exec. Director, VPAA	Streamline transfer process	2014	# transfer students
	Leverage financial aid resources to maximize enrollment.	Lead: EM Exec. Director	Revise scholarship distribution policy for transfers	2015	# students with scholarships, average debt
		Lead: EM Exec. Director	Leverage total financial aid in collaboration with departmental awards	2017	Average institutional award, # students receiving need-based aid, tuition discount rate
	Selectively grow graduate programs.	Lead: VPAA, EM Exec. Director Team: Dean Academic Outreach	Develop marketing plan for graduate programs	Ongoing	# graduate students, # graduate student credit hours
	Increase conversion of CEP students who continue studies at WU.	Lead: VPAA, EM Exec. Director Team: Dean, Academic Outreach	Develop Senior Academy	2014	# Senior Academy students attending Washburn, # students enrolled in Senior Academy
	Increase exposure to the educational opportunities at WU.	Lead: EM Exec. Director	Develop communication plan	2015	# communications to this targeted group

	Increase conversion of Washburn Tech graduates who continue studies at WU.	Lead: VPAA Team: Dean Washburn Tech, Dean School of Applied Studies	Develop communication plan	2015	# and % Washburn Tech students attending WU
	Create seamless transitions from Washburn Tech to WU.	Lead: EM Exec. Director, VPAA Team: Dean, Asst. Director Recruiting, WU Tech	Coordinate advising between Washburn Tech and WU	2015	# students advised in special programs
	Enhance student-centered business services.	Lead: EM Exec. Director, VPAT	Create One Stop Center	Completed 2014	# students using services
	Review admissions communication and marketing processes.	Lead: EM Exec. Director	Hire Paskill Stapleton	2015	
		Lead: EM Exec. Director	Implement recommendations/strategies	2016	
	Provide value-added information about WU to prospective family and students.	Lead: EM Exec. Director	Enhance new recruitment communication plan	2016	# communications in terms of letter, email, social media, and telephone
	Increasingly diverse student population.	Lead: EM Exec. Director, VPSL	Increase diversity programs for recruitment	Ongoing	# programs
		Lead: EM Exec. Director, VPSL	Create and attend special events targeting diverse populations	Ongoing	# programs attended
		Lead: EM Exec. Director	Hire diverse admissions staff	Ongoing	Diversity statistics of the admission staff

Implementation of a comprehensive and integrated marketing plan to highlight the economic impact of Washburn University for students and the Northeast Kansas region	Raise awareness of Washburn and promote programs and experiences so as to 1) grow enrollment, 2) enhance public support, and 3) grow private gift support.	Lead: President, EM Exec. Director, Special Asst. to President, WUF President Team: Academic Deans and Directors; Director, University Relations	Engage higher education marketing organization to work with Washburn leadership to review and develop a comprehensive marketing plan to enhance awareness, visibility, and perception of Washburn	2015	Enrollment statistics, marketing statistics
		Lead: Executive Staff	Review, recommend and develop internal organizational structure to ensure ongoing accountability and achievement of desired outcomes for marketing efforts and investments	2015	
		Lead: VPAA Team: Deans	Consider expansion of highly visible programs to attract more students and interest in the University	2015	# students enrolled, # of SCHS in designated programs
Increased philanthropy to the University through promoting a culture of giving while targeting support for scholarships, faculty and programs, spaces, and annual giving	Expand endowment funds to grow the stable financial support provided for scholarships and programs.	Lead: President, WUF President	Complete 150 Forward Campaign for Washburn University=\$100 million	2016	Dollars raised per year, Annual faculty/staff giving, # scholarships given

	Develop private support for key facility projects.	Lead: President, WUF President	Complete Fundraising Campaign for School of Law Building Project= \$20 million	2018	
	Build strong foundation of giving to ensure long-term success of Washburn.	Lead: President, WUF President	Enhance documented revocable future planned gifts for WU= \$25 million	2016	Endowment as compared to peers
A comprehensive data management plan providing key performance metrics for operational and strategic decision-making	Establish data governance.	Lead: Spec. Asst. to President, VPAT, CIO Team: Technology Steering Committee, SAR, ITS	Approve university data governance policy	Completed 2014	
		Lead: CIO, VPAT, Spec. Asst. to President Team: Director, SAR	Establish data procedures and regulations	2015	
	Provide timely access to operational, regulatory, and strategic data	Lead: Special Asst. to President, VPAT Team: CIO, Directors ITS, SAR	Create essential set of data blocks	2015	# data blocks and reports created

		Lead: Special Asst. to President, VPAT Team: CIO, Directors ITS, SAR	Implement report request process	2015	Time to access of different types of data
		Lead: Special Asst. to President, VPAT Team: CIO, Directors ITS, SAR	Train employees	2015	# employees trained in Argos
		Lead: Special Asst. to President, VPAT Team: CIO, Directors ITS, SAR	Sunset Crystal reports	2016	
	Collect and store longitudinal data.	Lead: Special Asst. to President Team: ITS, SAR Director, CIO,	Develop data collection plan	2015	# Crystal reports converted to Argos
		Lead: Special Asst. President, VPAT Team: CIO, Directors, ITS, SAR	Create primary longitudinal reports	2015	# longitudinal reports

		Lead: Special Asst. to President, VPAT Team: CIO, Directors ITS, SAR	Identify new sources of external data	Ongoing	
	Manage organization's cultural change related to data collection, storage and usage.	Lead: VPAT, CIO, Special Asst. to President Team: Directors, ITS, SAR	Identify Data Bods	Completed 2014	Customer satisfaction with Data Bod support, # Data Bods
		Lead: VPAT Team: Assoc. Director HR	Report Viewer training	Ongoing	
		Lead: Special Asst. to President, VPAT Team: CIO, Directors, ITS, SAR	Website redesign for DMA project	2015	
Well diversified revenue sources (e.g., tuition, state funding, county funding, endowed funds and current gifts, grants) to maintain affordable, high-value tuition	Enhance and continue to diversify our revenue.	Lead: VPAT, VPAA	Increase grant funding	Ongoing	Amount of grant monetary support, primary reserve ratio, viability ratio, return on net assets ratio, net operating revenue ratio, composite financial index
		Lead: VPAT, VPAA	Consider additional differential tuition options	Ongoing	Ratio of cost of program to time to degree

		Lead: VPAT, VPAA	Create new academic programs	Ongoing	Program financial pro formas
		Lead: VPAT, VPAA, WUF President	Work closely with the Foundation to enhance endowment opportunities	Ongoing	Amount of scholarship support
		Lead: VPAT, VPAA	Implement incentive model to improve summer enrollment	2015	Net tuition generated
		Lead: VPAT, VPAA	Evaluate incentive models to improve online course and accelerated time to degree program enrollments	Ongoing	Net tuition generated





**Agenda Item No. V. C. 2.**  
**Washburn University Board of Regents**

SUBJECT: Report of Purchases between \$25,001 and \$50,000

BACKGROUND:

At the March 8, 2001 Board of Regents Budget and Finance Committee meeting, the administration presented an item for discussion to increase the Board expenditure approval limit from \$25,000 to \$50,000. The increase was approved by the Board of Regents at its May 9, 2001 meeting.

DESCRIPTION:

In compliance with that approval and to ensure the Board fully complies with its fiduciary responsibilities, the Board of Regents requested all items approved by the administration between \$25,001 and \$50,000 be listed each month and included for information.

FINANCIAL IMPLICATIONS:

These expenditures are in line with current year budgets.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jerry B. Farley, President

## Report of Purchases between \$25,001 and \$50,000

<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
Construction Testing and Inspection Services Underground phase of new Washburn Housing project Facilities Services Project Housing and Dining project funds	GeoService Topeka, KS	\$38,653
Design Services for work to renovate Washburn Tech Building A Simulation Center Facilities Services Project KanTrain Grant Funding	Schwerdt Design Group, Inc Topeka, KS	\$35,000
Structural Repair of Concrete Slab in Bradbury Thompson Center Facilities Services Project Capital Project Funding	Pro Foundation Technology, Inc Raytown, MO	\$25,000