

**WASHBURN UNIVERSITY OF TOPEKA**  
**BOARD OF REGENTS**  
**MINUTES**  
**November 10, 2016**

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**I. Call to Order**

Chairperson McGivern called the meeting to order at 3:01 p.m. in the Kansas Room of the Memorial Union on the Washburn University campus.

Representative Lynn Jenkins was introduced to make remarks to the Board and those present. She thanked the Board for all of their good work and also the work of Dr. Farley and his staff. She encouraged members of the Board to contact her anytime if they have an issue in Washington where she can help.

**II. Roll Call**

Present were: Mr. Beck, Mr. Boles, Mr. Hoferer, Mr. McGivern, Mrs. Parks, Mrs. Sourk, Mrs. Van Etten, and Mr. Wolgast. Mr. Sneed was not present

Chairperson McGivern advised the Board that he is requesting the Agenda be amended to add an additional action item. He explained the item would be regarding the Fiscal Year 2017 Salary program for the employees. The funding for the salary program was included in the budget but implementation was contingent on circumstances being in place. On September 29, the Board's Budget and Finance Committee held an open meeting where they considered the circumstances to determine if they would recommend the salary program be implemented. Chairperson McGivern noted that an Agenda Item for the matter had been provided to each of the Board members when they arrived and if the Board would approve the measure, then having it passed now would be necessary to insure implementation for the January payroll as is intended by the recommendation. It was moved by Regent Parks and seconded by Regent Sourk to amend the agenda. Motion passed.

**III. Approval of Minutes of the September 22, 2016 meeting**

It was moved and seconded to approve the Minutes of the September 22, 2016 meeting. Motion by Regent Boles and second by Regent Wolgast. Motion passed.

**IV. Officer Reports**

**A. Chair's Report**

Chairman McGivern reported on several matters. First, he reported that it was a luxury to attend the cosmetology program's grand opening. He said there was a great turnout and it is a great opportunity for Washburn, Washburn Tech and the community. The program offers training at one-third of the cost that the other private cosmetology programs were charging before they closed.

Second, he stated that homecoming was a good event. He appreciated the attendance and enthusiasm. He also noted that although not a band guy, the marching band was great. He always enjoys their marching through the tailgate section prior to the game.

Last, Chairperson McGivern noted he was on the hiring committee, along with Dean Ferrell, for the football coach position when head coach Craig Shurig was hired. Coach Shurig did a great job with the win at homecoming and also is the winningest football coach in Washburn history, including achieving his 100<sup>th</sup> victory earlier this season.

## **B. President's Report**

President Farley first recognized a number of students and staff present for their recent accomplishments. He began by also recognizing Coach Shurig for his 100<sup>th</sup> career win.

Next, Natasha Martinez was recognized for founding the Washburn League of Women Voters organization that registered over 400 persons to vote and received a community award for her work.

Madeline Hill was then recognized for winning the Division II national championship for women's tennis. Her coach, Lance Lysaught was also present and recognized.

President Farley then introduced the Admissions staff for their hard work that led to the largest direct-from-high school freshman class in Washburn history and also a large increase in transfer students from other higher education institutions. Dr. Farley also acknowledged the work of some faculty in helping with that process. The staff members present and recognized for their work were Kris Klima, Brian O'Neil, Priscilla Samarripa, Travis Perry, Mallory Rile and Collene Tucker.

Dr. Farley then reported on a number of accomplishments by the various academic areas and other departments at Washburn. In the School of Business, Distinguished Professor of Marketing Michael Stoica received recognition at the MidAmerican Business Deans Association Innovation Awards competition for his paper on Washburn's International Entrepreneurship Experience courses.

Assistant Professor of Marketing Pam Schmitt received a national Best Education Paper Award at the Midwest Meeting of the American Accounting Association.

The School of Business also held their Pitch Competition, concluding with the finals on October 20. Four teams pitched new ideas to a panel of judges. Following the competition, a total of \$25,000 in prizes were handed out to the four finalists, the top freshman team and the top Washburn Tech entry. Go Topeka provided the prize money, recognizing the opportunity this creates to have young people develop new businesses for Topeka and Shawnee County to help our community grow.

The School of Applied Studies was identified as having one of the top online informatics associate degree programs in the country by the Health Informatics Degree Center. Washburn was ranked seventh.

As part of the College of Arts and Sciences, the Washburn debate continues its string of successes, winning a competition at University of California at Berkeley. Dr. Farley noted to the Board that in debate, there are no separate classifications like in athletics, where there are various divisions. Washburn competes against schools large and small from across the country.

In the School of Nursing, the digital marketing campaign was launched at the beginning of the week and a number of inquiries have already been received.

The Admissions Department held a Multicultural Day this past Monday. Washburn had 77 visitors for the program, including 39 from here in Shawnee County.

Last, Jacob Klemz, a freshman on the newly established cross country team, finished 5<sup>th</sup> in the regional competition, which qualified him for the national competition. Dr. Farley noted that Klemz is a graduate of Hayden High School.

### **C. Committee Report(s)**

- 1. Budget/Finance Committee** – This report was continued to the new Agenda Item.

## **V. New Business**

### **A. Consent Agenda**

It was moved by Regent Sourk and seconded by Regent Van Etten to approve the Consent Agenda. Motion passed.

As approved by action of the Board:

#### **1. Faculty/Staff Personnel Actions**

New position, Manager, Mechanical and Operations Systems at an annual salary of \$31,000; and Leave of Absence for Spring 2017 for Jennifer Wagner, Associate Professor of Mathematics.

- 2. Liquidated Claims Approval – August 2016**
- 3. Liquidated Claims Approval – September 2016**

### **B. Action Items**

#### **1. White Concert Hall/Garvey Fine Arts Building Tuck Pointing & Caulking Project C16028 and C17018**

Interim Vice President for Administration and Acting Treasurer Jim Martin presented the item. He noted that most of the roofs on these two buildings have been replaced over the past year or so. This work is to address existing exterior caulking and tuck pointing needs to finish sealing the exterior and protect interior finishes. It was moved by Regent Wolgast and seconded by Regent Boles to approve the contract for the Tuck Pointing and Caulking Project. Motion approved.

**2. Music Recital Hall Phase 1/New Art Gallery Project 9000240 & C17019**

Interim Vice President for Academic Affairs JuliAnn Mazachek presented this item. Dr. Mazachek noted that Washburn started conversations about 15 months ago with Rita and Irwin Blitt. From those discussions, Rita Blitt's entire work previously was accepted to be housed at Washburn. The Museum has just inventoried work which totaled 1,900 pieces. To ensure that Washburn would have sufficient space to display her work, Rita Blitt was generous to help with the costs for that space. Dr. Mazachek also noted that Ms. Blitt does her work to music and Connie Gibbons and her staff created an exhibit to incorporate some of that with her artwork. In response to a question about the source for funds for this project, Dr. Mazachek responded that all of the costs for this project are being paid by the generous donation of Rita and Irwin Blitt except for the \$110,000 for movement of an underground data line running along the north side of Garvey where the gallery will be located. Regent Wolgast congratulated the Foundation for its work on getting the Blitt Collection to Washburn as it is important to the community. Dr. Mazachek thanked Regent Wolgast for his comments and acknowledged the work of the Mulvane Museum and Connie Gibbons in helping this project with Rita Blitt come together. It was moved by Regent Parks and seconded by Regent Boles to approve the contract for work on the Music Recital Hall Phase 1. Motion passed.

**3. Changes in the Washburn University Policy Regulations and Procedures Manual – Policy E**

Interim Vice President for Administration and Acting Treasurer Jim Martin presented this item. Mr. Martin noted that there are two things going on in this item. The first is a change in the policy is regarding personal and sick leave accrual maximums. This will allow flexible limits to address overtime worked during the two week pay period to control overall payroll expenses. The second is an adjustment to the leave chart for recruiting for those persons who are coming and have to start over with their accruals. This change creates a new third tier in between the existing tiers. In response to a question, Mr. Martin advised that the FLSA change will affect about 80 employees. It was moved by Regent Sourk and seconded by Regent Boles to approve the changed in policy. Motion passed.

**4. FY2017 Washburn Salary Program Implementation**

Regent Boles, Chairperson of the Budget and Finance Committee, presented this matter. Regent Boles noted that the Committee met on September 29 and many questions were asked by the Committee regarding the circumstances surrounding the salary program. The administration answered the questions satisfactorily for the Committee, and the Committee recommended approval. It was moved by Regent Boles and seconded by Regent Hoferer to approve the FY2017 Washburn Salary Program Implementation. Motion passed.

**C. Information Item(s)**

- 1. Report of Purchases between \$25,001 and \$50,000**
- 2. Leadership Challenge Event Presentation – Dr. Michael Gleason, Director of the Leadership Institute and Sara Edelman, a student in the Leadership Institute and Leadership Challenge Event Fellow.**
- 3. Academic Sabbatical Report – Dr. Gloria Dye, Professor, Department of Education, College of Arts and Sciences**
4. Vice-President for Student Life Eric Gropitch informed the Board that today Victory Media, an online resource for military in finding education and employment opportunities, announced that Washburn has been identified and certified as a veteran friendly campus. As many veterans do searching online for institutions, this information should be helpful in recruiting veterans to Washburn.

It was moved to adjourn. Motion passed.

The meeting adjourned 4:00 p.m.

/s/

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Marc Fried  
Secretary, Board of Regents