

Faculty Handbook Revisions Committee October 30, 2013

Members Present: Richard Martin, David Sollars, Cynthia Waskowiak, Laura Stephenson, Bill Roach, Lisa Jones, Nancy Tate, Jalen Lowry, Randy Pembroke, Matt Arterburn

Discussion:

We discussed whether any sections we send to Faculty Affairs should be looked at for “spider webs”, anything else that change affects. The Committee decided that we should, and Donna looked at the P&T sections before Randy passed on those sections. We also decided that it would be most efficient for Faculty Affairs would divide up and draft any language modifications, then send to Lisa for review. The presumption for faculty review during the process is that language is approved at the Faculty Affairs level, so it’s ready to move forward for review focused more on concepts, less on lanaguage.

Cynthia presented a draft of the non-reappointment schedule for discussion. The Committee discussed which categories to whom the schedule will apply, deciding on Lecturers, Senior Lecturers, Research Lecturers, and possibly Librarians. We will check with Alan about Librarians. The Committee debated whether there should be two notice dates or one for all categories in that schedule. Someone pointed out the practicality of deans remembering two notice deadlines, as well as the date that would be most helpful to those non-renewed given when most jobs are posted. We decided that notice should be “not later than March 1” of the end of an individual’s academic year. This way, deans can notify an individual sooner if deemed appropriate.

A committee member also pointed out that paragraph D in the proposal was inapplicable to non-tenure track appointees. Upon more discussion, we thought some part of the paragraph should be left, but it should be edited to be consistent with contract language.

Decisions:

- We will have one notice date of March 1 for reappointment of non-tenure track faculty.
- Our Committee will review the handbook as a whole and send notes of all areas impacted by a proposed edit to the Faculty Affairs committee.
- The Faculty Affairs committee will be responsible for any language creation or changes before approving, with reievew by Lisa.

Next Meeting: November 13, noon at Shawnee Room (Union)