

WASHBURN UNIVERSITY OF TOPEKA
BOARD OF REGENTS
MINUTES
April 24, 2015

I. Call to Order

Chairperson Sourk called the meeting to order at 4:01 p.m. in the Kansas Room of the Memorial Union on the Washburn University campus.

II. Roll Call

Present were: Mr. Boles*, Mr. Hoferer, Mr. McGivern, Mrs. Moran, Mrs. Parks, Mrs. Sourk, Mrs. Trusdale and Mr. Wolgast. Mr. Sneed was not present.

* Participated via telephone conference call.

III. Approval of Minutes of the March 12 and March 30, 2015 meetings

It was moved by Regent Trusdale and seconded by Regent Parks to approve the Minutes of the March 12 and March 30, 2015 meetings. Motion passed.

IV. Officer Reports

A. Chair's Report

Chairperson Sourk invited everyone to designer showcase. It's opening tonight and will run for two weeks. Sourk said a special thanks to Rosanna Carvallo who has coordinated the project.

B. President's Report

President Farley said last Friday night Washburn graduate Jeff Kready and his wife Nikki Renee Daniels, gave fabulous show at White Concert Hall. Dr. Farley said they are both in Broadway productions currently. Jeff been on Broadway since leaving Washburn. He said this event was a fundraiser for the Music Department, and there was a phenomenal turnout. He said Kready also is a Fink visiting professor.

Dr. Farley said tomorrow night the Alumni Association is honoring six individuals. He said there's wonderful participation at Washburn for this event. Honorees are Ann McIntosh Adrian and Gilbert E. Galle, Distinguished Service Award; Glenda Cafer, Lilla Day Monroe Award; Kirk D. Thompson, Col. John Ritchie Award; and Joshua M. Looney and Hattie E. Mitchell, Graduate of the Last Decade Award.

President Farley reported Washburn Tech was in Wichita this past week for SkillsUSA tournament. He said they won 58 awards - 25 gold, 18 silver and 15 bronze; with 20 competing in the national competition in Louisville in June. He said Washburn Tech Dean Clark Coco was named SkillsUSA Kansas Administrator of the Year.

Dr. Farley said the Washburn University Foundation was recognized by Education Advisory Board for program reviews for potential employees.

President Farley said we have received notification from the Commission on Accreditation of Allied Health Education Programs for continued accreditation of the Diagnostic Medical Sonography – Cardiac program at Washburn. He said the Law school is still under review.

He reported the undergraduate Major Field Test in Business spring results show Washburn School of Business students who took the test finished in 80th percentile. Commencement in a few weeks. All board members invited to participate

C. Committee Report(s)

1. Budget/Finance Committee

Because issues from the Budget/Finance Committee will be taken up during Action items, there will no separate committee report.

D. Treasurer's Report

Regent Trusdale moved and Regent Wolgast seconded to approve **1. Liquidated Claims Approval – February 2015**, and **2. Liquidated Claims Approval – March 2015**. Motion passed.

V. New Business

A. Consent Agenda

President Farley said we don't normally make comments about consent agenda items but wanted to point out to the Board that one of the items is for the appointment of a visiting professor to serve as the first visiting professor of ethics.

It was moved by Regent Parks and seconded by Regent Hoferer to approve the Consent Agenda. Motion passed.

As approved by action of the Board:

1. Faculty/Staff Personnel Actions

Hire: Akhadian Sri Harnowo, Assistant Professor of Management, effective August 1, 2015 at an annual salary of \$104,000, and David Carter, Farley

Visiting Professor of Ethics and Leadership, effective July 1, 2015 at an annual salary of \$49,500; and,

2. Eminentes Universitatis

Award the designation Eminentes Universitatis to Dave Kendall.

B. Action Items

1. Men's and Women's Track & Field/Cross Country Program

Washburn Athletics Director, Loren Ferre, received questions from the Board.

The first question was about if there was a focus on location for recruits. Mr. Ferre said we will start locally as much interest has been expressed from local people about a track and field program. The next question was about coaches. Mr. Ferre said coaches will be full-time. The next question was about locker rooms and housing, whether existing facilities or indoor facility. Mr. Ferre said we are redoing the pool locker rooms, but would consider moving them to the indoor facility, depending on how the costs would be. He said we are also looking at Hummer to use their facility for actual competitions. He said hopefully their estimate overstated the costs.

Vice President for Administration and Treasurer, Rick Anderson, discussed the financials of the proposal. He said we are trying to provide opportunities for athletes and NCAA athletics. He said eventually there will be a total roster size of 90 persons total for both the men's and women's teams with nine scholarships for each team. Mr. Anderson indicated the most cost effective way to start is by using the pool locker rooms as both visitor and Track and Field locker rooms. He said all but three schools in our conference have Track and Field, and our plan is that it becomes self-supporting. He said if there were locker rooms available already, the program would be self-supporting in year two.

A question was asked regarding both Track and Field and Junior Varsity basketball - are they being started to increase enrollment or increase athletic programs or both. Mr. Anderson said they would address both, because generally the number one interest in surveys of students is Track and Field. He said local athletes and students have expressed interest to keep playing basketball even though they cannot get a scholarship, so Junior Varsity gives them that opportunity. He indicated statistics show that generally for each athlete who attends, enrollment increases by 1.5 students.

A question was then asked about Junior Varsity teams in our conference. Mr. Anderson said no other MIAA teams have Junior Varsity basketball, but that we would play NAIA Junior Varsity teams and junior college teams. He said a schedule for next season has already developed a tentative schedule.

It was moved by Regent Parks and seconded by Regent Trusdale to approve the item. Motion passed.

2. Men's and Women's Basketball Junior Varsity Programs

It was moved by Regent Trusdale and seconded by Regent Wolgast to approve the item. Motion passed.

3. Indoor Practice Facility and move Campus Facilities operations location

Vice President for Administration and Treasurer, Rick Anderson, presented the item, saying this is part of the University's master plan. He said we now have some financing available to do a feasibility study for the project, and this item is for approval of the feasibility study only. It was moved by Regent Wolgast and seconded by Regent Moran to approve a feasibility study. Motion passed.

4. Computer System Purchases

Vice President for Administration and Treasurer, Rick Anderson, said the Board approved the capital and equipment process for Washburn in March, and that computer purchases were part of that process. He said this is a recommendation to purchase computers from Hewlett Packard based on state contract pricing. It was moved by Regent Moran and seconded by Regent Trusdale to approve computer system purchases. Motion passed.

5. Purchase of Ellucian Degree Works Software

Vice President for Administration and Treasurer, Rick Anderson, presented the capital process piece of Ellucian software. He said additional resources are needed to recruit students and perform degree audits, and this will add on to our existing system. It was moved by Regent Wolgast and seconded by Regent Boles to approve the item. Motion passed.

6. Therapy Pools for Athletics – Project #900085

Vice President for Administration and Treasurer, Rick Anderson, presented the item, saying the pools were purchased several years ago for therapy as a part of the rehab process. He said the pools are currently above ground so athletes have to climb up to get in. He said we are requesting to install in-ground pools; indicating most rehab pools are generally in ground. He said private resources will fund this project this summer. It was moved by Regent Moran and seconded by Regent Parks to approve the item. Motion passed.

7. Carpet Replacement at the Bradbury Thompson Alumni Center – C16032

Vice President for Administration and Treasurer, Rick Anderson, said we would like to have this bid to replace before all of the 150th anniversary celebrations in

the building next year. He said the building opened in 1996, and needs to be updated, including painting.

Per President Farley and Washburn Alumni Director, Susie Hoffman, the carpet is a custom design by Bradbury Thompson and is the same as the cover of the Washburn Bible. He said we would use the same company that did the carpet originally in 1996.

It was moved by Regent Trusdale and seconded by Regent Hoferer to approve the item. Motion passed.

8. New Parking Lot at Durow & Jewell – Project No. M15012

Vice President for Administration and Treasurer, Rick Anderson, said at the Board's last meeting \$800,000 was set aside to build two lots. He said we are recommending to go ahead with the lot to be used immediately, across from KTWU. He indicated, because of bids, we are waiting to do second lot east of the softball field, so we can offer contractor more time flexibility to get better bids.

There was a question that due to scale, will it cost more to do the lots separately? Mr. Anderson said no, because there will be only one general bid, and we think waiting on a second will generate a lower bid. Regent Wolgast noted the City is having a tough time getting even one bid. President Farley said bids did not appear to be an advantage of economy of scale calculation; that engineers were consulted and they believe the economy of scales will not impact the price.

It was moved by Regent Parks and seconded by Regent Boles to approve the item. Motion passed.

9. Parking Lot Repair – Project #900250

Vice President for Administration and Treasurer, Rick Anderson, said this is within the capital improvement budget, saying the University has been setting aside several \$100 thousand the last few years to address parking lot repairs. He reported we have selectively turned over lots to patch and panel lots, saying we have done the law school and Petro lots. He said this request is for south of the law school this summer. Mr. Anderson said we are recommending the bid that is not the lowest, but there is less than 1% difference and Dinkel is from Topeka and has performed the work previously and knows our needs.

It was moved by Regent Wolgast and seconded by Regent Trusdale to approve the item. Motion passed.

10. Contract for Services with Kansas Board of Regents

Vice President for Administration and Treasurer, Rick Anderson, said the recommendation is on grant fund through the TRAC -7 program and that approval is contingent on Department of Labor approval.

It was moved by Regent Parks and seconded by Regent Hoferer to approve the item. Motion passed with Regent Moran abstaining.

11. Contract for Services with The Manufacturing Institute

Item V. B. 11. was withdrawn at the meeting with the consent of the Board.

12. Washburn Institute of Technology Building D Renovation

Vice President for Administration and Treasurer, Rick Anderson, said the next three items are at Washburn Institute of Technology. He said the last few years there has been a concerted effort at Tech to bring up infrastructure that has not been updated since 1960s. He indicated this is as TRAC – 7 ends, the AST program is coming back from Forbes, and they are also updating machine tool and welding for this space.

A question was asked if we are landlocked at Tech? Washburn Institute of Technology Dean, Clark Coco, says the land north of the north parking lot is ours and some space east of lot A and also east of lot K, so the next 15 – 20 years should be okay. Dean Coco also noted that there is good bus accessibility for high school students because of routes.

Mr. Anderson noted that the project will be delivered as a Contractor at risk project. He said we need to have welding by beginning of school and AST by October. There was a question about contractor at risk. Mr. Anderson said the Kansas Board of Regents uses this process as an alternative delivery method for services. Design, Bid, Build is a traditional way of delivering project. Can do partnership or design build. Contract Manager at risk process puts the architect and contract manager together at the beginning of the project and determine guaranteed maximum price. Sometimes use penalties if late completion and rewards if early.

It was moved by Regent Hoferer and seconded by Regent Parks to approve the item. Motion passed.

13. Washburn Institute of Technology Regional Simulation Center - KTTECH

Vice President for Administration and Treasurer, Rick Anderson, presented the item, saying this is a part of the KANTRAIN grant with the simulation center in Building A.

It was moved by Regent Trusdale and seconded by Regent Moran to approve the item. Motion passed.

14. Patient Simulators for Washburn Institute of Technology

Vice President for Administration and Treasurer, Rick Anderson, said this equipment item is related to the simulation center.

It was moved by Regent Wolgast and seconded by Regent Trusdale to approve the item. Motion passed.

15. Debt Relating to Housing and Dining Facility Project

Regent McGivern, Chair of the Budget/Finance Committee reported on this item. He said the Budget Committee met to receive information regarding the funding for the housing and dining project. He asked Rick Anderson to present the information.

Vice President for Administration and Treasurer, Rick Anderson, said this item is to authorize the President and Board Chair to execute documents, bond issuance and a private bank loan. He said the time to execute the documents will be before the full Board meets next in June. He indicated authority consists of not exceeding amounts certain -- \$20M on bonds and \$7M on private placement. If amounts exceed the limits in the resolution, then the University would need to come back to the Board for approval. He said that private placement interest rate is not to exceed 4%. If closed today, the interest rate is 3.5%. Mr. Anderson said we received a Request for Proposal for a 20-year bank loan on a 5-year, 7-year or 10-year lock, but rates are so good we are recommending a 10-year lock loan with UMB Bank. He said their bid was 1.8% for 10 years; a previous estimate was 2.5%, so this is very good. He said the maximum is \$27.2M.

Regent McGivern said the Budget/Finance Committee recommends approval of financing of project.

It was moved by Regent Moran and seconded by Regent Parks to approve the item. Motion passed.

16. RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF REVENUE BONDS, SERIES 2015, OF WASHBURN UNIVERSITY

Vice President for Administration and Treasurer, Rick Anderson, presented the Resolution. It was moved by Regent Trusdale and seconded by Regent Hoferer to approve. Motion passed unanimously.

17. A RESOLUTION AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF REVENUE BONDS OF WASHBURN UNIVERSITY OF TOPEKA, SHAWNEE COUNTY, KANSAS; MAKING CERTAIN COVENEANTS AND AGREEMENTS TO PROVIDE FOR THE PAYMENT AND SECURITY THEREOF AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH.

Vice President for Administration and Treasurer, Rick Anderson, presented the Resolution. It was moved by Regent Parks and seconded by Regent Trusdale to approve the Resolution authorizing issuance of bonds. Motion passed unanimously.

C. Information Item(s)

1. Vision 2022 Strategic Plan

President Farley said the University has been working on this document for the past two years, saying it was decided to expand the strategic plan for the institution. He said Dr. Hornberger has compiled the information into strategic plan format, saying we have done this six or seven times in the past and hardly ever get to metrics steps but have in this document.

Special Assistant to the President, Dr. Cynthia Hornberger, said departments have collaborated to put this information together and would answer any questions.

Concern raised by Regent McGivern that the first thing on the plan is to provide competitive compensation to recruit faculty and staff competitively. He said he was always taught if there are no customers then there is no business, and if there are no students, then no faculty or staff. He said his concern is that students are not appearing important. He said he would like some feedback.

Regent Hoferer added concern and also raised that this is the first item on the document so doesn't appear to reflect the mission statement.

President Farley said items are not presented in priority order, but rather by category. He said students are in same category but lower on the list, but we can invert that to the top.

Regent Wolgast said he would want the diverse population to be expanded.

Regent Hoferer said the document is very impressive and obviously a great amount of time was put into it.

Regent Moran asked when the Board will see the metrics. Dr. Hornberger said the Board should see the first set of metrics in June, subdivided by area. She said it will start with outcome metrics student in static form. She said we hope to have longitudinal data for five years starting in September, to be available

through ARGOS. She said funds were allocated 18 months ago to see this goal through. She also acknowledged Floyd Davenport, Bob Handley, Marta Haut and others who served on data management task force.

2. Report of Purchases between \$25,001 and \$50,000

It was moved and seconded to adjourn. The meeting adjourned 4:57 p.m.

/s/

Marc Fried
Secretary, Board of Regents