



What is Verification?

Verification is the process of checking the accuracy of the information students provide when they apply for financial aid through the Free Application for Federal Student Aid (FAFSA), administered by the U.S. Department of Education.

Because the effectiveness of the federal student financial aid programs depends on the accuracy of the data students report, schools must verify information provided by students and parents on the FAFSA.

The verification of selected applicants applies to the following federal programs: Pell Grant, subsidized Stafford and unsubsidized Stafford loans, Perkins loan, Supplemental Educational Opportunity Grant (SEOG), College Work Study programs, and all state of Kansas programs.

What If I Have Been Selected?

The U.S. Department of Education randomly selects students who must be verified. At least 30% of all students who apply for financial aid will be selected for the verification process.

Remember— You cannot receive federal financial aid until the verification process is completed.

Approximately 2-3 weeks, after completing the Free Application for Federal Student Aid (FAFSA) online, you will receive a Student Aid Report (SAR). If you completed the paper FAFSA application, it will take approximately 4-5 weeks. The SAR will reflect the information you provided on the FAFSA.

On the first page of your SAR, you will see a number preceded by the letters EFC (Expected Family Contribution). This is the amount that a family can be expected to contribute toward a student's college costs. Your SAR may also tell you that you have been selected for verification.

If you are selected, you will need to submit certain financial documents to the Financial Aid Office, as well as a Verification Worksheet that we will provide. The documents will vary, depending on your status as an independent or dependent student.

The required documents are a Dependent/Independent Verification Worksheet and your most recent federal tax transcript.

Depending on the type of income (taxed or untaxed) reported on your FAFSA, some additional documentation may be requested.

We consider the SAR to be your notification of verification. However, we also send out a notification from our office. This will detail the required documents and include the Verification Worksheet.

Is My Information Correct?

After reviewing your documents, if we find no errors on your SAR, you will receive an award letter from our office.

The award letter will indicate the federal programs you are eligible to receive and the amount of your estimated financial aid awards.

What If Corrections Need To Be Made?

After reviewing your documents, if we find errors your SAR is electronically sent to the federal processor for corrections. The federal processor will then electronically return your corrected information to our financial aid office.

You will receive a corrected SAR electronically or in the mail, and if there are no further changes, the verification process is finished.

You will receive an award letter with the amounts of estimated financial aid.

What Happens Now?

If you do not submit the required documents for verification, you are not eligible to receive financial aid.

Remember when you are selected for verification, the federal government requires you to submit requested documentation to the financial aid office.

Anyone who has not turned in the required documents within 30 days of notification will be notified his/ her file is no longer considered for financial aid awarding. To reactivate a file, a student will need to contact the financial aid office and determine what is needed to complete the file.