

Board of Regents Meeting

Thursday, 4/12/2018

4:00 - 6:00 PM CT

I. Call to Order

II. Roll Call

Mr. Beck
Mr. Boles
Mayor De La Isla
Mr. Hoferer
Mr. McGivern
Mrs. Parks
Mr. Sneed
Mrs. Sourk
Mrs. Van Etten

III. Approval of Minutes of Past Meeting(s)

A. Approval of the Minutes of the February 8, 2018 Meeting

February 8, 2018 Board of Regents Meeting Minutes - Page 3

B. Approval of the Minutes of the March 28, 2018 Meeting

March 28, 2018 Washburn University Board of Regents Minutes - Page 7

IV. Officer Reports

A. Chair's Report

B. President's Report

C. Committee Report(s)

1. Budget/Finance Committee - Terry Beck

V. New Business

A. Consent Agenda

1. Liquidated Claims Approval - January 2018 - Jim Martin

Liquidated Claims - January - Page 10

2. Liquidated Claims Approval - February 2018 - Jim Martin

Liquidated Claims - February - Page 11

B. Action Items

1. Capital Projects and Equipment from the Debt Retirement and Construction Fund - Jim Martin

Capital Projects Equipment - Page 12

Capital Projects Equipment.DRCFundScheduleFY19 - Page 13

Capital Projects Equipment.CapitalImprovementRequestsFY19 - Page 14

Capital Projects Equipment.TechnologyEquipmentRequestsFY19 - Page 15

Capital Projects Equipment.OtherEquipmentRequestsFY19 - Page 16

Capital Projects Equipment.TechStateCapitalOutlayFY19 - Page 17

2. Tenure and Promotion Recommendations - JuliAnn Mazachek

Promo and Tenure - Page 18

3. Washburn Tech Building Automation Systems Curriculum Revision - JuliAnn Mazachek

Washburn Tech Building Automation Systems - Page 19

4. Expenditures over \$50,000

a. KanTRAIN Contract for Services with Kansas Board of Regents - JuliAnn Mazachek

KanTRAIN Agreement with KBOR - Page 20

b. Band Room Sound Attenuation Project Garvey 134 - Jim Martin

Band Room Sound Attenuation - Page 21

c. Stauffer Commons Chiller Replacement - Jim Martin

Stauffer Commons Chiller - Page 23

d. Memorial Union Second Floor Restrooms Upgrade - Jim Martin

Memorial Union Restroom - Page 24

e. Parking Lot Repairs and Reconstruction Project - Lot 7 - Jim Martin

Parking Lot 7 Repairs - Page 25

f. West Hall Stairway Restoration Project - Jim Martin

West Hall Stair Restoration - Page 26

g. LLC Vent Pipe Replacement - Phase 2 - Jim Martin

LLC Vent Pipe Replacement Phase 2 - Page 27

h. Washburn Tech Specialized Training Equipment for Mars Chocolate NA - Jim Martin

Washburn Tech - Mars Specialized Training Equipment - Page 28

i. Microsoft Campus Agreement - Jim Martin

Microsoft Campus Agreement - Page 29

j. Memorial Union Roof Replacement Phase 2 - Jim Martin

Memorial Union Roof Replacement Phase 2 - Page 30

k. Trane Corporation Data Analytics Annual Agreement - Jim Martin

Trane Agreement - Page 31

l. Washburn Village Refresh Program - Phase 2 - Jim Martin

Washburn Village Upgrade - Phase 2 - Page 32

C. Information Item(s)

1. Make48 - Eugene Williams

2. Washburn Transformation Experience (WTE) Program - Exploring Civil Rights - Bruce Mactavish

WASHBURN UNIVERSITY OF TOPEKA
BOARD OF REGENTS
MINUTES
February 8, 2018

I. Call to Order

Chairperson McGivern called the meeting to order at 4:00 p.m. in the Kansas Room of the Memorial Union on the Washburn University campus.

II. Roll Call

Present were: Mr. Beck, Mr. Boles, Ms. De La Isla, Mr. Hoferer, Mr. McGivern, Mrs. Parks, Mr. Sneed, Mrs. Sourk, and Mrs. Van Etten.

III. Approval of Minutes of the December 13, 2017 meeting

Cynthia Holthaus explained the correction to the December 13, 2017 minutes. There were no objections, and no other correction. The corrected minutes, as distributed at the meeting, were accepted.

IV. Officer Reports

A. Chair's Report

There was no Chair's Report.

B. President's Report

President Farley recognized everyone recommended for designation of emeritus and eminentus status. He said it has truly been a watershed event because a number of people have elected to retire and they have years of dedicated service to the University. He said all will be missed, and that when he visits with alumni, they remember individual faculty members and individual staff members.

President Farley thanked Dr. Alex Glashausser, who was asked to chair the search committee for the law school dean. It was a wonderful committee and was co-chaired with Justice Luckert. Washburn offered the job of dean of School of Law to, and it was accepted by, Carla Pratt. She comes to us from Pennsylvania.

Regent Van Etten said she would like to recognize Dr. Ali Khan because he was her husband's law professor and it is special to honor him today.

President Farley welcomed new Mayor, Michelle De La Isla, to the Board.

President Farley asked Marshall Meek to speak about an event this week – the third annual day of giving. Mr. Meek explained the event in the past was not as successful as we would want and this year, we got traction. He introduced Julie, Courtney, and Sarah and thanked them and their teams for all their work. Over \$103,000 was raised from 625 gifts.

Dr. Farley said Washburn senior defensive back D. J. Olmstead was named the 2017 Hero Sports D2 Fan Choice for the Defensive Player of the Year. He received 43% of the fan vote. Olmstead was a first team all-MIAA selection, finished second in the nation in fumbles recovered, and set a Washburn record in interceptions returned for touchdowns during the season.

President Farley said yesterday he had an hour and a half long conference call with a bond debt-rating agency. We asked for this because of upcoming building projects. The agency asked a lot of questions. All of executive staff was there and made presentations.

Dr. Farley said Washburn’s Career Fair is next week on Valentine's Day. This is an opportunity for students and businesses to talk about the future and for students to network with a potential employer.

Dr. Farley said February 6 is Washburn’s birthday and we have the Lincoln Harmon lecture being held in the BTAC. The event is sponsored by the History Department and the College of Arts & Sciences and is free and open to the public. Dr. Elizabeth Varon from the University of Virginia is the speaker.

President Farley said Megan Phelps Roper came on campus to speak. She is part of the Topeka Phelps family and shared her story of growing up in the Westboro Baptist Church, being a part of that family, and how it shaped her. It was a heart-wrenching story of how she left and struck out on her own. Ms. Phelps Roper, a Washburn graduate, will give other presentations on campus.

Regent Hoferer asked about our current bond rating. Dr. Farley said we are a Moody's A-1. The difference between that and one-step down is few basis points.

V. New Business

A. Consent Agenda

Regent Hoferer moved and Regent De La Isla seconded the motion to approve the Consent Agenda. Motion passed.

As approved by action of the Board:

1. Liquidated Claims Approval – December 2017

2. Personnel

a. Faculty/Staff Personnel Actions

Recruit for pending new AEFLA Grant funded positions at Washburn Institute of Technology: Adult Education ESL Instructor; Transition Coordinator; and, Data Entry Assistant.

b. Emeriti

Bestow the title Professor Emerita to Dr. Lee Boyd and Dr. Ann Marie Snook; Professor Emeritus to Dr. Stephen Angel, Mr. Ali Khan, Dr. Mark Peterson and Dr. Lee Snook; Associate Professor Emeritus to Dr. Steve Black; and, Associate Professor Emerita to Dr. Kathy Menzie.

c. Academic Sabbaticals 2018-2019

Academic Sabbaticals offered for the 2018-2019 academic year to: Carolyn Carlson, College of Arts and Sciences (CAS), Education, August-December 2018; Dennis Etzel Jr., CAS, English, August-December 2018; Judith McConnell-Farmer, CAS, Education, January-May 2019; Bradley Siebert, CAS, English, August-December 2018; Courtney Sullivan CAS, Modern Languages, January-May 2019; Jennifer Ball, School of Business, August-December 2018; Liviu Florea, School of Business, January-May 2019; Patricia Judd, School of Law, January-July 2019; Craig Martin, School of Law, July 2018-June 2019; and, Mary Ramirez, School of Law, August-December 2018.

d. Honorary Degree Candidates

Award honorary degrees to: J. Thomas Marten, Doctor of Law; Dale Pond, Doctor of Commerce; John Stauffer, Sr., Doctor of Humane Letters; and, Jackie Summerson, Doctor of Commerce.

e. Eminentes Universitatis

Bestow the title of Eminentes Universitatis to Cindy Barry, Marjorie Bostwick, Connie DiPasquale, and Lee Wright.

B. Action Items

1. University and Law Libraries (ATLAS Consortium) Innovative Interfaces ILS Renewal

Vice President for Academic Affairs JuliAnn Mazacheck presented the item. She said a lower rate was negotiated by Dr. Alan Bearman and that funding is available.

Regent De La Isla moved and Regent Boles seconded to approve. Motion passed.

C. Information Item(s)

1. Report of Purchases between \$25,001 and \$50,000

Vice President for Administration and Treasurer Jim Martin said we will be revamping the doors and locks around Petro. The other item is to allow students at Washburn Tech to get a certification.

2. Greek Life Strategic Plan

Vice President for Student Life Eric Gropitch presented the Greek Life strategic plan. There were questions about multicultural chapters, interface with chapters' national offices, and alumni involvement.

3. Academic Affairs Update

Vice President for Academic Affairs JuliAnn Mazachek reported on the Washburn Tech East project. She updated the regents on programs planned, the construction process, and our involvement.

Dr. Mazachek reported that our reaccreditation visit will be the spring of 2019 and part of this process is assessment. Dr. Nancy Tate then discussed results of the National Survey of Student Engagement and the Higher Education Research Institute survey of faculty that are assessment methods we used.

Dr. Mazachek then introduced Dr. Alan Bearman, who presented on the Ichabod Ignite program. He explained that High School Guidance Counselors bring this program to students' attention and that we are pleased with the program thus far.

It was moved and seconded to adjourn. The meeting adjourned at 5:15 p.m.

/s/

Cynthia Holthaus
Assistant Secretary, Board of Regents

WASHBURN UNIVERSITY OF TOPEKA
BOARD OF REGENTS
MINUTES
March 28, 2018

I. Call to Order

Chairperson McGivern called the meeting to order at 2:00 p.m. in the Kansas Room of the Memorial Union on the Washburn University campus.

II. Roll Call

Present were: Mr. Beck, Mr. Boles, Ms. De La Isla, Mr. Hoferer, Mr. McGivern, Mrs. Parks, Mr. Sneed, Mrs. Sourk and Mrs. Van Etten.

III. A. Indoor Practice Facility

President Farley reported that he asked the Board Chair to have this meeting to keep the project on pace. There are several things on the critical path that take time to do and we didn't want to lose time. The University administration needed guidance on which way the Board wants to proceed with the options so we can release the architects to finalize drawings, which will help with fundraising and with borrowing.

Vice President for Administration and Treasurer Jim Martin introduced the item and explained that we have been meeting with the architects, who came up with two alternative designs. He then introduced Greg Schwerdt who explained that they gathered ideas from the coaching staff and athletic department members. He introduced Bob Carlson of DLR Group.

Mr. Carlson presented three designs, two of which are variations of each other. Option 1 is a 200-meter banked track with a 100-yard turf field. A curtain divides the two areas. The advantage of separate areas is the turf area can be used as a staging area during track meets, that track practice can be at same time as football practice (less conflict between sports when using the building concurrently), and a higher ceiling height over the track for throwing. From the 21st Street view, the berm for storm water retention hides the building a bit from the street.

Option 2 is variation on that scheme, just 30 feet longer. That makes the turf ten yards deeper, so the track throwing area is independent of the turf, which means the throwing area can be set up and left up during practices. This layout increases the square footage of building and the cost. It has the same north façade and is 30 feet closer to 21st Street.

Option 3 is the one we started with, which is a 300-meter flat track with turf inside the track. One end zone is track surface to provide area for field events. This option is safer for football and the same layout as Pitt State. The long jump and triple jump are outside the field turf. It has a single arch roof form and it is a little bigger scale from the 21st Street side. For all three schemes, they are looking to use translucent glazing for good daylight on the windows.

Curt Katternhenry of DLR Group then explained a detailed cost estimate, which was determined by taking input from two contractors, McPherson and McCown Gordon. The estimates for options 1 and 2 are consistent, but there are sizable differences on estimates for option 3. It is about \$800,000 more for the banked track. The least expensive option is option 3. The most expensive is option 2. Option 1 and 3 are similar in square footage.

The Regents then discussed the benefits of all options, as presented by the architects. The discussion involved the value of the banked track, the benefit to the University, the economic benefit to Topeka, and using the facility for track meets. Some Regents expressed a desire to do a state-of-the-art project for athletics, citing positive enrollment impact of the track program and other sports.

Track and field coach Cameron Babb spoke about the ability to host meets on campus with the various options, as well as the recruiting and retention benefits in having the facility.

Jim Martin spoke about the financial information contained in the agenda item. The funding sources for the facility are financing, reserves, and private gifts. Mr. Martin explained we have an estimated \$7,000,000 in reserves now. There was discussion about the risks to the reserve balance, the reasons we keep a reserve fund, the financial stability of the University, and the use of reserves for the law school.

President of the Washburn University Foundation Marshall Meek reported that the Foundation has had significant progress on fundraising for the facility. The goal is \$5.3 million, of which \$4.2 million has been raised, and they are in talks with some great prospects who have great potential. For the law school fundraising, we have added \$2.4 million in gifts since October and have lead gift prospects that we're talking to. He explained that big gifts can come in suddenly, sometimes from somewhere unexpectedly, so they don't have a timeline for when fundraising will be complete for either project.

There was then discussion about money Washburn receives from sales tax from events hosted at the facility. Regents also asked about the financial condition of University and the impact of the project on ratios and debt. Some Regents expressed concerns about having an adequate amount of reserves. Mr. Martin opined that the overall impact of borrowing and reducing reserves would be negative on ratios.

Brett Oetting from Visit Topeka presented his thoughts on events that could be held in the facility with the given options and potential revenue to the city. The Regents discussed this along with our reserve level, the debt level, and the ongoing operation of the University.

Regent Hoferer moved to approve the item as presented. Regent Parks seconded.

Regent Sneed made a substitute motion to increase the donor commitment to \$6 million, which would reduce reserves, and select option 2. Regent De La Isla seconded.

Dr. Farley noted that we are known around the country for our law school and we have to protect that reputation. In his view, if there is a way to save money we should review it. He reminded everyone that we have to sell debt, so this might be an academic exercise if no one buys our debt; that once we commit to this, there will be no reserve money for anything other than keeping money in the till; and that our ratios will drop when we borrow more money. The Regents expressed support for the substitute motion.

The substitute motion passed.

It was moved and seconded to adjourn. The meeting adjourned at 3:45 p.m.

/s/

Cynthia Holthaus
Assistant Secretary, Board of Regents

Agenda Item No. V. A. 1.
Washburn University Board of Regents

SUBJECT: Liquidated Claims Approval – January 2018

DESCRIPTION: Attached is the list of claims processed for the month of January, 2018 by fund, and a summary of all claims by fund is detailed below. The payroll claims will be presented to the Board of Regents for review at the April 12, 2018 meeting through the Chairperson.

To the best of my information and belief, I certify that the liquidated claims submitted in this transmittal are in compliance with all applicable laws and University policies.

Jim Martin, Vice President for Administration & Treasurer

WASHBURN UNIVERSITY		
Fund #	Fund Name	Total Claims
1.	General Fund	\$10,146,074
2.	Debt Retirement & Construction Fund	-0-
3.	Building and Construction Fund	240,315
4.	Endowment Fund	-0-
5.	Student Loan Fund	50,508
7.	Tort Claim Fund	23,279
8.	Restricted and Agency Fund	275,122
9.	Plant Fund	-0-
10.	Smoothing Fund	-0-
12.	Capital Improvement	-0-
13.	Government and Research Fund	263,989
	Sub-Total	10,999,287
	Payroll	2,597,070
	Payroll Withholding ACH Transactions	2,465,389
	Total	\$16,061,746

WASHBURN INSTITUTE OF TECHNOLOGY		
1.	General Fund	\$ 214,035
3.	Building and Construction Fund	-0-
5.	Student Loan Fund	-0-
8.	Restricted and Agency Fund	7,997
13.	Government and Research Fund	128,328
	Sub-Total	350,360
	Payroll	493,064
	Payroll Withholding ACH Transactions	180,548
	Total	\$1,023,972

Date

Jerry B. Farley, President

Agenda Item No. V. A. 2.
Washburn University Board of Regents

SUBJECT: Liquidated Claims Approval – February 2018

DESCRIPTION: Attached is the list of claims processed for the month of February, 2018 by fund, and a summary of all claims by fund is detailed below. The payroll claims will be presented to the Board of Regents for review at the April 12, 2018 meeting through the Chairperson.

To the best of my information and belief, I certify that the liquidated claims submitted in this transmittal are in compliance with all applicable laws and University policies.

Jim Martin, Vice President for Administration & Treasurer

WASHBURN UNIVERSITY		
Fund #	Fund Name	Total Claims
1.	General Fund	\$2,198,203
2.	Debt Retirement & Construction Fund	-0-
3.	Building and Construction Fund	399,165
4.	Endowment Fund	-0-
5.	Student Loan Fund	14,713
7.	Tort Claim Fund	15,497
8.	Restricted and Agency Fund	242,892
9.	Plant Fund	-0-
10.	Smoothing Fund	-0-
12.	Capital Improvement	-0-
13.	Government and Research Fund	73,463
	Sub-Total	2,943,933
	Payroll	2,854,654
	Payroll Withholding ACH Transactions	2,595,733
	Total	\$8,394,320

WASHBURN INSTITUTE OF TECHNOLOGY		
1.	General Fund	\$153,092
3.	Building and Construction Fund	21,571
5.	Student Loan Fund	-0-
8.	Restricted and Agency Fund	5,692
13.	Government and Research Fund	65,356
	Sub-Total	245,711
	Payroll	345,257
	Payroll Withholding ACH Transactions	186,527
	Total	\$777,495

Date

Jerry B. Farley, President

Agenda Item No. V. B. 1.
Washburn University Board of Regents

SUBJECT: Capital Projects and Equipment from the Debt Retirement and Construction Fund

DESCRIPTION:

Each year the Board approves the lists of proposed capital maintenance, other equipment, and technology equipment from the Debt Retirement and Construction (DR&C) Fund, which were discussed in detail at the April 3, 2018 Budget and Finance Committee meeting. This year's lists are attached and will be funded from current year (FY18) DR&C Fund revenues.

FINANCIAL IMPLICATIONS:

A five-year history of the DR&C Fund and the projected financial results for the DR&C Fund showing the proposed expenditures for FY19 funded by revenues from FY18 is attached.

RECOMMENDATION:

The Budget/Finance Committee recommends approval of the capital projects and equipment for FY19 funded by the FY18 DR&C Fund and Washburn Tech revenues detailed in the attachments.

Date

Jerry B. Farley, President

- Attachment 1 - WU DRC Schedule
- Attachment 2 - WU Capital Improvement Requests
- Attachment 3 - WU Technology Equipment Requests
- Attachment 4 - WU Other Equipment Requests
- Attachment 5 - Washburn Tech State Capital Outlay

Debt Retirement and Construction Fund (DRC)

	FY 13	FY 14	FY 15	FY 16	FY 17	Projected FY 18
REVENUE						
AdValorem Taxes	2,950,594	3,017,206	3,012,727	3,073,596	3,146,456	3,187,496
Motor Vehicle Taxes	322,200	305,244	271,134	205,353	210,919	265,719
Sales and Other Taxes	250,000	271,971	250,000	250,000	250,000	250,000
Investment Income	301	-	-	62	-	-
Revenue Bond Proceeds	-	-	27,978,210	-	-	-
Refunding Bond Proceeds	-	9,997,800	-	-	-	-
Capital Lease Proceeds	-	10,000,000	-	-	-	-
Unexpended Lease Proceeds	-	-	-	288,066	-	-
Capital Lease - Tech int portion	-	3,795	3,997	3,614	3,372	3,124
Parking Transfer	25,038	25,038	-	-	-	-
Transfer from Other Funds	2,126,425	3,342,889	2,942,179	2,669,152	4,853,947	4,476,385 *
	<u>5,674,558</u>	<u>26,963,943</u>	<u>34,458,248</u>	<u>6,489,844</u>	<u>8,464,693</u>	<u>8,182,724</u>
EXPENDITURES						
Bond Payments	2,586,485	2,597,760	2,475,153	3,497,752	3,922,527	3,987,200 **
Bond Principal Refunded	-	9,935,000	-	-	-	-
Revenue Bond Issue Costs	-	-	310,489	-	-	-
Refunding Bond Issue Costs	-	122,191	-	-	-	-
Parking Lot Maintenance	25,038	25,038	-	-	-	-
Deferred Maint PEI Loan Repay	429,881	428,817	427,753	426,689	-	- ***
Capital Lease Principal	-	567,512	580,333	306,377	606,849	620,558
Capital Lease Interest	-	225,906	213,085	199,975	186,569	172,860
Maintenance Projects	1,834,500	2,199,068	1,813,428	2,075,292	1,999,800	2,400,000
Equipment	1,053,208	1,000,194	1,150,387	1,017,690	1,005,200	998,774
	<u>5,929,112</u>	<u>17,101,486</u>	<u>6,970,628</u>	<u>7,523,776</u>	<u>7,720,945</u>	<u>8,179,393</u>
Net Activity	<u>(254,554)</u>	<u>9,862,457</u>	<u>27,487,620</u>	<u>(1,033,932)</u>	<u>743,748</u>	<u>3,331</u>
Beg. Available Net Assets	390,452	135,898	(1,645)	685,975	(347,957)	395,791
Transfer from Building/Const.						
Less Commitments:						
Trsf PEI receipts to Capital	-	-				
Major Capital Projects	-	(10,000,000)	(26,800,000)			
Net Activity	<u>(254,554)</u>	<u>9,862,457</u>	<u>27,487,620</u>	<u>(1,033,932)</u>	<u>743,748</u>	<u>3,331</u>
Ending Available Net Assets	<u>135,898</u>	<u>(1,645)</u>	<u>685,975</u>	<u>(347,957)</u>	<u>395,791</u>	<u>399,122</u>

*Represents transfers of \$890,000 from Sales Tax Capital Improvement; and \$536,425 from Housing Operations, WU Village (Series 2010); and \$536,375 from Housing Operation, LLC; \$200,000 from Memorial Union Operations (Series 2014); \$1,284,451 from Housing Operations, Lincoln Hall (Series 2015 A and B); and \$235,716 from Lincoln Dining Operations (Series 2015 A & B) for a total of \$3,682,967. FY18 Includes an energy performance contract (utility savings) for \$793,418.

**Represents total debt service payments: \$3,682,967 detailed above, plus \$304,233 paid from DRC fund.

*** State of Kansas PEI Infrastructure Bond issue of \$3,405,000 (eight year payback ended in FY16).

Bond Payments:

Amortization/Fees	-	-	-	2,654	(1,013)	(5,352)
Series 1999 (Refunded 2004)	-	-	-	-	-	-
Series 2001 (Refunded 2010)	-	-	-	-	-	-
Series 2003 (Refunded 2010)	-	-	-	-	-	-
Series 2004 (refunded 2014)	1,252,315	1,258,590	-	-	-	-
Series 2010	1,334,170	1,339,170	1,333,670	1,331,310	1,319,280	1,320,255
Series 2014	-	-	1,141,483	1,143,331	1,155,531	1,152,131
Series 2015A	-	-	-	865,811	991,618	1,064,618
Series 2015B	-	-	-	154,646	457,111	455,549
Total Bond Payments	<u>2,586,485</u>	<u>2,597,760</u>	<u>2,475,153</u>	<u>3,497,752</u>	<u>3,922,527</u>	<u>3,987,200</u>

**Washburn University Capital Improvement Requests
FY18 Funding for FY19 Projects**

Organization	Unit	Project Name	Vision 2022 Goal	Est Cost
VPAT	FS - Campus Wide Infrastructure	Campus wide parking lot repairs	Safety/ADA	200,000
VPAT	FS - Campus Wide Infrastructure	Campus wide sidewalk and utility repair	Safety/ADA	50,000
VPAT	FS - Campus Wide Infrastructure	Memorial Union 2nd floor restrooms	Living/Learning/Working Environment	55,000
VPAT	FS - Campus Wide Infrastructure	Henderson Hall 2nd floor Unisex/ADA restroom	Safety/ADA	30,000
VPAT	FS - Campus Wide Infrastructure	ADA parking stall modifications in Parking Lots 1 & 16	Safety/ADA	40,000
VPAT	FS - Campus Wide Infrastructure	Replace or Repair exterior Handrail	Safety/ADA	15,000
VPAT	FS - Campus Wide Infrastructure	Upgrade exterior sidewalk lighting to LED fixtures	Fiscal Stewardship	22,000
VPAT	FS - Campus Wide Infrastructure	Student Health Additional Exam rooms	Living/Learning/Working Environment	25,000
VPAT	FS - Campus Wide Infrastructure	West Hall Stairs	Fiscal Stewardship	40,000
VPAT	FS - Campus Wide Infrastructure	Stauffer Commons AC Unit	Fiscal Stewardship	155,000
VPAT	FS - Campus Wide Infrastructure	Memorial Union Roof Replacement	Fiscal Stewardship	210,000
VPAT	FS - Campus Wide Infrastructure	Campus Infrastructure	Fiscal Stewardship	500,000
VPAT	FS - Campus Wide Infrastructure	Garvey Band Room	Safety/ADA	60,000
VPAT	FS - Campus Wide Infrastructure	President's Residence PR-Bldg	Fiscal Stewardship	45,000
VPAT	FS - Campus Wide Infrastructure	Morgan Hall Middle wing (south end) flooring replacement	Living/Learning/Working Environment	20,000
VPAT	FS - Campus Wide Infrastructure	Paint stucco on International Center	Fiscal Stewardship	7,000
VPAT	FS - Campus Wide Infrastructure	Tuck Pointing and caulking for Memorial Union	Fiscal Stewardship	45,000
VPAT	FS - Campus Wide Infrastructure	Installation of electronic locks and card readers	Safety/ADA	35,000
VPAT	FS - Campus Wide Infrastructure	ADA compliance - ongoing building modifications	Safety/ADA	24,000
VPAT	FS - Campus Wide Infrastructure	TFD yearly inspection Fire Safety repairs and upgrades	Safety/ADA	38,000
VPAT	FS - Campus Wide Infrastructure	International Center Heating System	Fiscal Stewardship	70,000
VPAT	FS - Campus Wide Infrastructure	Henderson 3, 3A, 3B, 10, 10A, 10B, 10C, 10D paint and carpeting	Living/Learning/Working Environment	9,000
VPAT	FS - Campus Wide Infrastructure	Additonal cubicle in Bennet 107	Living/Learning/Working Environment	5,500
VPAT	FS - Campus Wide Infrastructure	Vogel doors	Fiscal Stewardship	5,500
VPAT	FS - Campus Wide Infrastructure	Mag Hold open on Hallway Doors	Fiscal Stewardship	4,500
VPAT	FS - Campus Wide Infrastructure	Relocate UMAPS to the basement of Memorial Union	Educational Opportunities	80,000
Total Facilities Services				\$ 1,790,500
VPAA	Art	Blackout Blinds for Mediated Rooms, Art Building	Living/Learning/Working Environment	21,055
VPAA	Kinesiology	Improve Exercise Science Lab	Academic Excellence	4,800
VPAA	Garvey Fine Arts Center	Storage Room Modifications in Garvey	Academic Excellence	17,500
VPAA	HLRC	Classroom Tables HC104	Living/Learning/Working Environment	24,000
VPAA	SON	PC 202/205 Nursing Lab Updates: Painting, Carpet, Lighting	Safety/ADA	65,000
VPAA	CTEL	Morgan 137 Active Learning Classroom Renovation	Academic Excellence	85,000
VPAA	Honors	University Honors Study Lounge Remodeling	Academic Excellence	33,500
VPAA	Mabee	Mabee Immersive Classrooms and Math Emporium Project	Educational Opportunities	275,000
Total VPAA				\$ 525,855
Athletics	Softball	Turf infield on Softball Diamond build new dugouts	Living/Learning/Working Environment	83,645
Total Athletics				\$ 83,645
TOTAL ORGANIZATION				\$ 2,400,000

Washburn University Technology Requests
FY18 Funding for FY19 Requests

Organization	Unit	Project Name	Vision 2022 Goal	Request Type	Amount Funded
VPAA	Mathematics and Statistics	Laptops, charging cart for Morgan 152 classroom	Academic Excellence	Hardware	\$ 47,768
VPAA	Mathematics and Statistics	Laser printer for Morgan Hall 152 classroom	Academic Excellence	Printer	1,656
VPAA	Mass Media	Computer Upgrades for 3 Film Editing Suites	Academic Excellence	Hardware	11,334
VPAA	School of Nursing	PC 220 Interactive Video Board Interface	Academic Excellence	Hardware	17,000
VPAA	Mass Media	Software: Avid Media Composer for 13 Work Stations	Academic Excellence	Software	3,627
VPAA	Mabee Library	Mabee Laptops & Cart	Academic Excellence	Hardware	20,000
VPAA	Chemistry	ChemDraw for faculty computers	Academic Excellence	Software	2,000
VPAA	School of Business	Software for HC108	Academic Excellence	Software	1,000
Total VPAA					\$ 104,385
VPAT	ITS	New Printer for Bennett 108 and Stoffer 102 Labs	Mandatory for Continuing Operation	Printer	\$ 2,853
VPAT	ITS	Upgrade mediated classrooms-Epson BrightLink projector/wall-mounted laptop	Academic Excellence	Projectors	54,480
VPAT	ITS	Network Infrastructure Refresh	Mandatory for Continuing Operation	Hardware	276,900
VPAT	ITS	Enterprise software consulting services - Phase II	Mandatory for Continuing Operation	Software	40,000
VPAT	ITS	Mac Computer Refresh for Washburn University	Mandatory for Continuing Operation	Hardware	16,276
VPAT	ITS	Windows Computer Replacement for Campus	Mandatory for Continuing Operation	Software	100,000
VPAT	Facilities Services	Lazer Jet Printer for Administrative Office	Mandatory for Continuing Operation	Printer	1,888
Total VPAT					\$ 492,397
Enrollment	Registrar	i'Pads and security holders	Living/Learning/Working Environment	Hardware	\$ 1,818
Enrollment Management					\$ 1,818
VPSL	Student Activities	Student Organization Management Software	Living/Learning/Working Environment	Software	\$ 1,400
VPSL					\$ 1,400
TOTAL ORGANIZATION					\$ 600,000

Washburn University Other Equipment Requests

FY18 Funding for FY19 Requests

Organization	Unit	Project Name	Vision 2022 Goal	Est Cost
Facilities Services	Facilities Services	New Steam Coil for Petro HVAV unit	Fiscal Stewardship	28,002.00
Facilities Services	Facilities Services	Trane - Install surge supression protection device at each (BAS) Bldg Auto Ctrl	Fiscal Stewardship	12,619.00
Facilities Services	Facilities Services	New Grounds equipment for normal replacment cycle	Fiscal Stewardship	15,000.00
Facilities Services	Facilities Services	Commercial size washer and dryer for use in cleaning rags, mops etc for FS	Fiscal Stewardship	20,000.00
Facilities Services	Facilities Services	Custodial Equipement refresh cycle	Fiscal Stewardship	12,000.00
Total Facilies Services				\$ 87,621.00
VPAA	Biology	Vernier Lab Package for Introductory Biology Labs	Academic Excellence	16,000.00
VPAA	Kinesiology	iworx Exercise Physiology Teaching Kit	Academic Excellence	9,665.00
VPAA	Mass Media	Keyless Door Locks for Mass Media Labs	Academic Excellence	1,845.00
VPAA	Math & Stats	Tables/chairs to create active learning math classroom	Academic Excellence	12,330.00
VPAA	Music	New Yamaha Digital Pianos for Piano Lab	Academic Excellence	39,000.00
VPAA	Music	Choral Risers for White Concert Hall Performances	Community Connections	12,265.00
VPAA	Allied Health	New Ultrasound Machine for the Diagnostic Medical Sonography program	Academic Excellence	30,000.00
VPAA	Allied Health	Classroom Furniture for Benton 111	Living/Learning/Working Environment	10,687.00
VPAA	SoBu	HC100A Finance Lab Chairs	Living/Learning/Working Environment	4,000.00
VPAA	SoBu	Classroom Tables	Living/Learning/Working Environment	6,000.00
VPAA	VPAA	Academic Equipment Maintenance Fund	Academic Excellence	10,000.00
VPAA	Mabee	Mabee Library Furniture Replacement and Renewal	Academic Excellence	25,000.00
Total VPAA				\$ 176,792
VPAT	ITS	Video equipment	Academic Excellence	28,861.00
VPAT	WU Police	Patrol Car	Living/Learning/Working Environment	35,000.00
Total VPAT				\$ 63,861
Athletics	Athletics	Football Helmets and Shoulder Pads	Living/Learning/Working Environment	25,000.00
Athletics	Athletics	Commerical Size Washers/Dryers for Athl Equip Rm - 2 and 2	Fiscal Stewardship	12,500.00
Athletics	Athletics	Football Uniforms	Living/Learning/Working Environment	25,000.00
Athletics	Athletics	Baseball Uniforms	Living/Learning/Working Environment	8,000.00
Total Athletics				\$ 70,500
TOTAL ORGANIZATION				\$ 398,774

Washburn Institute of Technology

Apr 2018

Revenue	FY19
Capital Outlay	\$ 174,584
General Fund - Technology	\$ 219,500
	<u>\$ 394,084</u>

Expenditures	
Technology Replacement Cycle	\$ 219,500
Misc Infrastructure and Equipment	\$ 174,584
	<u>\$ 394,084</u>

Agenda Item No. V. B. 2.
Washburn University Board of Regents

SUBJECT: Tenure and Promotion Recommendations

DESCRIPTION:

After consultation with the appointed and elected committees and the respective deans, the following people are recommended for tenure:

Jason Emry	Biology	College of Arts and Sciences
Cynthia Nebel	Psychology	College of Arts and Sciences
Takrima Sadikot	Biology	College of Arts and Sciences
Craig Trienen	Music	College of Arts and Sciences
Kelly Watt	Art	College of Arts and Sciences
Zachary Frank	Allied Health	School of Applied Studies
Pamela Schmidt	Accounting	School of Business
Emily Grant		School of Law

The following are recommended for promotion to noted ranks:

Jason Emry	Biology/CAS	Promotion to Associate Professor
Cynthia Nebel	Psychology/CAS	Promotion to Associate Professor
Takrima Sadikot	Biology/CAS	Promotion to Associate Professor
Craig Trienen	Music/CAS	Promotion to Associate Professor
Kelly Watt	Art/CAS	Promotion to Associate Professor
Zachary Frank	Allied Health/SAS	Promotion to Associate Professor
Norma Juma	Management/SB	Promotion to Professor
Pamela Schmidt	Accounting/SB	Promotion to Associate Professor
Emily Grant	School of Law	Promotion to Professor

Promotion and tenure petitions and recommendations are on file in the Academic Affairs Office and available to the Board.

FINANCIAL IMPLICATIONS:

Additional salaries for promotional increases totaling \$33,900 will be included in the fiscal year 2018-2019 budget.

RECOMMENDATION:

President Farley recommends approval of awarding promotion and tenure to the faculty listed above.

Date

Jerry B. Farley, President

Agenda Item No. V. B. 3.
Washburn University Board of Regents

SUBJECT: Washburn Tech Building Automation Systems Curriculum Revision

DESCRIPTION:

A comprehensive revision of the Building Technology curriculum at Washburn Tech is proposed to respond to industry needs in Building Automation Systems for network-based solutions.

- The proposed Building Automation Systems (BAS) curriculum will enhance and expand industry partnerships, specifically with the Trane Corporation, to address the need for trained Climate and Energy Control employees with a working knowledge of computer networks as well as programmable logic controllers and electrical control systems.
- Washburn Tech has developed a forerunner of a Building Automation Systems program that integrates coursework from Climate and Energy Control Technologies, Advanced Systems Technology, and Computer Repair and Networking. A prerequisite for this potential Building Automation Systems program is an earned certificate in Climate and Energy Control Technologies, Advanced Systems Technology, or Computer Repair and Networking.
- The proposed curriculum change would move the current Building Technology program from CIP Code 46.0401 to 46.0201 in order to create a new Carpentry program and allow Building Automation Systems to make use of the existing CIP code.
- This Building Automation Systems Program would be the first of its kind in Kansas with an expected enrollment of 7-10 students each year.

Proposed Effective Date: Fall 2018

FINANCIAL IMPLICATIONS:

Current instructors in Climate and Energy Control Technologies, Advanced Systems Technology, and Computer Repair and Networking have the required knowledge and expertise to carry out the proposed curriculum changes.

RECOMMENDATION:

President Farley recommends the Board of Regents approve the curricular changes to the Building Automation Systems and Carpentry programs.

Date

Jerry B. Farley, President

Agenda Item No. V. B. 4. a.
Washburn University Board of Regents

SUBJECT: KanTRAIN Contract for Services with Kansas Board of Regents

DESCRIPTION:

Washburn, on behalf of the KanTRAIN consortium, is requesting approval to enter into a second data contract with the Kansas Board of Regents (KBOR). The purpose of this agreement is to receive limited student level education and employment data from KBOR necessary to meet KanTRAIN third party evaluation requirements. KanTRAIN's third party evaluator is **RTI International**.

The purpose of this Agreement is to enable Washburn, as the KanTRAIN consortium lead, to utilize student education data and information to assist in the study and evaluation of postsecondary education programs for evaluating KanTRAIN project outcomes and impact. KBOR will also share limited employment data, in a manner consistent with the data sharing agreement between KBOR and the Kansas Department of Labor (KDOL) dated February 6, 2013, which authorizes the use of KDOL data for the evaluation of postsecondary education programs.

Kansas Board of Regents serves as a sole source provider for providing these data at the student and/or aggregate level. As a result of the agreement with KDOL, KBOR is the only entity to possess both existing data sources, education and wage records, and therefore is uniquely qualified to perform the data match for KanTRAIN and other TAACCCT institutions necessary for Washburn's study and evaluation of the KanTRAIN program.

<u>Vendor</u>	<u>Total Amount</u>
Kansas Board of Regents	\$100,000

FINANCIAL IMPLICATIONS:

The purchase is funded through the U.S. Department of Labor Employment and Training Administration Project entitled: Trade Adjustment Assistance Community College and Career Training Grants Program KanTRAIN TAACCCT Agreement # TC-26477-14-60-A-20.

RECOMMENDATION:

President Farley recommends the Board of Regents approve the award of a contract to the Kansas Board of Regents.

Date

Jerry B. Farley, President

Agenda Item No. V. B. 4. b.
Washburn University Board of Regents

SUBJECT: Band Room Sound Attenuation Project Garvey 134

DESCRIPTION:

In the most recent *National Association of Schools of Music Accreditation Report*, dated October of 2011, a recommendation was put forth to improve and correct the sound attenuation needs in several areas of the Garvey Fine Art Center. The areas identified were in practice spaces on the second and third floor where errant sounds travelled outside the teaching and practice spaces into the adjoining areas, contributing to a less than desirable teaching and practice venue. The areas identified on the second and third floor were corrected in completed projects in 2012 and 2015.

The last major area identified in the report as having serious acoustical issues was Garvey 134. This large classroom is used by various ensembles for practice and rehearsals. The report indicated that when the musicians are practicing and rehearsing the sound reverberates.

The University utilized HTK Architecture for design services and Henderson Engineers for the acoustical engineering needs. The band room currently is configured as a tiered classroom with three levels. The levels contribute to the reverberation in the room. This project will create a flat teaching and practice area on a single level that will also be ADA accessible. Sound absorbing features and materials will be integral to the finished project.

Plans and specifications were distributed to eight local area contractors with bids being received from seven of the firms:

<u>CONTRACTOR</u>	<u>BID</u>
Kelley Construction , Topeka	\$191,300
Senne Construction, Topeka	\$199,501
Midwest Masonry, Topeka	\$213,800
Mohan Construction, Topeka	\$216,500
Riley Construction, Manhattan	\$227,000
Kendall Construction, Topeka	\$261,000
L&L Construction, Atchison	\$327,000

FINANCIAL IMPLICATIONS:

An expenditure of \$191,300 from FY 14, FY15, and FY19. Total project funds of \$240,000 were allocated. The project included design services and acoustical engineering for the Garvey sound attenuation project.

RECOMMENDATION:

President Farley recommends the Board of Regents approve award of a contract to Kelley Construction in the amount of \$191,300.

Date

Jerry B. Farley, President

Agenda Item No. V. B. 4. c.
Washburn University Board of Regents

SUBJECT: Stauffer Commons Chiller Replacement

DESCRIPTION:

The Stauffer Commons chill water system has experienced numerous system failures over the past several years. The replacement of the chiller for this building was identified as being a priority in the FY19 capital projects program. Plans and specifications were provided to several local mechanical contractors. Once again the basis of design was Trane equipment and a Trane Chiller Control package that would interface with the existing Trane Building Automation System. The selection of Trane equipment will continue forward with the systems integration project that began in 2013 for other University buildings.

<u>Contractor</u>	<u>Base Bid</u>
McElroy's	\$151,604
Samco	\$159,184

FINANCIAL IMPLICATIONS:

An expenditure of \$ 151,604 from FY19 Capital Project funds for the purchase and installation of the chiller in Stauffer Commons. McElroy's bid provided the lowest cost solution and the University is satisfied with their workmanship and performance on past projects.

RECOMMENDATION:

President Farley recommends the Board of Regents approve a contract with McElroy's in the amount of \$151,604 for purchase and installation of the chiller in Stauffer Commons.

Date

Jerry B. Farley, President

Agenda Item No. V. B. 4. d.
Washburn University Board of Regents

SUBJECT: Memorial Union 2nd Floor Restrooms Upgrade

DESCRIPTION:

This project will provide for a much needed ADA compliant restroom for the 2nd floor area of the Memorial Union. The current restrooms were last updated in 2000 and no longer meet the needs of the diverse population of students, staff, and visitors that attend events and meetings held on the 2nd floor. Integral to the project will be the creation of a single gender neutral ADA restroom and new interior finishes to the adjacent men's and women's restrooms.

<u>CONTRACTOR</u>	<u>BID</u>
Kelley Construction, Topeka	\$72,599
Midwest Masonry, Topeka	\$74,200
Mohan Construction, Topeka	\$83,400
Murray & Sons, Topeka	\$91,700

FINANCIAL IMPLICATIONS:

An expenditure of \$72,599 from FY18 and FY 19 capital funds for construction.

Total project funds of \$96,000 were allocated to include design services through HTK Architecture.

RECOMMENDATION:

President Farley recommends the Board of Regents approve a construction contract of \$72,599 to Kelley Construction.

Date

Jerry B. Farley, President

Agenda Item No. V. B. 4. e.
Washburn University Board of Regents

SUBJECT: Parking Lot Repairs and Reconstruction Project - Lot 7

DESCRIPTION:

The University continues to make necessary repairs and upgrades to the parking system to keep the lots in good condition. Last year extensive work was done in Lot R which primarily serves the Henderson Learning Center and Mabee Library. This year's efforts will focus on Lot 7 which provides student parking for the west side of campus and for the residents of Washburn Village. Bartlett & West provided design services and acted as Engineer of Record for this project.

The project bidding documents for the Lot 7 repairs and reconstruction were sent to local excavation and concrete contractors in the Topeka area in early March. The bids received were as follows:

<u>BIDDER</u>	<u>BID</u>
Conroy Contractors	\$123,222
Dinkel Construction	\$142,767

Conroy Contractors will serve as the General Contractor for this project.

FINANCIAL IMPLICATIONS:

An expenditure of \$123,222 from FY19 Capital Improvement fund. Total project costs of \$160,000 from Fiscal Year 2019 will include design services, construction testing, and construction activities.

RECOMMENDATION:

President Farley recommends the Board of Regents approve award of a contract to Conroy Contractors in the amount of \$123,222 for the Parking Lot 7 Repair Project.

Date

Jerry B. Farley, President

Agenda Item No. V. B. 4. f.
Washburn University Board of Regents

SUBJECT: West Hall Stairway Restoration Project

DESCRIPTION:

The stairways and landings of West Hall have been exposed to the elements and served us well for almost 40 years. This project will provide for the restoration of the deteriorated and corroded exterior structural steel framework and stair risers that serve the three floors of the building. In addition to the steel repair the restoration of the spalled and deficient concrete on the landings and stair treads will be replaced as needed. Completion of this restoration project should provide many more years of service to the West Hall building.

Bartlett & West has provided assessment and design services for the project. Due to the complexity of the restoration process, bid documents were distributed to three pre-selected contractors that Bartlett & West has previously worked with on similar projects. The bids received are as follows:

<u>CONTRACTOR</u>	<u>BID</u>
Western Specialty Contractors, Kansas City, MO	\$59,850
Jacor Contracting Inc., Kansas City, MO	\$70,000

FINANCIAL IMPLICATIONS:

An expenditure of \$59,850 from FY18 and FY19 capital project funds for construction services. Total project allocation of \$65,000 includes cost of design services.

RECOMMENDATION:

President Farley recommends the Board of Regents approve award of a contract to Western Specialty Contractors in the amount of \$59,850.

Date

Jerry B. Farley, President

Agenda Item No. V. B. 4. g.
Washburn University Board of Regents

SUBJECT: LLC Vent Pipe Replacement - Phase 2

DESCRIPTION:

The Board of Regents approved the initial phase of the vent pipe replacement in the west wing of the LLC at the April 13, 2017 meeting. The initial phase covered the south half of the south wing, which was all that could be accomplished in the limited time available during the summer break.

Phase 2 will complete the north half of the south wing, replacing all of the remaining sanitary sewer piping in this wing, along with the installation of new showers in the suites. New epoxy lined piping will be installed as a solution to the failure of the existing piping.

Due to the complexity of the replacement process and the narrow time frame allowed for completion of the project, McElroy's has been selected for the pipe replacement component, utilizing State of Kansas Mechanical Contract #11889A and Kelley Construction was selected to restore interior finishes after the plumbing work has been completed. Competitive pricing was also requested from both Kendall Construction and Bob Florence Construction for the area to be addressed in phase 2.

<u>CONTRACTOR</u>	<u>BID</u>
Kelley Construction	\$ 26,880
McElroy's	\$ 51,392

FINANCIAL IMPLICATIONS:

An expenditure of \$78,272 from University Housing Reserves for the LLC Vent Pipe Replacement - Phase 2.

RECOMMENDATION:

President Farley recommends the Board of Regents approve a project budget of \$78,272 for the LLC Vent Pipe Replacement Project Phase 2.

Date

Jerry B. Farley, President

Agenda Item No. V. B. 4. h.
Washburn University Board of Regents

SUBJECT: Washburn Tech Specialized Training Equipment for Mars Chocolate NA

DESCRIPTION:

Washburn Tech is the training institution of choice for Mars Chocolate NA based on a 2013 incentive agreement executed in partnership with Go Topeka, Mars Chocolate and Washburn University Institute of Technology. To meet their training and reliability program needs due to the continued production expansion, funds required to purchase a proprietary piece of equipment manufactured by Spectro Scientific for Mars is requested.

<u>VENDOR</u>	<u>AMOUNT</u>
Spectro Scientific	\$92,328

FINANCIAL IMPLICATIONS:

No impact to the General Fund will take place. Upon receipt of an invoice from Spectro Scientific, Washburn Tech will request funds from Mars Chocolate NA and the escrow account in place plus administrative fees to reimburse Washburn University for their role in this process.

Total costs of \$92,328 were included in the FY18 Washburn Tech Business & Industry expense budget for third- party training needs.

RECOMMENDATION:

President Farley recommends the Board of Regents approve the purchase of this proprietary training equipment in the amount of \$92,328 to meet the training and reliability program needs of Mars Chocolate NA.

Date

Jerry B. Farley, President

Agenda Item No. V. B. 4. i.
Washburn University Board of Regents

SUBJECT: Microsoft Campus Agreement

DESCRIPTION:

The Microsoft Campus Agreement covers the Microsoft Operating System for desktop and laptop computers and servers; Microsoft Office for faculty and staff computers; and the ability for faculty, staff, and students to be able to install Microsoft Office on their home computers (as part of our Office 365 subscription). The agreement covers Washburn University and Washburn Institute of Technology. Funding is through Information Technology Services. Purchase will be made through Connection at a cost of \$59,612. This will be year one of a three-year agreement with Connection and Microsoft for our campus agreement.

FINANCIAL IMPLICATIONS:

An expenditure of \$59,612 will be funded through FY2018 Information Technology Services operating expenses.

RECOMMENDATION:

President Farley recommends the Board of Regents approve award of a contract to Connection in the amount of \$59,612 for purchase of the Microsoft Campus Agreement.

Date

Jerry B. Farley, President

Agenda Item No. V. B. 4. j.
Washburn University Board of Regents

SUBJECT: Memorial Union Roof Replacement Phase 2

DESCRIPTION:

In the February 2016 the Board of Regents approved the first phase of the Roof Replacement Project for the Memorial Union Building. The initial phase provided for a new roof of the flat roof areas for this building. The 2nd Phase of this project will provide for the replacement of the metal pitched roof areas with a Davinci polymer composite roofing system. This system is similar to what has been installed on Carnegie, Bradbury Thompson, Whiting, and several other buildings on campus. This roofing system has an extremely long life and can weather hail and high winds. Faulk Architecture has provided design services for the project.

Plans and specifications were distributed to local area roofers who have worked on the Washburn Campus, installing this specialized system in early March. Bids were received on March 27 in Purchasing. The following contractors received plans and submitted bids:

<u>Contractor</u>	<u>Location</u>	<u>Price</u>
Danker Roofing	Manhattan	\$311,968
JB Turner Roofing	Topeka	\$592,900
Meridian Roofing	Topeka	\$735,599

FINANCIAL IMPLICATIONS:

An expenditure of \$311,968 from the Fiscal Year 2019 Capital Program and the remaining funds from last year's roofing program. Total project costs are \$323,768 which include design services.

RECOMMENDATION:

President Farley recommends the Board of Regents approve award of the contract to Danker Roofing in the amount of \$311,968 for the Memorial Union Roof Replacement Phase 2 project.

Date

Jerry B. Farley, President

Agenda Item No. V. B. 4. k.
Washburn University Board of Regents

SUBJECT: Trane Corporation Data Analytics Annual Agreement

DESCRIPTION:

Facilities Services is requesting approval to enter into an annual service agreement with the Trane Corporation for data analytics and for ongoing energy performance analysis for the larger Academic and Residence Hall buildings on campus. The usage and deployment of enhanced data analytics will lead to a greater level of energy efficiency along with more reliable operation of the HVAC equipment. This heightened level of monitoring of the University's significant investment in its HVAC equipment will continue the ongoing efforts for good stewardship and effective operation of the physical plant. Also integral to this agreement is analysis of operational trends and capabilities via the utilization of both onsite and offsite technical support and monitoring. The agreement is for fourteen months beginning May 1st of 2018 thru June 30, 2019.

FINANCIAL IMPLICATIONS:

An expenditure of \$64,204 from Facilities Services operational funds.

RECOMMENDATION:

President Farley recommends the Board of Regents approve a contract in the amount of \$64,204 for the Trane Corporation Data Analytics Annual Agreement.

Date

Jerry B. Farley, President

Agenda Item No. V. B. 4. I.
Washburn University Board of Regents

SUBJECT: Washburn Village Refresh Program - Phase 2

DESCRIPTION:

Washburn Village has served the residential housing needs of Washburn students for the past 14 academic years and the interior spaces and finishes are showing their age. The University has embarked on a systematic approach to refresh the interior spaces along with upgrading kitchen and restroom areas continuing on in building 1 this summer. It is anticipated that this project will continue during the next two summer break periods, or until each of the 4 buildings have new interior finishes. Central to the completion of Phase 2 of the refresh program will be new countertops, flooring, carpeting, energy efficient LED lighting, new sinks and faucets, along with repainting of the apartment interiors.

Plans and specifications were provided to two local general contractors who have worked extensively on campus and were agreeable in meeting the narrow timelines that the project demanded.

Bidder	Bid
Bob Florence Contractor Inc	\$234,080
Kelley Construction	\$251,159

Bob Florence Inc. will serve as general contractor for the Village Refresh Program Phase 2

FINANCIAL IMPLICATIONS:

An expenditure of \$234,080 for a contract to Bob Florence Contractor, Inc. Total project costs, including furniture moving expenses, will not to exceed \$250,000 from the Washburn University Housing Reserves for the Washburn Village Refresh Program Phase 2.

RECOMMENDATION:

President Farley recommends the Board of Regents approve award of a construction contract to Bob Florence Contractor Inc. in the amount of \$234,080.

Date

Jerry B. Farley, President