

**WASHBURN UNIVERSITY OF TOPEKA**  
**BOARD OF REGENTS**  
**MINUTES**  
**December 4, 2015**

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**I. Call to Order**

Chairperson Sneed called the meeting to order at 4:00 in the Kansas Room of the Memorial Union on the Washburn University campus.

**II. Roll Call**

Present were: Mr. Beck, Mr. Boles, Mr. Feuerborn, Mr. Hoferer, Mr. McGivern, Mrs. Parks, Mr. Sneed, and Mr. Wolgast. Mrs. Sourk arrived after the meeting began.

**III. Approval of Minutes of the November 12, 2015 meeting**

It was moved and seconded to approve the Minutes of the November 12, 2015 meeting. Motion passed.

**IV. Officer Reports**

**A. Chair's Report**

There was no Chair's report.

**B. President's Report**

President Farley said next Friday, December 11, is commencement for the traditional campus with some activities on campus that afternoon. He said Thursday, December 10, is commencement for Washburn Tech.

Dr. Farley said the Board Chair will need to depart early to receive an award from the Kansas Bar Association for insurance lawyer of the year.

**C. Committee Report(s)**

Audit Committee Chair, Regent Boles reported, saying the Committee met today prior to the Board meeting. He said there has been a slight revenue increase in tuition due to a rate increase, which was offset somewhat by a reduction in enrollment. Investment income was down. Expenses were down even though health insurance claims were up. Assets were up and liabilities also increased, primarily due to an increase in expenses due to the new residence and dining hall project.

It was moved by Regent Boles and seconded by Regent Wolgast to accept the audit report. Motion passed.

**D. Treasurer's Report**

- 1. Liquidated Claims Approval – September 2015**
- 2. Liquidated Claims Approval – October 2015**

It was moved by Regent Parks and seconded by Regent Boles to approve the liquidated claims. Motion passed.

**V. New Business**

**A. Consent Agenda**

**1. Personnel**

- a. Designate Mr. John C. Hunter as Professor Emeritus, Dr. Gordon McQuere as Professor Emeritus, and Dr. Donna LaLonde as Associate Professor Emeritus**

Bestow the title Professor Emeritus to Mr. John C. Hunter and to Dr. Gordon McQuere; and Associate Professor Emeritus to Dr. Donna LaLonde. It was moved by Regent Boles and seconded by Regent Hoferer to approve the designations of Professor and Associate Professor Emeritus. Motion passed.

- b. Faculty/Staff Personnel Actions**

Hire Rebecca Vincent-Giles as Program Coordinator/Lecturer effective January 1, 2016 at an annual salary of \$65,000; and part-time position at Washburn Tech (get from amended budget). It was moved to approve the faculty/staff personnel actions by Regent Wolgast and seconded by Regent McGivern. Motion passed.

**B. Action Items**

**1. Lincoln Hall Housing and Dining Project**

Vice President for Administration and Treasurer, Rick Anderson said we are requesting approval for a change order to transfer funds from the Contingency Fund for the project to pay for overtime to ensure the project stays on schedule to open on time, making up for any weather delays. The transfer would be for \$200,000 with payments contingent on meeting future milestones for making up the delays in the schedule. Year-to-date we have used \$171,000 from Contingency for several change orders, none over \$50,000. With this

expenditure, there will still be \$900,000 in Contingency. Although the contract contains penalty provisions if the building is not constructed on time, it is difficult to hold them to that when we had a much higher than normal amount of rain during for the 6 weeks shortly after the project started which put the project behind. Milestones will be set for continued recovery that will allow for these payments being approved.

Dr. Farley explained that McPherson Construction has worked well with the University to make up this work, so he doesn't feel we want to be hardline. The University will be better served by being proactive in making the deadline. Part of the issue for the tight deadline is because we had to rebid the financing before the project could begin. The project is currently at 43% completion. The roof is on the dining hall and it is expected to be completed on the residence hall in early to mid-January.

It was moved by Regent Boles and second by Regent Hoferer to approve the change order. Motion passed.

**2. Moore Bowl Turf Replacement – Project #900223**

Vice President for Administration and Treasurer, Rick Anderson presented the item, saying the Board approved this past spring a capital transfer to replace Moore Bowl turf this year. John Schedler is the consultant who was also involved in the last turf selection. The list was reduced to four preferred with price differential between the top four considered being about \$40,000. Natural turf fields were not looked at. Life expectancy is about 10 years.

It was moved by Regent Boles and seconded by Regent Parks to approve the item. Motion passed.

**3. Roof Replacement for White Concert Hall – Project #900275**

Vice President for Administration and Treasurer, Rick Anderson said the next two items are roof replacements, resulting from hail damage from a few years ago. He said this money comes from the fund created to replace the roofs and this will exhaust the fund.

It was moved by Regent Wolgast and seconded by Regent Boles to approve the item. Motion passed.

**4. Roof Overlay of Morgan Hall – Project #900275**

Vice President for Administration and Treasurer, Rick Anderson said this is the second of the roof replacements from hail damage with money coming from the same fund as the White Concert Hall roof. This is for a portion of Morgan Hall, not the entire roof.

It was moved by Regent Beck and seconded by Regent Boles to approve the item. Motion passed.

**5. New Parking Lot at SE corner of campus (Law School) – Project No. M15011**

Vice President for Administration and Treasurer, Rick Anderson presented the item, saying it was bid last spring for two parking lots – KTWU and east of softball field (Law School lot). At that time it was recommended to transfer funds for both projects, but only the bid on the KTWU lot was approved and the Law School lot was rebid to get a better estimate. This is the rebid of the Law School lot. Saved in excess of \$25,000 with the rebid.

It was moved by Regent Boles and seconded by Regent Beck to approve the item. Motion passed.

**6. Washburn Institute of Technology Building D Renovation**

Vice President for Administration and Treasurer, Rick Anderson said the increase in the guaranteed maximum price is to accommodate replacing a welding exhaust system that did not work as designed and based on needs for how our students weld, will install a system to address these needs. The current system will be able to be re-used in our diesel exhaust system, which has not been updated since 1989.

It was moved by Regent Sourk and seconded by Regent Parks to approve the item. Motion passed.

**7. UPS/Power Distribution Unit for Washburn Data Center**

Vice President for Administration and Treasurer, Rick Anderson presented the item, saying we will use old technology funds. He said there will be design costs that will come forward to the Board at future meetings as a result of the age of the current equipment and other risk management concerns.

It was moved by Regent Boles and seconded by Regent Beck to approve the item. Motion passed.

**8. Forensic Science Program Purchase of Bunker LUMOS Fourier Transform Infrared (FT-IR) Microscope and Briker SENTERRA Raman Spectroscopy Microscope**

Vice President for Academic Affairs, Randy Pembroke presented the item, saying this is the last meeting we will ask to be purchasing equipment to match KBI equipment to equip the Washburn labs.

It was moved by Regent Parks and seconded by Regent Sourk to approve the item. Motion passed.

**9. KanTRAIN Mobile Connections Center**

Vice President for Administration and Treasurer, Rick Anderson said the mobile health unit will be contracting with the Department of Commerce to go around the state to enhance enrollment for the program. He said the requirement to enroll and train workforce is another way to extend our reach to train more people in Kansas.

It was moved by Regent Boles and seconded by Regent Sourk to approve the item. Motion passed.

**B. Information Item(s)**

There were no Information items.

It was moved and seconded to adjourn. The meeting adjourned 4:36 p.m.

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Marc Fried  
Secretary, Board of Regents