

# CFC Meeting Agenda

December 7, 2016, 3:30 in the Shawnee Room

Seid Adem  
Rick Barker  
Sharla Blank/Mary Sundal  
Charles Cranston  
Gloria Dye  
Karen Garrison  
Linzi Gibson  
Rachel Goossen

Michael Hager  
Chris Hamilton  
Park Lockwood  
Gabi Lunte  
Rodrigo Mercader  
Kara Kendall-Morwick  
John Paul  
Leslie Reynard

Jason Shaw  
Ian Smith  
Ann Marie Snook  
Sharon Sullivan  
Brian Thomas  
Jennifer Wagner  
Ye Wang  
Corey Zwikstra

I. Call to Order

II. \*Approval of Minutes, October 5, 2016

III. Division Reports

- A. \*Natural Sciences and Math October Meeting Minutes
- B. \*Education/Kinesiology October Meeting Minutes

IV. Committee Reports

V. New Business

VI. Discussion

- A. Publicizing CAS Faculty Scholarship
- B. Division Voting Procedure

VII. Announcements

VIII. Adjournment

\*See attachment

# CFC Meeting Minutes

October 5, 2016, 3:30 in the Shawnee Room

Laura Stephenson	Charles Cranston	Brian Thomas	Jennifer Wagner
Grace Hildenbrand	Corey Zwikstra	Seid Adem	Jason Shaw
Linzi Gibson	Mary Sundal	Rodrigo Mercader	Ian Smith
Rick Barker	Kara Kendall-Morwick	Leslie Reynard	Rachel Goossen
Gabi Lunte	Gloria Dye	Ann Marie Snook	

- I. Call to Order at 3:31 by Dean Laura Stephenson
- II. Election of Secretary – Dr. Linzi Gibson nominated and –elected unanimously.
- III. Introductions of CFC members (Name and Department)
- IV. May 4, 2016 Minutes Approved
- V. Division Reports
  - A. \*Natural Sciences Division September Meeting Minutes Accepted
- VI. Committee Reports
  - A. There are no committee reports.
- VII. New Business
  - A. Curriculum Changes
    1. \*New Program: Minor in Applied Media
      - a. Motion to approve
      - b. Presented by Charles Cranston
        - (1) Undergrads outside MM pursue careers that often require skills in applied media.
      - c. Approved
    2. \*Change: Bachelor of Music in Music Performance: Guitar Emphasis
      - a. Motion to approve
      - b. Presented by Ann Marie Snook
        - (1) Correcting a miscalculation of hours
      - c. Approved
    3. \*Change: Bachelor of Music in Performance: Brass, Strings, Percussion or Woodwind Emphasis
    4. \*Change: Bachelor of Music in Performance: Piano Emphasis
    5. \*Change: Bachelor of Music in Performance: Voice Emphasis

- a. Items 3 – 5 taken together (Motion and Approval)
  - b. Motion to approve
  - c. Presented by Ann Marie Snook
  - (1) If approved, all MU majors will receive instruction in improvisation.
  - d. Approved
- 6. \*Change: Bachelor of Arts in Mathematics
  - 7. \*Change: Bachelor of Science in Mathematics
    - a. Items 6 and 7 taken together (Motion and Approval)
    - b. Motion to approve
    - c. Presented by Jennifer Wagner
    - (1) Change requires Problem-Solving Strategies course for degree seeking students in Mathematics in place of Capstone Experience.
    - d. Approved

## VIII. Discussion

### A. Updates from the Dean

- 1. Hard work towards improving enrollment has paid off. Faculty effort is appreciated!!!
- 2. State of the University speech discussed the importance of online courses and increasing online offerings. Requires thoughtful consideration (what makes sense). Varies by department. Psychology is fully online in sequence, but has limited choice. How do we support faculty in making shifts towards online courses? Should we be offering stipends for converting courses to an online format? CFC discussion included following comments:
  - a. Filming lectures is not an “online course”
  - b. Some faculty have Quality Matters (QM) training or are Colleague to Colleague (C2C) members. KCREACHE used currently at Washburn (not QM). Some students think online courses are less rigorous, lots of variability course to course. Students should be spending more time on online courses. Creating course shells can make it easier for instructors. Discussion boards help to create a learning community and often improve course participation.
  - c. School of Nursing uses QM (same template for all courses). Sue Taylor Owens has availability to help faculty convert content.
  - d. Very important to consider where online courses are appropriate. Science labs and programming classes can be difficult to convert to an online format.
  - e. Stipends could be a double-edged sword, faculty may create course simply for stipend.
- 3. Faculty senate met this week. The Guns on Campus Policy was

presented (discussion at staff counsel meeting October 18<sup>th</sup> at 3 pm in Lincoln). There will be upcoming town meetings to discuss.

4. Board of Regents are considering a salary increase program, 1.8%. Budget cuts may affect the college.
  5. Candidate Search
    - a. VPAT Search – checking references on the short list
    - b. CIO candidates – interviews have taken place
    - c. VPAA – representatives from the college to the search committee have been elected.
  6. STEM classroom will be funded by private donations; it will be located in the basement of Henderson; purpose of educating public school teachers in STEM education. Additionally, the Teaching Excellence in Science Prize has been funded for another 10 years.
  7. A GoFundMe type platform is being instituted by WUF to fund small academic projects.
  8. Ten course success groups have been created for the 2016-2017 school year.
  9. We will be continuing the use of SIR-II this year.
  10. Small lunches in the Dean’s office will be held this year with the goal of connecting faculty from different departments; focus on new faculty, “match-making” to encourage collaboration
  11. A training videos for admissions counselors will be created featuring ten departments. The departments were identified because they attract the most interest from incoming students.
  12. CAS Distinguished lecturer – On October 27<sup>th</sup> at 7 pm Bob Beatty will be presenting “American Shocker: Inside the Wild 2016 Presidential Election from Start to Finish”
  13. Summer courses – still attempting to find the right price threshold; it may be helpful to enroll in Summer courses when advising for Spring registration
  14. Halloween party the morning of October 31 – Chris Rhoads’ famous cinnamon rolls will be available in the Dean’s office from 8:30-11 (Get there early!)
- B. Concerns/Tasks for Upcoming Year
1. Ann Marie Snook– Is there any word on the new Law School building and what they might do with old building?
    - a. Group of alums and WU supporters promoted purchase and renovation of the old post office building downtown. Law school faculty and faculty senate unanimous that it’s not a good idea. Law school still fundraising for move.
  2. Send issues/faculty concerns to Grace

## IX. Announcements

- A. Dr. Rachel Goossen will present a lecture and photographs on the war memorialization in Vietnam of the Vietnam (American) War - Wed. Oct 19<sup>th</sup> at 7 pm in Henderson 112.

- B. WU Symphony Orchestra and Wind Ensemble Concert Thursday, October 6<sup>th</sup> at 7:30 pm
- C. Annual Capital City Marching Band Festival on Wed., October 12<sup>th</sup> at 6:30 pm
- D. Send awards accomplishments etc. to Grace

X. Adjournment 4:20 pm

Next CFC Meeting: Wednesday, November 9, 3:30 p.m. Shawnee Room

## Natural Science Division (NSD) Minutes for Friday, October 21, 2016.

- I. Called to order at 2:03 pm by Division Chair Jennifer Wagner.
- II. Minutes of the previous NSD meeting (9/16/16) were approved via email as circulated.
- III. Committee Reports – none
  - A.
- IV. Old Business – none.
- V. New Business –
  - A. Election of Substitute NSD representatives.
    - i. NSD Representative to the Student Success Committee for the rest of 2016-17 is Matthew Cook.
    - ii. The substitute NSD chair for spring 2017 is Sam Leung.
  - B. Biology Changes
    - i. The Division approved the new course BI440. Biotechnology Internship.
    - ii. The Division approved the program change in the B.S. in Molecular Biology and Biotechnology.
- VI. Announcements –

Jason Shaw announced the mathematics department is planning to offer a section of honors MA140 Statistics.

The meeting was adjourned at 2:13 pm.

Minutes respectfully submitted by Rick Barker, Secretary

There was an interesting and informative presentation by Jason Shaw about “A Statistical Analysis of Religious Attitudes versus SAT and ACT Scores”.

Division of Education and Kinesiology  
Minutes of October 19, 2016  
Division meeting  
PC 225

Present: Park Lockwood (Chair), Tracie Lutz, Ross Friesen, Roy Wohl, Judith McConnell-Farmer, Tiffany Dirks, Cherry Steffen, Craig Carter, Gloria Dye, Matt Heesch, Loree Weir, David Pownell

- I. The meeting was called to order at 3:00 pm.
- II. Minutes of the April 27, 2015 meeting were approved by email.
- III. Committee reports
  - a. Academic/Sweet Sabbatical Committee
    - Has not met
    - Applications are due at the beginning of November
  - b. Assessment Committee
    - Had a presenter for a couple of days to answer questions
    - Reviewed 12-14 assessment plans and program models from across the university
    - Will share information with departments
  - c. General Education
    - Has not met, but will meet next week
    - Six new courses sent forward
      1. One from each of the three general education areas
      2. Three 100 level honors courses
  - d. MLS - one application reviewed, gave feedback to chair
  - e. Faculty senate
    - Discussed concealed carry weapons policy
    - Questions about faculty petition, but concealed carry is a law
  - f. Faculty handbook committee, plans to clean up language for clarity
  - g. Library
    - Funds are limited
    - Specific requests should be sent in by November 15
- IV. Committees not included above did not meet or were not reported this month.
- V. Old business
  - a. Discussion: Updates to the B.Ed? RD 484 and ED 402?
    - Cherry Steffen explained the status of the program revisions
    - Handed out a draft of program; EDKN discussed this draft
    - Standards have changed, now using CAEP and InTASC standards
    - Rewriting framework, determined what needs to be on worksheet, got input from everyone
    - Had three meetings, can we be innovated and creative, one goal need to decrease hours but provide students with what they need

- Some pieces still missing, will share with EDKN and UTEC as it gets closer to the end of semester
- Shared framework in the spring of 2016 with division
- Technology discussion, introduction to technology course, then seminars relating technologies to disciplines, better integration for technology, discussion of badges and how they fit into technology standards
- Exceptional learners needs more discussion, can maybe meet this with different courses
- Diversity, maybe have social science develop a course, would like to replace cultural anthropology
- Reading 484 discussion
  1. looking more like integrating content, still looking at how to implement
  2. Roy Wohl suggested that there is information on how reading is implemented which can be reviewed, KN wants to keep focus on PE, KN wants students to integrate reading but not teach students to read
  3. Cherry Steffen noted that students need background to understand reading instruction
  4. Tiffany Dirks gave examples of how PE integrates reading in program
  5. EDKN will tentatively plan to have a meeting at the end of the semester to look at progress

- VI. New business – No new business
- a. Cherry Steffen – FYI developing middle grade STEM program, will provide students to have a license in middle school math and/or science
  - b. Gloria Dye - new program, Paraprofessional to Teacher program moving paras into teaching, most in special education with a couple in math, brought in trainer for co-teaching seminars, have monthly seminars for support along with a field-based mentor and university coach

Next meeting in Carnegie TBA.

Meeting adjourned  
David Pownell, Recorder