

Quality Initiative: Educational Excellence Initial Proposal

The purpose of the initial proposal is to identify a problem or opportunity as it relates to one of the Educational Excellence themes. It is not intended to outline a specific plan or solution.

Title

Brief working title that captures the essence of the problem or opportunity.

Problem/Opportunity Statement

One or two sentence description of the problem or opportunity. Should focus on specific, observable indicators. Should not infer cause and should not include solutions.

Proposal Themes:

Select the quality initiative theme for the proposal (select one):

Technology Competence

Student Transitions

Faculty Transitions

Description of how the problem or opportunity relates to the identified theme.

Benefits

Description of desired outcomes, both tangible, such as decreased costs or increased revenue, and intangible, that is those improvements that are important to control, protect or enhance but are difficult to quantify. Benefits should be realistic and measurable.

Scope

Description of the scope or impact on the institution as a whole. Specify if the scope is focused on specific areas, units or departments.

Stake Holders

Identify all persons/groups that have an interest or position in the issue – both internal and external to the University.

Team Members

Individuals who will work on development of full proposal and/or may work towards project implementation.

Primary contact: Name
 Department/Unit
 E-mail
 Phone Extension

Others: Name
 Department/Unit
 E-mail
 Phone Extension

 Name
 Department/Unit
 E-mail
 Phone Extension

etc