

WASHBURN UNIVERSITY OF TOPEKA
BOARD OF REGENTS
MINUTES
July 23, 2015

I. Call to Order

Chairperson Sneed called the meeting to order at 4:00 p.m. in the Kansas Room of the Memorial Union on the Washburn University campus.

II. Roll Call

Present were: Mr. Beck, Mr. Boles*, Mr. Hoferer, Mr. McGivern, Mrs. Parks, Mr. Sneed, Mrs. Sourk and Mr. Wolgast.

- Mr. Boles participated via telephone conference call.

III. FY 2016 Amended General Fund Budget – Washburn University

Vice President for Administration and Treasurer, Rick Anderson, presented the item. The General Fund Budget was amended because of an additional \$770,000 allocation for the forensic program by the Kansas Legislature. It was moved by Regent Hoferer, and seconded by Regent Parks, to approve the item. Motion passed.

IV. FY 2016 Public Budget Hearing

The regular business meeting recessed at 4:02 p.m.

The Public Budget Hearing opened. No one registered in advance to speak and no one in the audience requested the opportunity to speak. The Public Budget Hearing closed at 4:04 p.m. It was moved by Regent Sourk, and seconded by Regent Wolgast, to approve the public budget. Motion passed.

The regular business meeting reconvened at 4:04 p.m.

V. Approval of Minutes of the June 11, 2015 meeting

It was moved by Regent Parks and seconded by Regent Boles to approve the Minutes of the June 11, 2015 meeting. Motion passed.

VI. Officer Reports

A. Chair's Report

On behalf of the entire Board, Chairperson Sneed thanked Regent Sourk for her service as chair for the past year.

Chairperson Sneed said the Board meeting dates for the upcoming fiscal year will be held on: Thursday September 25, 2015, Thursday, November 12, 2015, Friday, December 4, 2015, Thursday, February 18, 2016, and Thursday, April 21, 2016. The Board's Annual Meeting will be held on Thursday, June 16, 2015 and the Public Budget Hearing meeting will be held on July 21, 2016. All meetings will begin at 4:00 p.m. He said at least three additional Board workshops will be held throughout the year. The first will be to address enrollment and will be held on September 24, 2015, in the afternoon. There will also be one scheduled later to address Title IX.

The Board committee appointments for the next fiscal year are as follows:

Budget Committee – Regent Hoferer (Chair), Regent Sourk and Regent McGivern
Audit Committee – Regent Boles (Chair), Regent Wolgast and the KBOR appointee
Washburn Tech Advisory Council – Regent Beck
Presidential Assessment Committee – Regent Parks (Chair), Regent McGivern and Regent Sneed.

Regent Sneed introduced and welcomed new Regent Terry Beck.

B. President's Report

President Farley said for several years have hosted the girl's state program, saying it is good for Washburn and, from what we hear, good for them as well. This year's program was held from June 6 through 12 and attended by about 275 persons.

Dr. Farley said the Kansas Youth League Forum brings together persons who have a disability, saying over 50 persons attended the event on campus this year.

President Farley announced Washburn Tech will be holding a press conference tomorrow, July 24, at 11:45 a.m. to announce a new training center for Fiat Chrysler. This will be one of ten training centers in the U.S.

He said on August 31, Carl Ice, President of BNSF, and Governor Brownback will be on the Washburn Tech campus for the grand opening of the locomotive diesel training center.

President Farley said Washburn is currently hosting a group of 20 students from Hallym University in South Korea attending until October 10, and 15 students from Sakae University through July 31.

Dr. Farley mentioned upcoming dates to remember –

- Move-in date for the LLC and Washburn Village is August 13. Be here backs willing to help students move in
- The Athletic Department BBQ is on August 16. Doors open at 5:30 and we expect about 600-700 people. This is great support for athletics.
- The all-University Convocation is August 17, followed by a picnic. This is an opportunity to treat the students to accolades from our faculty and hope to get students off to a good start. There will also be a presentation of the fifth and final video in a series about Washburn, with this video looking forward at the future of Washburn.

- August 28 unveils the 2015 Foundation campaign video in Washburn A & B to inspire faculty and staff to contribute to faculty and staff annual giving campaign. This year's theme is about 19 years of great successes. Washburn has raised hundreds of thousands of dollars through the campaign.

C. Committee Report(s)

The Presidential Assessment Committee is to report on its efforts in executive session at end of meeting.

D. Treasurer's Report

It was moved by Regent Wolgast and seconded by Regent Sourk to approve the Liquidated Claims Approval for May and June, 2015. Motion passed.

VII. New Business

1. Action Items

1. Revision to Board Policy, Sections A.1 and A.2

University Counsel, Marc Fried, responded to questions from the Board regarding the policy revisions. Fried discussed the process used to develop the proposed revisions. In responding to a question about the pending litigation involving KU, Fried noted that it is his position that Title IX does require an investigation of any matter involving a student, even if off campus, to determine if that event creates a hostile environment for the student on campus, which is similar to KU's position.

Fried also noted that if the case should lead to a change in law that would require the policy to be revised further, those changes would be brought back to the Board for approval. Fried noted the language in the policy is a combination of language from other institutions' policies, suggestions from regulations and original language from Washburn.

Fried confirmed that Dr. Pam Foster, the Equal Opportunity Director, is also the Title IX Coordinator, as she handles all complaints of discrimination, and that Clery Act compliance rests primarily with the Police Department as it relates to criminal statistical data. Fried further responded there has been a slight uptick in complaints filed, but that would be consistent with the increase in publicity about Title IX, similar to the early 1990s when the Department of Education first directed institutions to use Title IX to address issues of sexual assault on campus. In addressing the possibility of false claims, Fried stated such claims are possible with any issue but hopefully the process put in place will help vet out any false claims. President Farley noted for the Board that Fried was addressing this issue as Dr. Foster was out of town attending her son's wedding.

Fried also discussed the various efforts being put in place to train students, faculty and staff on the new policy and procedures. It was moved by Regent Wolgast and seconded by Regent Sourk to approve the revised policy. Motion passed.

2. Memorandum of Understanding with Topeka Public Schools

Vice President for Academic Affairs, Randy Pembrook, presented the item and stated that Washburn Tech was approached by USD 501 to take over the GED program at Washburn Tech. He said Washburn Tech thinks they can get students enrolled in the GED program to also enroll in some higher education certification helping these students move forward more quickly. 700 students have entered the program over past five years. Dr. Pembrook said persons working for USD 501 in the program would be applying for these positions so as soon as the agreement is approved, hiring can begin and the program can get up and running.

Dr. Pembrook introduced Susan Fish, Director of Adult Education for KBOR, who said that in the last three years 343 students used a GED to get an additional credential and they are very excited about this prospect of working with Washburn Tech. Washburn Tech Dean, Clark Coco, said USD 501 felt that given the mission for GED students, considering the practical application of GED and of Tech education, it makes more sense for the program to be with Washburn Tech vs K-12. Students who pass the GED program receive a Kansas high school diploma as of the date they passed. It was moved to approve the agreement by Regent Hoferer and seconded by Regent Sourk. Motion passed.

3. Technical Instructor – Phlebotomy at Washburn Institute of Technology

Vice President for Academic Affairs, Randy Pembrook, presented this item, noting the partnership with others in this project. He said Carole Wheeler of St. Francis Health Center approached Washburn about a phlebotomy training program. She said turnover in this field is incredible for various reasons. The School of Nursing, Applied Studies and Washburn Tech worked together to develop an 11-hour program that can handle 36 students/year to meet needs of hospitals. Washburn has subsequently learned funds are available through a Topeka community foundation just for phlebotomy programs so Washburn is looking to work with them for student scholarships. Classroom space at Washburn Tech for this program will not be an issue. The program is to be in a compressed 8–12 week session. It was moved to approve the hiring of the Technical Instructor by Regent Parks and seconded by Regent Boles. Motion passed.

4. Benton Hall 114 Remodel for X-ray Machine – C14036, C15001

Vice President for Administration and Treasurer, Rick Anderson, noted that this item and the next item on the agenda are related. This item is to remodel an area of Benton Hall to accommodate an x-ray machine. It was moved by Regent Hoferer and seconded by Regent Sourk to approve the expenditure for remodeling. Motion passed.

5. X-Ray Machine for Allied Health

Vice President for Administration and Treasurer, Rick Anderson, noted this is for purchasing the x-ray machine to go into the remodeled space at Benton Hall. Motion to approve the purchase by Regent Sourk and seconded by Regent McGivern. Motion approved.

6. KanTRAIN Third-Party Evaluation Services – RFP #15017

Vice President for Academic Affairs, Randy Pembroke, presented this item which is to hire a company to conduct a statistical analysis of program efforts to determine best use of data to gain employment. He said the analysis is to provide confirmation of processes used in grant application and is required by the grant. It was moved to authorize the hiring of the third-party evaluation services by Regent Sourk and seconded by Regent Parks. Motion passed.

B. Consent Agenda

It was moved by Regent Sourk and seconded by Regent Beck to approve the Consent Agenda. Motion passed.

As approved by action of the Board:

1. Faculty/Staff Personnel Actions

appoint Marguerite Perret as Interim Chair of the Art Department effective August 1, 2015 at an annual salary of \$61,072; increase FTE of Karen Benda from .5 to .75, at an annual salary of \$28,349; salary increase of \$1,000 to Donald Crowder; position conversion to tenure track with rank of Assistant Professor to Keith Farwell; change Jamie Olsen to 12 month at an annual salary of \$60,000 effective July 1, 2015; salary increase to \$46,100 annually to Roberta Sue Salem; and new positions: Adult Education Coordinator/Instructor at an annual salary of \$45,000 effective July 1, 2015; full time Adult Education-ESL instructor at an annual salary of \$35,000 effective July 1, 2015; Adult Education/50% at an annual salary of \$14,500 effective July 1, 2015; two ABE instructors/50% at an annual salary of \$14,500 each effective July 1, 2015; Senior Administrative Assistant effective July 1, 2015; and, Phlebotomy Instructor at an annual salary of \$40,000 effective July 1, 2015.

C. Information Item(s)

1. Report of Purchases between \$25,001 and \$50,000

It was moved to ratify the purchases by Regent McGivern and seconded by Regent Hoferer. Motion passed.

VIII. Executive Session

It was moved by Chairperson Sneed, and seconded by Regent Sourk, to recess into executive session to discuss personnel matters of non-elected personnel issues to protect privacy of individual, and to reconvene in open session at 5:00 p.m. Motion passed.

The Board recessed into executive session at 4:45 p.m.

The Board reconvened in open session at 5:00 p.m.

It was moved to adjourn by Regent Boles and seconded by Regent Beck. Motion passed. The meeting adjourned at 5:00 p.m.

/s/

Marc Fried
Secretary, Board of Regents