

# Board of Regents Meeting

Thursday, 2/8/2018

4:00 - 6:00 PM CT

## I. Call to Order

## II. Roll Call

Mr. Beck  
Mr. Boles  
Mayor De La Isla  
Mr. Hoferer  
Mr. McGivern  
Mrs. Parks  
Mr. Sneed  
Mrs. Sourk  
Mrs. Van Etten

## III. Approval of Minutes of Past Meeting(s)

### A. Approval of the Minutes of the December 13, 2017 Meeting

*December 13 Minutes - Page 3*

*Faculty Senate letter about indoor practice facility - Page 9*

*WSGA letter about indoor practice facility - Page 10*

*Amendment offered by Regent Sneed - Page 11*

## IV. Officer Reports

### A. Chair's Report

### B. President's Report

## V. New Business

### A. Consent Agenda

#### 1. Liquidated Claims Approval - December 2017 - Jim Martin

*Liquidated Claims - December 2017 - Page 12*

#### 2. Personnel

##### a. Faculty/Staff Personnel Actions - JuliAnn Mazachek

*Faculty Staff Personnel Actions - Page 13*

##### b. Emeriti - JuliAnn Mazachek

*Emeriti - Page 14*

##### c. Academic Sabbaticals 2018-2019 - JuliAnn Mazachek

*Sabbaticals - Page 17*

##### d. Honorary Degree Candidates - President Farley

*HonoraryDegrees - Page 19*

##### e. Eminentes Universitatis - Jim Martin

*Eminentes - Page 20*

### B. Action Items

#### 1. University and Law Libraries (ATLAS Consortium) Innovative Interfaces ILS Renewal - JuliAnn Mazachek

**C. Information Item(s)**

- 1. Report of Purchases between \$25,001 and \$50,000 - Jim Martin**  
*Purchases \$25000-50000 - Page 23*
- 2. Greek Life Strategic Plan - Eric Grospitch**
- 3. Academic Affairs Update - JuliAnn Mazachek**

**WASHBURN UNIVERSITY OF TOPEKA  
BOARD OF REGENTS  
MINUTES  
December 13, 2017**

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**I. Call to Order**

Chairperson McGivern called the meeting to order at 4:00 p.m. in the Kansas Room of the Memorial Union on the Washburn University campus.

**II. Roll Call**

Present were: Mr. Beck, Mr. Boles, Mr. Hoferer, Mr. McGivern, Mrs. Parks, Mr. Sneed, Mrs. Sourk, Mrs. Van Etten and Mr. Wolgast.

**III. Approval of Minutes of the November 9, 2017 meeting**

It was moved by Regent Wolgast and seconded by Regent Parks to approve the Minutes of the November 9, 2017 meeting. Motion passed.

**IV. Officer Reports**

**A. Chair's Report**

Chair McGivern wished everyone Merry Christmas, Happy New Year, and hopes everyone has safe travels wherever they might be going.

**B. President's Report**

President Farley introduced:

Ally Burr, who was selected to participate in the U.S. Olympic Committee's FLAME program last summer in Colorado Springs. It is a career building opportunity for students working in the sports industry. There are 25-30 students accepted each year out of hundreds of applications. Burr is a tennis player and a mass media major.

James Barraclough, who said Jenny Lieurance is a recipient of the 2018 Jordan Smith Undergraduate Student Fellowship Award. He said this is the third consecutive year Washburn has had a winner. National Resource Experience recognizes five undergraduate students each year for working on First Year Experience on their campus. Lieurance is a LINC Bonner Scholar student and communications major.

Loren Ferre then introduced Jacob Klemz, a MIAA selection in his freshman year, all-conference honoree in 5k and 10k, including a school record. This year Klemz competed in six races, won four, including at Rim Rock, defeating runners from KU, WSU, UMKC and other universities across the country. He won conference, finished

third in regionals and 32<sup>nd</sup> in nationals. Klemz is a business major. Jacob thanked the board for bringing back Track & Field and said he cannot imagine doing it anywhere other than Washburn.

Dr. Farley said Laura Murphy, Assistant Professor of Anthropology, was appointed by Governor Brownback to the Kansas State Historic Sites Board of Review.

President Farley congratulated Kent McAnally, Director of Career Services. McAnally was awarded the Kansas Association of Colleges and Employers' (KACE) Larry Hannah Career Services Director Award, the highest award given by the association.

Dr. Farley introduced Washburn Tech Dean Coco, who said Tech processed their 20<sup>th</sup> and 21<sup>st</sup> recycled autos this week, combining that program with Toys for Tots. Their faculty and staff prepared 1,200 wooden toys for Christmas. Recycled Rides, with financial support from local business, rehabilitate vehicles to give to families who are in need of transportation.

Asked by the Board Chair to make a statement, Shaun Schmidt introduced Melanie Worsley. After Faculty Senate saw the indoor practice facility agenda item, they wanted to make a statement in response to the item. Worsley read a letter that was provided to each Board member.

### **C. Committee Report(s)**

#### **1. Audit Committee**

Audit Committee Chair, Regent Boles, said the Audit Committee met prior to the Board meeting. The audit was presented by Rubin Brown. With one exception, where Washburn needed to amortize some revenue over the life of the contract instead of instead of "booking it" all in the year received. It was moved by Regent Sourk and seconded by Regent Sneed to approve the audit. Regent Boles commented that for the first time in four years no exception was stated for financial aid and special recognition should go to Kandace Mars and Richard Liedtke for their work in this process.

### **V. New Business**

#### **A. Consent Agenda**

It was moved by Regent Parks and seconded by Regent Boles to approve the Consent Agenda. Motion passed.

As approved by action of the Board:

- 1. Liquidated Claims Approval – September 2017**
- 2. Liquidated Claims Approval – October 2017**
- 3. Liquidated Claims Approval – November 2017**

**4. Designate Dr. Mark Kaufman and Dr. Brian Ogawa as Professor Emeritus; and Mr. Stephen Spyres as Lecturer Emeritus**

Bestow the title Professor Emeritus to Dr. Mark Kaufman and Dr. Brian Ogawa, and Lecturer Emeritus to Mr. Stephen Spyres.

**5. Faculty/Staff Personnel Actions**

Hire new vacant position Admission Counselor at an annual basic salary of \$37,500; two new temporary positions recruitment pending: AO-K Case Manager and Adult Education Instructor, both Perkins Reserve funded.

**B. Action Items**

**1. KanTRAIN Mobile Connections Center – Contract Agreement with KS Department of Commerce**

Vice President for Administration and Treasurer, Jim Martin presented the item. It was moved by Regent Boles and seconded by Regent Wolgast to approve. Motion passed.

**\* KanTRAIN Outreach Services**

It was moved by Regent McGivern and seconded by Regent Sneed to add the KanTRAIN Outreach Services to the agenda. Motion was approved.

Vice President for Administration and Treasurer, Jim Martin presented the item, indicating artwork, pictures and videos will be used to advertise and promote the program as it continues beyond the grant. He said it is important to work with other schools. It was moved by Regent Wolgast and seconded by Regent Sneed to approve. Motion passed.

**2. Student Conduct Policy**

Vice President for Student Life, Eric Grospitch presented the item, indicating what changes have occurred. It was moved by Regent Parks and seconded by Regent Hoferer to approve. Motion passed.

**3. Indoor Driving Range Facility Lease Agreement**

University Counsel Marc Fried presented the item. Fried said that the Board previously authorized the University to work with the Topeka Country Club to create an indoor driving range so that the golf team would have a place to practice year round. Fried noted some changes that had occurred in the project since the previous authorization, which included a ten year term with two automatically renewable ten year terms and that the Country Club will now own the building and grant the University a license to access the facility. The maximum outlay by the University will be \$410,000, and all comes from private donations through the Foundation. In response to a question, Fried said that the annual lease payment will be one dollar.

Regent Beck announces that he cannot participate in this item due to a potential conflict as a member of the club. Regents McGivern, Hoferer and Sneed also abstain for the same reasons. Motion by Regent Boles and second by Regent Van Etten to authorize the lease. Motion passes, noting the four abstentions.

#### **4. Mobile Communication and Information Devices Policy**

Vice President for Administration and Treasurer, Jim Martin presented the item. He said this is to address inefficiencies in uses of electronic devices to help reduce costs for the University. Regent Wolgast asked about guidelines and noted the concern about exactly how the phones are used. It was moved by Regent Hoferer and seconded by Regent Sneed to approve. Motion passed.

#### **5. New Indoor Practice Facility**

Board Chair McGivern stated that the Board was previously briefed on this issue and asked if any Board member had an interest in making a motion.

Regent Sneed then made a motion to approve the administration's recommendation with an amendment as then provided in writing to the other members of the Board [NOTE – the amendment is attached and reflected by the italicized language]. Regent Sneed stated that safeguards are in place to go along the process, and if the guidelines are not met along the process, the Board can revisit at that time. Regent Sneed also stated that he believed the project can be successful doing it this way. Motion seconded by Regent McGivern.

Regent Hoferer moved to further amend the motion to allow for extended discussion by the Board before approving the item.

Discussion then occurred amongst the Board members. The first issue raised was concern about Regent Sneed's amended proposal. The primary change was to have the administration move forward with the financing of the project upon the Foundation receiving \$5M in pledges towards the project. Some Regents supported the amendment because delays in the project would cause Washburn to be further behind other institutions that have such facilities for their athletes, which could create a disadvantage not only for our current athletes but also recruiting of future student athletes.

Other members raised concerns about proceeding directly to the financing upon reaching the \$5M pledge amount without first coming back to the Board. These concerns related to the amount of reserves that would be available for this project and for the law school project and also to the administration incurring debt without first coming back to the Board for approval.

The second issue raised related to the financing plan for the project. Reference was made to letters provided to the Board by both the Faculty Senate and the Washburn Student Government Association that stated their positions on the project, including the funding of the construction. (Letters are attached and made part of the minutes.) The letter from the Faculty Senate stated that this project should follow the pattern of

the law school and other construction projects and require pledges equaling 50% of the project cost before proceeding. Both the Administrations' plan and Regent Sneed's plan are for 25% of the total cost to be fundraised. Dr. Farley stated that the 50% pledge requirement was only for the law school project and had not been a requirement for other construction projects on campus.

A question was raised about language in paragraph two under the section "University Reserves" in the agenda item. Motion by Regent Sourk and seconded by Regent Boles to delete said paragraph two from the proposals. No further discussion being had on the motion, the motion passed.

Other issues raised were delays with the law school project that had frustrated donors and caused some to not contribute because a belief that the building would not be built. There were comments about about how athletic programs helped drive an increase in enrollment, not only at Washburn, but also at the other conference institutions.

Regent Hoferer withdrew his motion as sufficient discussion had occurred before the matter had been put to a vote.

Marshall Meek, President of the Washburn University Foundation, in response to questions, stated that he believed the \$5M pledge amount for the practice facility was a reasonable goal. He also updated the Board on fundraising for the law school, indicating pledges were about \$7.5M at that time.

A vote was then taken on Regent Sneed's amended proposal. Regents Sneed, McGivern, Boles and Sourk vote in favor. Regents Hoferer, Parks, Beck, Wolgast and Van Etten vote against. Amended plan fails. Regent Hoferer moved and Regent Parks seconded to approve moving forward on the Indoor Practice Facility as proposed by the administration. Motion passes.

Regent Wolgast asked for moment of privilege. This is his last meeting on the Board and he must leave for another meeting. He appreciates the relationship among the administration and the Board. The high point as Mayor for him was serving on the Board of Regents for Washburn University.

### **C. Information Item(s)**

#### **1. Pine Ridge Health Facility –**

Regent McGivern invited Dr. Monica Scheibmeir, Dean of the School of Nursing to discuss Washburn's work at the Pine Ridge Health Facility. Dr. Scheibmeir introduced Dr. Shirley Dinkel, Professor in the School of Nursing to present the information to the Board.

**D. Executive Session**

It was moved by Regent McGivern and seconded by Regent Sneed to recess into executive session at 5:42 p.m. for personnel matters not relating to publicly elected officials and to resume in open session at 6:00 p.m. Motion passed. The Board recessed into executive session.

The Board reconvened in open session at 6:00 p.m. It was moved and seconded to adjourn. The meeting adjourned at 6:00 p.m.

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Marc Fried  
Secretary, Board of Regents





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## Faculty Senate

1700 SW College Ave.  
Topeka, KS 66621  
Phone: (785) 670-1010

December 12, 2017

Board of Regents  
Washburn University  
1700 SW College Avenue  
Topeka, KS 66621

Regents,

Thank you for your continued commitment and service to the Vision and Mission of Washburn University. As faculty we share that commitment to “providing a superior student-centered, teaching-focused learning experience.” Your judicious leadership, exemplified through the decisions you make for our community of students, faculty, staff and region, is paramount in the fulfillment of that shared vision. You are tasked with maintaining fiscally sound and reasonable stewardship of the university resources, a task which we know that you take very seriously with both your heart and head.

The Washburn University faculty is a remarkable group of scholars who teach at Washburn University because of its focus on each and every student’s success. This includes our student athletes, who statistically perform better academically than students who are less engaged on campus. We support giving all of our students the resources that they need to find success in their collegiate endeavors. However, we also understand that financial resources are not unlimited and that difficult choices must be made by you, our Board of Regents.

We are writing you concerning agenda item V.B.5. New Indoor Practice Facility as distributed on the posted Meeting Agenda for December 13, 2017. We are not voicing opposition to the proposal, but would like to respectfully suggest three amendments. These amendments are meant to lower the expected impact on Shawnee County taxpayers, to ease the cost of reasonable tuition increases, and to maintain viable financial reserves.

- 1) Donor commitments for the project should be increased to at least 50% of projected total cost. This appears to be the minimum standard applied for other recent capital improvements.
- 2) The increase in donor commitment would allow a decrease in the estimated bond issue for the project. This will enable the university to adapt, change and grow in the future.
- 3) The increase in donor commitment would also decrease the amount of university reserves allocated to this project so that other capital projects and, if necessary, continued operating expenses can be addressed.

Furthermore, we are not voicing opposition to “Step 1” which begins the detailed design process as outlined in the agenda. Indeed, the creation and publication of a detailed design such as this may be a way to increase donor interest in this landscape-changing project. We simply do not think it is prudent to approve or undertake any additional steps in the process until additional donor commitments are in hand.

Respectfully submitted in service,

Shaun E. Schmidt, on behalf of the Executive Committee of Faculty Senate  
Faculty Senate President



December 13, 2017

Dear Regents,

I am writing to you on behalf of Washburn Student Government Association (WSGA), to share with you some concerns the student body has expressed regarding the planned construction of the Indoor Practice Facility. These concerns are rooted in the overall cost, when there are other demonstrated needs on campus that could be partially or wholly addressed with similar funds. These include:

- Expanded personnel and resources for the following student services areas, but not limited to:
  - Counseling Services
  - Student Health
  - Student Activities & Greek Life
  - Equal Opportunity Office
- Further movement on the new Law School building
- Development of more usable space for students across campus (Ex: Expansion of Mabee Library)
- Becoming a model of best practice for accessibility, among colleges and university

Each of these concerns has been previously expressed to WSGA by students and faculty alike, and it is with our commitment to serve students that we continue to work toward solutions to these concerns. Students have also expressed a concern that the Indoor Practice Field will not be accessible to all Washburn students. While as students, we value creating a competitive atmosphere for our student athletes, these concerns are valid and we request they be addressed with equal urgency and dedication as the Indoor Practice Facility.

This perspective is submitted with the understanding that there are budgeting restrictions the University is obliged to follow. We encourage you to survey the student body to gain further insight into student feedback. We thank you in advance for considering our requests.

Sincerely,

A handwritten signature in blue ink that reads 'Alexis Simmons'. The signature is fluid and cursive, written in a professional but personal style.

Alexis Simmons, WSGA President

*"Students serving students."*

Temporary shortfalls in collections due to timing will be covered from other available sources. Donor gifts needed for construction are currently expected to be \$5 million.

- c) Financial market conditions must be favorable to issue bonds at the time the decision to go forward with construction is made by the Board. Bond financing needed for construction is currently expected to be no greater than \$10 million.
- d) *The University's financial and competitive profile plus the outlook for higher education, both nationally and locally, should be provided to the Board at the time of implementing Step 2.*

*RECOMMENDATION: The Board of Regents directs the University to immediately commence with Step 1 of the Indoor Practice Facility project described above. Upon the completion of Step 1, the Board of Regents directs the University to immediately commence with Step 2 so long as Washburn University Foundation has received at least \$5 million of documented commitments. The Board of Regents approves moving forward for the design and building a \$20,202,000 or \$20,267,000 Indoor Practice Facility. This amount may be increased to include any additional enhancements to the project so long as those enhancements are funded through private sources.*

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Date

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Jerry B. Farley, President

**Agenda Item No. V. A. 1.**  
**Washburn University Board of Regents**

**SUBJECT:** Liquidated Claims Approval – December 2017

**DESCRIPTION:** Attached is the list of claims processed for the month of December, 2017 by fund, and a summary of all claims by fund is detailed below. The payroll claims will be presented to the Board of Regents for review at the February 8, 2018 meeting through the Chairperson.

To the best of my information and belief, I certify that the liquidated claims submitted in this transmittal are in compliance with all applicable laws and University policies.

\_\_\_\_\_  
 Jim Martin, Vice President for Administration & Treasurer

<b>WASHBURN UNIVERSITY</b>		
<b>Fund #</b>	<b>Fund Name</b>	<b>Total Claims</b>
1.	General Fund	\$1,598,534
2.	Debt Retirement & Construction Fund	-0-
3.	Building and Construction Fund	399,867
4.	Endowment Fund	-0-
5.	Student Loan Fund	1,150
7.	Tort Claim Fund	17,874
8.	Restricted and Agency Fund	261,862
9.	Plant Fund	-0-
10.	Smoothing Fund	-0-
12.	Capital Improvement	-0-
13.	Government and Research Fund	129,701
	Sub-Total	2,408,988
	Payroll	2,965,720
	Payroll Withholding ACH Transactions	2,648,246
	<b>Total</b>	<b>\$8,022,954</b>

<b>WASHBURN INSTITUTE OF TECHNOLOGY</b>		
1.	General Fund	\$151,081
3.	Building and Construction Fund	-0-
5.	Student Loan Fund	-0-
8.	Restricted and Agency Fund	2,388
13.	Government and Research Fund	32,341
	Sub-Total	185,810
	Payroll	354,714
	Payroll Withholding ACH Transactions	204,894
	<b>Total</b>	<b>\$745,418</b>

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Jerry B. Farley, President

**Agenda Item No. V. A. 2. a.**  
**Washburn University Board of Regents**

SUBJECT: Faculty/Staff Personnel Actions

DESCRIPTION: The following adjustments to specific salary lines must either be reported to the Board or approved by the Board.

Name	Position	Change	Financial Implications	Comments	Action
New Position	NEW-Adult Education ESL Instructor-Washburn Institute of Technology	Recruitment pending	AEFLA Grant - No General Fund Impact	Full-time instructor to teach ESL for Adult Basic Education program. On-going employment will depend on continued grant funding.	Request approval
New Position	NEW-Transition Coordinator-Washburn Institute of Technology	Recruitment pending	AEFLA Grant - No General Fund Impact	Full-time coordinator to assist Adult Basic Education students' successful entry into post-secondary opportunities. On-going employment will depend on continued grant funding.	Request approval
New Position	NEW-Data Entry Assistant-Washburn Institute of Technology	Recruitment pending	AEFLA Grant - No General Fund Impact	Full-time assistant to provide data entry for Adult Basic Education program. On-going employment will depend on continued grant funding.	Request approval

RECOMMENDATION: President Farley recommends approval of these personnel actions.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jerry B. Farley, President

**Agenda Item No. V. A. 2. b.**  
**Washburn University Board of Regents**

**SUBJECT:** Designate Dr. Lee Boyd and Dr. Ann Marie Snook as Professor Emerita; Dr. Steve Angel, Mr. Ali Khan, Dr. Mark Peterson, and Dr. Lee Snook as Professor Emeritus; Dr. Steve Black as Associate Professor Emeritus; Dr. Kathy Menzie as Associate Professor Emerita.

**DESCRIPTION:**

Dr. Lee Boyd has been a faculty member with Washburn University since 1982 where she began as an Instructor, ultimately becoming Professor and from 2002-2007 Department Chair. During her 35 years at WU, Lee taught at least 15 different courses covering a variety of biology sub-disciplines in both majors and service courses due to her broad training that provided her the ability to teach a diversity of biology sub-disciplines. Dr. Boyd has mentored more than 20 students in BI 395 Biology Research and helped place another dozen or so in Zoo Internships at the Topeka Zoo. In 2000, Dr. Boyd received the A. Roy Meyers Excellence in Research Award and, to date, Dr. Boyd remains very active in scholarship. In 2012, Dr. Boyd was invited to speak at the International Wild Equid Conference in Vienna, Austria. She remains on the IUCN-Equid Specialist Group as the Przewalski's Horse Coordinator, a role she has held since 1999. She provided expertise as a scientific advisor for several television documentaries for the Discovery Channel and National Geographic Society. In addition to serving on numerous search committees and performing countless duties at the Department level, Dr. Boyd also served on the following committees: Research, Major Research Grant, College Faculty Council, Faculty Senate, Faculty Affairs, and numerous promotion and tenure committees.

Dr. Stephen A. Angel started at Washburn University in 1991 as a one year Lecturer in Physical Chemistry and was rehired the following year into a tenure track Assistant Professor Position. He progressed through the ranks to Professor in 2009. He has served as Chemistry Department Chair for over a decade leading the department through a number changes. He guided the department through the renovation of Stoffer Hall and the construction of teaching laboratories in the Kansas Bureau of Investigation building. Dr. Angel was instrumental in developing the Forensic Chemical Science program which has evolved to forensic programs in departments across the campus. In 1996 he initiated the Student Research Forum, where science students presented their research results. This event has evolved to become what is now known as Apeiron, whereby students university wide present their scholarly work.

Professor Ali Khan has been teaching at Washburn University School of Law since 1983 where he began as an Associate Professor. In 1988, Ali earned tenure. During his time at the School of Law, Professor Khan has taught the following courses: Secured Transactions, International Law, Law and Human Rights, Law and Religion (Islamic Law emphasis), International Business Transactions, Arbitration, and Payment Systems. Professor Khan has authored several books and written numerous law review articles and essays on Islamic Law, International Law, Commercial Law, Creative Writing, Legal Humor, Jurisprudence, the U.S. Constitution, comparative constitutional law, human rights, and foreign policy. His academic writings are used as part of course materials in universities across the world. In addition to law articles and academic books, Professor Khan also writes for the popular press in the United States, the Middle East, and the

Indian subcontinent. His legal and foreign affairs commentaries are published worldwide and international media, including BBC, Press TV, and NPR, seek his comments on world events.

Dr. Mark Peterson has been a faculty member at Washburn University since 1998 and in 2018 will be completing twenty years of service to the Political Science department, which includes 13 years as Chair of the department. As a teacher Dr. Peterson has inspired, cajoled, taught, prodded, and mesmerized students over the years in the many courses he has taught, which have included a bevy of public administration courses but also classes in American politics and government and civil rights. He has led students to the south for a civil rights course and taken students to Cuba and the United Kingdom for study abroad programs. He has been a wise advisor and counselor to the thousands of students who have come to him seeking guidance and help. As a scholar Dr. Peterson has researched and published in the areas of civil rights and Kansas history and has presented at conferences across the United States and in the UK. As part of Dr. Peterson's applied research, for many years he has written on Kansas politics for over twenty newspapers in the state for his once a month column in "Insight Kansas," reaching hundreds of thousands readers every year.

Drs. Ann Marie and Lee Snook came to Washburn in Fall 1990, and have been a vital part of the department of music, the university, and the community. During their tenure at Washburn, they have demonstrated exemplary careers while serving as voice faculty, and maintaining active performing careers. As faculty, several of their students have competed and achieved success at the local and regional levels of NATS (National Association for Singing) and pursued their vocal studies at the graduate level. The Snooks were instrumental in the development of the Friends of Washburn Music (FOWM) organization, comprised of Washburn music alumni and community supporters of the department of music. Their visibility in the Topeka arts community has been instrumental in providing a link from the university to those who appreciate and value music, and who supported the faculty and students who participate in the various programs and performances here at Washburn.

Dr. Ann Marie Snook has served as Chair of the Department of Music at Washburn for the past several years. During her tenure, the department has continued to serve the needs of students who are pursuing careers in performance or music education. As department chair, Ann Marie successfully led the department through two program reviews as well as a NASM accreditation. Her passion for music, has inspired a growing number of non-music majors to continue their musical careers, which has made an impact to the overall success of the music department, and fashioned advocates for the musical arts. Her vision of involving everyone in the musical life of Washburn has enhanced the university's stature in the community and the relevance of the arts as part of a thriving and progressive society.

Lee Snook served as voice faculty for the Department of Music at Washburn for 28 years. During his tenure, Lee was instrumental in the development and growth of the vocal program, reaching out to students and directors throughout the Midwest. His detail to teaching and professionalism has inspired a number of students to pursue successful professional careers in music. A number of his students have performed on Broadway and throughout the United States in highly recognized venues. He is revered by faculty, students and the community for his dedication and willingness to share with others his compassion for music. Lee's is a true educator and professional whose legacy will be remembered at Washburn for many years to come.

Dr. Steve Black has been a faculty member at Washburn University since 1983, and chair of the Department of Physics & Astronomy since the Fall of 2005. During this time, he has provided exemplary service to the university and to the department. His most notable activities include the development of a computational physics program, and the acquisition and fabrication of a radio telescope. Along with colleagues Dr. Black submitted proposal for the Washburn Innovation Grant for what would become the High Performance Academic Computing Environment (HiPACE) program. Dr. Black has also been the primary administrator of the HiPACE computers, the computers in the lab and in the tutor room, and a departmental Linux server. He also maintains most of the departments' lab equipment. He has put on many physics demonstrations for K-12 students at all levels, and has taught the Computing merit badge at the annual Washburn Merit Badge Conference. He also provides informal support for other outreach activities, such as Women in Science Day and Ad Astra Kansas Day.

Dr. Kathy Menzie has been a faculty member at Washburn University since 1998, and was the chair of the Department of Mass Media from 2009-2017, and in the five final years was also the chair of the Communications department concurrently. During her time as Chair she was instrumental in developing and implementing a graduate-level degree in Communications and Leadership for the Communications Department. Dr. Menzie participated in the inaugural class of Leadership Washburn, 2011-2012. She has also been the recipient of the Vanguard Award for Outstanding Chapter Service from the Association for Women in Communications and the SOAL Award for outstanding student organization adviser. Students love Dr. Menzie for her pedagogical approaches that foster creativity, critical thinking and self-development. Most recently, Dr. Menzie was selected as C-TEL's fellow for High Impact Community Engagement Practices. In this position, Kathy is serving as a key figure in facilitating the development and implementation of close ties with community partners for various departments at Washburn.

**FINANCIAL IMPLICATIONS:**

None

**RECOMMENDATION:**

President Farley recommends the Board of Regents bestow the title "Professor Emerita" to Dr. Lee Boyd and Dr. Ann Marie Snook, "Professor Emeritus" to Dr. Stephen Angel, Mr. Ali Khan, Dr. Mark Peterson, and Dr. Lee Snook, "Associate Professor Emeritus" to Dr. Steve Black, and "Associate Professor Emerita" to Dr. Kathy Menzie.

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Date

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Jerry B. Farley, President



**Agenda Item No. V. A. 2. c.**  
**Washburn University Board of Regents**

**SUBJECT: ACADEMIC SABBATICALS 2018-2019**

**DESCRIPTION:** The Vice President for Academic Affairs and the Academic Sabbatical Committee solicit and review proposals from faculty for Academic Sabbaticals. The following individuals are recommended for Academic Sabbaticals in the 2018-2019 academic year:

<b>FACULTY</b>	<b>DEPARTMENT</b>	<b>TERM</b>
College of Arts and Sciences (CAS):		
Carolyn Carlson	CAS, Education	August 2018 – December 2018
Dennis Etzel, Jr.	CAS, English	August 2018 – December 2018
Judith McConnell-Farmer	CAS, Education	January 2019 – May 2019
Bradley Siebert	CAS, English	August 2018 – December 2018
Courtney Sullivan	CAS, Modern Languages	January 2019 – May 2019
Jennifer Ball	School of Business	August 2018 – December 2018
Liviu Florea	School of Business	January 2019 – May 2019
Patricia Judd	School of Law	January 2019 – July 2019
Craig Martin	School of Law	July 2018 – June 2019
Mary Ramirez	School of Law	August 2018 – December 2018

The maximum number of sabbaticals granted in a particular year shall be equal to 4% of the full-time eligible faculty, excluding the Law faculty.

These recommendations are based on the quality of the projects as reflected in their individual proposals. The proposed projects are of value to the applicants' discipline, and will enable them to produce or make substantial progress toward producing significant scholarly work or will substantially enhance their teaching effectiveness by increasing their body of knowledge or skills.

There were seven applications for academic sabbatical, and seven were recommended, along with the three applications from the School of Law. Washburn University typically awards six to nine sabbaticals annually.

**Sabbatical Eligibility/Frequency/Terms**

Only full-time faculty members who have been considered full-time teaching faculty at Washburn University for at least the six years preceding the date of application shall be considered eligible. A faculty member who receives a leave becomes eligible every seventh year of full-time teaching. A faculty member taking an Academic Sabbatical Leave shall have a leave for one semester at full pay or choose to have a leave for a full year at one-half pay of the salary budgeted for his/her position for the academic year of the sabbatical.

Grants normally will be made only if no full-time faculty replacement is required. To support the leave, course offerings may be reduced, delayed, or assigned to other members of the academic unit with their consent for one semester.

**RECOMMENDATION:**

President Jerry B. Farley recommends that the Washburn Board of Regents approve offering Academic Sabbaticals for the 2018-2019 academic year to the above individuals.

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Date

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Jerry B. Farley, President

**Agenda Item No. V. A. 2. d.**  
**Washburn University Board of Regents**

SUBJECT: Honorary Degree Candidates

**DESCRIPTION:**

Faculty, students, Washburn University Foundation members, Washburn Board of Regents members, and Alumni Association members are invited to submit nominations for Honorary Degree recipients every September.

The Committee which consists of the President, Vice President for Academic Affairs, one faculty member from each School and the College, a representative from Washburn Institute of Technology, Alumni Association Director, Washburn University Foundation President, and one student member appointed by the President meet in October to review the nominations and send recommendations to the president for Honorary Degrees to be awarded the following May.

The Honorary Degree Committee recommends the following candidates receive Honorary Degrees at the 2018 Spring Commencement ceremonies:

J. Thomas Marten	School of Law, Doctor of Law
Dale Pond	School of Applied Studies, Doctor of Commerce
John Stauffer, Sr.	School of Business, Doctor of Humane Letters
Jackie Summerson	College of Arts and Sciences, Doctor of Commerce

**FINANCIAL IMPLICATIONS:**

The Honorary Degree Program is part of the University's commencement budget.

**RECOMMENDATION:**

President Farley recommends that the Board of Regents approve the awarding of the four Honorary Degrees.

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Jerry B. Farley, President

**Agenda Item No. V. A. 2. e.**  
**Washburn University Board of Regents**

SUBJECT: Eminentes Universitatis

DESCRIPTION:

Washburn University awards the “Eminentes Universitatis” designation to long-term employees who meet the following requirements: employed as an administrative or classified employee for a period of ten years or more; retire in good standing; and service performed must be judged to have been meritorious. This year we have four employees meeting these requirements.

**Cindy Barry**

Cindy Barry served as the Director of Development for KTWU for well over 30 years. Cindy left KTWU for a position with the Washburn University Foundation in 2011 and there she continued her service of making relationships that benefitted individual donors and the Washburn University community. Cindy is a bundle of energy that seems to never stop. She rivals the energizer bunny in every way. While at KTWU, she developed its very first fundraising group, *The Channel 11 Club*. Cindy’s pioneering spirit and love for public media made her a household name among KTWU viewers and supporters. When watching KTWU, it was only natural to see Cindy during The KTWU Membership Drive or one of the many other KTWU events. Not only did she manage but she participated. Cindy was much more than an employee of KTWU. She represented the heart and soul and the philosophy of public media. She was willing to give of herself and she believed heartily in the product that she represented. She was well-respected by her colleagues in the local fundraising community and she served as a leader and mentor to many.

**Marjorie Bostwick**

Marjorie Bostwick started in the Business/Finance Office as a Cashier in February 1985. At that time her husband, John, had already been a Washburn employee for five years, opening the Law Library at 6:00 every morning. Also an early bird, Marjorie was always the first to arrive at the office. Marjorie became Head Cashier in 1987, when the enrollment process was certainly different than it is today. During enrollment, her staff of cashiers quadrupled and she didn’t leave until each student standing in the long lines was taken care of and every tuition payment was accounted for. In 2001 Marjorie transferred to Accounts Payable. Her knowledge of the evolving processes in the Business/Finance Office was invaluable to the department and to the University. She worked diligently to ensure everything was done in an accurate and timely manner. Marjorie was conscientious, meticulous, and very detailed oriented. One of her major duties while in Accounts Payable was processing all travel expense reports. She was the “go to” person for all travel reimbursement questions. Marjorie retired in September 2017 after 32 years of service. She took a lot of Washburn University history with her and she is truly missed.

**Connie DiPasquale**

Connie DiPasquale, Senior Administrative Assistant in the School of Nursing, will retire in Summer 2018 after providing more than 40 years of service to the University. She has proven to be an invaluable administrative team member for the School and a pivotal faculty support person. She began her career at Washburn as the only administrative support person in the newly formed School of Nursing, bringing extensive medical administrative experience from working at the Topeka Coroner’s Office, St Francis Hospital, and Stormont Vail Hospital. Connie currently serves on the School of Nursing Graduation Committee and has previously volunteered her services as a representative on the University Staff Council and past President of the University Administrative Assistants group. Through her longevity, Connie has accumulated a very specialized knowledge of the School of Nursing. Throughout her career as the lead receptionist and the first contact for the School of Nursing Connie has played an integral role for the School and has assisted literally thousands of nursing students completing their degrees. She has supported countless faculty and trained many of the administrative staff. Through her service she has enhanced the reputation of both the University and School of Nursing.

**Lee Wright**

Merrill Lee Wright has served KTWU and Washburn faithfully for the past 32 years, retiring on the exact same date in 2017 that he began 32 years earlier. Prior to coming to Washburn he was a water resources engineer for the state of Kansas. In 1985 Lee came to KTWU with very little direct sales experience, but as he says “If you can sell the state on the need of having good water resources, you can sell anything.” While at KTWU, Lee was able to maintain an astounding 95% retention rate with his clients. Many of his clients were with him for well over 25 or 30 years. This is an amazing feat. Lee is somewhat of a philosopher and is genuinely an all-around nice guy. He jokingly says that his underwriting position gave him an opportunity to make new friends and to hang out with them all the time. In some instances he spent more money buying client products and services than he may have collected in underwriting revenues. As the primary KTWU Underwriting Representative, Lee has served as an excellent community representative throughout the KTWU viewing area.

FINANCIAL IMPLICATIONS: None

RECOMMENDATION:

President Farley recommends the Board of Regents bestow the status of “Eminentes Universitatis” to Cindy Barry, Marjorie Bostwick, Connie DiPasquale, and Lee Wright.

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Date

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Jerry B. Farley, President

**Agenda Item No. V. B. 1.**  
**Washburn University Board of Regents**

SUBJECT: University and Law Libraries (ATLAS Consortium) Innovative Interfaces  
ILS Renewal

DESCRIPTION:

The Washburn University Mabee Library has a long partnership with Innovative Interfaces Incorporated (III) for the provision of an Integrated Library System to the ATLAS consortia (Mabee Library, Law Library, Kansas State Historical Society and the Kansas Supreme Court Law Library). The University Libraries negotiated a new and improved contract with III that includes a hosted solution for all products, including the new addition of an advanced discovery tool—Encore Duet. This revised contract includes cost savings for Washburn University by reducing both the annual cost of the contract purchase, and the need to fund and maintain physical computer servers.

The total amount of the annual purchase is \$94,543.37. Payments are proportionally divided among the ATLAS members. Washburn University's portion for main-campus and law is approximately \$72,057.17.

FINANCIAL IMPLICATIONS:

Funding is available from the University Library's Subscriptions Account 700905.

RECOMMENDATION:

President Farley recommends approval of the revised III contract.

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Date

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Jerry B. Farley, President

**Agenda Item No. V. C. 1.**  
**Washburn University Board of Regents**

SUBJECT: Report of Purchases between \$25,001 and \$50,000

**BACKGROUND:**

At the March 8, 2001 Board of Regents Budget and Finance Committee meeting, the administration presented an item for discussion to increase the Board expenditure approval limit from \$25,000 to \$50,000. The increase was approved by the Board of Regents at its May 9, 2001 meeting.

**DESCRIPTION:**

In compliance with that approval and to ensure the Board fully complies with its fiduciary responsibilities, the Board of Regents requested all items approved by the administration between \$25,001 and \$50,000 be listed each month and included for information.

**FINANCIAL IMPLICATIONS:**

These expenditures are in line with current year budgets.

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Date

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Jerry B. Farley, President

**Report of Purchases between \$25,000 and \$50,000**  
**December 1, 2017 through January 19, 2018**

<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
<b><u>Washburn University</u></b>		
Door Lock Repair & Maintenance Facilities – Contract	Overhead Door Co. Kansas City, MO	\$32,968
<i>Funding Source:</i>		
<ul style="list-style-type: none"><li>• Capital Expenditure</li></ul>		
<b><u>Washburn Tech</u></b>		
Greenlee Tools “Certification” Contract	Graybar Electric Company Maryland Heights, MO	\$41,017
<i>Funding Source:</i>		
<ul style="list-style-type: none"><li>• Grant Funds</li></ul>		