

CFC Meeting Agenda

February 4, 2015, 3:30 in the Vogel Room

Seid Adem
Karen Diaz Anchante
Susan Bjerke
Steve Black
Stephanie Decker
Jason Emry
Kelly Erby
Ross Friesen

Tim Fry
Michael Hager
Chris Hamilton
Chris Kelts
Eric McHenry
Kathy Menzie
Kim Morse
Dave Provorse

Michael Rettig
Jim Schnoebelen
Janet Sharp
Ian Smith
Sharon Sullivan
Nan Sun
Craig Treinen
Corey Zwikstra

The next regularly scheduled meeting of the College Faculty Council is this Wednesday, February 4, at 3:30 pm in the Vogel Room of Memorial Union.

- I. Call to Order
- II. Enrollment and Recruitment Discussion with guest Richard Liedtke
- III. *Approval of Minutes, January 21, 2015
- IV. Division Reports
 - A. *EDKN Online Report
- V. Committee Reports
- VI. Discussion
 - A. Student Perception Forms
- VII. New Business
 - A. Grand Marshall Ballot
 - B. Curriculum Changes
 1. New Programs
 - a. *ESOL
 2. Program Change
 - a. *Bachelor of Science in Athletic Training
 - b. *Bachelor of Science in Athletic Training
- VIII. Adjournment

Next CFC Meeting: Wednesday, March 4, 3:30 p.m. in the Vogel Room

*See attachment

College Faculty Council (CFC)
Meeting Minutes
January 21, 2015

In attendance: Laura Stephenson, Kim Morse, Kelly Erby, Corey Zwickstra, Ross Friesen, Eric McHenry, Susan Bjerke, Jason Emry, James Schoebelen, Steve Black, Dave Provorse, Michael Rettig, Nan Sun, Kathy Menzie, Michael Haver, Tom Smith, Lisa Sharpe Elles, Tim Fry

- I. Call to Order 3:31 PM
- II. Approval of Minutes from December 3, 2014
- III. Old Business—reminder for committee members to discuss proposed student perception forms with home departments and divisions
- IV. New Business
 - a. Curriculum Changes & Deletions
 - i. New Programs
 1. Approval of Minor in Jazz Studies and Deletion of Instrumental Jazz Studies Minor
 2. Approval Bachelor of Science in Anthropology (Forensics Concentration)
 3. Approval of Bachelor of Arts in Computer Information Sciences with Emphasis in Digital Forensics
 4. Approval of Educational Studies Online Program
 - ii. Program Changes
 1. Approval of Bachelor of Arts in Computer Information Sciences
 2. Approval of Bachelor of Education in Elementary Education
 - iii. Approval of Renumbering of MLS Courses
 - b. Course Success Groups—a new program Dean Stephenson wants to start this semester
- V. Call for Suggestions for Future New Business
 - a. more information on admission and enrollment issues
- VI. Reminder about CAS meeting on 1/28
- VII. Meeting Adjourned 4:18 PM

Grace Hildenbrand

From: Tim Fry
Sent: Thursday, January 29, 2015 4:26 PM
To: Susan Alexander; John Burns; Carolyn Carlson; Gloria Dye; Katy Etzel; Ross Friesen; Karen Garrison; Park Lockwood; Tracie Lutz; Judith McConnell; Margie Miller; David Pownell; Nancy Province; Michael Rettig; Denise Salisbury; Sandy Tutwiler; Roy Wohl; Taylor Marcell; Tiffany Dirks; Loree Weir
Cc: Grace Hildenbrand
Subject: Re: One more new course approval needed-ED 450

ED 450—Methods and Cross-Cultural Communication approved at division level with vote of 12-0. Thanks to those who responded.

TF

Timothy S. Fry, Ph.D.
Education Department
Washburn University
1700 College Ave.
Topeka, KS 66621
785/670-1476

From: Washburn University <tim.fry@washburn.edu>

Date: Thursday, January 29, 2015 7:03 AM

To: Susan Alexander <susan.alexander@washburn.edu>, "John Burns" <john.burns@washburn.edu>, Carolyn Carlson <carolyn.carlson@washburn.edu>, Gloria Dye <gloria.dye@washburn.edu>, Katy Etzel <katy.etzel@washburn.edu>, "Ross Friesen" <ross.friesen@washburn.edu>, "Karen Garrison" <karen.garrison@washburn.edu>, Park Lockwood <park.lockwood@washburn.edu>, Tracie Lutz <tracie.lutz@washburn.edu>, Judith McConnell <judymcconnellfarmer@yahoo.com>, "Margie Miller" <margie.miller@washburn.edu>, David Pownell <david.pownell@washburn.edu>, Nancy Province <nancy.province@washburn.edu>, Michael Rettig <michael.rettig@washburn.edu>, Denise Salisbury <denise.salisbury@washburn.edu>, Sandy Tutwiler <sandy.tutwiler@washburn.edu>, Roy Wohl <roy.wohl@washburn.edu>, Taylor Marcell <taylor.marcell@washburn.edu>, Tiffany Dirks <tiffany.dirks@washburn.edu>, Loree Weir <loree.weir@washburn.edu>

Cc: Grace Hildenbrand <grace.hildenbrand@washburn.edu>

Subject: One more new course approval needed-ED 450

EDKN Division Members,

The Education Department is seeking approval for one more course in our new ESOL program: ED 450—Methods and Cross-Cultural Communication. Please review the Course Information Form for ED 450 that is attached and let me know via email if you approve of this new course. Your quick responses to all of these new course approval requests over the last few weeks are greatly appreciated!

Tim Fry

COLLEGE OF ARTS AND SCIENCES NEW PROGRAM REVIEW FORM

	Chair's Signature	Recommendation	Review Date
Department	<u>Michael Rettig</u>	<u>Approve</u>	<u>2015-01-16</u>
Division	<u>Tim Fry</u>	<u>Approve</u>	<u>2015-01-21</u>
Dept. of Educ. <small>(If relates to teacher certification program.)</small>	<u>Michael Rettig</u>	<u>Approve</u>	<u>2015-01-21</u>
Dean	<u>Laura Stephenson</u>	<u>Approve</u>	<u>2015-01-21</u>
Curriculum Committee	<u>Michael Hager</u>	<u>Approve</u>	<u>2015-01-22</u>
Accepted by CFC	_____	_____	_____
CAS Faculty	_____	_____	_____
Approved By:	Faculty Senate _____	University Faculty _____	WU Board of Regents _____

1. Title of Program.

ESOL

2. Rationale for offering this program.

This will be an additional emphasis for students pursuing the Bachelor of Education. The program has been approved by KSDE and will lead to P - 12 ESOL endorsement. The emphasis will also be an option for students in other P - 12 or secondary programs. As is highlighted in Vision 2022, There is a critical need for teachers who are prepared to work with students for whom English is not the first language so this program will address this need. It will benefit our community and our students who will be more compelling candidates for positions.

3. Exact proposed catalog description.

The English for Speakers of Other Languages (ESOL) is an add-on licensure program suitable to new and practicing teachers. It is designed to prepare teachers to work with students from diverse backgrounds for whom English is not their first language. This is a P12 licensure program.

We currently have 5 emphasis areas for students, the ESOL P -12 option will simply be added to the list. with the required courses for the emphasis:

- ED 450 Methods and Cross Cultural Communication (3 credit hours)
- ED 461 ESOL Assessment (3 credit hours)
- ED 463 ESOL Teaching and Learning (3 credit hours)

ED 462 Linguistics for ESOL Teachers (3 credit hours)(pending approval)
ED 464 ESOL Practicum (3 credit hours)

4. List and financial implications.

The program should generate revenue. In the short term, we will be able to offer the courses utilizing existing faculty and qualified adjuncts.

Program Name	Elementary Education with ESOL emphasis											
	Year 0 - Preparation		Year 1		Year 2		Year 3		Year 4		Year 5	
Revenue:	# Students	# Cr Hrs	# Students	# Cr Hrs	# Students	# Cr Hrs	# Students	# Cr Hrs	# Students	# Cr Hrs	# Students	# Cr Hrs
Est. Students/Cr Hrs	0	15	225	15	300	20	15	20	25	15	25	15
Total Credit Hours	0		225		300			300	375		375	
Tuition Rate			\$228		\$228			\$228	\$228		\$228	
Other Revenue Sources												
Total Revenue	0		\$51,300		\$68,400			\$68,400	\$85,500		\$85,500	
Ongoing Expenses:												
Year 0 - Preparation												
1st Faculty Member												
Benefits (25%)												
2nd Faculty Member												
Benefits (25%)												
3rd Faculty Member												
Benefits (25%)												
(Continue to add as needed)												
Secretary												
Benefits (25%)												
Adjunct Faculty			5,400		5,400			5,400	5,400		5,400	
Student stipends												
Supplies												
Marketing			100		100			100				
Travel												
Online Course Development												
Professional Development												
Accreditation/Membership												
Support Materials												
Total Expenses	-		5,500		5,500			5,500	5,400		5,400	
Total Net Revenue	\$		\$ 45,800		\$ 62,900			\$ 62,900	\$ 80,100		\$ 80,100	
One-time Startup Costs	Year 0 - Preparation		Year 1		Year 2			Year 3	Year 4		Year 5	
Furniture												
Office Equipment												
Computer/Software			300		300							

COLLEGE OF ARTS AND SCIENCES PROGRAM CHANGE FORM

	Chair's Signature	Recommendation		Review Date
Department	<u>Roy Wohl</u>	<u>Approve</u>		<u>2015-01-06</u>
Division	<u>Tim Fry</u>	<u>Approve</u>		<u>2015-01-16</u>
Dept. of Educ.	<u>N/A</u>			
<small>(If relates to teacher certification program.)</small>				
Dean	<u>Laura Stephenson</u>	<u>Approve</u>		<u>2015-01-20</u>
Curriculum Committee	<u>Michael Hager</u>	<u>Approve</u>		<u>2015-01-22</u>
Accepted by CFC	_____	_____		_____
CAS Faculty	_____	_____		_____
Approved By:	Faculty Senate _____	University Faculty _____	WU Board of Regents _____	

Program: Bachelor of Science in Athletic Training

1. Reason for this program change?

Based on assessment of program outcomes, it is necessary to create a new course, delete an existing course and redesign two other courses so the Bachelor of Science Athletic Training (AT) major is maintaining compliance with accreditation standards and meeting the professional preparation needs of its™ graduates.

2. Complete revised description.

The Athletic Training Program Requirements:

KN 248, KN 256, KN 257, KN 300, KN 308, KN 321, KN 326, KN 333, KN 349, KN 350, KN355, KN357 and KN 455.

The Clinical Experience Requirements:

KN 258, KN 292, KN 392, KN 393, KN 492, and KN 493.

Correlated requirements:

KN 250 and NU 102 or AL 101, BI 255, BI 275, CH 121, PS 101 or PS 102, AL 315, AL 320, SO 315 and IS170.

3. Describe the nature of the proposed change.

1.a) Create and Add KN349 Principles of Musculoskeletal Assessment (1cr) (prerequisites: KN257; BI250/275; plus Admission to the ATP or consent of instructor)

Program assessment has revealed that the 4 credit KN350 Evaluation of Athletic Injuries has too much content for meaningful learning and retention of the information over time. Rather than completely change the KN350 course, the desire is to create a 1 credit course that allows the introductory assessment material to be removed from KN350, thus allowing additional time for expanded material dedicated to specific injury evaluation techniques and musculoskeletal conditions.

1.b) Increase KN492 Clinical Exper in Athletic Training " General Medical from 2 cr to 3 cr. Credit given for clinical experience classes and hours must be consistent with university policy and practice and comparable to other similar programs both on and off campus. Increasing hours in this class will more appropriately award credit for the clock hours required and bring it into comparison with other Washburn University allied health programs.

1.c) Increase KN493 Clinical Exper in Athletic Training " Capstone from 2 cr to 3 cr. Credit given for clinical experience classes and hours must be consistent with university policy and practice and comparable to other similar programs both on and off campus. Increasing hours in this class will more appropriately award credit for the clock hours required and bring it into comparison with other Washburn University allied health programs.

1.d) Delete KN411 Current Literature in Kinesiology (3cr).
KN 411 is typically offered in the senior year. The AT majors have a significant research paper requirement spanning three semesters and it is felt that IS170 Library Research Strategies " Health Professions will better prepare them to do quality research earlier in their program, rather than waiting until their senior year to begin formal instruction in research techniques.

1.e) Add IS170 Library Research Strategies " Health Professions to the AT degree (1cr). This course will replace KN411. Initial review of IS170 content shows it will meet the same competencies provided through KN411. The desire is to take the IS170 research class earlier in the program so students will understand research strategies and can apply them to their projects throughout the athletic training program course sequence. This is consistent with the athletic training competency requiring AT majors to become "consumers of research." It will also add an interdisciplinary component to the AT major as various health professions take this class.

2) Revise the AT degree advising sheet.

The portion of the AT degree derived from Kinesiology course work is currently divided into three sections on the advising sheet: Core Requirements, Athletic Training Requirements and Clinical Experience Requirements (shown below). We desire to combine these three sections into two sections; one titled Athletic Training Program Requirements and the other titled Clinical Experience Requirements.

Shown below (see 3a) is the current advising sheet for AT majors. A proposed new advising sheet (see 3b) follows but it must be pointed out that this not only shows where the changes proposed above will fit in the degree, but also where changes proposed in the Fall of 2014 (and hopefully approved by the General Faculty in Spring 2015) will fit in the degree. For clarification, the recently proposed changes that are currently moving through the approval process include: eliminating HL152 from the Core and adding KN248 in its place; and eliminating KN320 from the Core.

3a. CURRENT BS>AT DEGREE ADVISING SHEET (prerequisites in parentheses):

CORE REQUIREMENTS (C Minimum) " 17 credits

- _____ HL 152 Personal and Community Health (3)
- _____ KN 320 Motor Learning (3)
- _____ KN 321 Anatomical Kinesiology (3) (BI 275 preferred)
- _____ KN 326 Exercise Physiology (3) (BI 255)
- _____ KN 333 Microcomputer Applications to Kinesiology (2) (KN or AT major)
- _____ KN 411 Current Literature in Kinesiology (3) (KN326)

ATHLETIC TRAINING REQUIREMENTS â€” 24 credits (C minimum)

- _____ KN 256 Emergency Management and Response for Sports Injury (2)
- _____ KN 257 Prevention and Care of Athletic Injuries (3)
- _____ KN 300 Psychology of Sport and Physical Activity (3)
- _____ KN 308 Nutrition for Sports and Fitness (3) (HL152 or KN198)
- _____ KN 350 Evaluation of Athletic Injuries (4) (KN 257)
- _____ KN 355 Therapeutic Modalities and Exercise (4) (KN 350)
- _____ KN 357 Sports Perf Trng and Reconditioning (2) (KN 326)
- _____ KN 455 Org and Admin of Athletic Training (3) (KN257; senior standing in ATP)

CLINICAL EXPERIENCE REQUIREMENTS â€” 10 credits (C minimum)
(Admission to ATEP required for clinical enrollment)

- _____ KN 258 Clinical Experience in Athletic Training â€” Introduction (1)
- _____ KN 292 Clinical Experience in Athletic Training â€” Basic Skills (1) (KN258)
- _____ KN 392 Clinical Experience in Athletic Training â€” Evaluation (2) (KN292)
- _____ KN 393 Clinical Experience in Athletic Training â€” Rehabilitation (2) (KN392)
- _____ KN 492 Clinical Experience in Athletic Training â€” General Medical (2) (KN393)
- _____ KN 493 Clinical Experience in Athletic Training â€” Capstone (2) (KN492)

3b. PROPOSED BS>AT DEGREE ADVISING SHEET (prerequisites in parentheses):

ATHLETIC TRAINING PROGRAM REQUIREMENTS (C Minimum) â€” 36 credits

- _____ KN 248 Wellness Concepts and Application (3)
- _____ KN 256 Emergency Management and Response for Sports Injury (2)
- _____ KN 257 Prevention and Care of Athletic Injuries (3)
- _____ KN 300 Psychology of Sport and Physical Activity (3)
- _____ KN 308 Nutrition for Sports and Fitness (3) (HL152 or KN198)
- _____ KN 321 Anatomical Kinesiology (3) (BI 275 preferred)
- _____ KN 326 Exercise Physiology (3) (BI 255)
- _____ KN 333 Microcomputer Application to Kinesiology (2) (KN or AT major)
- _____ KN 349 Principles of Musculoskeletal Assessment (1) (KN 257; BI250/275; Admission to AT or consent)
- _____ KN 350 Evaluation of Athletic Injuries (4) (KN 257)
- _____ KN 355 Therapeutic Modalities and Exercise (4) (KN 350)
- _____ KN 357 Sports Performance Training and Reconditioning (2) (KN 326)
- _____ KN 455 Org and Admin of Athletic Training (3) (KN257; senior standing in ATP)

CLINICAL EXPERIENCE REQUIREMENTS (C minimum) - 12 credits
(Admission to ATEP required for clinical enrollment)

- _____ KN 258 Clinical Experience in Athletic Training â€” Introduction (1)
- _____ KN 292 Clinical Experience in Athletic Training â€” Basic Skills (1) (KN258)
- _____ KN 392 Clinical Experience in Athletic Training â€” Evaluation (2) (KN292)
- _____ KN 393 Clinical Experience in Athletic Training â€” Rehabilitation (2) (KN392)
- _____ KN 492 Clinical Experience in Athletic Training â€” General Medical (3) (KN393)

4. Do you currently have the equipment and facilities to teach the classes within the proposed change.

Yes

COLLEGE OF ARTS AND SCIENCES PROGRAM CHANGE FORM

	Chair's Signature	Recommendation		Review Date
Department	<u>Roy Wohl</u>	<u>Approve</u>		<u>2014-12-12</u>
Division	<u>Tim Fry</u>	<u>Approve</u>		<u>2014-12-12</u>
Dept. of Educ.	<u>N/A</u>			
<small>(If relates to teacher certification program.)</small>				
Dean	<u>Laura Stephenson</u>	<u>Approve</u>		<u>2015-01-15</u>
Curriculum Committee	<u>Michael Hager</u>	<u>Approve</u>		<u>2015-01-22</u>
Accepted by CFC	_____	_____		_____
CAS Faculty	_____	_____		_____

Approved By: **Faculty Senate** _____ **University Faculty** _____ **WU Board of Regents** _____

Program: Bachelor of Science in Athletic Training

1. Reason for this program change?

The Athletic Training degree is limited to 48 credit hours of KN credit, with the HL designator not counting as KN credit hours. Due to the proposed change eliminating HL152 Personal and Community Health (3cr) from the KN>AT Core and adding KN248 Wellness Concepts and Application (3cr) to the KN>AT Core it becomes necessary to eliminate three KN credits from the Athletic Training degree program to stay within the 48 credit hour limit.

2. Complete revised description.

The Athletic Training core requirements include:
HL 152, KN 320, KN 321, KN 326, KN 333, and KN 411.

Athletic Training major coursework includes:
KN 256, KN 257, KN 300, KN 308, KN 350, KN 355, KN 357 and KN 455.

The clinical experience courses are:
KN 258, KN 292, KN 392, KN 393, KN 492, and KN 493.

Correlated requirements include:
KN 250 and NU 102 or AL 101, BI 255, BI 275, CH 121, PS 101 or PS 102, AL 315, AL 320, and SO 315.

3. Describe the nature of the proposed change.

A review of the current KN course work required in the Athletic Training degree revealed that

KN320 Motor Learning (3cr) contains no competencies required for Athletic Training accreditation. Although the Motor Learning class has value, the fact that it doesn't provide any Athletic Training competencies makes it the obvious choice to delete from the KN>AT Core to make room for the addition of KN248. By doing so, the Athletic Training degree program will remain at 48 hours of KN credit.

4. Do you currently have the equipment and facilities to teach the classes within the proposed change.

Yes