

**FALL 2023 ADMISSION CRITERIA
RADIOLOGIC TECHNOLOGY/RADIOGRAPHER PROGRAM
WASHBURN UNIVERSITY**

- Applicants must be a high school graduate, or equivalent, with a knowledge base in science and mathematics. It is recommended that courses in biology, physics, and communication be taken at either the high school or college level as part of the educational preparation. Applicants must have **completed a minimum of 12 college credit hours** applicable to the Associate Degree (University requirements and general education groups) prior to the stated application deadline. The minimum cumulative grade point average of **2.80** at the college level is required for application.
- **The deadline for completed application submission is February 1st.**
- The program encourages application to more than one radiology program or more than one allied health program, as there is no guarantee of acceptance to the Radiographer Program at Washburn University due to the number of qualified applicants.

To be considered for acceptance into the Radiologic Technology/Radiographer Program at Washburn University, the following criteria must be completed. All documents contained within the application must be submitted as an entire packet.

1. If applying as an international student, see page three (3) of this packet.
2. Radiographer Program Application (enclosed). **Application and acceptance to Washburn University does not constitute application and acceptance to the Radiographer Program.**
3. Letter of Intent, a written interview following stated guidelines (enclosed).
4. Academic transcripts of all college coursework completed prior to February 1st must be included in the submitted application packet.
 - Unofficial transcripts will satisfy this requirement.
 - If you are currently enrolled at Washburn, go to my.washburn.edu to print your unofficial transcript.
 - If enrolled at another college, go to the appropriate website to print your unofficial transcript.
 - If neither of the above situations apply, contact the Registrar's Office at the applicable college or university for an official transcript. This transcript must be sent to you, then included in the submitted application packet.
 - If you have completed less than 24 credit hours of college at the time of program application, submit both a high school transcript and college transcript in the application packet.
5. A college-level Anatomy course (minimum of 3 credit hours) with a grade of "C" or better must be completed prior to entering the professional program. It is permissible to apply to the program prior to completion of this course. If accepted, anatomy must be completed prior to fall entry. Physiology may be completed prior to or during the program. A five (5) credit hour combined anatomy/physiology is acceptable as fulfilling the anatomy and physiology requirement or separate courses in anatomy and physiology are also accepted.
6. Two letters of recommendation should be completed by current or past instructors and/or current or past employers. Do not submit a recommendation from family or friends. To request the submission of the recommendation letter, email the selected person with your request for completion and include the link below. The link below will direct the selected person to the online recommendation letter for completion. Print a copy of the email you sent to the selected person and include that in the application packet as proof of request. washburn.edu/rad-tech-recommendation
7. Complete a four (4) hour morning diagnostic radiology shadow. See enclosed Four (4) hour Observation/Shadow for more information. Contact a health facility directly for scheduling which should be done earlier in the application process; do not wait until mid-January, as each radiology facility can accommodate only a limited number of observers. Upon completion of the shadow, give the Observation/Shadow Experience Interview form (enclosed) to the technologist in charge along with an envelope. Before you leave on the scheduled day, the radiology professionals will complete the

Observation/Shadow Experience Interview form, place it in the provided envelope, sign the back of the envelope and return it to you for inclusion with your application packet.

8. In addition to the four (4) hour morning diagnostic radiology shadow, each student must also complete the Web-based Observation (enclosed).

9. Upon completion of both observations, prepare a written summary following the stated guidelines see Observations Summary Essay (enclosed).

10. All documents contained within the application must be submitted as an entire packet to the Allied Health Office. Do NOT submit individual documents one at a time, including transcripts.

11. If you have previously applied for admission to the Radiographer Program, you must resubmit all application packet documents for the current year's criteria. There is no guarantee of acceptance to the Radiographer Program at Washburn University, even if applying for a second or third time.

12. After evaluation of the written application at the end of February, approximately 35 individuals will be offered an on-campus interview. **Interviews will only be held Thursday, March 2nd, and Friday, March 3rd and will last 15-20 minutes.** The selection of approximately 25 students will come from the interview group.

12. **Deadline for completed application submission is February 1st. Faxed, email, or late applications will not be accepted.** Selection to the program is based on Academic Record (grade point average and college-level courses completed), Letter of Intent, Observation/Shadow's completion and Summary, Observation/Shadow Experience Interview, Radiology Interview, work and/or volunteer experience, and Recommendation Letters. All written application documents are evaluated and scored by the Radiographer Admission Committee.

- Individuals applying for scholarships and financial aid should note the priority deadline of February 15th for completed applications. Contact the Washburn Financial Aid Office in Morgan Hall for more information.
- School of Applied Studies scholarship applications are available at www.washburn.edu/sas/ with a deadline of February 15th.
- Upon graduation from the professional program, one is eligible to apply for the national certification examination through the American Registry of Radiologic Technologists (ARRT). See "Eligibility for Certification" section in this application packet.

SEND ALL APPLICATION MATERIALS AS ONE PACKET DIRECTLY TO THE RADIOGRAPHER PROGRAM. Application documents may be hand-delivered or mailed to the address below:

**Radiographer Program
Allied Health Department
Benton Hall, Room 107
Washburn University
1700 SW College
Topeka, KS 66621**

Hillary Lolley, MBA, RT(R)
785-670-1535
hillary.lolley@washburn.edu

Michele Smith MS, RT(R)
785-670-2173
michele.smith@washburn.edu

INTERNATIONAL STUDENT ADMISSION (Allied Health Department)

Support services for international students, including assistance with the university admissions process and processing documents used to apply for an F-1 student visa are provided by the Office of International Programs. For more information about the university admissions process and obtaining an F-1 visa, please contact the International Program Office at +1 (785) 670-1051 or international@washburn.edu.

Please be aware that the **following programs are only offered in an on-line format and therefore do not meet the USCIS (Immigration) enrollment requirement for F-1 visa students**. This means that students interested in these programs are not eligible to apply for an F-1 visa to pursue this degree program on the Washburn campus:

Bachelor of Health Science
Diagnostic Medical Sonography
Health Information Technology

Magnetic Resonance Imaging
Radiation Therapy
Technology Administration

International students applying to any Allied Health program must:

Contact the specific Allied Health program coordinator to determine program admission eligibility:

AH Program	Director	E-mail Address
Medical Laboratory Sciences	Toni Caldwell	marie.caldwell@washburn.edu
Occupational Therapy Assistant	Stephanie Sedlacek	stephanie.sedlacek@washburn.edu
Physical Therapist Assistant	Mark Kohls	mark.kohls@washburn.edu
Radiologic Technology	Hillary Lolley	hillary.lolley@washburn.edu
Respiratory Therapy	Rusty Taylor	rusty.taylor@washburn.edu

After determining program admissibility, submit a completed [Washburn University International Application for Admission](#), and complete and submit all [requirements for university admission](#), as well as according to the specific Allied Health program.

Request that official transcript/s of courses and grades be sent to the Department of Allied Health, Washburn University, from all previously attended institutions. Transcripts from courses completed at universities in another country must be evaluated by a Washburn University-recognized evaluation service such as [Educational Credential Evaluators](#) (ECE) or [World Education Services](#) (WES). A course-by-course report is required, and the cost of this evaluation is paid by the student. Click here for [Transcript Requirements](#).

International students are required to demonstrate adequate English proficiency to be admitted into Allied Health programs. This English proficiency requirement can be satisfied by IBT TOEFL or IELTS test score submission:

IBT TOEFL minimum scores: Writing 20, Speaking 20, Reading 19, Listening 20

IELTS minimum scores: Writing 6.5, Speaking 6.5, Reading 6.5, Listening 6.5

Please be aware that an additional evaluation of English language proficiency may be required at the discretion of AH faculty for any student.

Washburn University also offers English as a Second Language courses through its Intensive English Program. For more information, please click [here](#).

A specific Allied Health program may have additional requirements for the admission of the international student. These additional requirements must be fulfilled to be considered for admission to the specific program.

**RADIOGRAPHER PROGRAM, WASHBURN UNIVERSITY
MISSION STATEMENT**

The Radiologic Technology (Radiographer) Program is focused on development of qualified medical imaging technologists who provide optimum patient care through competency and professional conduct.

PROGRAM GOALS

1. Students and graduates will demonstrate clinical competence.
Outcome 1: Students will apply positioning skills.
Outcome 2: Students will validate proper patient care

2. Students will utilize critical thinking and problem-solving skills.
Outcome 1: Students will be able to adapt positioning for trauma patients.
Outcome 2: Students will perform non-routine exams.

3. Students will be able to communicate effectively.
Outcome 1: Students will demonstrate written communication skills.
Outcome 2: Students will demonstrate oral communication skills.

ELIGIBILITY FOR CERTIFICATION

All candidates must comply with the Rules of Ethics contained in the ARRT Standards of Ethics. The Rules of Ethics are mandatory standards of minimally acceptable professional conduct for all Registered Technologists and candidates. The Rules are intended to promote the protection, safety and comfort of patients. Registered Technologists and candidates engaging in any of the conduct or activities noted in the Rules of Ethics, or who permit the occurrence of such conduct or activities, have violated the Rules of Ethics and are subject to sanctions. One issue addressed by the Rules of Ethics is conviction of a crime — which includes a felony, gross misdemeanor or misdemeanor, the only exceptions being speeding and parking violations. All alcohol and/or drug related traffic violations must be reported. “Conviction,” as used in this provision, includes a criminal proceeding where the individual enters a plea of guilty, Alford plea or no contest (nolo contendere); or the adjudication of guilt is either withheld or deferred; or the sentence is stayed, set aside or suspended; or there is a pre-trial diversion.

If you’re concerned about whether your conviction record will affect eligibility, you can find out before even beginning an educational program. ARRT investigates all potential violations to determine eligibility, which can cause delays in processing applications. Avoid delay by requesting a pre-application review of the violation before or during your education, rather than waiting until completing the educational program. (If you expect to graduate within six months, use the Application for Certification and Registration instead of the pre-application form.) ARRT determines the violation’s impact on your eligibility. Once you establish ethics eligibility, you may proceed with application. Download the pre-application packet https://www.arrt.org/docs/default-source/ethics/ethics-review-preapplication.pdf?sfvrsn=74a101fc_44 or request a copy by phoning ARRT 651.687.0048, ext. 8580.

**FALL 2023 PROGRAM APPLICATION
RADIOGRAPHER PROGRAM, WASHBURN UNIVERSITY**

First Name	Middle	Maiden	Last	Washburn WIN
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Present Address	Legal Address
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City	State	Zip	City	State	Zip
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Phone Number	E-mail Address
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College(s): List any college or university at which you are enrolled in or have completed coursework.

College Name	City/State	Hours Earned or Degree
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College Name	City/State	Hours Earned or Degree
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College Name	City/State	Hours Earned or Degree
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High School and Non-College Program(s) attended such as Technical College, CNA, etc.

Name	City/State	Study Area
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Indicate the year you are applying for entry: Fall _____ Did you apply last year? Yes or No
 Are you a U.S. Citizen? Yes or No Are you applying as an International Student? Yes or No

Indicate your preference in regards to clinical placement (patient experience) in order from 1 (first) to 9 (last):
 For more information, see "Frequently Asked Questions" at <http://www.washburn.edu/academics/college-schools/applied-studies/departments/allied-health/xr/frequently-asked-questions.html>

- Atchison, KS _____
- Burlington, KS _____
- Junction City, KS _____
- Lawrence, KS _____
- Leavenworth, KS _____
- Manhattan, KS _____
- Seneca, KS _____
- Topeka, KS _____
- Truman Medical Center, KC, MO _____

Signature of Applicant	Date
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**FALL 2023 LETTER OF INTENT
RADIOGRAPHER PROGRAM, WASHBURN UNIVERSITY**

Health care professionals must possess good written communication skills. The Letter of Intent is evaluated for content and grammar.

PART 1:

Please respond to the following questions, in terms of the Radiographer Program. List your typed responses as 1, 2, etc. on a separate page. **Limit the letter of intent to two (2) pages or less.**

1. Explain the difference between empathy and sympathy as related to healthcare.
2. Explain two barriers to effective communication that you have experienced.
3. Give an example of a time when you made a mistake because you did not listen well to what someone had to say.
4. Describe a situation when you had to exercise a significant amount of self-control.
5. What have you done in past situations to contribute toward a teamwork environment?
6. What kind of events cause you stress on the job or in school? How do you fix the situation(s)?

PART 2:

1. Submit a separate resume that includes education, work and volunteer experiences; only include your last 3 years of volunteer experience.
2. List any college course enrollment for spring and summer semesters, if appropriate.
3. Present any additional information which you feel the Radiographer Admission Committee should be aware of regarding academics and/or character traits.

**ESSENTIAL FUNCTIONS
RADIOGRAPHER PROGRAM, WASHBURN UNIVERSITY**

The Essential Functions have been established through consideration by faculty and consultation through various sources such as the Occupational Outlook Handbook, Dictionary of Occupational Titles, American Society of Radiologic Technologists, Occupational Information Network and Occupational Skills Standards Project from the National Health Care.

The radiologic technology student must have the ability to perform all requirements of the essential functions of a work day. Areas addressed include:

- Mental and concentration demands
- Communication ability
- Sensitivity to physical and psychological needs of patients
- Professionalism
- Physical demands
- Vision and hearing
- Safety practices

- Go to <https://washburn.edu/academics/college-schools/applied-studies/departments/allied-health/xr/index.html> and select Essential Functions for complete information.

**FALL 2023 Four (4) hour OBSERVATION/SHADOW
RADIOGRAPHER PROGRAM, WASHBURN UNIVERSITY**

An element of the admission process to the Radiographer Program is a four (4) hour morning observation/shadow in a radiology department of a hospital, not a clinic or physician's office. The four hours spent in the radiology department should be considered an interview.

- Schedule the observation/shadow experience early in the application process rather than waiting until mid-January.
- During this time, you will be seeing the completion of various radiology examinations. You should take the initiative to observe as many exams as possible. The focus of this observation is general radiology, not CT, MRI, Sonography, etc. You must maintain confidentiality regarding each patient.
- You will record all examinations observed on the Radiology Procedures Documentation form and return it with your submitted application.
- See the Observation Essay Summary section regarding the submission of written essay questions.
- Patients will be aware of your presence; therefore, your appearance should be professional. The approved observation dress should be slacks and a blouse/shirt. DO NOT wear scrubs, blue jeans, sweatpants, tank tops, shorts, sandals, or heels. The Radiology Department has the right to cancel the observation if your appearance is deemed inappropriate.

During your shadow experience, remember to give the supervising technologist the Observation/Shadow Experience Interview form, as well as an envelope and the accompanying directions. At the end of the four hours, she/he will complete the form, seal in the envelope provided, sign their name on the back flap and return to you for submission.

It is preferred to observe at one of the health care centers associated with the Washburn Radiographer Program. Call one of the program faculty for permission to observe at other facilities. You will contact the program-affiliated radiology department directly for scheduling.

- Atchison Hospital, Atchison, KS: 913-367-6642 (Carlee)
- Geary Community Hospital, Junction City, KS;
Contact Kyle Ibarra to schedule the observation at kibarra@gchks.org
To access the shadowing documents, go to <http://gearycommunityhospital.org/education/student-internship-job-shadow/>. Complete all requirements including the stated documents.
 - 1) Review Student Expectation.
 - 2) Review Student Safety Orientation.
 - 3) Print and complete the Student Safety Quiz.*
 - 4) Review the Student HIPAA Training presentation. Print and complete the Student HIPAA Quiz.*
 - 5) Print and sign the HIPAA Confidentiality Agreement.*
Bring the printed documents marked with an asterisk*, along with current influenza vaccine documentation, to Pat Small at the time of your scheduled observation.
- Lawrence Memorial Hospital, Lawrence, KS; 785-749-6194 (Shannon)
- St. Francis Health, Topeka, KS;
Call Keli Esser at 785-295-8338 or Carly Bartuccio at 785-295-8011 to request a Shadow/Observation Application. Complete and return to Sherrie Shaw, Radiology Dept., St. Francis Health, 1700 SW 7th, Topeka, KS 66606. You will then be contacted to schedule the actual date of observation.
- Stormont Vail Health, Topeka;
Email ClinicalExperience@stormontvail.org to request an Observation Application. Complete and return the Observation Application and any required documents; make sure to copy Michael Odgern Michael.Odgren@stormontvail.org, the Clinical Preceptor for the site. Once you receive clearance to

observe at Stormont Vail schedule your observation with Michael. Individuals observing at this facility must provide proof of the following: (continued on next page)

- 1) Negative TB skin test within the last 12 months
 - 2) Proof of influenza vaccine (October to April only)
 - 3) Copy of personal health insurance card
 - 4) Sign confidentiality clause.
- Truman Medical Center (Hospital Hill), Kansas City, MO; 816-404-0744 (Priyanka Conner)
 - VA Medical Center, Leavenworth, KS; 913-682-2000, ext. 52244 (Eric)
 - VA Medical Center, Topeka, KS; 785-350-3111, ext. 52688 (Shawna or Elizabeth)
 - Via Christi Hospital, Manhattan, KS; 785-587-4286 (Justin)

Individuals observing must provide proof of the following:

- 1) Negative TB skin test within the last 12 months
- 2) Two MMR vaccinations or titer test
- 3) Chickenpox (varicella) vaccine or titer test.

RADIOLOGY PROCEDURES DOCUMENTATION
Radiologic Technology/Radiographer Observation

Name _____

Date & Location of Observation _____

Name of Procedure	Patient Age & Physical Condition
1	
2	
3	
4	
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20	

Return this form with all application documents

FALL 2023 OBSERVATION/SHADOW EXPERIENCE INTERVIEW
Radiologic Technology/Radiographer Observation

Applicant: Complete the information section below and then give this form, along with an envelope and the Observation Interview Directions to the supervising radiologic technologist.

Applicant Printed Name: _____

Supervising Technologist: Prospective Radiographer students are required to spend four (4) hours in a clinical setting observing the functions of the radiology department in the general, fluoroscopy and mobile areas. We recommend interviewing the individual at the end of the observation.

- Washburn University EEO discourages accessing social media during the application process due to potential liability. If questions, contact either Hillary (hillary.lolley@washburn.edu) or Jera (jera.roberts@washburn.edu).
- Washburn University prohibits discrimination on the basis of race, color, religion, age, national origin, ancestry, disability, sex, sexual orientation, gender identity, genetic information, veteran status, or marital or parental status.

Based on your observation of, and communication with the prospective student, rate the following qualities. Please qualify your ratings marked with an asterisk* with comments at the bottom of this form.

FACTORS:	Low 1*	2*	3	4	High 5
Initiative: Demonstrated a desire to observe all possible examinations.					
Professionalism: Was polite and courteous regarding interaction with others. Maintained appropriateness in the presence of patients.					
Communication Skills: Articulated questions or comments in a manner that was easily understood. Demonstrates the ability to listen.					
Knowledge: Displayed appropriate knowledge of the profession. Questions asked related to the profession.					
Appearance: Dressed appropriately for the patient care environment. Displayed suitable hygiene.	Yes	No			
Clinical Placement: Would you like to see this individual assigned to your radiology facility for clinical education. Explain a Maybe or No rating below.	Yes	No*	Maybe*		

Signature of RT completing the form: _____

Did the applicant provide an envelope for this evaluation document? ___ Yes ___ No

Complete this form at the conclusion of the observation, place in the envelope provided, seal and sign on the back flap and return to the applicant.

*Comments for factors scored as 1 or 2 & Maybe/No Clinical Placement: _____

OBSERVATION/SHADOW INTERVIEW DIRECTIONS

To: Supervising Radiologic Technologist

From: Washburn University Radiographer Program Faculty

One element of the Radiographer Program admission process is the observation/shadow experience. Please be aware of the following directions while supervising the prospective student.

- Students have been advised of appropriate dress. If their dress is not professional, you have the right to cancel the observation and reschedule. If this happens, please notify the radiographer program.
- Prospective students are fearful of being in the way or doing something wrong. As such, please direct them as to what they should or shouldn't do while in the department.
- The primary purpose is to observe general diagnostic, fluoroscopic, and mobile examinations. Assure that the student is given direction on moving from room to room in order to observe the maximum number of examinations.
- They will record all examinations observed and submit them as part of their application.
- If it is a slow day, encourage them to schedule another observation. When rating "initiative", did the student show a desire to observe the various examinations? Do not rate them low just because it was a slow day, but they took the initiative to observe the available exams.
- If possible, interview the student for a few minutes during/following the observation for a more accurate evaluation.

Students are required to observe for a minimum of four (4) hours in the morning. Again, if it is a slow day encourage them to schedule another observation either at your facility or a busier site.

Thank you for your assistance in this very important element of the application process. Please let us know if you have any questions or concerns.

Hillary and Michele

**FALL 2023 WEB-BASED OBSERVATION
RADIOGRAPHER PROGRAM, WASHBURN UNIVERSITY**

Introduction: The applicant will view all of the designated websites below in order to gain knowledge and understanding of the profession. See the Observations Summary Essay section regarding the submission of written essay questions.

Section 1

Link to the American Society of Radiologist Technologists, Career Center located at:

<https://www.asrt.org/main/career-center/careers-in-radiologic-technology>. View the following sections of information below.

- What do Radiologic Technologists Do?
- RT 101: Introduction to medical imaging and radiation therapy modalities (40 minutes).
- RT 101: Introduction to X-ray Physics (19 minutes).
- Radiologic Technologist on the Medical Imaging Team – Radiographers.
- What Physicians do RTs Work With? – Diagnostic radiologists.
- RADCADEMY:
 - High Tech, High Touch
 - Taking care of patients
 - Seeing patients from the inside out
 - The science behind the technology

Section 2

Connect to the American Registry of Radiologic Technologists at <https://www.arrrt.org/about-the-profession/learn-about-the-profession>.

- Learn about the Profession
 - What do Radiologic Technologists do?
 - Professional Discipline of Radiography.

Section 3

A. Watch video on how to perform a “Routine Chest X-ray” at the following YouTube link:

https://www.youtube.com/watch?v=pHbVw_OgSEs (6 minutes)

B. Complete “Pigg-o-stat Pediatric Chest X-ray” video of 2 minutes at:

<https://www.youtube.com/watch?v=08gOiUuPy9k>

C. View video titled “Stretcher foot x-ray - Geriatric Lower” (7 minutes):

https://www.youtube.com/watch?v=r2yZQ_WAQdl

Section 4

Focus of this section is communication and requires completion of a 5:13 minute video titled “Radiology Patient Interviews” which is located at: <https://www.youtube.com/watch?v=mQu1j0LvqFY>

Section 5

Review Federal websites for the occupational outlook at <https://www.bls.gov/ooh/healthcare/radiologic-technologists.htm> (updated April 2021) and a more thorough listing of job skills for Radiologic Technologists via O*NET at <https://www.onetonline.org/link/summary/29-2034.00>. See both the Summary and Details section.

**OBSERVATIONS SUMMARY ESSAY
RADIOGRAPHER PROGRAM, WASHBURN UNIVERSITY**

The Observations Summary Essay should include information gained from the four (4) hour observation and Section 1-5 websites of information. List your typed responses as 1, 2, etc. on a separate page. The essay is limited to two (2) pages or less of information and is evaluated for written communication ability.

1. Explain three (3) topics or subjects of education that radiologic technologists complete and how these fit with imaging.
2. What are the three (3) principles of radiation protection for technologists?
3. Discuss your two favorite exams in detail, from the four (4) hour observation experience.
4. What are the responsibilities of a technologist that you observed? After observing the daily duties of a radiographer, what responsibilities would you identify as possible areas of struggle for you?
5. Related to the communication video, answer the following question. Discuss the purpose of the stated communication tools when gathering patient history: Probing Questions, Facilitation Questions and Repetition.
6. After reviewing all sources of information in Sections 1-5, do you feel you have the physical capabilities to perform those tasks on a routine basis? What concerns might you have?
7. Review professional program policies (Section 1 and 2 of the clinical manual) which can be viewed online at www.washburn.edu/xray and then click on Clinical Education. Do you agree to abide by these? Address any questions you have concerning these policies.
8. Review the Essential Functions located at www.washburn.edu/xray and then select Essential Functions. Do you have any questions relating to this document?

APPLICATION CHECKLIST

Part 1: As the applicant, you are responsible for completing all aspects of the application process by February 1st. Applications postmarked or hand-delivered after February 1st will not be accepted. Submit the application documents as one packet of information; do NOT mail in documents one at a time. The completed application packet may be mailed or hand-delivered to the Allied Health Office in Benton Hall, room 107. Faxed documents or pdf files sent via email cannot be accepted via the policy of the Allied Health Department.

The following documents should be contained within your submitted application:

1. Radiologic Technology Program Application
2. Academic Transcripts (unofficial is acceptable)
3. Letter of Intent
4. Resume
5. Copy of email request for Recommendation Letter #1
6. Copy of email request for Recommendation Letter #2
7. Observation/Shadow Experience Interview (in a sealed and signed envelope)
8. Radiology Procedures Documentation (filled out while completing 4-hour observation)
9. Observation Summary Essay
10. Contact Lisa Rieschick (lisa.rieschick@washburn.edu) to verify receipt of the mailed application.

Part II:

- Written evaluation of applications begins immediately after the February 1st deadline.
- After scoring of the written applications, around 35 individuals will be contacted at the end of February for an on-campus interview. Notification of interview scheduling will be via email.
- Individuals not selected for the interview will receive a notice via email.
- Interviews will be held on **March 2nd and March 3rd, 2023**
- Notification of acceptance will be sent by March 15th via email.
- Those not accepted will be placed on a waitlist in the event of openings.

Revised content 5/19/2022