

## College of Arts and Sciences – Promotion to Senior Lecturer

*Description and Criteria.* Promotion from Lecturer to Senior Lecturer is awarded to those who exhibit a consistent record of exemplary performance in their position. It requires active participation in the academic department of appointment with responsibilities that include: a sustained record of teaching effectiveness, collegiality, and a record of appropriate service. Creative and/or scholarly activity is not a requirement. In addition to the criteria below, Departments may have additional expectations that should be conveyed to lecturers. The appointment to Senior Lecturer is a privilege to be earned according to the criteria described below; it should not be considered automatic. Promotion to Senior Lecturer does not carry any assumption of permanent employment.

1. **Eligibility.** A minimum of 5 years at the rank of Lecturer and completion of at least 60 teaching credit hours while serving in this role at Washburn University.
2. **Teaching.** Effective teachers are essential to the College of Arts and Sciences. The quality of instruction must be judged by its intrinsic purposes: to transmit and preserve knowledge, to encourage critical and creative thought, to foster a lively interest in learning, and to stimulate a continuing commitment to inquiry. Among the criteria of teaching effectiveness are student perceptions and opinions, the performance of students, and the informed judgment of colleagues.
3. **Service.** Service to the department, to the College of Arts and Sciences, to the University, to the profession, and/or to the community is required for the rank of Senior Lecturer. Among service activities are active participation in committees, administrative leadership, sponsorship of student organizations, and serving as a representative of the University where professionally appropriate. Community service draws upon professional expertise.

### *Appointment to Senior Lecturer Process*

The appointment to Senior Lecturer is a shared faculty and administrative responsibility involving recommendations from the Department Chair, in consultation with the department's tenured faculty and Senior Lecturers, and the CAS Dean. The VPAA's Office will develop a list of candidates to consider for Senior Lecturer status on an annual basis. Eligible candidates, after consulting with the Department Chair, will submit a vita and a letter summarizing their accomplishments in support of teaching and service. Deadline for application will be announced annually by the CAS Dean's Office. Faculty members whose applications for Senior Lecturer status are denied may reapply at their discretion.

1. The Chair will review the candidate's vita, letter of application, annual reviews, and student perception forms with the tenured faculty and Senior Lecturers in the Department. If they support the promotion to Senior Lecturer, a letter of recommendation will be forwarded to the CAS Dean along with the application materials. Dissenting letters from tenured faculty members or Senior Lecturers may be submitted to the Dean.

2. After reviewing the materials, the Dean will make a recommendation. The Dean will submit the Department recommendation, the Dean's recommendation, and the supporting documentation to the Vice President for Academic Affairs.
3. In cases where the designation of Senior Lecturer is not recommended, the department chair and/or Dean will communicate to the candidate what is needed to reach the professional level where Senior Lecturer may be obtained.

*Approved by College of Arts and Sciences Faculty on 8/30/2017.*