Application for Admission

WASHBURN UNIVERSITY
SCHOOL OF BUSINESS

Name: _____
             Last Name   First Name   MI

WIN #: _____   Phone #: _____

E-mail: _____

Permanent Address: _____
                      Street Address   City   State   Zip Code

Total Credit Hours Completed to Date: _____

Desired Major(s):

☐ Accounting   ☐ Entrepreneurship & Innovation   ☐ International Business

☐ Data Analytics   ☐ Finance   ☐ Management

☐ Economics   ☐ General Business   ☐ Marketing

☐ Yes   ☐ No   Is your Degree Audit in MyWashburn complete, current, and accurate (i.e. all transfer credits posted and evaluated, and all other issues updated)?

☐ Yes   ☐ No   Are you transferring any accounting, business, or economic hours from another college or university?

☐ Yes   ☐ No   I have reviewed and signed the School of Business Values Statement included with this application form. I agree to practice and abide by these values while I am a stakeholder of the School.

The following courses must be completed with a grade of "C" or better before you may be admitted to the School of Business. Please check the box beside each course verifying the successful completion of these courses. If you are currently enrolled in one of the following classes, you should apply during the last month of the semester when you will have all seven courses completed.

☐ AC224 Financial Accounting   ☐ EC200 Microeconomics   ☐ BU248 Data Analysis Foundations
                                                                                  (Beginning with the 2020-21 catalog)

☐ AC225 Managerial Accounting   ☐ EC201 Macroeconomics   ☐ MA141 Applied Calculus I
                                                                                   (For catalogs prior to 2022-23)

☐ BU250 Mgmt. Info. Systems   ☐ EC211 Business/Econ. Stats.

Your Preferred School of Business Advisor: _____

I affirm that the above information is correct.

Student Signature: _____   Date: _____

Admission: ☐ Approved   Comments: _____

                ☐ Denied   Signature: _____   Date: _____

By action of the Student Affairs Committee

Stakeholders of the Washburn School of Business including, but not limited to: faculty, students and administrators, should expect their interactions with other stakeholders and stakeholder groups to be guided by principles, including, but not limited to: honesty, trust, fairness, respect, integrity and responsibility.

Honesty – Honesty is the cornerstone for the other fundamental program values. There can be no trust, fairness, respect, integrity or responsibility without honesty. Honesty creates the possibility for quality teaching, learning, academic research and communication between individuals.

Trust – Trust results from a culture of honesty. Trust provides the foundation for an environment that nourishes creativity and risktaking in teaching, learning and scholarship, and is essential to Washburn University's pursuit of quality human development and "learning for a lifetime."

Fairness – A sense of fairness emerges when standards, policies and procedures are equitable, clear and in the best interest of all program stakeholders. Without fair processes, the learning environment cannot sustain trust and honesty. Fairness insures that all stakeholders have the opportunity to succeed, and provides a foundation for mutual respect among stakeholders.

Respect – A University environment focused on the creation and transmission of knowledge requires interaction and participation by all stakeholders. Quality interaction is facilitated when stakeholders display respect for one another. When stakeholders are treated fairly and honestly, they are better able to trust one another, which leads to a culture of mutual respect.

Integrity – Stakeholders of the Washburn School of Business conduct themselves with integrity when teaching, learning, research, communication and other interactions are conducted in accordance with the principles of honesty, trust, fairness and respect.

Students act responsibly when they:

• Properly prioritize their commitments to the program
• Manage their work and family responsibilities so they may attend class and be fully engaged in other program activities and requirements
• Understand the requirements and expectations of their degree programs and plan their class schedules consistent with these expectations
• Accept criticism in a professional manner and with the understanding that such feedback is designed to improve their business skills and critical thinking
• Arrive to each class session prepared
• Contribute substantively to the classroom dialogue
• Approach the course material thoughtfully

Faculty act responsibly when they:

• Maintain currency in their field
• Freely share their knowledge with students
• Develop course work that is focused, relevant, coherent and adds value to students' career skills and ambitions
• Critically assess students' work in a constructive and rigorous manner
• Challenge students to grow intellectually and professionally
• Create an environment that is conducive to learning
• Assist students in understanding the requirements and expectations of their degree programs

Washburn University Academic Misconduct Policy

All students are expected to conduct themselves appropriately and ethically in their academic work. Inappropriate and unethical behavior includes, but is not limited to: giving or receiving unauthorized aid on examinations or in the preparation of papers or other assignments, or knowingly misrepresenting the source of academic work. Washburn University's Academic Impropriety Policy describes academically unethical behavior in greater detail and explains the actions that may be taken when such behavior occurs.

• Copyright Guidelines: https://www.washburn.edu/statements-disclosures/copyright/index.html
• Academic Impropriety Policy: https://www.washburn.edu/faculty-staff/faculty-resources/faculty-handbook/faculty-handbook-section-7.html#VIII
• Student Conduct and Disciplinary Code: https://www.washburn.edu/student-life/services/files/Student_Conduct_Code.pdf

I have read and I understand the Washburn School of Business Values Statement.
I agree to practice and abide by these values while I am a stakeholder of the School.

Student Signature: _____ Date: _____