

**WASHBURN UNIVERSITY OF TOPEKA**  
**BOARD OF REGENTS**  
**MINUTES**  
**July 26, 2018**

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**I. Call to Order**

Chairperson Hoferer called the meeting to order at 4:00 p.m. in the Kansas Room of the Memorial Union on the Washburn University campus.

**II. Roll Call**

Present were: Mr. Beck, Ms. De La Isla, Mr. Hoferer, \*Mr. Klausman, Mr. McGivern, Mrs. Parks, Mr. Sneed, Mrs. Sourk and Mrs. Van Etten.

\* Participated via telephone conference call.

**III. FY 2019 Public Budget Hearing**

The Public Budget Hearing was opened by the Board Chair at 4:02 p.m. No one registered to speak or asked to speak. It was moved by Regent Sneed and seconded by Regent De La Isla to close the public sessions. Motion passed.

**IV. Approval of Minutes of Past Meetings**

**A. Approval of the Minutes of the June 21, 2018 Meeting**

It was moved by Regent Sourk and seconded by Regent Parks to approve the Minutes of the June 21, 2018 meeting. Motion passed.

**V. Officer Reports**

**A. Chair's Report**

Chairperson Hoferer thanked former Regent Brent Boles for his service while serving on the Board of Regents, then welcomed Regent Klausman to the Board as he starts his new term.

Chairperson Hoferer thanked Regent McGivern for his service and guidance as he served as the previous chair of the Board.

The Board Chair asked that Board members use their cell phones as little as possible during meetings and that he appreciates their paying attention during the meeting.

The Board Chair presented his slate of appointments to the various board committees for the 2018-2019 year for approval by the Board. Those appointments are as follows:

Budget/Finance Committee: Regents McGivern (Chair), Beck, De La Isla, Parks and Sneed;

Auditing Committee: Regents Sneed (Chair), Beck, Klausman, Sourk and Van Etten;

Presidential Assessment Committee: Regents Parks (Chair), McGivern and Van Etten; and,

Nominating Committee: Regents Sourk (Chair), Beck, McGivern and Parks.

It was moved by Regent Sneed and seconded by Regent McGivern to approve the committee appointments. Motion passed.

## **B. President's Report**

President Farley introduced Eugene Williams, Director of KTWU, to introduce volunteers who have been recognized. Williams introduced Kathy Woods who is the KTWU volunteer coordinator, saying she does a great job. He said this is the first time people at KTWU have been recognized by PBS. Kathy Woods then introduced Wayne Stander, who has been volunteering at KTWU for over 30 years. He has been on the auction steering committee and does accounting during fund raising. Another person who has been a long time volunteer is John Duff, who has been coming since the 70s, over 40 years, to help the production group.

Dr. Farley said KTWU won another emmy award for the Washburn Holiday Vespers in the special events category. This was recorded live last December.

President Farley said Humanities Kansas awarded slightly less than \$10,000 to Washburn University in support of "The Map of Kansas Literature". Dr. Kerry Wynn, Associate Professor of History, is the project director. This program was started by Professor Emeritus Tom Averill in 2006.

Dr. Farley reported that science camps of about 60 students were on campus for two one-week sessions. The camps are funded by the Department of Transportation in cooperation with our Department of Education and are facilitated by Washburn faculty, student volunteers and KDOT employees. Workshops promote hands on work.

President Farley also reported on the Total Percussion Camp, saying students in grades 7–12 brush up on their music and performance skills. This culminated with a concert held on a Saturday for family and friends.

Dr. Farley said nearly 50 students from Washburn Tech Skills USA program traveled to Louisville, Kentucky to compete in the National Leadership and Skills Conference. He said there were over 6,500 competitors in over 100 categories. Washburn Tech had three national champions, one silver and three bronze in the nation. 22 students of the 47 attending finished in top five in the country.

## **VI. New Business**

### **A. Consent Agenda**

It was moved by Regent De La Isla and seconded by Regent Parks to approve the Consent Agenda. Motion passed. As approved by action of the Board:

- 1. Liquidated Claims Approval**
- 2. Faculty/Staff Personnel Actions**

Increase in annual salary: to David Wingerson, Coordinator, Sunflower Music Festival effective July 1, 2018 to \$25,000, and to Michael Brassel, Faculty Employment Coordinator effective July 16, 2018 to \$50,000; effective August 1, 2018 hire for vacant positions: Simulation Lab Coordinator at an annual salary of \$62,000, Marketing Coordinator at an annual salary of \$41,000, and Fast-Track Welding Instructor at an annual salary of \$45,000.

### **B. Actions Items**

- 1. Proposed Washburn University Board of Regents' Meeting Dates for 2018-2019**

President Farley presented the item. He indicated that he tried to find dates that the majority of regents could attend. It was moved by Regent Beck and seconded by Regent McGivern to approve the meeting dates for the 2018-2019 fiscal year. Motion passed.

- 2. Contracted Services with Pinegar-Smith & Associates, Inc.**

President Farley presented the item. The contract is a one-year contract for lobbying services, both in the state capital and federal legislature. John Pinegar and Doug Smith are well respected at the State Capitol and amongst their peers. John Pinegar was elected co-chair of the Kansas Higher Education lobbyists for the second time. In response to a question about the rate in the contract, President Farley indicated that the fee is the same as last year. It was moved by Regent Parks and seconded by Regent Beck to approve the contract for lobbying services. Motion passed.

- 3. Indoor Practice Facility**

Vice President for Administration and Treasurer Jim Martin presented the item. Martin introduced Greg Schwerdt of Schwerdt Design Group to give an update on the facility. He said work is being done on the details of the plans including narrowing in on costs and still staying within budget. Key ingredients were changing the site plan to save Presidential trees on the southwest side. If authorized to move forward with construction documents, they should be able to bid in December and present a contract to approve in February.

Schwerdt then introduced Curt Katterhenry of the DLR Group. Katterhenry discussed a number of design changes that will improve the functionality of the facility. Estimates based on the new design details result in about a 1% difference or \$207,000 higher than original estimate. The increase is due to a couple of factors: 1 – added more detail which allows for a more accurate estimate, and 2 – now have received responses back from the City on code requirements, which includes a sprinkler system that accounts for most of the increase. In response as to why a sprinkler system has been added, Katterhenry explained that the City wanted it included. Katterhenry did add that the sprinkler system will probably help keep the insurance costs lower. Air conditioning will be listed as an alternative but infrastructure will be included so air conditioning can be added later.

Vice President Martin advised the Board that the current total estimated cost is \$20.6 million. He further stated that the funding model remains the same, including \$4 million from reserves, \$6 million from donations, and that the donation funding met its goal today.

Dr. Farley advised the Board that if both this item and the following item on the issuance of bonds are approved by Board, the architect will be released to prepare construction documents.

The Board Chair said because of their passion and hard work which led to the project moving forward, he suggested that Regents McGivern and Sneed be allowed to make the motion and second to approve the item. It was moved by Regent McGivern and seconded by Regent Sneed to authorize bids to be let for construction of the Indoor Practice facility upon receiving donor commitments of \$6,000,000 and completion of bond financing of \$10,000,000. Motion passed.

#### **4. Issuance of Revenue Bonds to Finance the Indoor Practice Facility**

Vice President for Administration and Treasurer Jim Martin presented the item. He said Washburn has reviewed various options for financing. Twenty entities were solicited to make bids, with eight actually submitting bids. Review of the bids led to the recommendation to select Raymond James to be Underwriter. Gilmore Bell is bond counsel and will prepare the bond resolution. If approved by the Board, work will move forward to issue \$10,000,000 in bonds in September. We are hoping for less than a 4% interest rate and anticipate they will be twenty-year bonds. He said an item will come to the Board in September to ratify the bond issuance.

In response to a question, Vice President Martin advised that Washburn's A1 rating was confirmed this past spring. Martin noted that although the outlook overall for higher education bonds is negative, that does not apply to Washburn. In response to a question about the issuance being \$10,000,000 plus other costs, Martin answered that other costs are bond counsel fees around \$35,000, underwriting fees around \$200,000, and a few miscellaneous costs. In response to another question about how quick this will occur, Martin advised that the bonds will be priced about mid-September. The Resolution was considered and discussed by the Board. It was moved by Regent De La Isla and seconded by Regent Parks to approve the Resolution Authorizing the Offering for Sale of Revenue Bonds of Washburn University. Motion passed unanimously.

**5. Washburn University Proposed Consensual and Familial Relationships Board Policy**

Vice President for Academic Affairs JuliAnn Mazachek presented the item. She said Washburn University is committed to an environment of mutual respect and trust. Washburn does recognize that opportunities exist for persons to use their position to create conflict in certain situations. She said a committee of faculty and staff developed the policy language and the proposed language was put through a vigorous review process across campus. The policy has very broad and strong support from the stakeholders. In response to a question about the definition of consensual relationship, Dr. Mazachek referenced the Board to the first paragraph where the definition is set out. Dr. Mazachek further noted that Washburn is ahead of the game on this issue, as most of the Kansas Board of Regents' institutions are just now taking up this same issue. It was moved by Regent De La Isla and seconded by Regent McGivern to approve the Consensual and Familial Relationships Board Policy. Motion passed.

**C. Information Item(s)**

**1. Renewal of Topeka Neighborhood Revitalization Plan**

University Counsel Marc Fried introduced Bill Fiander of the Topeka Planning Department to present on the Topeka Neighborhood Revitalization Plan. Fiander is seeking feedback as the term of the current program is expiring and he anticipates coming back in the fall to ask for Washburn's participation in the renewed program.

**2. Topeka Science Cafe**

Vice President for Academic Affairs JuliAnn Mazachek introduced Dr. Brian Thomas, Professor of Physics and Astronomy, who initiated the formation of the Topeka Science Café. Dr. Thomas presented on the Topeka Science Café

## **VII. Executive Session**

It was moved by Chairperson Hoferer and seconded by Regent De La Isla to recess the regular meeting and go into executive session to discuss personnel issues involving non-elected personnel and to return to regular session at 5:20 p.m. Motion passed.

The Board reconvened in open session and the Board Chair called the regular meeting back into order at 5:22 p.m.

It was moved and seconded to adjourn. Motion passed.

The meeting adjourned at 5:23 p.m..

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Marc Fried  
Secretary, Board of Regents