

# CFC Meeting Minutes

April 6, 2016, 3:30 in the Vogel Room

PRESENT:  
Seid Adem  
Rick Barker  
Sharla Blank  
Karen Camarda  
Jason Emry  
Michael Hager

Chris Hamilton  
Park Lockwood  
Gabi Lunte  
Eric McHenry  
Dave Provorse  
Tracy Routsong

Janet Sharp  
Ian Smith  
Ann Marie Snook  
Sharon Sullivan  
Jennifer Wagner  
Kerry Wynn for Rachel Goossen

I. Call to Order at 3:30 p.m.

II. \*Approval of Minutes, March 2, 2016

A. Question regarding accepting versus approval of minutes.

1. Minutes from the Division are accepted.
2. Minutes from CFC are approved.
3. Minutes from CFC subcommittee are approved.

III. Division Reports

A. Education/Kinesiology February minutes are accepted.

IV. Committee Reports

A. Curriculum committee minutes are approved.

V. New Business

A. There was no new business.

VI. Discussion

A. SIR-II Updates

1. There does not seem to be evidence of survey fatigue.
2. Evaluation timing was discussed. There is some customizing available.
3. Faculty will be able to see how many students have filled out the form.
4. Please make sure that faculty know that they should use class time for the survey.

B. Math Success Initiatives

1. The CFCCC brought up the requirement of MA 112/116 and how we might help our students.
2. There is a higher success rate with MA 112 and it was suggested to think through what works for the students in your major.
3. There have been some strategies implemented that do seem to be helping.

C. Updates from Registrar's Office

1. Application for graduation is going to change to the semester before their graduation semester. This will allow students to change their last semester to fill in any missing requirements that might be discovered. The new date has not been determined.
2. Change of Grade and Incomplete forms are going to be consolidated.
3. New cutoffs for student classification of Sophomore/Junior/Senior to 30/60/90. This might impact the 54 c.h. rule for certain upper division courses. It is recommended that we talk to our colleagues about what this change might mean to our students.

#### VII. Announcements

- A. April 11<sup>th</sup> is the first Dean's meeting with the marketing agency.
- B. There will be a couple of presentations from the agency that will be open to all.
- C. General Faculty is April 14<sup>th</sup> at 3:00 pm. We need to have a quorum. There was a discussion about best day of the week. It was suggested to mimic the days for Faculty Senate or CFC since those days might already be blocked.
- D. The FYE Faculty Debate occurred last night. Art, History, Biology, Communication, Economics, Leadership, and Theatre were all represented.
- E. April 20<sup>th</sup> is Employee Recognition.
- F. April 23<sup>rd</sup> the Washburn choirs will be joining the Topeka Symphony at 7:30 p.m. This will include two faculty soloists.
- G. April 25<sup>th</sup> is the first CAS Distinguished Faculty Speaker. This year it is Eric McHenry.
- H. April 29<sup>th</sup> is APEIRON.
- I. Incoming CFC members are in attendance next time.

#### VIII. Adjournment

Next CFC Meeting: Wednesday, May 4, 3:30 p.m. in the Vogel Room

Respectfully submitted by Tracy Routsong