

**Board of Regents Meeting**  
**Memorial Union, Kansas Room**  
**Wednesday, 10/31/2018**  
**4:00 - 6:00 PM CT**

**I. Call to Order**

**II. Roll Call**

Mr. Beck  
Mayor De La Isla  
Mr. Hoferer  
Mr. Klausman  
Mr. McGivern  
Mrs. Parks  
Mr. Sneed  
Mrs. Sourk  
Mrs. Van Etten

**III. Approval of Minutes of Past Meeting(s)**

**A. Minutes of the September 26, 2018 Board Meeting**

*September 26, 2018 Washburn University Board of Regents Meeting Minutes - Page 3*

**IV. Officer Reports**

**A. Chair's Report**

**B. President's Report**

**V. New Business**

**A. Consent Agenda**

**1. Liquidated Claims Approval - September 2018 - Jim Martin**

*Liquidated Claims - September - Page 9*

**2. Posthumous Degree - Bechtold - JuliAnn Mazachek**

*Posthumous Award. Debra Bechtold - Page 10*

**3. Faculty/Staff Personnel Actions - JuliAnn Mazachek**

*Faculty Staff Personnel - Page 11*

**B. Action Items**

**1. Washburn Tech JIIST Diesel Grant - Mobile Column Lift System - JuliAnn Mazachek**

*Washburn Tech JIIST Diesel Grant - Lift System - Page 13*

**2. Desire2Learn Brightspace LMS - Jim Martin**

*Desire2Learn Contract - Page 14*

**3. Resolution for Authorization of Kansas Municipal Investment Pool Transactions - Jim Martin**

*MIPS Resolution - Kuwitzky - Page 15*

*MIPS Resolution - Kuwitzky - attachment - Page 16*

**4. Faculty/Staff One-Time Stipend - Jim Martin**

*Faculty Staff one-time stipend - Page 18*

**5. Westar Energy Direct Renewable/Green Energy Tariff Agreement - Jim Martin**

*Westar Green Energy Agreement - Page 19*

*Westar Fuel Cost Projection - Page 21*

**C. Information Item(s)**

**1. School of Nursing RENEW Grant Presentation - Monica Scheibmeir**

**WASHBURN UNIVERSITY OF TOPEKA  
BOARD OF REGENTS  
MINUTES  
September 26, 2018**

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**I. Call to Order**

Chairperson Hoferer called the meeting to order at 4:00 p.m. in the Kansas Room of the Memorial Union on the Washburn University campus.

**II. Roll Call**

Present were: Mr. Beck, Mayor De La Isla (arrived 4:34), Mr. Hoferer, Mr. Klausman, Mr. McGivern, Mrs. Parks, Mr. Sneed, Mrs. Sourk and Mrs. Van Etten (arrived 4:03).

**III. Approval of Minutes of the July 26, 2018 meeting**

It was moved by Regent Sourk and seconded by Regent Parks to approve the Minutes of the July 26, 2018 meeting. Motion passed.

**IV. Officer Reports**

**A. Chair's Report**

Chairman Hoferer called attention to the Board that there will be a work session scheduled for the strategic plan.

**B. President's Report**

President Farley said a plaque was received from the Topeka Capital Journal Best Of contest. Washburn won best University.

Dr. Farley announced we received a diversity and inclusion award for the campus from Kansas Society for Human Resource Management (SHRM) organization. He said we work hard at it, and Dr. Pam Foster, Equal Opportunity Director, has led the process for receiving this recognition.

President Farley reported the Washburn Men's Cross Country team made history after being ranked eighth in the Central Division of NCAA Division II as ranked by the U.S. Track & Field and Cross Country Coaches Association. It is our first time ever in the rankings. He said additionally, Jacob Klemz was named Division II National Athlete of the Week, the first such recognition for an Ichabod.

Dr. Farley said the Kansas Small Business Development Center (SBDC) announced Karl Klein as the Kansas SBDC State Star for 2018 for exemplary work performance, significant contribution to the organization's economic development efforts, and strong commitment to small businesses.

Dr. Farley reported Associate Professor of English Eric Henry was acknowledged in an article published in the New York Times for discovering the true birth year of Langston Hughes.

Dr. Farley said as part of the Family Day celebration, we had 17 students bring 21 siblings to participate in Sibling Day activities.

Regent Van Etten arrived at 4:03 p.m.

President Farley said the College Hill neighborhood was recognized for being one of the top neighborhoods in Kansas. College Hill spent extra money to have the neighborhood markers match our campus.

Dr. Farley reported that Washburn Tech received a \$400,000 grant from Dane Hansen to help with providing virtual technology education to rural Kansas counties.

President Farley said a Community BBQ will be held at Washburn Tech East on October 12 at 6:00 p.m. Chairman Hoferer stated for clarification that we are not involved directly in the construction of the building, we will merely be tenants. President Farley said we are still excited about the project and look forward to being there.

Regent Sourk noticed that several Washburn athletes appeared at her son's school and they will be returning and it created a lot of buzz at the school.

### **C. Committee Report(s)**

#### **1. Audit Committee**

Committee Chair Regent Sneed advised that the Committee met with the auditors to receive information about the plan to proceed with the audit and anticipate receiving a final report in December.

### **V. New Business**

#### **A. Consent Agenda**

It was moved by Regent Sneed and seconded by Regent Sourk to approve the Consent Agenda. Motion passed.

As approved by action of the Board:

- 1. Liquidated Claims Approval – July 2018**
- 2. Liquidated Claims Approval – August 2018**

### **3. Faculty/Staff Personnel Actions**

Change Jeffrey Stromgren, Head Golf Coach, from .50 FTE to .75 FTE with annual salary of \$37,898 effective September 27, 2018; update position responsibilities of Jane Hanni, Assistant Curator of Education, Mulvane Art Museum, with annual salary increased to \$40,000 effective October 1, 2018; recruit for vacant positions: Communications Specialist Supervisor, University Police, at an annual salary of \$32,240 effective September 27, 2018; Administrative Specialist, Washburn Tech, at an annual salary of \$26,998 effective September 27, 2018; Adult Education Instructor-ESL, Washburn Tech, at an annual salary of \$35,00, effective September 27, 2018; recruit for new positions: Academic Advisor, School of Applied Studies, at an annual salary of \$39,000, effective September 27, 2018; Visiting Professor, School of Business, at an annual salary of \$70,000 effective January 1, 2019; Clinic Attorney, School of Law, at an annual salary of \$75,000 effective 1, 2019.

## **B. Actions Items**

### **1. Renewal of Insurance Policies**

Vice President for Administration and Treasurer Jim Martin said this item deals with all things insurance other than employee health insurance. This is Vice President Martin's third time presenting this renewal since becoming vice president, and each year we have had a decline in premiums. He said Worker's Compensation insurance continues to go down, decreasing about \$12,000 in Workers Compensation, with an overall reduction of \$7,000. He gives a shout out to Dorothy Hedman. It was moved to approve renewal of the insurance policies by Regent Beck and seconded by Regent Parks. Motion passed.

### **2. Health Plan Renewal**

Regent Klausman announced he had a conflict and left the room while the matter was considered. Vice President for Administration and Treasurer Jim Martin presented the item. He said Washburn's health insurance program is tiered based on income. The plan is self-funded with administration up to now by Blue Cross Blue Shield of Kansas (BCBSKS). We did an RFP this summer and a committee reviewed the proposals. He said competition in the bidding was good. The winning bid will provide \$300,000 in savings per year for three years. The bid locks in administrative costs for three years and stop loss for two years. BCBSKS won the bid. Vice President Martin said additional improvements and options include a \$300 waiver on labs for physicals, which had been removed from the plan last year. The new plan will introduce a new high deductible, lower premium option paired with a Washburn funded health savings plan. These additions all come with no increase in premiums to employees.

In response to a question about if the high deductible option is experimental, Vice President Martin told that experience shows claims tend to be lower from those employees. However, if no one utilizes the option, or if claims are too expensive, Washburn has the option to pull out at the end of each year.

In response to a question about most employees paying nothing, Vice President Martin responded that if an employee makes \$50,000 or less in annual salary and is single, he/she pays no premium.

In response to a question about if employees overall are treated well, Vice President Martin answered that most employees comment they are happy and because we don't pay the highest salaries, this benefit is good for attracting and retaining employees. It was moved to approve the Health plan renewal by Regent Parks and seconded by Regent Sourk. Motion passed.

Regent Klausman returned to the meeting.

3. **A RESOLUTION AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF REVENUE BONDS OF WASHBURN UNIVERSITY OF TOPEKA, SHAWNEE COUNTY, KANSAS; MAKING CERTAIN COVENANTS AND AGREEMENTS TO PROVIDE FOR THE PAYMENT AND SECURITY THEREOF AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH**

Vice President for Administration and Treasurer Jim Martin presented the item. He said at the July board meeting, the Board granted authority to sell bonds to finance the construction of the indoor practice facility. Financing was fast-tracked, even though construction is not scheduled until Spring 2019, because of other circumstances. In the two months since authorization, there has been a 30 basis points, or .3 %, increase in the interest rates. The sale of the bonds yielded good interest rates. The underwriter, advisor and bond counsel worked to conduct a sale on September 25. Face Value of the bonds sold was \$10,155,000. Annual all-in interest for the bonds is 3.68%. The term for the bond issuance is 20 years. There is a call provision to beginning in year eight to call the bonds at par value. Funds from the sale, pending Board approval of this item, will be released to Washburn on October 17. The bond rating was raised from A to AA because Washburn chose to insure the bonds. Final documentation for the transaction was made available this morning. The only changes since draft documents were provided to the Board last week are the financing costs and interest rate. Per the bond agreement, Washburn will invest the proceeds in a very safe return of about 2%. No restrictions were put on our business that are different than our previous bond issues.

Regent Sourk complimented Vice President Martin on communication about the transaction. Vice President Martin acknowledged Rhonda Thornburg's help in the process. It was moved to approve the agreements related to the sale of the bonds and receipt of the proceeds by Regent Sneed and seconded by Regent McGivern. Motion passed.

4. **2018 Winter Closing Schedule**

Vice President for Administration and Treasurer Jim Martin presented the item, saying that historically when Christmas Day falls on a Tuesday, the administration seeks approval that the Monday prior be declared a holiday to close Washburn and Washburn Tech except for essential personnel.

It was moved to declare December 24 a holiday by Regent Sourk and seconded by Regent Parks. Motion passed.

**5. Washburn Tech Academy of Cosmetology – Student Consumable Supplies**

Vice President for Administration and Treasurer Jim Martin presented the item and said typically Washburn Tech purchases supplies for each student in the program and then bills students for those costs. Historically the total cost is less than \$50,000 but because of increase in enrollment to 77 students, this transaction now requires Board approval. The bill for the supplies was due before this meeting and so it was discussed with the Board Chair who approved to go ahead and pay this cost to start classes and seek ratification from the Board. It was moved to ratify the purchase of supplies for the Cosmetology program by Regent Parks and seconded by Regent Sourk. Motion passed.

**6. Mabee Library Immersive Classrooms and Math Emporium Project - #C19008**

Vice President for Academic Affairs JuliAnn Mazachek presented the item and said in July the Board approved contracts for construction of these improved learning environments at Mabee library. This item is for technology and furniture to be used in these new learning spaces. Payments are made from private funds donated by people who support improved process for Mabee library.

Regent De La Isla arrived at 4:34 p.m.

In response to a question about why this is being placed in the Mabee Library, Vice President Mazachek stated that because of the hours of operation for the library, this made it most accessible to students.

In response to a question if this is the same as one of the information items below, Vice President for Administration and Treasurer Jim Martin answered that he believes it is the same but he will double check. It was moved to approve the purchase of furniture and technology by Regent Sneed and seconded by Regent Beck. Motion passed.

**C. Information Item(s)**

**1. Freshman Residence Hall Requirement Proposal**

Vice President for Student Life Eric Grospitch reported that data shows that students who live on campus retain at a higher rate and have a higher GPA than those who do not. Because of this data, combined with the increased capacity due to Lincoln Hall, the administration is proposing a freshman on-campus residency requirement. The proposal would also allow Greek living to meet the requirement, which is unique to most campus residency requirements. This is due to the history of Washburn Greek entities having good retention and grades, and because its chapters have not had the problems seen across campuses nationally.

In doing research, all MIAA conference institutions have such a requirement now, except for two institutions that do not have the on campus housing capacity to support such a requirement.

Administration will continue to look at ways to help financial needs for students to meet housing and meal plan requirements. Vice President Grospitch explained that it should help enrollment because it should increase retention of freshman students.

Vice President Grospitch explained there will be an appeal process to address issues and plan to have a broad spectrum of campus folks on appeal committee.

The proposal would only apply to full-time first time direct-from-high-school students. He said we looked at last year's numbers and based on current proposed exceptions, approximately 100 students would have required to live on campus that didn't.

People who live off campus don't tend to return and lose experiences in interacting with faculty and organizations and events, so even living at College Hill, the benefits of living on campus would be lost and so that wouldn't count as living on campus.

President Farley informed the Board this was discussed when the LLC was added 18 years ago. The Administration wanted to wait to see how the residence hall capacity would fill out before implementing this type of program. Now that the Administration knows adequate capacity for such a program exists, we are looking to move forward.

## **2. Report of Purchases between \$25,001 and \$50,000**

Regent Sneed asked when the last time the Board raised the approval limit was and said maybe it is time to raise it higher than \$50,000.

## **3. Washburn University Website Update**

Director of Public Relations Patrick Early made a presentation on the new website.

Before adjourning the meeting, Dr. Farley advised the Board that Bill Finley had started his position as the new director of Strategic Analysis and Reporting.

It was moved to adjourn. Motion passed. The meeting adjourned at 5:03 p.m.

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Marc Fried  
Secretary, Board of Regents



**Agenda Item No. V. A. 1.**  
**Washburn University Board of Regents**

**SUBJECT:** Liquidated Claims Approval – September 2018

**DESCRIPTION:** Attached is the list of claims processed for the month of September, 2018 by fund, and a summary of all claims by fund is detailed below. The payroll claims will be presented to the Board of Regents for review at the October 31, 2018 meeting through the Chairperson.

To the best of my information and belief, I certify that the liquidated claims submitted in this transmittal are in compliance with all applicable laws and University policies.

\_\_\_\_\_  
 Jim Martin, Vice President for Administration & Treasurer

<b>WASHBURN UNIVERSITY</b>		
<b>Fund #</b>	<b>Fund Name</b>	<b>Total Claims</b>
1.	General Fund	\$3,697,537
2.	Debt Retirement & Construction Fund	-0-
3.	Building and Construction Fund	364,049
4.	Endowment Fund	-0-
5.	Student Loan Fund	12,166
7.	Tort Claim Fund	3,623
8.	Restricted and Agency Fund	457,500
9.	Plant Fund	-0-
10.	Smoothing Fund	-0-
12.	Capital Improvement	-0-
13.	Government and Research Fund	104,156
	Sub-Total	4,639,031
	Payroll	2,910,899
	Payroll Withholding ACH Transactions	2,396,117
	<b>Total</b>	<b>\$9,946,047</b>

<b>WASHBURN INSTITUTE OF TECHNOLOGY</b>		
1.	General Fund	\$ 227,295
3.	Building and Construction Fund	7,161
5.	Student Loan Fund	-0-
8.	Restricted and Agency Fund	4,870
13.	Government and Research Fund	19,714
	Sub-Total	259,040
	Payroll	640,723
	Payroll Withholding ACH Transactions	168,135
	<b>Total</b>	<b>\$1,067,898</b>

\_\_\_\_\_  
 Date

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 Jerry B. Farley, President

**Agenda Item No. V. A. 2.**  
**Washburn University Board of Regents**

SUBJECT: Posthumous Degree -- Bechtold

DESCRIPTION:

Debra Desch Bechtold was a graduate nursing student earning her Post-Graduate Certificate in the Psychiatric Mental Health Nurse Practitioner program when she passed away in 2018 after a battle with cancer.

Debra completed 10 credit hours and was two semesters away from graduating in good academic standing at the time of her death. A family member contacted the School of Nursing inquiring about the possibility of a posthumous degree and indicated how much Debra enjoyed being a student in the Psychiatric Mental Health Nurse Practitioner program at Washburn University.

Based upon recommendations from the Director of the Psychiatric Mental Health Nurse Practitioner Program, the Associate Dean for Graduate Nursing Programs, and the Dean of the School of Nursing, permission is requested to award Debra Bechtold the Psychiatric Mental Health Nurse Practitioner program Post-Graduate Certificate posthumously.

**FINANCIAL IMPLICATIONS:**

None.

**RECOMMENDATION:**

President Farley recommends that the Board of Regents approve this Posthumous Degree request.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jerry B. Farley, President

**Agenda Item No. V. A. 3.**  
**Washburn University Board of Regents**

SUBJECT: Faculty/Staff Personnel Actions

DESCRIPTION:

The following adjustments to specific salary lines must either be reported to the Board or approved by the Board.

Name	Position	Change	Financial Implications	Comments	Action
Vacant	NEW – Title III Project Director	Effective November 1, 2018	\$50,000 annual salary, funded from Dept of Education Title III grant	Additional position to support student success initiatives, funded by federal grant	Request approval
Vacant	NEW – Student Success Coach – Center for Student Success and Retention / Title III	Effective November 1, 2018	\$39,000 annual salary, funded from Dept of Education Title III grant	Additional position to support student success initiatives, funded by federal grant	Request approval
Vacant	NEW – Student Success Coach – Center for Student Success and Retention / Title III	Effective November 1, 2018	\$39,000 annual salary, funded from Dept of Education Title III grant	Additional position to support student success initiatives, funded by federal grant	Request approval
Vacant	NEW – Student Success Coach – Center for Student Success and Retention / Title III	Effective November 1, 2018	\$39,000 annual salary, funded from Dept of Education Title III grant	Additional position to support student success initiatives, funded by federal grant	Request approval

Vacant	NEW – Math Lab Coordinator – Math Department / Center for Student Success and Retention / Title III	Effective November 1, 2018	\$50,000 annual salary: \$40,000 funded from Dept of Education Title III grant, remaining salary funded from available FY19 budgeted funds	Additional position to support math department pathways project and student success initiatives, funded by federal grant	Request approval
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RECOMMENDATION:

President Farley recommends approval of these personnel actions.

\_\_\_\_\_  
Date

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Jerry B. Farley, President

**Agenda Item No. V. B. 1.**  
**Washburn University Board of Regents**

**SUBJECT:** Washburn Tech JIIST Diesel Grant – Mobile Column Lift System

**DESCRIPTION:**

The Washburn Tech Diesel Technology program received an award of \$73,315.00 for the Jobs and Innovative Industry Skills Grant (JIIST). These funds are awarded through the Kansas Department of Commerce. Washburn Tech was able to secure this grant through a Business and Industry dollar for dollar match from a few of its Business and Industry partners. The purpose of this grant is to secure equipment in order to maintain alignment with NATEF and AED accreditations. This purchase includes one Mobile Column Lift, two Mobile Column Support Stands, four Wheel Adapters, and one 32,000 pound cross-beam. The quote was based on NASPO pricing (pricing consortium).

VENDOR	AMOUNT
Snap-On Industrial	\$50,530.99

**FINANCIAL IMPLICATIONS:**

The purchase of these items are funded through the JIIST Diesel Grant that was awarded to Washburn Tech from the Kansas Department of Commerce. There are no general fund dollars allocated to this purchase.

**RECOMMENDATION:**

President Farley recommends the Board of Regents approve the purchase of this Mobile Column Lift System as per the grant agreement between Washburn Tech and the Kansas Department of Commerce.

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Date

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Jerry B. Farley, President

**Agenda Item No. V. B. 2.**  
**Washburn University Board of Regents**

SUBJECT: Desire2Learn Brightspace LMS

DESCRIPTION:

Information Technology Services is requesting approval to renew our contract with Desire2Learn (D2L) for an additional 5 ½ years. Brightspace learning management system (LMS) provides powerful online tools for students, faculty, staff, and administration to thrive and succeed in creating the best educational experience possible.

Year 1	\$75,250 (partial year to adjust to our fiscal calendar)
Year 2	\$149,679
Year 3	\$149,679
Year 4	\$149,679
Year 5	\$149,679
Year 6	\$149,679

This purchase will be awarded to Desire2Learn utilizing the Education and Institutional Cooperative Services (E&I) contract.

FINANCIAL IMPLICATIONS:

An expenditure of \$75,250 from FY2019 Information Technology Services general budget.

RECOMMENDATION:

President Farley recommends the Board of Regents approve award of the contract to Desire2Learn in the amount of \$75,250 for the purchase of D2L Brightspace LMS.

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Date

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Jerry B. Farley, President

**Agenda Item No. V. B. 3.**  
**Washburn University Board of Regents**

**SUBJECT:** Resolution for Authorization of  
Kansas Municipal Investment Pool Transactions

**DESCRIPTION:**

The University periodically utilizes the State of Kansas Municipal Investment Pool (MIP) as a temporary, high-quality, high-liquidity alternative to bank deposits. Deposits to and withdrawals from the University's MIP account must be initiated and authorized by employees designated and approved by the Board.

A Board resolution is needed to designate the employees who are authorized to initiate transactions with MIP. The attached resolution authorizes Controller and Director of Accounting, Chris Kuwitzky, to initiate such transactions.

**FINANCIAL IMPLICATIONS:**

None

**RECOMMENDATION:**

President Farley recommends adoption of the attached resolution.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jerry B. Farley, President

**STATE OF KANSAS  
MUNICIPAL INVESTMENT POOL**

**Resolution**

WHEREAS, the undersigned is a municipality (the "Depositor"), as defined in K.S.A. 12-1675, as amended, and from time to time has funds on hand in excess of current needs, and

WHEREAS, it is the best interest of the Depositor and its inhabitants to invest funds in investments that yield a favorable rate of return while providing the necessary liquidity and protection of the principal; and

WHEREAS, the Pooled Money Investment Board (the "PMIB"), operates the Municipal Investment Pool (MIP), a public funds investment pool, pursuant to Chapter 254 of the *1996 Session Laws of Kansas*, and amendments thereto

NOW THEREFORE, be it resolved as follows:

1. The municipality designated below approves the establishment of an account in its name in the MIP for the purpose of transmitting funds for investment, subject to the MIP Participation Policy adopted by the Pooled Money Investment Board, and municipality acknowledges it has received a current copy of such Participation Policy. The Depositor's taxpayer identification number assigned by the Internal Revenue Service is 48-6030115.
2. The following individuals, whose signatures appear directly below, are officers or employees of the Depositor and are each hereby authorized to transfer funds for investment in the MIP and are each authorized to withdraw funds, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of funds:

Name (print or type) Jim Martin	Name (print or type) Rhonda Thornburgh
Signature	Signature
Title Vice President for Administration & Treasurer	Title Director, Budget Planning & Analysis
Name (print or type) Chris Kuwitzky	Name (print or type)
Signature	Signature
Title Controller & Director of Accounting	Title

3. Depositor Contact:

Name (print or type) Chris Kuwitzky	Email chris.kuwitzky@washburn.edu	
Title Controller & director of Accounting	Phone 785-670-1745	
Street Address Washburn University, 1700 SW College Ave.	Fax 785-670-1054	
City Topeka	State Kansas	ZIP 66621



4. This Resolution and its authorization shall continue in full force and effect until amended or revoked by the Depositor and until the PMIB receives a copy of any such amendment or revocation, the PMIB is entitled to rely on same.

This resolution is hereby introduced and adopted by the Depositor at its regular/special meeting held on  
October 31, 2018 \_\_\_\_\_ (date).

Municipality Name (print or type) WASHBURN UNIVERSITY

Name (print or type) Paul Hoferer

Signature

Title Chairman, Washburn University Board of Regents

Date 10-31-18

Attest:

Name (print or type) Marc Fried

Signature

Title Secretary, Washburn University Board of Regents

Date 10-31-18

**Note: Original signatures are required.**

**Agenda Item No. V. B. 4.**  
**Washburn University Board of Regents**

SUBJECT: Faculty/Staff One-Time Stipend

DESCRIPTION:

Based upon our fall enrollment, our overall credit hour revenue will be below budget this year. To offset a portion of the revenue loss for the current budget year, we will use a portion of the money budgeted for a salary program to balance the current year's budget. While the salary program must be placed on hold, we are committed to recognizing the good work of our faculty and staff at Washburn who are working hard every day to recruit and retain students.

In recognition of this continuing commitment by our employees, we propose a one-time (non-recurring) stipend of \$500 for each qualifying faculty and staff. Eligibility criteria for a stipend is being determined. The stipend will be paid in the last December pay period for hourly paid staff and in the December pay date for monthly paid faculty and staff.

Washburn truly does value the service of its dedicated employees. As we develop the budget for the fiscal year beginning July 1, 2019, and based on revenue increases, every effort will be made to provide for a comprehensive salary program next year.

FINANCIAL IMPLICATIONS:

Funding for this one-time payment is available for funds set aside, but not used for a salary program, in this year's budget. The estimated cost is \$400,000.

RECOMMENDATION:

President Farley recommends the Board of Regents approve this one-time stipend of \$500 for each qualifying faculty and staff member as determined by administration.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jerry B. Farley, President

**Agenda Item No. V. B. 5.**  
**Washburn University Board of Regents**

SUBJECT: Westar Energy Direct Renewable/Green Energy Tariff Agreement

DESCRIPTION:

Westar Energy has entered into an agreement (subject to Board approval) to purchase a portion of the output of a 300-Megawatt (MW) wind farm that will be constructed in northeast Kansas. This wind farm is projected to come on line in the fourth quarter of 2020. Westar is offering large commercial and industrial customers, who have a minimum monthly peak demand greater than 500 Kilowatts (kW) or .5 MW, an opportunity to participate in the project. Subscribers must subscribe in increments of 1 MW for a minimum of 20 years. The charge for all energy produced by the wind farm will be 1.8 cents per Kilowatt Hour (kWh), replacing the fuel factor portion of the monthly bill. A pro rata share of the wind energy produced will be allocated to participants in the program on a monthly basis. Wind farm project subscribers who go over their usage allotment will be billed at the current fuel factor rate charged to non-participants.

DISCUSSION:

The total consumption of electricity for Washburn University and Washburn Tech campuses today supports an approximately 4.8 MW purchase. The University anticipates that its monthly consumption will increase with completion of the new indoor practice facility. We also expect future innovations in energy efficiency will emerge. The average fuel factor costs billed to Washburn University over the past 5 years were as follows:

<u>Year</u>	<u>Average Fuel Factor Costs</u>
2017	2.1 cents per kWh
2016	1.9 cents per kWh
2015	1.9 cents per kWh
2014	2.4 cents per kWh
2013	2.1 cents per kWh

This Green Tariff would have had the potential to save the University approximately \$308,000 over the past 5 years if it been available and the University had committed 80% of its load to the program.

A conservative purchase of 4 MW of wind generated electricity priced at 1.8 cents per kWh will ensure that the University can remain flexible and take advantage of possible future innovations in energy efficiency. The University is requesting permission to enter into this 20 year agreement as it makes good fiscal sense and will shift the campus from the sole utilization of fossil fuels for its purchased electricity to a predominantly “green” or renewable energy source. Westar, in their annual fuel cost forecast, shows the annual fuel charge for fossil fuel base energy will be flat to trending up slightly from the historical rate in the first half of the contract and then increasing at a much faster rate during the last half of the contract.

FINANCIAL IMPLICATIONS:

The University budgets \$2.5 million for purchased electricity for the two campuses on an annual basis. The University expects to recognize annual savings of approximately \$70,000 a year for the first half of the agreement, beginning in 2021, increasing to \$100,000 a year over the last half of the agreement. This agreement has the potential to realize savings approaching \$1.7 million over the life of the agreement. This will be accomplished with no additional cost to the University.

RECOMMENDATION:

President Farley recommends the Board of Regents approve entering into this agreement with Westar as described.

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Date

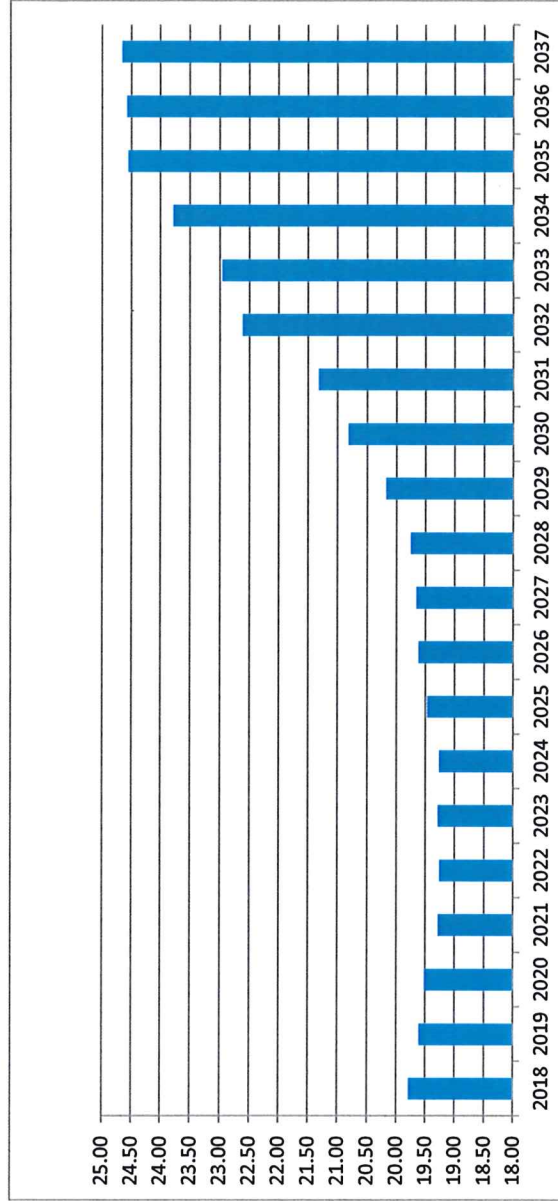
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Jerry B. Farley, President



Forecast Annual RECA (\$/MWh)

Year	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037
RECA (\$/MWh)	19.79	19.61	19.52	19.28	19.26	19.29	19.27	19.47	19.62	19.66	19.76	20.18	20.82	21.32	22.62	22.96	23.79	24.56	24.58	24.66



This is an estimated guess for future RECA (fuel charge) amounts thru 2037.