

**WASHBURN UNIVERSITY OF TOPEKA**  
**BOARD OF REGENTS**  
**MINUTES**  
**July 21, 2016**

---

**I. Call to Order**

Chairperson McGivern called the meeting to order at 4:00 p.m. in the Kansas Room of the Memorial Union on the Washburn University campus.

**II. Roll Call**

Present were: Mr. Beck, Mr. Hoferer, Mr. McGivern, Mrs. Parks, Mr. Sneed, Mrs. Sourk and Mr. Wolgast. Mr. Boles and Mr. Feuerborn were not present.

**III. FY 2017 Public Budget Hearing**

The regular business meeting recessed at 4:02 p.m.

The Public Budget Hearing opened. No one registered in advance to speak and no one in the audience requested the opportunity to speak. The Public Budget Hearing closed at 4:05 pm. It was moved by Regent Sourk and seconded by Regent Hoferer to approve the public budget. Motion passed.

The regular business meeting reconvened at 4:05 p.m.

**IV. Approval of Minutes of the June 16, 2016 meeting**

It was moved by Regent Sourk and seconded by Regent Wolgast to approve the Minutes of the June 16, 2016 meeting. Motion passed.

**V. Officer Reports**

**A. Chair's Report**

On behalf of the Board, Chairperson McGivern thanked Regent Sneed for his service as chairman for the past year. Regent McGivern announced his nominations for board members serving on committees for the balance of the fiscal year and until their replacement is approved by the Board. The Chair stated that he has spoken with each of the Board members regarding the appointments. The nominations are:

Nominating Committee – Regent Parks (Chair), Regent Sneed and Regent Feuerborn;  
Presidential Assessment Committee – Regent Parks (Chair), Regent Hoferer and Regent Wolgast;

Budget/Finance Committee – Regent Boles (Chair), Regent Hoferer and Regent Sourk;

Audit Committee – Regent Beck (Chair), Regent Wolgast and Regent Sneed.

It was moved by Regent Sneed and seconded by Regent Sourk to appoint the committee nominations. Motion passed.

## **B. President's Report**

President Farley announced our new Vice President for Student Life is Eric Gropich, replacing Denise Ottinger. Dr. Farley said he came from UMKC and is a true student affairs professional. He has new ideas and a new perspective. Dr. Farley said he expects he will do a superb job and welcomed him to Washburn.

Dr. Farley announced another change. Dr. Cynthia Hornberger retired June 30. The President conducted an internal review and selected Cynthia Holthaus. He said she has worked here five years and is looking forward to working in this position.

President Farley reported we had an event in Kansas City last month, Washburn at the K on Father's Day, saying it was a good day which many fathers with children attended. He said we sold 900 game tickets and 750 tickets to the pregame tailgate. Three buses were used to transport folks from Topeka to the game and back. Alumni sponsors helped offset some expenses. He said many of our colleagues in the MIAA were envious we could get that kind of turnout. The Alumni Association and Foundation did a great job with the event.

Dr. Farley said on YouTube, one of our graduates, Aaron Moses, is a new sensation - his father was a former regent, David Moses. He said Moses went to a Black Lives Matter BBQ event in Wichita and had a dance he did with the crowd. Moses was also interviewed by CNN and he was well-spoken.

Dr. Farley said another alum who has been with the San Francisco 49ers, held a football camp in Topeka on our campus, bringing some of his teammates to help. An unexpectedly large crowd turned out.

President Farley said we have completed our search for a new softball coach. Brenda Holiday from Washburn rural district was selected. She has taken teams to state finals several times. He said we look forward to having her at Washburn and she should be a good representative.

President Farley invited Vice President for Administration and Treasurer Rick Anderson give a brief update on Lincoln Hall. Mr. Anderson said we are making sure we get a Temporary Occupancy Certificate (TOC) before athletes move in August 8. He said a pending issue for the TOC is the electronic locks and hardware. Those materials are on the way for delivery next week with 1-2 day installation time and then we should be okay. He reported the elevators are working, and fire safety systems and HVAC systems are all in working order. Contractors are still painting and doing punch-list work and some concrete is left, but we are not expecting any major issues. In response to a question about the occupancy rate, Mr. Anderson

answered we are at about 77-78% which is what we expected for first year. With last minute students, international and reaching out to Washburn Tech, we could get to 82% mark. He said we may consider taking Kuehne or West Hall offline. In response to a question about the number of Tech students living in the halls, Mr. Anderson responded that there are not many this year, maybe just four or five, because it was not advertised.

**C. Committee Report(s)**

There were no committee reports.

**D. Treasurer's Report**

**1. Liquidated Claims Approval – June 2016**

Vice President for Administration and Treasurer Rick Anderson said we are wrapping up matters for the fiscal year. It was moved by Regent Hoferer and seconded by Regent Parks to approve. Motion passed.

**VI. New Business**

**A. Consent Agenda**

It was moved by Regent Hoferer and seconded by Regent Wolgast to approve the Consent Agenda. Motion passed.

As approved by action of the Board:

**1. Personnel**

**a. Faculty/Staff Personnel Actions**

vacant one-year position – change Professor of Law to Interim Assistant Director of Programs and Services in the School of Law effective July 1, 2016 at an annual salary of \$50,000; recruitment pending for Work Ethics Instructor at Washburn Institute of Technology effective August 1, 2016 at a grant funded annual salary of \$45,500; hire Danielle Dempsey-Swopes as Director of Multicultural Affairs at an increased annual salary from \$55,195 to \$78,500; grant two-year leave of absence extension to JuliAnn Mazachek from the School of Business for academic years 2016-17 and 2017-18; budget line correction to new hire Geoffrey Way due to editorial error; budget line correction to Barbra Stevenson due to phased retirement;

**b. Eminentes Universitatis**

bestow the status of Eminentes Universitatis to Blue Adame and Pat Carrick; and,

**c. Professional Services Agreement**

enter into a Professional Services Agreement with the Washburn University Foundation for services of Dr. JuliAnn Mazachek as Interim Vice President for Academic Affairs at Washburn University.

## **B. Action Items**

### **1. Proposed Washburn University Board of Regents' Meeting Dates for 2016-2017**

President Farley noted the proposed meeting dates follow the same schedule as last year. A question was asked if the April date conflicts with Association of Governing Boards Annual Conference. Dr. Farley stated AGB changed the dates they normally hold the conference so there is no conflict. It was moved by Regent Souk and seconded by Regent Hoferer to approve the schedule. Motion passed.

### **2. Banking and Financial Services for Washburn University and Washburn University and Washburn Institute of Technology**

President Farley announced a conflict and excused himself from the meeting. Vice President for Administration and Treasurer Rick Anderson presented the item. He said our contract with CoreFirst has expired and we are continuing month-to-month while evaluating the best program to bid. He said we have reviewed the bids for services. General banking day-to-day services are recommended to stay with Corefirst. The payroll card is being moved from UMB to USBank and the other services are new. They are also being recommended to be awarded to US bank. He said US bank is recognized for their products in those areas nationally. It was moved by Regent Sourk and seconded by Regent Wolgast to approve the recommendations. Motion passed.

### **3. Expenditures over \$50,000**

#### **a. Memorial Union Dish Room Remodel – Project #223203**

Vice President for Administration and Treasurer Rick Anderson reported that the Board previously approved renewing our food service agreement with Chartwells. He said as part of that agreement, Chartwells agreed to provide capital for the new dining hall and the existing dining hall. He said we are using some of Chartwell's capital as well as our own funds to make these upgrades. It was moved by Regent Wolgast and seconded by Regent Hoferer to approve the expenditure. Motion passed.

**b. Ruckus Wireless Networking Upgrades**

Vice President for Administration and Treasurer Rick Anderson presented the item, saying we continue to work to provide wireless access to all buildings on campus. He said the upgrades listed were approved as part of the capital fund approval by the Board in the spring. This will upgrade wireless service across campus. It was moved by Regent Parks and seconded by Regent Sourk to approve the expenditure. Motion passed.

**4. Policies**

**a. Washburn University Tobacco Use Policy**

Cynthia Holthaus, special assistant to Dr. Farley, reported this is a proposal that started with the students and moved throughout the rest of the campus. She said regulations will be implemented to set up smoking areas and administration worked with the police to ensure camera security coverage. Those who worked on this include Rick Anderson, Teresa Lee, Marc Fried and Rich Connell. In response to a question about not complying with the new policy, Ms. Holthaus responded that the violation will be treated as student code violation or employee violation. In response to a question about visitors, she responded that they will be expected to follow the policy as well. Responding to a question about signage, Holthaus stated that signage will be posted at locations. Holthaus, answering a question about vapors, indicated that they are covered in the policy.

Teresa Lee, director of Human Resources, informed the Board that she wants to make sure resources available for employees and students to have programs for smoking cessation. Working with others on campus to have the services available including many available online.

Shirley Dinkel, director of student health services, informed the Board that the student health services will also have pharmaceutical assistance for employees and students. Insurance can sometimes help with costs. There are also state services available to help with smoking cessation.

In response to a question that it appears Washburn is making it easier to smoke, Holthaus stated that the intent is to limit smoking and to provide programs to help reduce smoking.

Dr. Farley added that students wanted a total ban on smoking. As the issue worked throughout the campus, this policy was a result of those discussions. It is a first step to go to an eventual ban. Regent Wolgast noted many cities are excluding rec areas and trails.

It was moved by Regent Hoferer and seconded by Regent Parks to approve the policy. Motion passed.

## V. Acknowledgements

President Farley acknowledged that Dr. Randy Pembroke is attending his last meeting as Vice President for Academic Affairs. He said Dr. Pembroke has done a very good job, and has taken on difficult tasks. He has provided great leadership and we wish him well and we will miss him.

Dr. Farley then also acknowledged Rick Anderson is attending his last meeting as Vice President for Administration and Treasurer. He has done a tremendous job. Dr. Farley has known him for many years and they are friends in addition to being colleagues. He said he has developed a tremendous staff. He said Mr. Anderson has worked to make the administration area service friendly to the campus, and we thank him for his service and will miss him.

It was moved by Regent McGivern and seconded by Regent Parks to recess into executive session and return into regular session at 5:00 p.m. Motion passed. Attendees were advised that no action will be taken upon return.

The meeting recessed to executive session at 4:36 p.m.

The meeting reopened at 5:03 p.m. with no action being taken.

It was moved and seconded to adjourn. The meeting adjourned at 5:03 p.m.

/s/

---

Marc Fried  
Secretary, Board of Regents