

CFC Meeting Agenda
Monday, April 6, 2020, 4 p.m., Via Zoom

Seid Adem
Sarah Cook
Kristin Grimmer
Danielle Head
Rik Hine
Alexandra Klales
Wonjae Lee
Rebecca Meador

Michael McGuire
Linsey Moddelmog
Gretchen Montgomery
Julie Noonan
Michael O'Brien
Holly O'Neill
Vince Rossi
Jim Schnoebelen

Bradley Siebert
Josh Smith
Cherry Steffen
Nan Sun
Mary Sundal
Loree Weir
Roy Wohl
Kerry Wynn

- I. Call to Order
- II. *Approval of CFC Minutes, Monday, March 2, 2020
- III. *Division Reports
 - A. HUMDIV online Feb. 16-21
- IV. Committee Reports
 - A. None
- V. New Business
 - A. None
- VI. Discussion
 - A. Kanopy resources, video resources, and OER (Alan Bearman)
 - B. *Revisions to student perception forms and processes during COVID-19
 - C. Updates on previous discussion about auditors
 1. Language on the [auditor webpage](#)
 2. Auditors and perception surveys
- VII. Information Items
 - A. Changes to academic policies approved by faculty senate
 - B. Summer School
 - C. Email Aliases for Divisions
- VIII. Concern
- IX. Announcements
- X. Adjournment

CFC Meeting Agenda
Monday, March 2, 2020, 4 p.m.,
Kansas Room

Present:	Linsey Modellmog	Bradley Siebert
Sarah Cook	Julie Noonan	Josh Smith
Rik Hine	Michael O'Brien	Loree Weir
Alexandra Klales	Vince Rossi	Kerry Wynn
Rebecca Meador	Jim Schnoebelen	

- I. Call to Order--4:03pm
- II. *Approval of CFC Minutes, Monday, Feb. 3, 2020--Approved
Mary Sundal needs to be added as present to the meeting minutes.
- III. *Division Reports
 - A. SOCSOCI--Accepted
 1. September 30, 2019 – minutes
 2. October 2, 2019 – election results
 3. December 6, 2019 – minutes
 4. January 31, 2020 - minutes
 - B. HUMDIV--Accepted
 1. October 1, 2019 – minutes
 2. January 30, 2020 – minutes
 - C. NSD--Accepted
 1. February 14, 2020 – minutes
- IV. *Committee Reports
 - A. CFC-CC--Approved
- V. *New Business
 - A. Election of Grand Marshal by paper ballot
*This election took place during the meeting and results were tabulated afterwards.
 - B. New Programs
 1. B.Ed. in Middle Grades STEM Education--Approved
 2. BA in Musical Theater--Approved
*This would replace the concentration in musical theatre, a change that would need to be made in the future.
 3. LEAP--Approved
 4. Minor program in African American and African Diaspora Studies--Approved
*This program was developed in part as a result of concerns students had about diversity.
 5. Minor program in Museum and Curatorial Studies--Approved
 - C. Program Deletion
 1. BA in German--Approved

*Low enrollment drove the need to delete the program. The tenure-track faculty member retired, and the tenure line was not renewed in the department. The procedure for deleting programs is the same as approval (based on CFC as of 2008). This might be a good time to revise how programs are deleted.

*A comment was made about how it was strange to vote on an item that has already been decided.

*There was a comment about how there is no need for the major to stay in the catalog if it no longer exists. It was noted that the Foreign Languages Department was against the deletion, but it was already decided by the decision to not replace the tenured faculty member.

*A comment was made that faculty in the Humanities division were uncomfortable having to approve a program deletion.

*Faculty asked if there were currently steps in place to prevent a similar situation from occurring.

*A comment was made that before a deletion is made in the future, there is a need for more information regarding the rationale for the deletion.

*A question was asked about which other foreign languages are still offered and it was noted that Spanish, French, Japanese (not beyond the 102 level), and Chinese (not beyond the 102 level) are still being offered. German is also still offered up to the 102 level.

*A comment was made about the need for a way to evaluate tenure-track lines that coincide with majors that have low enrollment but the faculty member teaches general education courses that service many students.

*The CFC recommended a need for a presentation to discuss how changes to this process (deleting a program) can be made moving forward.

*The program deletion was not approved by the Humanities division (which saw it twice). It was tabled indefinitely during their division meeting.

*The notion of forming a subcommittee to evaluate CAS governance structures, and the language to make recommendations on the best ways to interpret these structures, was brought up.

D. Program Changes

1. Bachelor of Integrated Studies--Approved

*These changes provide more flexibility to meet the needs of the students in the growing program.

2. 99 CAS Credit hour rule--Approved with the Amended 84 hours

*The rule is a hindrance to students who are trying to graduate with double majors.

*The NSD wanted at least 70% of the 120 hours to come from CAS. The concern NSD had was future degrees could have less CAS hours if language did not clarify a minimum number of CAS hours.

*A motion was made that the 99 CAS credit hour rule is replaced with 84 semester hours in the CAS. This motion passed and an amendment with a minimum of 84 hours was set forth by the committee.

VI. Discussion

*A comment on Middle Grade STEM courses, as a number of new courses are being created that are required by the state. It is possible these courses will have low enrollment, so the hope is that CAS will support these courses.

VII. Updates

*Conference (March 27th): The Right to Vote

VIII. Announcements

IX. Adjournment--5:07pm

**Humanities Division of Washburn University
College of Arts and Sciences Minutes
Feb. 16 – Feb. 21, 2020 (online)**

Dr. Jim Schnoebelen, Chair of the Division, conducted a meeting via e-mail beginning Feb. 16, 2020.

New business included:

1. Approval of Minutes from January 30, 2020
2. Approval of Course Change - CN 101
3. Approval of Course Change - CN 154
4. Approval of Course Deletion - CN 295
5. Approval of Course Change - CN 343
6. Approval of Course Deletion - FR 214
7. Approval of Course Deletion - PH 202
8. Approval of New Course - PH 301
9. Approval of Course Deletion - SP 214

Members were instructed to vote by reply to Dr. Schnoebelen's e-mail no later than Feb. 21, 2020 with their votes on all of the above items.

On Feb. 21, 2020, Dr. Schnoebelen announced via e-mail that all items up for consideration passed with a quorum of 19 votes.

The meeting concluded on Friday, Feb. 21, 2020.

Respectfully Submitted,
Dr. Chris Jones
Department of Philosophy and Religious Studies
Secretary to the Humanities Division



The questionnaire gives you the chance to comment confidentially about this course and the quality of instruction. Using the rating scale below, select the one response for each statement that is closest to your view.

1. The instructor's respect for students
 - (5) Very Effective
 - (4) Effective
 - (3) Moderately Effective
 - (2) Somewhat Ineffective
 - (1) Ineffective

2. The instructor's comments on assignments and exams
 - (5) Very Effective
 - (4) Effective
 - (3) Moderately Effective
 - (2) Somewhat Ineffective
 - (1) Ineffective
 - (0) Not Applicable

3. Rate the quality of instruction in this course as it contributed to your learning (try to set aside your feelings about the course content):
 - (5) Very Effective
 - (4) Effective
 - (3) Moderately Effective
 - (2) Somewhat Ineffective
 - (1) Ineffective

4. What is your class level?
 - Freshman/1st year
 - Sophomore/2nd year
 - Junior/3rd year
 - Senior/4th year
 - Graduate
 - Auditor
 - Other

Student Comments

5. If you would like to make additional comments about the course or instruction, especially given the extraordinary circumstances of COVID-19 this semester, please do so in the response box below.