

CFC Meeting Agenda

Monday, May 6, 2019, 4 p.m., Shawnee Room

*Karen Garrison
*Linzi Gibson
Kristen Grimmer
Danielle Head
Rik Hine
Kelly Huff
Alex Klales
Wonjae Lee

*Rodrigo Mercader
Linsey Moddelmog
*Kara Kendall-Morwick
Julie Noonan
Michael O'Brien
Holly O'Neill
*Leslie Reynard
RaLynn Schmalzried

Jim Schnoebelen
*Jason Shaw
*Cherry Steffen
Nan Sun
*Brian Thomas
*Sandy Tutwiler
*Jennifer Wagner
Kerry Wynn

*Outgoing folks. New representatives for 2019-2020:

Sarah Cook (MA)
Vince Rossi (PS)
English
Roy Wohl (ED/KN Chair)

Christina Menager (PY)
Biology
Kinesiology

Gretchen Montgomery (CN)
Education
Seid Adem (NSD Chair)

- I. Call to Order
- II. *Approval of CFC Minutes, April 1, 2019
- III. Division Reports
 - A. *SOCSCI Minutes April 18, 2019
 - B. *HUMDIV Minutes March 16-22 Online
 - C. *NSD Minutes March 22, 2019 and April 9
- IV. Committee Reports
 - A. *Curriculum Committee April 2019 and May 2019 electronic meetings
- V. New Business
 - A. *Associate of Arts in Laboratory Science - Change
 - B. *Bachelor of Fine Arts Degree with Teacher Licensure - Change
 - C. *Bachelor of Education (B.Ed.) in History Secondary Education - New
NOTE: Items will advance to CAS Faculty in Fall 2019 and result in a 2020-2021 catalog update.
 - D. Committee Assignments for 2019-2020
 - E. *Program Change Criteria - Proposal
- VI. Old Business
- VII. Discussion
- VIII. Updates
- IX. Announcement
 - A. *Meeting dates for 2019-2020
- X. Adjournment

*See attachment

Upcoming Dates:

Spring Commencement Saturday, May 11
Departmental Strategic Plans due end of May
Faculty Evaluation forms due to Chairs by Aug. 19 (chairs can set earlier deadlines)

CFC Meeting Minutes

Monday April 1, 2019 at 4:00 in Shawnee Rm

Linzi Gibson
Danielle Head
Rik Hine
Kelly Huff
Alex Klales
Rodrigo Mercader
Kara Kendall-Morwick

Julie Noonan
Michael O'Brien
Holly O'Neill
Leslie Reynard
RaLynn Schmalzried
Jim Schnobelen
Jason Shaw

Cherry Steffen
Nan Sun
Sandy Tutwiler
Jennifer Wagner
Kerry Wynn

I. Call to Order at 4:00 pm

II. CFC Minutes, March 4, 2019 – Unanimously Approved with minor corrections

III. Division Reports

A. HUMDIV electronic meeting Jan. 15-23, 2019 – Unanimously Accepted

IV. Committee Reports

A. Curriculum Committee February electronic meeting March 5 & 7, 2019 – Unanimously Approved

V. New Business

A. B.Ed. English – New Program Unanimously Approved

1. Emphasizing teaching (more than English) at the secondary level.

B. BA Art – Program Change Unanimously Approved

1. Taking away course in foundations (120 hours). Combining two redundant courses into one.

C. BA Art History – Program Change Unanimously Approved

D. BFA Art – Program Change Unanimously Approved

1. After accreditation visit they recommended reduction in number of concentrations

E. BA English Ed – Program Change Unanimously Approved

1. Improved content piece with the addition of two courses.

F. BA Theatre – Program Change Unanimously Approved

1. Reduce credit hours (to 120), allows students more electives in area of interest

G. B.Ed. Physical Education – Program Change Unanimously Approved

1. Reflects changes made in core education courses, reduction in hours (to 120)

VI. Old Business

VII. Discussion

A. Online course approval proposal (Online Teaching Taskforce)

1. There are concerns regarding not enough oversight in online courses and online training

2. This will begin next fall 2019.

3. Required to have the course reviewed by trained C-TEL member

4. Checklist for online courses

a. If course doesn't meet criteria course should be resubmitted before being taught again.

5. Concerns

a. Academic freedom

b. This doesn't apply to in-class classes

c. Don't mind the checklist as a recommendation, but not as a requirement

d. Online training is quite onerous, time consuming

(1) Design piece somewhat redundant with what we do in class, management

- piece helpful
 - e. Faculty usually prefer “in-class” classes as it is and may not want to do all of this.
 - 6. University could develop course shell to help faculty (especially new faculty)
 - a. Students may appreciate consistency as well
 - 7. Student engagement doesn’t always mean using discussion boards and they are not *required* on the checklist.
 - 8. Quality Matters helps make content accessible for everyone. Faculty still get to choose the content.
 - 9. Compensation – evaluating courses takes a long time (as does building courses). Will there be a stipend?
 - a. QM pays outside reviewers
 - 10. Is QUOCI available during the summer?
 - 11. Who is required to do this? New faculty? New courses that existing faculty members are teaching?
 - 12. Carrot vs. stick approach? (compensation vs requirement)
 - B. Summer class withdrawal (Kara Kendall-Morwick)
 - 1. Student withdraws from all classes – needs to go to Student Success Center
 - a. Student withdrew from one summer course and was required to go through the process
 - b. Laura will follow up with Dr. Bearman

VIII. Updates

- A. Thank you for voting for Grand Marshal!
- B. Exit visit from HLC - unofficial feedback was very positive
- C. May get through the year without budget cuts
- D. SIR-II issue– there’s interest in using University-wide system
 - 1. Set of core questions (robust and uniform)
 - 2. Departments and individual instructors may add questions
 - 3. What about those up for T&P within the next year?
 - a. This will be considered. Decision hasn’t been made yet.
 - b. Can we create an anonymous survey in D2L? - There are issues, but it may be possible.
- E. Course and Program change process will be discussed in the next CFC meeting – streamline the process

IX. Announcements

- A. Curtains – this weekend and next weekend
- B. Art opening at the Mulvane – Open until May 11th
- C. WU-mester event – Sticks and Stones, Thursday, April 4th
- D. Diversity round table – 4 pm Thursday, April 4th
- E. Nall Speak Off - Wednesday, April 10th at 6:30 pm
- F. WIFI (Washburn International Film Institute) - April 11th - 13th
- G. Mass Media Film Festival – April 13th – 15th
- H. Apeiron – Friday, April 19th
- I. General Faculty Meeting – Wednesday, May 1st
- J. CFC Meeting – Monday, May 6th
- K. Spring Commencement - Saturday, May 11th

X. Adjournment

Social Sciences Division Agenda
Thursday April 18, 2019

Social Science Division Representatives Present:

History/Geography

Kelly Erby
Rachel Goossen
Kim Morse
Kerry Wynn
Jia Feng

Political Science

Bob Beatty
Chris Hamilton
Linsey Modellmog
Psychology
Linzi Gibson
Jericho Hockett
Christina Menager

RaLynn Schmalzried
Sociology/Anthropology
Lindsey Ibanez
Alex Klaes
Sangyoub Park
Mary Sundal

- I. Call to Order at 3:01 pm
- II. Introductions
- III. New Business
 - a. Election of Committee Representatives (current terms end 6/19)
 - i. Academic/Sweet Sabbatical (tenured, 2-year term) – **Linzi Gibson**
 1. Max amount has not changed, and that’s something that needs to be addressed
 2. Time requirement (minimum) should be considered. Can be problematic for people with families.
 - ii. Assessment Committee (3-year term) – **Christina Menager**
 1. Considers assessments for Gen Ed USLOs and annual assessment reports
 - iii. CAS Promotion/Tenure (Tenured Asso or Prof) – **Kim Morse**
 - iv. Honors Advisory Board (2-year term) – **Lindsey Ibanez**
 1. Meet once a month, consider courses and general policy changes
 - v. Interdisciplinary Studies – **Jia Feng**
 1. Consider interdisciplinary courses, mostly online meetings
 - vi. Probation/Reinstatement – **Bob Beatty**
 - b. Program Changes
 - i. B.Ed in History – **Change Approved**
 1. Additional program to focus on education in history/govt./social studies grades 6-12
 2. Enrollment dropping because students can’t complete in timely manner. Making changes to meet 120-hour degree requirement.
 - ii. B.Ed in Political Science – **Tabled**
 1. Revised to meet 120-hour degree requirement
 2. For students who only want to teach political science
 3. Meets KSDE 6-12 licensure requirement (cannot deviate more than 20%)
 4. No foreign language requirement
 5. Seems to be weakest in world history – upper division early world history courses limited
 - a. HI 100 should be required (instead of HI 101 or HI 102)

- b. One upper division history course should specify students take early world history or non-western history
- c. Course Changes
 - i. Psychology: PY 151 prereq. – **Change Approved**
 - 1. Prereq. changed to MA 090 (was MA 104, which is no longer offered)
 - ii. Sociology: SO 316 course title – **Change Approved**
 - 1. SO 316 Japan and East Asia
- d. New Courses – **All Changes Approved**
 - i. HI 314/614: Women in WWII: Agents of Change or Victims of Circumstance?
 - ii. HI 323: John Brown
 - iii. HI 333/633: Civilization of Ancient Greece
 - iv. HI 355/655: Traditional Japan
 - v. HI 353/653: Ancient Near East: Mesopotamia, Egypt, Israel
 - vi. HI 335/635: Pirates of the Caribbean
 - vii. HI 365: Latino Experience
 - viii. HI 364: History and Literature of Latin America
 - ix. HI 316: History of American Childhood
 - x. HI 313/613: Remembering Vietnam
- e. Announcements
 - i. Culture Heritage Policy and Protection 6-8 pm, April 18th
 - ii. Apeiron April 19th
 - iii. Indiafest – Mon. April 29th 10:30-2:30
 - iv. Brexit panel – Thurs., May 2nd
- f. Adjournment 3:45 pm

Humanities Division of Washburn University
College of Arts and Sciences Minutes
Mar. 16 – Mar. 22, 2019 (online)

Dr. Jim Schnoebelen, Chair of the Division, conducted a meeting via e-mail beginning Mar. 16, 2019.

New business included:

1. Approval of Minutes from Jan. 15 – Jan. 23, 2019 (online)
2. Election of our representative to the Program Review Committee. The nominees were Ian Smith (from Philosophy, the current representative) and Corey Zwikstra (from English).

Members were instructed to vote by reply to Dr. Schnoebelen's e-mail no later than Mar. 22, 2019, to approve the minutes and to vote for a Division representative to the Program Review Committee.

In the above e-mail, Dr. Schnoebelen also announced the following unopposed nominations for committee and senate positions:

Assessment Committee: Danny Wade (EN)

General Education Committee: Michael O'Brien (ML)

Honors Advisory Board: Geoff Way (EN)

Interdisciplinary Studies: Andy Farkas (EN)

Undergraduate Probation & Reinstatement: Louise Krug (EN)

Faculty Senate: Louise Krug (EN) and Geoff Way (EN) (note: Mary Sheldon (EN) will serve on his behalf during the fall 2019 semester)

On Mar. 22, 2019, Dr. Schnoebelen first sent an email reminding Division members to vote by the end of the day. Later, Dr. Schnoebelen announced via e-mail that a quorum had been achieved for both items. The Minutes were approved, and Dr. Smith was elected Program Review Committee representative for another term.

The meeting concluded on Friday, Mar. 22, 2019.

Respectfully Submitted,
Dr. Chris Jones
Department of Philosophy and Religious Studies
Secretary to the Humanities Division

Natural Science Division (NSD) Minutes for Friday, March 22, 2019.

- I. Called to order at 2:00 pm by Division Chair Jennifer Wagner.
- II. Meeting(2/15/19) canceled due to winter weather, the action items were dealt with via email discussion and vote the following week. The Minutes of the virtual meeting, 10/19/18 thru 10/24/19, were approved via email as circulated.
- III. Committee Reports –
Sarah Cook – Assessment committee NSD faculty, please have your senior students complete the assessment survey by next Friday.
- IV. Old Business – None
- V. New Business –
 - A. Elections:
 - i. Academic/Sweet Sabbatical Committee – Nan Sun
 - ii. Assessment Committee – Sarah Cook
 - iii. CAS Promotion and Tenure Committee – Karen Camarda
 - iv. Division Chair – Seid Adem
 - v. General Education Committee – Keith Mazachek
 - vi. Undergraduate Probation and Reinstatement – Matthew Cook
 - vii. University Program Review Committee – Takrima Sadikot
 - viii. Faculty Senate – Shaun Schmidt and Sarah Cook
 - B. The following Chemistry proposal was approved by the division.
 - i. Program Change: A.A. in Laboratory Science
 - C. The following Physics proposal was approved by the division.
 - i. Course Change: PS 281 General Physics I
- VI. Discussion –
 - A. Possible Discussions or Forums Regarding Racial and Other Issues in the Sciences –
General discussion about the current issues. There was no noticeable need for a forum within the division at this time. Please be aware and watchful, pass concerns to the division chair.
- VII. Announcements –
 - A. The division unanimously applauded the excellent work of Dr. Jennifer Wagner as division chair these last few years.
 - B. Apeiron registration is closed, there will be 101 Presentations from 110 students.

The meeting was adjourned at 2:28 pm.

Minutes respectfully submitted by Rick Barker, Secretary

There was an interesting and informative presentation by Alicia Burris, a NSD alum, titled “Factors Affecting Proteasome Landscape and Localization.”

**Natural Science Division (NSD) Minutes for virtual Meeting
Via email for the Month of April 2019.**

Benjamin Reed was elected to represent NSD on the Assessment Committee via an email vote during the first and second weeks of April 2019. 24 votes in favor with a quorum above 50%+1.

Minutes respectfully submitted by Rick Barker, Secretary

Curriculum Committee of College Faculty Council (CFC-CC)
Electronic Meeting Minutes: April 24, 2019

Participating Members: Linzi Gibson (Chair), Leslie Reynard, Rodrigo Mercader, Kerry Wynn, Holly O'Neill, Cherry Steffen, Jim Schnoebelen, Wonjae Lee

Following email distribution of CFC approval requests and solicitation of electronic feedback, the CFC-CC voted to approve the following:

Course Changes

PY 151
SO 316
PS 281

New Courses

BI 448
HI 313
HI 314
HI 316
HI 323
HI 333
HI 335
HI 353
HI 355
HI 364
HI 365
HI 613
HI 614
HI 633
HI 635
HI 653
HI 655

Program Changes

Associate of Arts in Laboratory Science
The Bachelor of Fine Arts Degree with Teacher Licensure

The following program deletion was not approved by the committee:

Master of Liberal Studies

Clarification of the rationale has been requested by several committee members.

Some of the questions that were raised during our discussion include:

What population is this program serving?

How long has it been offered?

Has it ever been advertised?

Has there ever been a time when the program had a sufficient number of students?

Curriculum Committee of College Faculty Council (CFC-CC)
Electronic Meeting Minutes: May 1, 2019

Participating Members: Linzi Gibson (Chair), Leslie Reynard, Rodrigo Mercader, Kerry Wynn, Holly O'Neill, Cherry Steffen, Jim Schnoebelen, Wonjae Lee

Following email distribution of CFC approval requests and solicitation of electronic feedback, the CFC-CC voted to approve the following:

New Program

Bachelor of Education (B.Ed.) in History Secondary Education

COLLEGE OF ARTS AND SCIENCES PROGRAM CHANGE FORM

	Chair's Signature	Recommendation	Review Date
Department	<u>Shaun Schmidt</u>	<u>Approve</u>	<u>2019-03-18</u>
Division	<u>Jennifer Wagner</u>	<u>Approve</u>	<u>2019-03-22</u>
Dept. of Educ.	<u>N/A</u>		
<small>(If relates to teacher certification program.)</small>			
Dean	<u>Laura Stephenson</u>	<u>Approve</u>	<u>2019-03-25</u>
Curriculum Committee	<u>Linzi Gibson</u>	<u>Approve</u>	<u>2019-05-01</u>
Accepted by CFC	_____	_____	_____
CAS Faculty	_____	_____	_____

Approved By:	Faculty Senate _____	University Faculty _____	WU Board of Regents _____
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Program: Associate of Arts in Laboratory Science (CIP:)

1. Reason for this program change?

Changing cognate options due to changes in course offerings in Biology department and updating recommended for Pre-pharmacy students.

2. Complete revised description.

AA in Laboratory Science - in addition to the university requirements common to all Associate degrees, at least 19 hours in the department are required, including the following courses and their prerequisites: Chemistry 342, one course from (320, 341, and 350), and one correlated laboratory course from (321, 343, and 351). Cognate course requirements are at least 12 hours in Biology including the following courses and their prerequisites: BI 301 and one laboratory containing course from (103, 255, 275, 325, 333, and 354).

Pre-pharmacy - Students who are preparing for admission to a pharmacy school would complete 68 credits including the AA in Laboratory Science encompassing the following recommended courses: CH 151, 152, 340, 341, 342, 343, BI 102, 250, 255, 301, MA 140, 141 or 151, AN 112, CN 150, PS 261 or 281, SO 100, and a literature course in English. Contact a Pre-Pharmacy Advisor for variations or additions in course requirements dependent on individual student needs.

3. Describe the nature of the proposed change.

- 1) Deleting BI 105 and 110 and adding BI 103 to cognate course offerings.
- 2) Pre-pharmacy recommendations - adding required physics course specifying two general education courses.

4. Do you currently have the equipment and facilities to teach the classes within the proposed change.

Yes

5. Does this change affect any other departments? Yes

Technically yes this might increase enrollments in BI 103, but realistically almost all pre-pharmacy students won't need to take BI 103. The Biology department has agreed to continue to give prerequisite overrides for BI 103 when pre-pharmacy students enroll in BI 301.

COLLEGE OF ARTS AND SCIENCES PROGRAM CHANGE FORM

	Chair's Signature	Recommendation	Review Date
Department	<u>Kelly Thor</u>	<u>Approve</u>	<u>2019-01-23</u>
Division	<u>Danielle Head</u>	<u>Approve</u>	<u>2019-03-04</u>
Dept. of Educ.	<u>Cherry Steffen</u>	<u>Approve</u>	<u>2019-04-19</u>
<small>(If relates to teacher certification program.)</small>			
Dean	<u>Laura Stephenson</u>	<u>Approve</u>	<u>2019-04-22</u>
Curriculum Committee	<u>Linzi Gibson</u>	<u>Approve</u>	<u>2019-05-01</u>
Accepted by CFC	_____	_____	_____
CAS Faculty	_____	_____	_____

Approved By:	Faculty Senate _____	University Faculty _____	WU Board of Regents _____
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Program: The Bachelor of Fine Arts Degree with Teacher Licensure (CIP:)

1. Reason for this program change?

First, we needed to change title to program in order to better-align with accrediting body's (NASAD) recommendation. Second, redundancies and inefficiencies in electives were determined superfluous by both art and education faculty, so these courses have been eliminated or redistributed, changing the number of program hours.

2. Complete revised description.

BFA in Art Education

The Bachelor of Fine Arts Degree in Art Education is a degree concentration consisting of 54 credit hours in Art plus 39 hours in General Education/University Core and 45 hours Professional Education hours. The total hours for the BFA in Art Education degree is 138 hours. Note: BFA candidates must pass faculty portfolio review for admission to BFA in Art Education and upon graduation, candidates must pass licensure exams to receive teaching licenses from the State of Kansas.

Required Courses: Art Foundation Requirements (18)

- AR 101 Survey of Art History, Prehistoric to Medieval (3)
- AR 102 Survey of Art History, Renaissance to Contemporary (3)
- AR 120 2D Design OR AR 120 2D Design: Digital Elements (3)
- AR 121 3-D Design (3)
- AR 140 Drawing I (3)
- AR 141 Drawing II (3)

General Studio/Intermediate Courses (15)

- AR 240 Painting I (3)
- AR 219 Intro to Printmaking (3)
- AR 220 Photography I or AR 231 Basic Multimedia (3)
- AR 223 Graphic Design I (3)
- AR 260 Ceramics I (3)

Required Upper Level Art Courses (6)

- AR 3XX Art History Elective (AR 300-316) (3)
- AR 300 Art Theory Past and Present OR AR 307 20th Century Art OR AR 407 Themes in Contemporary Art Practice (3)

Required Art Education Courses (9)

- AR 380 Elementary Art Education (3)
- AR 381 Craft Techniques (3)
- AR 382 Methods and Philosophy of Art Education (3)

Required Professional Education Courses (24)

- ED 155 Teaching Learning and Leadership (3)
- ED 285 Education Psychology (3)
- ED 165 Ed. 1 - Examining Teaching as a Profession (3)
- ED 275 Ed. 2 - Exploring teaching as a Profession (3)
- ED 295 Ed. 3 - Experiencing Teaching as a Profession (3)
- ED 395 Ed. 4 - Extending Teaching as a Profession (3)
- ED 345 Curriculum and Assessment (3)
- ED 302 Teaching Exceptional Learners (3)

Student Teaching (12)

- ED 440 Student Teaching K-12, up to 6 hours of which can be AR 400, 403, AND/OR AR 404 (12)

Total Art hours: 48

Total Gen Ed/University Core credits: 39

Total Professional Education and Student Teaching Credits: 36

Total Credits for Degree: 123

3. Describe the nature of the proposed change.

1. Title change (to align with accrediting body, NASAD's recommendation).
2. Elimination of AR 131 and Sr. Exhibition requirement changes overall hours in Art.
3. Reduction in Art Studio Electives
4. Redistribution of some student teaching hours to incorporate into student teaching hours potential AR capstone hours (in agreement with School of Ed).
3. Edits to titles for which approval is anticipated.

4. Do you currently have the equipment and facilities to teach the classes within the proposed change.

Yes

5. Does this change affect any other departments? Yes

The School of Ed is affected by this change as we coordinated the changes to our program with them and because these changes constitute less than 20% of program, they will not need new approval from KSDE for changes.

COLLEGE OF ARTS AND SCIENCES NEW PROGRAM REVIEW FORM

	Chair's Signature	Recommendation	Review Date
Department	<u>Tom Prasch</u>	<u>Approve</u>	<u>2019-01-25</u>
Division	<u>RaLynn Schmalzried</u>	<u>Approve</u>	<u>2019-04-19</u>
Dept. of Educ.	<u>Cherry Steffen</u>	<u>Approve</u>	<u>2019-04-19</u>
<small>(If relates to teacher certification program.)</small>			
Dean	<u>Laura Stephenson</u>	<u>Approve</u>	<u>2019-04-22</u>
Curriculum Committee	<u>Linzi Gibson</u>	<u>Approve</u>	<u>2019-05-02</u>
Accepted by CFC	_____	_____	_____
CAS Faculty	_____	_____	_____

Approved By:	Faculty Senate _____	University Faculty _____	WU Board of Regents _____
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1. Title of Program.

Bachelor of Education (B.Ed.) in History Secondary Education (CIP: 13.1328)

2. Rationale for offering this program.

As KBOR institutions develop 120-hour programs for secondary education a more streamlined History Secondary Education degree will allow Washburn University to remain competitive. It will be offered as a four-year alternative to the existing BA in History/Secondary Education, which will be retained for students wishing to pursue the more comprehensive program. The B.Ed. in History/Secondary Education will provide students an option to complete degree requirements within 120 credit hours while continuing to earn the same core curriculum as all other Education majors, acquire adequate content knowledge, and satisfy KSDE 6-12 History, Government, and Social Studies standards.

3. Exact proposed catalog description.

The B.Ed. in History/Secondary Education provides students an option to complete degree requirements within 120 credit hours while continuing to earn the same core curriculum as all other Education majors, acquire adequate content knowledge, and satisfy KSDE 6-12 History, Government, and Social Studies standards.

University Requirements

WU 101, 3 credits; EN 101, 3 credits; MA 112 (or higher), 3 credits; and EN 300, 3 credits. (Note: The B.Ed. will not include a Foreign Language requirement.)

Total: 12 hours.

General Education Requirements

Humanities, GEHU, 9 credits, 3 of which must be AR, MU, or TH
Social Sciences, GESS, 9 credits: AN 112 Cultural Anthropology, GG 102 World Geography, and
PO 106 US Government (courses fulfilling as well requirements for History, Government, and
Social Studies licensure).
Natural Sciences, GENS, 9 credits.
Total: 27 hours.

History Content Requirements

HI 100 Ancient World History
HI 101 Changing World History
HI 102 Modern World History
HI 111 US History to 1865
HI 112 US History since 1865
HI 322 Kansas History
Upper-Level US History
Upper-Level European History
Upper-Level Non-Western History
HI 395 History Forum
HI 399 Historical Methods and Research
Total: 33 hours

Social Studies Additional Core Requirements

EC 200 Microeconomics
PO 107 American State & Local Government
PO 225 Introduction to International Politics or PO 325 Advanced International Relations
Total: 9 hours

Education Courses

ED 155: Teaching Learning and Leadership (3)
ED 285: Educational Psychology (3)
ED 165: Ed. Examining Teaching as a Profession (3)
ED 275: Ed. 2 Exploring Teaching as a Profession (3)
ED 295: Ed. 3 Experiencing Teaching as a Profession (3)
ED 395 Ed. 4 Extending Teaching as a Profession (3)
ED 345: Curriculum and Assessment (3)
ED 302: Teaching Exceptional Learners (3)
ED 366 Methods of Teaching Social Studies in the Secondary School (3)
ED 410 Secondary Student Teaching (12 hours)
Total: 39 hours

Note: The B.Ed. in History Secondary Education includes no minor

4. List any financial implications.

None

5. Are any other departments affected by this new program? Yes

The Education Department will be affected as the new B.Ed. Degree will be offered in addition to the B.A. The Education Department will need to update their own information relating to History Secondary Education.

Students taking the B. Ed. option will be not be required to take Foreign Languages, and will take 3 fewer hours of Political Science than those pursuing the B.A. in History Secondary Education.

PROPOSAL TO UPDATE CAS DEFINITIONS OF SIGNIFICANT AND MINIMAL PROGRAM CHANGES

To avoid confusion with other curriculum changes, the terms *significant* and *minimal* are being used, rather than *major* and *minor*.

Currently, the CAS guidelines for program changes defines a program change as *significant* if it meets any of these criteria:

- A) The change affects any unit other than the department proposing the change.
(ex: Biology adds a correlated Chemistry course to its program)
- B) The total number of hours in the degree or major is changed.
- C) The ratio of upper:lower division hours is changed.
- D) A new program is being proposed or a program is being deleted. This includes concentrations and emphases.

These *significant* changes must be approved by Department, Division, CFC and all CAS faculty. Any proposed changes that do not meet the above are considered *minimal* program changes and need approval by only CFC and not by the CAS faculty as a whole. These guidelines have been in place since 2008.

University-level guidelines, however, define a program change as *significant* if it meets any of these criteria:

- A) The change affects any unit other than the academic unit proposing the change. A “unit” in this context is defined as CAS and the Schools.
(ex: Nursing adds a correlated Biology course to its program)
- B) The change would redefine standing university criteria.
(e.g. requiring fewer GenEd credits than university minimums allow)
- C) The change requires substantial additional financial commitments by the university.
- D) A new program is being proposed or a program is being deleted. This includes concentrations and emphases.

Significant program changes require approval by the Academic Affairs Committee and Faculty Senate. Those meeting Criterion D also need General Faculty and WUBOR approval. Any proposed changes that

do not meet the above are considering *minimal* program changes and need approval only from their academic unit (e.g. CAS or SAS). These guidelines have been in place since 2014.

To better align the CAS Program Change Approval Process with the definitions of *significant* and *minimal* program changes as used at the university level, we recommend that the CAS criteria for defining a program change as *significant* be changed to the following:

- A) The change affects any unit other than the department proposing the change.
- B) The change would redefine standing university criteria.
- C) The change requires substantial additional financial commitments by the university.
- D) A new program is being proposed or a program is being deleted. This includes concentrations and emphases.

CFC Dates for 2019-2020

4 p.m., Kansas Room, Memorial Union

Monday, September 9, 2019

Monday, October 7, 2019

Monday, November 4, 2019

Monday, December 2, 2019

Monday, February 3, 2020

Monday, March 2, 2020

Monday, April 6, 2020

Monday, May 4, 2020