



Submitting USLO Scores in Student Learning & Licensure



Logging in to Watermark's Student Learning & Licensure Software

- Watermark products have WU Single Sign-On access with the link on MyWashburn. Or you can bookmark <https://login.watermarkinsights.com/connect/washburn>



Finding the link on MyWashburn

- Click on the three lines at the top of MyWashburn and choose the Academics category. You will find a Watermark card there and can bookmark it on your MyWashburn page of cards.
- Right now, the old Submit USLO scores link directs you to Watermark Single Sign-On. Next Fall, this link will be taken down when everyone gets used the Watermark card.



Welcome to the new MyWashburn! Customize your home screen by moving, adding, or removing cards.

1 of 3

[Send feedback to ITS](#)

Find cards via Discover More. Click the bookmark icon on a card to add it to your home screen.

2 of 3

[Discover More](#)

Click below for tips and tricks as well as a list of frequently asked questions.

3 of 3

[View Tips and FAQ](#)

Degree Works



Degree Works
Process degree audits



How to process a degree audit

These instructions will help to guide you, as an advisor, through the online degree audit process

Faculty/Advisor Self-Service



Faculty Dashboard



Faculty Dashboard Quick Reference



Process a registration override



View Tentative Final Exam Schedule



Change of Grade Form



Navigate Staff



Student Advising Links



Submit USLO Scores

Navigate



Navigate360



Student Login



Info for Students



Staff Login



Info for Staff

Pay Now

Payment Portal

View eBills
Make a Payment
Enroll in a Payment Plan
Authorize Others to View Your Account

PAY NOW

University Registrar Links



[View Unofficial Academic Transcript](#)
[View Washburn Tech midterm grades for freshmen](#)
[View Final Grades](#)
[Name Change Information](#)
[Update your Name and Address Information](#)
[Request an Official Transcript](#)
[Degree/Enrollment Verification](#)
[Request Credit by Departmental Exam](#)

Watermark Insights



watermark

[CLICK HERE](#) to access the Watermark Portal for Course Evaluations, Program Assessment, and USLO Score Reporting.

Finance



Finance Dashboard
(Budget Query, Requisitions, etc.)



How to Perform a Budget Query



How to Create a Requisition



Finance Forms
For current Vendor information, including WIN numbers, please email purchasing@washburn.edu



Payroll Forms

Washburn University Finance Office



Finance Office Website
Accounting, Payroll, Financial Reports, etc



Business Office Website
Tuition fee schedules, student account billing, refund schedules, payment deadlines, etc

Academics
& Offices

Academics & Offices

Choose one of your organizations or programs to view or update, or edit
Leads on any child nodes you have access to.

In Progress

My Organizations & Programs

| ORGANIZATION | LEADS |
|--|---|
| Washburn University Type: Institution Code: Washburn University | Christa Smith, Destinee Warner, Jennifer Ball, Josh Huston, Kelly McClendon, Marc Routsong, Watermark Support Services |

SL&L opens to this
screen

- Click on “In Progress” on the left.

In Progress

View all of your open Sections and Activities.

Filter by

All Terms

Sort by

Start Date - Descending

BI202 - Biology of Behavior, VA

CLOSE SECTION

VIEW DETAILS

Summer 2024

05/28/2024 — 06/27/2024

Instructors



Benjamin Reed

BI202_QSR

17 Awaiting Assessment

Click on the name of
the course.

In Progress > BI202 - Biology of Behavior, VA

BI202 - Biology of Behavior, VA

ACTIVITIES

HOMEPAGE

MEMBERS

SCORES

Filter by

All Activities

Sort by

Due Date - Descending

CREATE ACTIVITY

BI202_QSR

Required

LINK TO LMS

VIEW DETAILS



Submissions by Status

■ Awaiting Assessment (17/17) ■ Done (0/17)



Visible on: 05/28/2024

Template : BI202_QSR/Observational Assessment workflow

Click on the Course
name again



On this screen you can also see that there are 17 students
enrolled and ready to have scores entered for them.


← **BI202_QSR**
Visible: 05/28/2024 DONE

Template: BI202_QSR/Observational Assessment workflow
Rubrics: BI202_QSR

Submissions by Status
■ Awaiting Assessment (17/17)

Progress by Student Filter by Status **BULK ACTIONS**

| STUDENT NAME | AWAITING ASSESSMENT | DONE |
|--|-----------------------------------|------|
|  [REDACTED] | ■ Published May 14, 2024 04:05 PM | |
|  [REDACTED] | ■ Published May 14, 2024 04:05 PM | |



Recording scores

- You can evaluate student by student from this page by clicking on 1 student name, or it may be easier to click on Bulk Actions and then “Student Assessment”. This will take you to the next screen where you can submit all in the same screen. See next slide.

Student Submissions

Fields marked with * are required.

Submissions*

Select student submissions to assess. View individual submissions to view responses.

- STUDENT
- [Redacted] Published May 14, 2024, 04:05 PM
- [Redacted] Published May 14, 2024, 04:05 PM
- [Redacted] Published May 14, 2024, 04:05 PM
- [Redacted] Published May 14, 2024, 04:05 PM
- [Redacted] Published May 14, 2024, 04:05 PM
- [Redacted] Published May 14, 2024, 04:05 PM
- [Redacted] Published May 14, 2024, 04:05 PM
- [Redacted] Published May 14, 2024, 04:05 PM
- [Redacted] Published May 14, 2024, 04:05 PM

BI202_QSR

Rubric*

Total Score 0/0 - 0.00% - Mean 0.00

CLEAR SELECTION

| ELEMENTS | NOT EVALUATED | BEGINNING | DEVELOPING | TARGET | ADVANCED |
|---|----------------------|-----------|------------|----------|----------|
| Objective 1 - Upon successful completion of this course, students will be able to articulate how scientists use the methods of scientific inquiry to understand the natural world, including discovery science and the scientific method. | 0 Points | 1 Point | 2 Points | 3 Points | 4 Points |
| Comment | <input type="text"/> | | | | |
| Objective 2 - Upon successful completion of this course, students will be able to apply Tinbergen's four approaches to the study of animal behavior. | 0 Points | 1 Point | 2 Points | 3 Points | 4 Points |
| Comment | <input type="text"/> | | | | |

Assessment Panel

Score each student and then Bulk submit

- Click on the student name on the left. Then hover cursor over the score box you want to choose and click. Scroll down to enter scores for each objective and the overall score. Then move on to the next student. When you have finished all students in that course, click Bulk Submit at the top right.

In Progress > BI202 - Biology of Behavior, VA

BI202 - Biology of Behavior, VA

ACTIVITIES HOMEPAGE MEMBERS SCORES

Filter by All Activities Sort by Due Date - Descending

CREATE ACTIVITY

BI202_QSR Required

LINK TO LMS VIEW DETAILS

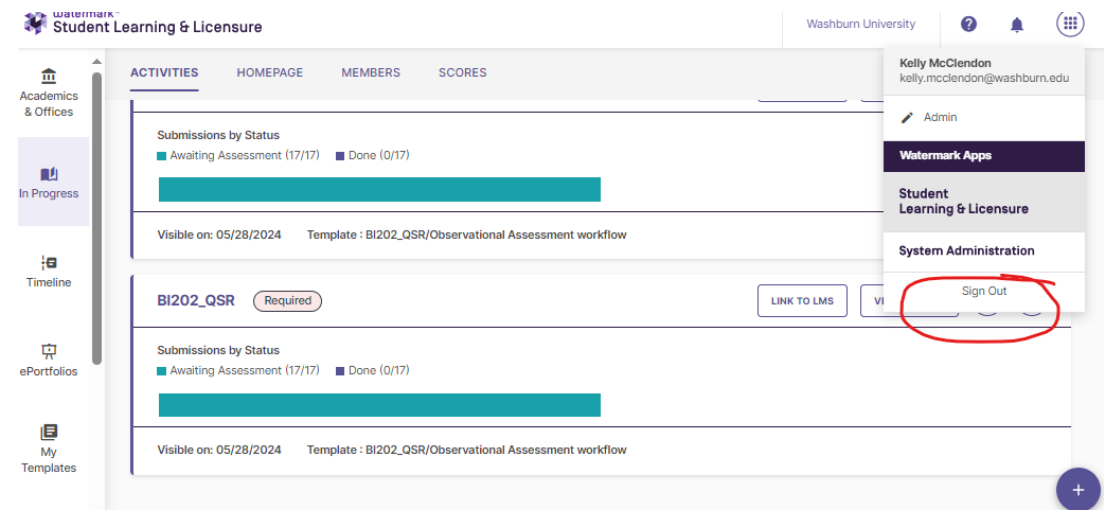
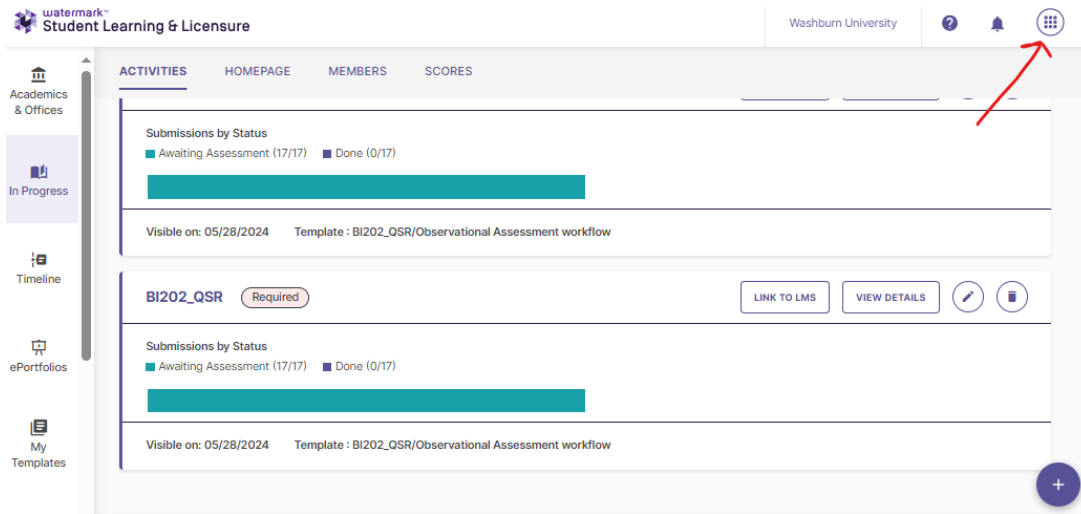
Submissions by Status

Awaiting Assessment (17/17) Done (0/17)

Visible on: 05/28/2024 Template : BI202_QSR/Observational Assessment workflow

Move on to the next course

- After you finished entering the scores for the first class, you may click the Done button. It will take you to a screen like this.
- Scroll down if necessary and click on the name of the next course to enter the next set of scores. Continue until you have finished for that term. From this page above, you can see the status of your reporting.



When finished entering for courses assigned to you...

Log out by clicking the circle at the top right with 9 dots. Then click "Sign Out"

Congrats! You're done!