

CFC Meeting Agenda
Monday, April 24, 2023, 4 p.m.
Zoom

Seid Adem
Adebanke Adebayo
Allan Ayella
Karen Camarda
Amber Dickinson
Jason Emry
Kristen Grimmer
Karen Garrison

Silas Huff
Lindsey Ibanez
Tucker Jones
Louise Krug
Wonjae Lee
Bruce Mactavish
Justin Moss
Alex Myers

Matthew Nyquist
Cecil Schmidt
Janet Sharp
Ted Shonka
Ian Smith
Lucy Tan
Georgina Tenny

- I. Call to Order
- II. Approval of CFC Minutes from March 27, 2023
- III. Accept Division Reports
 - A. Natural Science Division—electronic meeting concluding April 14, 2023
 - B. Social Science Division—electronic meeting concluding April 5, 2023
 - C. Mass Media/Kinesiology Division—electronic meeting concluding April 5, 2023
- IV. Committee Reports—Curriculum Committee March 20, 2023
- V. Old Business—None
- VI. New Business
 - A. Curriculum Proposals
 - a. CIS Departmental Honors Criteria
 - b. CFC Subcommittee Assignments AY 2024
- VII. Discussion
- VIII. Concerns
- IX. Announcements
- X. Adjourn

CFC Meeting Minutes
Monday, March 27, 2023
Zoom

Present: Seid Adem, Adebanke Adebayo, Karen Camarda, Jason Emry, Karen Garrison, Silas Huff, Joseph Kendall-Morwick, Louise Krug, Wonjae Lee, Bruce Mactavish, Justin Moss, Alex Myers, Matthew Nyquist, Janet Sharp, Ian Smith

I. Call to Order – 4:03

(Sec. Tucker Jones was not able to attend, and the committee agreed that Dean's Assistant Dana King could take notes for this meeting.)

II. Approval of CFC Minutes from February 27, 2023

- a. Motion to approve by Janet Sharp
- b. Seconded by Karen Camarda
- c. No further discussion, minutes were unanimously approved

III. Accept Division Reports

- a. MMKN Division—February 16, 2023
- b. Humanities Division— February 23, 2023
- c. Natural Science Division—March 10, 2023
 - i. Motion to accept division reports by Janet Sharp
 - ii. Seconded by Joseph Kendall-Morwick
 - iii. No further discussion, division reports were unanimously approved

IV. Committee Reports—Curriculum Committee— February 20, 2023

- i. Motion to accept division reports by Janet Sharp
- ii. Seconded by Karen Garrison
- iii. No further discussion, division reports were unanimously approved

V. Old Business—None

VI. New Business—Curriculum Proposals

a. Program Changes

i. BA in Spanish

1. Proposal: Count Spanish 102 and above toward the Spanish major
Rationale: To make the degree program more appealing by allowing more courses (lower level) to fulfill the requirements of the major, which may attract more modern language majors
2. Motion to accept the curriculum proposal by Janet Sharp
3. Seconded by Bruce Mactavish
4. No further discussion, program changes were unanimously approved

ii. BA in French

1. Proposal: Count French 102 and above toward the French major
Rationale: To make the degree program more appealing by allowing more courses (lower level) to fulfill the requirements of the major, which may attract more modern language majors
2. Motion to accept the curriculum proposal by Janet Sharp
3. Seconded by Joseph Kendall-Morwick
4. No further discussion, program changes were unanimously approved

iii. BA in Philosophy

1. Proposal: Offer several new elective course choices to the philosophy/religion degree: Philosophy of Race, Midwestern Environmental Ethics, religious studies courses that Chris Jones teaches, Ethics of Genetic Technologies (also may eventually be a biology requirement)
Rationale: Expand options for majors and include courses that have been offered as special topics

2. Motion to accept the curriculum proposal by Janet Sharp
3. Seconded by multiple people
4. No further discussion, program changes were unanimously approved

VII. Discussion

1. Budget (Matt's comments)

Dr. Mazachek's focus: 1. Impact students 2. Compensation of faculty/staff

Salary increase program: We did raises and market adjustment this last cycle -- so did everybody else, which means we need to adjust again to provide competitive compensation. Matt thinks there will be a good salary adjustment. We will find out the specific amount in coming weeks, but WU will be keeping pace.

Karen G: What are we using for market adjustments?

Matt: CUPA – It's not perfect, but it's better than anything else. CUPA is university salaries – not based on jobs outside of university. We compare WU salaries with other regional masters-level, public institutions.

2. General education

There was not a lot of change to what was drafted, which is good. The language has been cleaned up, and we're in as good a shape as CAS can be, with a change to the KBOR system:

- Washburn is specifying our 6 institution hours in the two areas of diversity and scientific literacy, which is what we wanted.
- The original language specified forming a special new committee; that has been changed, and the General Education Committee will continue to be in charge of changes.

3. CAS dean position

The search for a new provost will start in the fall (2023). The earliest the new provost will start would be early spring or at the end of the 2023-2024 academic year. It's likely the CAS dean search would be fall of 2024, maybe starting fall of 2025.

Matt is not interested in serving as CAS dean permanently nor serving through 2025. Matt will serve through summer, and then there will be a new interim dean for this fall AY2023-24. Matt has decided to go back to his associate dean role. Laura Stephenson will be taking nominations for Interim Dean through next week.

The provost search will be a closed search handled by a search firm. The regents hire. They're not sure how the dean search will be handled. It might be the same, but that would be different than has been done previously. There is a process in the Faculty Handbook.

VIII. Concerns

Wonjae: Dr. Mazachek emphasized marketing. How fast can we update website information? We need updated promo designs. Can the art department do their own?

Dana will address those concerns.

Alex: Budget: How will this impact students?

Matt: Financial aid has hired additional people to help students with issues like filling out FAFSA. Funds are also being used for better marketing and student services. There are also student-focused plans for changes in buildings (like how to best utilize the old law building). They decided not to repurpose buildings in ways that didn't positively affect students. Instead they are redoing Henderson, etc. to better serve students.

IX. Adjourn: 4:38 p.m.

Subject: Thank you for voting

Date: Friday, April 14, 2023 at 3:16:27 PM Central Daylight Time

From: Seid Adem

To: nsd

Hello,

Thank you all for voting. All the CIS course changes are approved and Karen will represent us in the faculty senate. The vote is closed.

Thank you and have a good weekend.

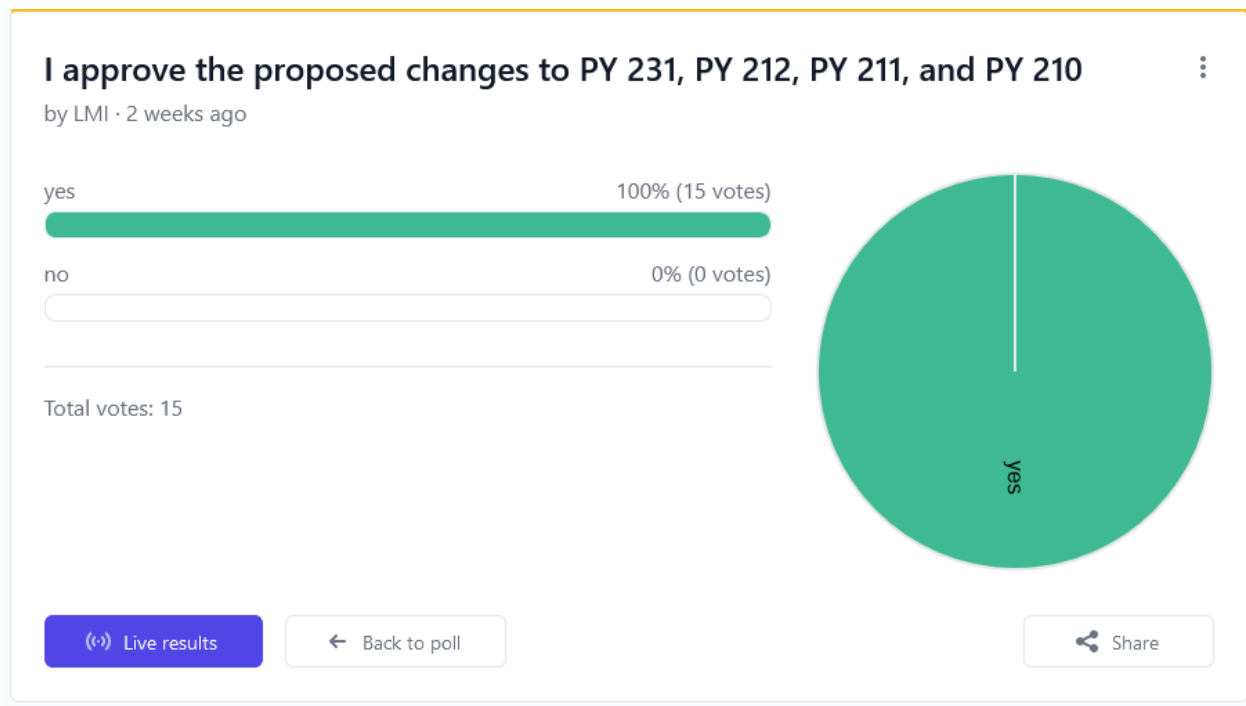
Seid

Subject: changes approved
Date: Wednesday, April 5, 2023 at 2:33:18 PM Central Daylight Time
From: Lindsey Ibanez
To: socsci
Attachments: image.png

Hi all,

Thanks to everyone who voted -- all of the proposed changes to Psy courses have been approved by the Division.

Best,
Lindsey



Subject: MMKN Committee Members Elected

Date: Wednesday, April 5, 2023 at 2:25:06 PM Central Daylight Time

From: Kristen Grimmer

To: Kelly Erby, Dana King

CC: John Burns

Hi Kelly and Dana,

MMKN has elected John Burns to take over as division chair, Sam Finch to be on the Honors Advisory Board, Kristen Grimmer to be on the Interdisciplinary Committee, and Park Lockwood to serve another term on CCPT.

Thank you so much,

Kristen Grimmer, Ph.D. (she/her/hers)

Assistant Professor of Public Relations

Department of Mass Media, Washburn University

620-687-2882

kristen.grimmer@washburn.edu

kristengrimmer@gmail.com

kriselise404@gmail.com

Make an appointment: https://washburn.campus.eab.com/pal/TgBY_3DxoG

Curriculum Committee Meeting Minutes, March 20, 2023

Type	Code	Title	Status
Course	PH 317	PH 317: Ethics of Genetic Technologies	New
Course	RG 302	RG 302: Jews, Christians, and Sex	New
Course	PH 323	PH 323: Philosophy of Race	New
Course	PH 319	PH 319: Midwestern Environmental Ethics	New
Course	RG 304	RG 304: Race and Religion	New
Course	RG 306	RG 306: Ritual	New
Program	SP	SP: Spanish	Edited
Program	FR	FR: French	Edited
Program	PH	PH: Philosophy	Edited

The above proposals were all approved.

Miscellaneous Change Request

New Proposal

Date Submitted: 04/06/23 11:20 am

Viewing: **CIS Departmental Honors Program**

Last edit: 04/06/23 11:20 am

Changes proposed by: Nan Sun (nan.sun)

Request Type Policy Request or Change

Title
CIS Departmental Honors Program

Request Details

In Workflow

1. Acad Ops
2. CM Chair
3. Library
4. NSM Chair
5. CA Dean
6. CFCCC Chair
7. Assoc Dean CFC
8. Assoc Dean CAS
9. Acad Ops Final
10. Registrar

Approval Path

1. 04/06/23 11:24 am
Holly Broxterman
(holly.broxterman):
Approved for Acad Ops
2. 04/06/23 11:26 am
Nan Sun
(nan.sun):
Approved for CM Chair
3. 04/07/23 6:19 am
Sean Bird
(sean.bird):
Approved for Library
4. 04/14/23 3:18 pm
Seid Adem

(seid.adem):

Approved for NSM
Chair

5. 04/16/23 6:14 pm

Matt Arterburn

(matt.arterburn):

Approved for CA
Dean

CIS Department proposes a Honors program that will be awarded to students at graduation. Once approved, it will be added to the Catalog effective Fall 2023 and the Registrar's Office will be notified. Please see description below:

CIS majors are eligible to receive departmental honors upon graduation if they fulfill the following requirements:

- CM GPA: 3.70 or above.
- Overall GPA: 3.70 or above.
- Capstone project: aggregate 90% or above based on faculty evaluations.
- Approval of CIS faculty: 75% or above.

Supporting

Documents

Reviewer

Comments

Key: 2

Draft*: College Faculty Council Subcommittee Assignments 2023-2024

Curriculum	Professional Development	Resources
Chair: Bruce Mactavish (to be confirmed by election)	Chair: Lindsey Ibañez (to be confirmed by election)	Chair: Tucker Jones (to be confirmed by election)
Adebanke Adebayo (HUMDIV)	John Burns (MMKN)	Silas Huff (CPA)
Bill Fiander (SOCSCI)	Jason Emry (NSD)	Tucker Jones (SOCSCI)
Sam Finch (MMKN)	Karen Garrison (MMKN)	Joseph Kendall-Morwick (NSD)
Andrew Herbig (NSD)	Lindsey Ibañez (SOCSCI)	Louise Krug (HUMDIV)
Gary Hu (NSD)	Wonjae Lee (CPA)	Alex Meyers (SOCSCI)
Bruce Mactavish (SOCSCI)	Lucy Tan (CPA)	Hoang Nguyen (NSD)
Theodore Shonka (CPA)	Georgina Tenny (HUMDIV)	Ian Smith (HUMDIV)
		Brian Thomas (NSD)

Thank you for your service:

Seid Adem (div. chair)
 Allan Ayella
 Karen Camarda
 Amber Dickenson
 Kristen Grimmer (div. chair)
 Justin Moss
 Matthew Nyquist
 Janet Sharp

Welcome to CFC:

John Burns (div. chair)
 Bill Fiander
 Sam Finch
 Guannan (Gary) Hu
 Andrew Herbig (div. chair)
 Hoang Nguyen
 Karen Garrison (MMKN)

BF: Has served on subcommittee previously

*All subcommittee members and chairs will be ratified by the CAS faculty at the first CAS faculty meeting in the fall.