

CFC Meeting Agenda

May 4, 2016, 3:30 in the Vogel Room

Seid Adem
Rick Barker
Sharla Blank
Karen Camarda
Charles Cranston
Gloria Dye
Jason Emry
Karen Garrison
Linzi Gibson
Rachel Goossen
Michael Hager

Chris Hamilton
Park Lockwood
Gabi Lunte
Taylor Marcell
Eric McHenry
Rodrigo Mercader
Kim Morse
Kara Kendall-Morwick
John Paul
Dave Provorse
Michael Rettig

Leslie Reynard
Tracy Routsong
Janet Sharp
Jason Shaw
Ian Smith
Ann Marie Snook
Sharon Sullivan
Brian Thomas
Jennifer Wagner
Ye Wang
Corey Zwikstra

I. Call to Order

II. *Approval of Minutes, April 6, 2016

III. Division Reports

- A. *Natural Sciences/Math March Minutes
- B. *Natural Sciences/Math April Minutes

IV. Committee Reports

V. New Business

- A. *CFC Subcommittee Assignments

VI. Discussion

- A. Professional Development Tenure/Promotion Document Review (Michael Hager)
- B. SIR-II and the Evaluation of Teaching
- C. Travel Funding for 16-17
- D. Equipment & Capital Requests Funding

VII. Announcements

VIII. Adjournment

IX. Election of Subcommittee Chairs for 16-17

*See attachment

Upcoming Events:

Commencement is May 14 at 12:30 p.m.
Grades are due May 18 at 10:00 a.m.
Summer Early/Full Session starts May 31
Summer Late Session starts July 5
Fall Classes start August 20

CFC Meeting Minutes

April 6, 2016, 3:30 in the Vogel Room

PRESENT:	Chris Hamilton	Janet Sharp
Seid Adem	Park Lockwood	Ian Smith
Rick Barker	Gabi Lunte	Ann Marie Snook
Sharla Blank	Eric McHenry	Sharon Sullivan
Karen Camarda	Dave Provorse	Jennifer Wagner
Jason Emry	Tracy Routsong	Kerry Wynn for Rachel Goossen
Michael Hager		

I. Call to Order at 3:30 p.m.

II. *Approval of Minutes, March 2, 2016

A. Question regarding accepting versus approval of minutes.

1. Minutes from the Division are accepted.
2. Minutes from CFC are approved.
3. Minutes from CFC subcommittee are approved.

III. Division Reports

A. Education/Kinesiology February minutes are accepted.

IV. Committee Reports

A. Curriculum committee minutes are approved.

V. New Business

A. There was no new business.

VI. Discussion

A. SIR-II Updates

1. There does not seem to be evidence of survey fatigue.
2. Evaluation timing was discussed. There is some customizing available.
3. Faculty will be able to see how many students have filled out the form.
4. Please make sure that faculty know that they should use class time for the survey.

B. Math Success Initiatives

1. The CFCCC brought up the requirement of MA 112/116 and how we might help our students.
2. There is a higher success rate with MA 112 and it was suggested to think through what works for the students in your major.
3. There have been some strategies implemented that do seem to be helping.

C. Updates from Registrar's Office

1. Application for graduation is going to change to the semester before their graduation semester. This will allow students to change their last semester to fill in any missing requirements that might be discovered. The new date has not been determined.
2. Change of Grade and Incomplete forms are going to be consolidated.
3. New cutoffs for student classification of Sophomore/Junior/Senior to 30/60/90. This might impact the 54 c.h. rule for certain upper division courses. It is recommended that we talk to our colleagues about what this change might mean to our students.

VII. Announcements

- A. April 11th is the first Dean's meeting with the marketing agency.
- B. There will be a couple of presentations from the agency that will be open to all.
- C. General Faculty is April 14th at 3:00 pm. We need to have a quorum. There was a discussion about best day of the week. It was suggested to mimic the days for Faculty Senate or CFC since those days might already be blocked.
- D. The FYE Faculty Debate occurred last night. Art, History, Biology, Communication, Economics, Leadership, and Theatre were all represented.
- E. April 20th is Employee Recognition.
- F. April 23rd the Washburn choirs will be joining the Topeka Symphony at 7:30 p.m. This will include two faculty soloists.
- G. April 25th is the first CAS Distinguished Faculty Speaker. This year it is Eric McHenry.
- H. April 29th is APEIRON.
- I. Incoming CFC members are in attendance next time.

VIII. Adjournment

Next CFC Meeting: Wednesday, May 4, 3:30 p.m. in the Vogel Room

Respectfully submitted by Tracy Routsong

Natural Science Division (NSD) Minutes for Friday, March 25, 2016.

- I. Called to order at 2:03 pm by Division Chair Jennifer Wagner.
- II. Presentation on Assessment Extravaganza by Nancy Tate.
- III. Minutes of the previous NSD meeting (2/12/16) were approved via email as circulated.
- IV. Committee Reports – none
 - A. Apeiron registration is now open, closes on March 31. Apeiron is on April 29.
- V. Old Business – none.
- VI. New Business – none.
- VI. Discussion Items –
 - A. Upcoming Faculty Senate Elections – if NSD continues to have 5 representatives, this election will be conducted via email. If the number changes the NSD will have a meeting in April for the election.
 - B. Rick Barker was elected to fill the remainder of Bruce Mechtly's term on the Faculty Senate if it exists.
- VII. Announcements – none.

The meeting was adjourned at 2:47 pm.

Minutes respectfully submitted by Rick Barker, Secretary

There was an interesting and informative presentation by Susan Bjerke about "Designing a Modern Immunology Laboratory Course at Washburn University".

Natural Science Division (NSD) Minutes for email vote April 12-19, 2016.

Shaun Schmidt and Rick Barker were nominated and elected as Faculty senate representatives starting in Fall 2016 through an email election.

The meeting was adjourned on April 20, 2016.

Minutes respectfully submitted by Rick Barker, Secretary

These minutes will be considered approved after 4/27/16 if no corrections are circulated.

CFC Subcommittee List 2016-17

Curriculum Committee:

Karen Garrison (EDKN)
Rodrigo Mercader (NSD)
Jason Shaw (NSD)
Michael Hager (CPA)
Leslie Reynard (HUMDIV)
Corey Zwikstra (HUMDIV)
Linzi Gibson (SOCSCI)
Sharon Sullivan (CPA)

Resources Committee:

Park Lockwood (EDKN)
Rick Barker (NSD)
Brian Thomas (NSD)
Ye Wang (CPA)
Ann Marie Snook (CPA)
Gabi Lunte (HUMDIV)
Rachel Goossen (SOCSCI)
Mary Sundal/Sharla Blank (SOCSCI)

Professional Development Committee:

Gloria Dye (EDKN)
Seid Adem (NSD)
Jennifer Wagner (NSD)
Charles Cranston (CPA)
Kara Kendall-Morwick (HUMDIV)
Ian Smith (HUMDIV)
John Paul (SOCSCI)
Chris Hamilton (SOCSCI)