

CFC Meeting Minutes

October 4, 2017, 3:30 in the Vogel Room, Memorial Union

Rick Barker
Michael Averett
Gloria Dye
Danielle Head
Linzi Gibson
Kristen Grimmer
Rik Hine
Alex Klales

Rodrigo Mercader
Linsey Moddelmog
Kara Kendall-Morwick
Tony Naylor
Michael O'Brien
Holly O'Neill
Leslie Reynard
RaLynn Schmalzried

Jason Shaw
Jennifer Wagner
Cherry Steffen
Ye Wang
Kerry Wynn
Corey Zwikstra

I. Call to Order at 3:32

II. September 6, 2017 Minutes Approved

III. Division Reports – None

- A. Natural Science and Math Minutes, September 15, 2017 Approved
- B. Humanities Minutes, September 6-22, 2017 Approved
- C. Social Sciences Meeting Minutes, September 25, 2017 Approved

IV. Committee Reports

- A. Professional Development Sub-Committee Meeting Minutes, September 25, 2017 Approved
 - 1. Evaluation Discussion – Do we need a fourth category?
 - 2. Office hours – Data collection

V. Discussion

- A. Updated SIR-II Statistics
 - 1. Put together best practices based, surveying the faculty members who regularly get 80%+ response rates
 - a. Bribery!
 - 2. Is there a gender difference? Not at Washburn.
 - 3. Incentives: Students can't see grades until completing evaluation, or will get early access to their grade
 - 4. Interpreting scores can be difficult (one person's "2" is not the same as another's); interpret in comparison to national means
 - 5. Course Outcomes score consistently lower than other categories. Why?
- B. Additional per credit hour cost for online classes
 - 1. Can we appeal online fee for students who are required to take a class for the major when the class is not available in person?
 - 2. Online Fee - \$82/credit hour
 - 3. Where is this money going? If we get rid of the fee, where do we get that money? Is something else going to be cut because of eliminating the online fee?
 - 4. Students go elsewhere for some courses because it's cheaper. Can we track this?

5. Don't have as much of a problem with some students who want to take online classes for the convenience.
6. Same issue came up at the student advisory board.
7. Could be a benefit because it's a disincentive to take online classes with they're offered in-person, but an appeals process might be a good idea.

C. Faculty Participation

1. How does a division do business?
 - a. Electronic vs. in-person meetings
 - b. Divisions used to meet once a month, largely for committee reports
2. How do you represent your division if you don't regularly meet?
3. As a new faculty member, some feel as though they're not as informed about their divisions, CFC, etc.
4. Can there be a flow chart of committees and the function/responsibilities of those committees?
5. Some of this can be discussed in division meetings
6. Creative and Performing Arts met monthly, the growth of the division made it difficult to make quorum. Online response rates end up higher than in-person meetings.
7. Departments need to find a time with no classes (dead period) so department members are available to meet. There's often a desire to meet, but it can be difficult to find time with all of the other meetings that take place.
8. Dead periods are helpful for students as well.

D. Updates

1. First Strategic Planning Round Table was today, and there will be four more in October. Register in advance!
2. Demand for active learning classrooms has increased. Priority will be given to those who have undergone CTEL training.
3. They will send out emails about the different types of classrooms to get faculty opinions.
4. Is there any collaboration with Student Services? Are the classrooms adapted for students with disabilities?
 - a. Often the classrooms are more flexible.

E. Future Meetings

1. FITECH
2. Campus-wide emails are overwhelming!
3. Challenges of active learning classrooms for students with disabilities - CTEL

VI. Announcements

VII. Adjournment at 4:42 pm

Next General Faculty Meeting: Thursday, October 19, 2017 at 3:30 pm in Henderson 100

Next CFC Meeting: November 8, 2017 at 3:30 in the Vogel Room

Strategic Round Table Discussions (please register): Monday, October 9, 2017 at 4:30 pm in BTC.