

# **Academic Affairs Meeting Minutes**

## **Monday, September 18, 2023 at 4:00pm**

### **In-person – Memorial Union – Lincoln Room**

Attendees: Liviu Florea (for Dion Harnowo for fall 2023), Michelle Heusi, Lara Rivera, Deborah Altus, Tonya Ricklefs, Kara Kendall-Morwick, Karen Camarda, Sarah Holt, Jennifer Ball (ex-officio), Beth O'Neill (ex-officio)

Guests: Stephanie Lanning

The meeting was called to order by Tonya Ricklefs at 4:01pm.

- I. Chair appointment
  - a. Discussion concerning appointment of chair for the committee. Deborah Altus volunteered for the position.
- II. Approvals
  - a. Minutes from the meetings held on Monday, March 2023 were presented. A motion for approval was made by Kara Kendall-Morwick and seconded by Sarah Holt. Motion passed.
- III. Informational Items
  - a. Beth O'Neill provided a synopsis of three items with changes:
    - i. Community Studies Minor
    - ii. Leadership WTE Course
    - iii. Latin American and Latina(o) Studies Minor
- IV. Action Items
  - a. Jennifer Ball presented information on modifications to catalog to accommodate associate of applied science (AAS) degrees. She explained that AAS degrees were no longer offered at WU. WIT were wanting to offer them but were having reporting issues in doing so since the degrees needed to be conferred by the university. The proposal is to reimplement AAS degrees to WU. This will accommodate WIT students as well as SAS programs which currently have AA or AS degrees, they would like to convert to AAS degrees which is not covered by the new general education policy of KBOR. Outline for requirements of this degree is attached in the Faculty Governance Agenda Item dated 9/11/23.
  - b. There were questions and discussions concerning this proposal.

- c. Tonya Ricklefs moved to approve the proposal as presented and was seconded by Kara Kendall-Morwick. Motion passed.
- V. Introductions – All committee members and guests were introduced.
- VI. Discussions
  - a. There was discussion by the committee as to meeting time.

There being no further business to discuss a motion was made by Kara Kendall-Morwick and seconded by Tonya Ricklefs to conclude the meeting at 4:30pm.

Minutes taken by Beth Mathews