



## Study Abroad – Student Initiated Program Proposal

Washburn University ♦ Study Abroad Office  
 1700 SW College Ave. ♦ Topeka, KS 66621  
 Phone (785) 670-1051 ♦ Fax (785) 670-1067

Complete this form to request approval for a student initiated program that does not fall under a WU Direct Exchange or Faculty-led Program. An electronic version is available at <http://washburn.studioabroad.com> under “Getting Started”. Return this completed form to the Study Abroad Office or to [studyabroad@washburn.edu](mailto:studyabroad@washburn.edu). Proposals must be submitted at least 30 days prior to the application deadline, AND approved by the Study Abroad Office to be eligible for credit transfer, financial aid and/or scholarship.

Student Information	
Student WIN	
Student Name	
Mentor/Advisor Information	
WTE Faculty Mentor/Advisor Name	
WTE Faculty Mentor/Advisor Email	
Program Information	
Name of Host University/Organization/Provider	
Name of Contact Person	
Website	
Email	
Phone	
Emergency Contact (if different)	
Program Details	
Program Title	
Location of Program (City & Country)  If multiple destinations are included in the program, list all cities and countries.	
Semester [Fall, Spring, Summer]	
Start Date [mm/dd/yyyy]	
End Date [mm/dd/yyyy]	
Would you like to complete this program as an International Education - Washburn Transformational Experience?	<input type="checkbox"/> YES <input type="checkbox"/> NO  For more details, visit <a href="#">International Education WTE Requirements</a>

### **Program Description and Course Content**

Programs must have a supervised academic focus and a strong cultural connection. Provide a course description. If you will not enroll in an approved university level course, propose a topic of study related to your major area of studies at WU. Describe the academic portion (participation in a course of study at a host institution or a topic of study directed by WTE Mentor/Advisor).

### **Program Goals (Personal & Academic)**

Describe the intended goals/objectives (must be approved by your WTE-Mentor/Advisor).

### **Program Objectives**

Include a timeline or itinerary with specific activities that you will accomplish to meet the program goals.

**Program Cultural Connection**

Describe a significant cultural component of your program (through interacting with the local people and/or institutions).

**Program Budget (Estimated)**

Tuition (Specify WU or Host Institution)	<input type="text"/>
Airfare	<input type="text"/>
Passport & Visa (Passport = \$130, Visa = Cost varies depending on country and length of stay. Visit <a href="http://Travel.State.Gov/InternationalTravel/CountryInformation">Travel.State.Gov&gt;International Travel&gt;Country Information</a> )	<input type="text"/>
WU Application & Processing fee, includes up to 30 days of Study Abroad Insurance	75.00
Local Transportation	<input type="text"/>
Lodging	<input type="text"/>
Meals	<input type="text"/>
Books	<input type="text"/>
Sight Seeing Trips	<input type="text"/>
Personal Expenses	<input type="text"/>
Other Expenses (Insurance @ \$1.00/day over 30 days)	<input type="text"/>

Total Cost of Program: \$ \_\_\_\_\_

**Signatures**

WTE Mentor/Advisor Approval Signature	<input type="text"/>
Office Use Only: WTE/Study Abroad Office Signature	<input type="text"/>
Office Use Only: International Education Committee	<input type="text"/>