

WASHBURN UNIVERSITY OF TOPEKA
BOARD OF REGENTS
MINUTES
June 16, 2016

I. Call to Order

Chairperson Sneed called the meeting to order at 4:00 p.m. in Room 327 of the School of Law Building on the Washburn University campus.

II. Roll Call

Present were: Mr. Beck, Mr. Boles, Mr. Feuerborn, Mr. Hoferer, Mr. McGivern, Mrs. Parks, Mr. Sneed and Mrs. Sourk.

III. FY 017 Public Budget – Publish Notice of Hearing

It was moved and seconded to approve to publish the notice of hearing for the FY 2017 public budget. Motion passed.

IV. Approval of Minutes of the April 21, 2016, 2016 meeting

It was moved by Regent Parks and seconded by Regent Boles to approve the Minutes of the April 21, 2016 meeting. Motion passed.

V. Officer Reports

A. Chair’s Report

There was no Chair’s report.

B. President’s Report

President Farley announced the Sunflower Music Festival is happening currently on campus. It is the 30th anniversary and will run through June 18.

Dr. Farley said the Mulvane Art Fair was held June 4-5 and had another successful year.

Kansas Youth Leadership Forum for students with disabilities will be meeting on our campus in July. We expect 20 – 25 young people to participate.

Dr. Farley said the Topeka Civic Theatre & Academy will hold “The Art of Murder” interactive murder mystery fundraiser on the Washburn campus for a second year.

President Farley reported on the Washburn Tech Recycled Rides program, saying they have given away 16 cars total throughout the program. This year's auto was donated by State Farm. He said our faculty, students, and professionals take a weekend to refurbish the vehicle and then partner with United Way to find a family in need of a car to donate to the family.

He said Washburn Tech recently held their annual car show, 80 cars were entered. Monies raised fund their Care Closet, a student organization that gathers food and clothing for donation to our students in need.

Dr. Farley reported that Senator Moran toured the SimLab at Washburn Tech.

He also said Washburn Tech has partnered with the Sheriff's Office to train 9-1-1 dispatchers. They approached us for training as they had no formal training program previously.

President Farley reported on the School of Business Entrepreneurship program. He said several teams entered into an international contest; some of the initial work is done through Skype. The project of our winning team is a service to help companies find legal opportunities to find reductions for utility expenses. Four teams from the United States were in the competition and 12 teams overall. The team from Washburn won.

Dr. Farley said Washburn is a platinum sponsor for the Sunflower State Games. We provide facilities as a premiere sponsor. It runs for three weekends in July.

President Farley said we have entered into an agreement with a program in Japan to bring Cheva University students to attend Washburn and some to other institutions. This will orient them to the U. S. and they will take a five-week intensive English program. We have 26 from Japan and 11 from South Korea this year.

C. Committee Report(s)

1. Budget/Finance Committee

Committee Chair Hoferer said the Committee met on June 14 on the administration's proposed budget and budget assumptions and voted to recommend for approval to the Board.

2. Nominating Committee

Committee Chair Sourk moved to elect John McGivern as Board Chair, Paul Hoferer as Vice-Chair, Rick Anderson as Treasurer, Marc Fried as Secretary to the Board, and Cynthia Holthaus as Assistant Secretary. Regent Parks seconded the motion. Motion passed.

D. Treasurer's Report

- 1. Liquidated Claims Approval – April 2016**
- 2. Liquidated Claims Approval – May 2016**

Regent Hoferer moved and Regent Parks seconded to accept the Treasurer's Report. Motion passed.

VI. New Business

A. Consent Agenda

It was moved and seconded to approve the Consent Agenda. Motion passed. As approved by action of the Board:

1. Personnel

a. Faculty/Staff Personnel Actions

Grant phased retirement to Evelyn Pitts for two years beginning August 2017, and hire Julia Murray as Grants Facilitator-Director Friends of Mabee/Student Success Lecturer at an annual salary of \$50,000;

Vice President for Academic Affairs Randy Pembroke spoke

b. Emeriti Faculty

Bestow the status of Lecturer Emeritus to Roberta Jolly;

It was moved by Regent Boles and seconded by Regent Sourk to approve both VI.A.1.a. and VI.A.1.b. Motion passed.

c. Eminentes Universitatis

Bestow the status of Eminentes Universitatis to: Dee Barker, Pat Brauer, Julie Brichalli, Donna Clark, Eleanor Duguid, Janet Duryea, Bill Edmonds, Kay Farley, Dean Forster, Joyce Hutchins, Jeanne Kessler, Mary Krueger, Marcia Lessenden, Patti Mathews, Linda Pettit, Bill Shaffer and Bethe Titsworth.

Vice President for Administration and Treasurer Rick Anderson presented the item. Regent Sourk moved and Regent Hoferer seconded to approve. Motion passed.

B. Action Items

1. Election of Officers and Special Officers

Action was taken above during the Nominating Committee report.

2. FY 2017 General Fund Budget

Chairman Sneed noted that not much discussion will take place at this time, not because the Board doesn't care but because they spend significant time in discussion at the Budget Committee meeting.

Vice President for Administration and Treasurer Rick Anderson made a presentation. He said we will bring back a salary program for the Board to consider in the fall, contingent on enrollment.

Regent Boles said he can support a salary increase, but cannot support the budget because he cannot support tuition increase. He indicated we need to do the budget differently and not raise tuition just because everyone else is doing it.

Regent Sneed stated Washburn is near the bottom of an acceptable enrollment number and we need to change. He thanked Regent Hoferer for his work on the Budget/Finance Committee.

Regent Hoferer moved and Regent Sourk seconded to approve. The vote passed 8-1 with Regent Boles voting nay.

3. Renewal of Property Insurance

Vice President for Administration and Treasurer Rick Anderson reported the University moved to the Midwest Higher Education Compact (MHEC) cooperative program, which is an insurance risk pool for higher education institutions about four years ago. He said the Kansas Board of Regents had the law changed so that KBOR institutions could also join MHEC. Most of the increase is due to adding the property at Lincoln Hall and a 3% rate increase. Last year actual costs went down \$10,000-\$12,000. Regent McGivern moved and Regent Boles seconded to approve the item. Motion passed.

4. Banking Services

Item was pulled at the meeting with the Board's consent.

5. Modification – Academic Residency Requirements

Vice President for Academic Affairs Randy Pembroke said students are bringing more credits from various sources and the old system doesn't match this – known as swirling. He said there are two parts, one addresses bachelor's degrees and the other addresses associates degrees. Now we look at overall experience and the majority of hours at the institution and not just at the end.

Regent Sourk commended the responsiveness to the Board's concerns and making efforts to help transfer students. Regent Sourk moved and Regent Feuerborn seconded to approve the item. Motion passed.

- 6. KTWU Master Control Room HVAC Upgrade – Project #C17003**
- 7. Stoffer Science Center HVAC System Repair #C17027**

Vice President for Administration and Treasurer Rick Anderson said these two items are related to HVAC. He said we need to protect equipment in the master control room at KTWU. For Stoffer, the work relates to end-of-life replacement for some boilers. He said we are combining capital money and existing year budget to upgrade this summer. Both are off state contract and will take both together.

Regent Parks moved and Regent Boles seconded approving both items VI.B.6. and VI.B.7. Motion passed.

- 8. Allied Health Simulation Lab Update and Maintenance**

Vice President for Administration and Treasurer Rick Anderson presented the item, saying this work is to upgrade the simulation labs. Regent Sourk moved and Regent Parks seconded to approve. Motion passed.

- 9. Purchase of Equipment for Diesel Program – Sole Source**

Vice President for Administration and Treasurer Rick Anderson said this item is for Washburn Tech's SnapOn tool school. Equipment will be paid for by grants.

Responding to a question about students and capacity, Clayton Tatro stated that the program currently has 90 students but has capacity to 100.

In response to a question about if we are comparing prices as this is a sole source vendor, Mr. Anderson stated that the contract gives us a discount that brings the cost to lower than market.

Regent McGivern moved and Regent Boles seconded to approve the purchase. Motion passed.

- 10. Revisions to Classified Compensation Schedule**

Vice President for Administration and Treasurer Rick Anderson said this information is usually presented each year. Regent Hoferer moved and Regent Feuerborn seconded to approve. Motion passed.

Regent McGivern commented that some of these employees are making less than \$20k. He is concerned about paying so low, saying we need to pay people a living wage. Mr. Anderson responded that Washburn recognizes this and has moved up the lower end salaries more in the most recent contract with the bargaining unit. He said we have also moved up police officer salaries to be more competitive.

11. Contracted Services with Pinegar, Smith & Associations, Inc.

President Farley informed the Board we do not have an internal employee who serves as eyes and ears at the state capital. He said we had been using Pinegar Smith in a limited scope, but several years ago moved to use them for all legislative work. Their work is very good and they have a good reputation with both the legislators and the lobbyists for the other higher education institutions. He recommends renewal of their contract.

Responding to a question about soliciting proposals from other firms, Dr. Farley stated we have not done so for several year. To a question about out-of-pocket expenses, President Farley responded that these costs are limited, but they do legislative help for us both in Topeka and D.C. Dr. Farley responded to a question about how the amount is negotiated, saying it is negotiated by himself but there has been no increase in five years. Regent Hoferer commented that the amount seems very reasonable, and Regent Sneed stated he would not disagree with that statement.

Regent Parks moved and Regent Feuerborn seconded to approve. Motion passed.

C. Information Item(s)

1. Vision 2022 Strategic Plan Update

President Farley said this item is an update to our strategic plan, the most comprehensive he has been a part of, saying Dr. Hornberger has managed this process very well. He said we have moved forward on many of these programs this year.

Chairperson Sneed says congratulations to keeping this moving forward and to everyone who helps.

Chairperson Sneed offered his thanks to Denise Ottinger and Cindy Hornberger for their help over the years. Lastly, as ends his tenure as Chair, he's not sure he met all of his goals but appreciates the Board and administration in moving the ball forward on many points but there's still a long way to go.

VII. Executive Session

Regent Sneed moved and Regent Feuerborn seconded for the Board to recess into executive session and to reconvene at 5:10 p.m. to discuss a personnel matter and that no action would be taken. The Board recessed to executive session at 4:51 p.m.

The Board reconvened in open session at 5:10 p.m. No action was taken.

Regent Sneed moved to recess into executive session and to reconvene by 5:40 p.m. to discuss a personnel matter and that no action would be taken. The Board recessed to executive session at 5:10 p.m.

The Board reconvened in open session at 5:40 p.m. No action was taken.

Regent Feuerborn moved and Regent Hoferer seconded to adjourn. Motion passed.

The meeting adjourned at 5:40 p.m.

/s/

Marc Fried
Secretary, Board of Regents