

Academic Affairs Meeting Minutes

Monday, February 27, 2023 at 3:00pm

In-person – Memorial Union – Lincoln Room

Attendees: Jennifer Ball, Corey Zwikstra, Barbara Scofield, Norma Juma, Lara Rivera, Scott Sainato, Patricia Dahl, Tracy Wagner, James Barraclough

Not present: Delaine Smith

Guests: Melanie Burdick, Stephanie Lanning

The meeting was called to order by Chair, Corey Zwikstra at 3:00pm.

- I. Minutes from the meeting held on Monday, February 13, 2023 were presented. A motion was made to approve the minutes by Scott Sainato and seconded by Barbara Scofield. Motion passed.
- II. Discussions
 - a. English – Gen Ed options – Melanie Burdick was present and described the three English option proposals to align with KBOR Gen Ed framework if adopted. She explained how the options were developed. Melanie Burdick advised that after discussion with the School of Business faculty, leadership of the School of Nursing, and many departments in the college, presently the English department is leaning toward recommending option 2, though she still had one unit on campus to discuss the English options with. Option 2 would switch to EN101 and EN102 (or EN200) as the Gen Ed requirements and recommend EN300 or another discipline specific writing course could be added as a program requirement. Discussion was held by the committee.
 - b. Gen Ed – draft proposal feedback – discussion was held by the committee related to the feedback Corey Zwikstra had compiled and sent out prior to the meeting and by the committee members relative to their respective departments. After much discussion, Dr. Ball asked the committee what should go into the proposal to make it presentable for approval by faculty. It was suggested by the committee to form an Ad Hoc Task Force which would include appropriate representation from all academic areas on campus. It was confirmed that the current Gen Ed Committee does not make policy or processes. Norma Juma

offered a suggestion as to the makeup of the task force committee representation. Other members suggested the task force could mirror faculty senate. Norma Juma also shared that SoBU is open to all three English proposals but would have an official position after their meeting on March 2. After further discussion Jennifer Ball reminded the committee that she hoped this Gen Ed proposal would clear this committee by its next regular meeting on Monday, March 27 to move forward in the governance process. She will add task force language to the proposal and circulate to the committee by March 1.

- III. Announcements – Faculty Senate will not be meeting on March 6 so it was agreed that this committee would meet in the same time slot to continue working on proposal.

Next meeting: Monday, March 6, 2023 at 3:00pm in the Lincoln Room.

There being no further business to discuss a motion was made by Tracy Wagner and seconded by Lara Rivera to conclude the meeting at 4:25pm.

Minutes taken by Beth Mathews