

Academic Affairs Meeting Minutes

Monday, November 27, 2023 at 4:00pm

In-person, Memorial Union – Lincoln Room

Attendees: Deborah Altus (chair), Beth O'Neill (ex-officio), Karen Camarda, Sarah Holt, Kara Kendall-Morwick, Dion Harnowo, and Michelle Heusi

Guests: Michelle Shipley, Mark Kohls, Stephanie Lanning

The meeting was called to order by Deborah Altus at 4:01 pm.

Deborah noted to the committee that the Bachelor of Education - Elementary Education proposal that was on the agenda was removed by the Education department for additional edits. The Education department will be resubmitting the updated proposal to go through the School of Applied Studies governance process and eventually back to this committee for consideration at a later time.

- I. Approvals
 - a. Minutes from the meeting held on Monday, October 30 were presented.
 - b. A motion for approval was made by Kara Kendall-Morwick and seconded by Sarah Holt.
 - c. Motion passed unanimously.

- II. Action Items
 - a. Proposals to create Associate of Applied Science (AAS) degrees.
 - i. A motion for discussion was made by Kara Kendall-Morwick and seconded by Sarah Holt.
 - ii. Mark Kohls provided a summary of the AAS proposals.
 - iii. A motion to package the five AAS proposals together and approve was made by Kara Kendall-Morwick and seconded by Sarah Holt.
 - iv. The five new AAS proposals passed unanimously.

 - b. Proposals to inactivate Associate of Science (AS) degrees.
 - i. A motion for discussion was made by Kara Kendall-Morwick and seconded by Sarah Holt.
 - ii. Mark Kohls provided a summary of the AS inactivations. He noted that Washburn must inactivate AS programs in order to activate the AAS programs due to accreditation.
 - iii. Committee discussed. Mark noted that an extended teach-out of these programs would not be possible due to accreditation. The current first year students will be required to finish the AS programs next year. He reports that this aligns with the students' expectations when they entered the programs. New students will only have the option of the AAS programs.

- iv. A motion to package the five AS inactivations together and approve their inactivation was made by Kara Kendall-Morwick and seconded by Karen Camarda.
 - v. The five AS inactivations passed unanimously.
 - c. Proposal for program revisions to Bachelor of Education / Middle Grade STEM.
 - i. A motion for discussion was made by Kara Kendall-Morwick and seconded by Sarah Holt.
 - ii. Michelle Shipley provided a summary of the changes.
 - iii. Committee discussed. Karen Camarda noted that courses PS 318 and EG 320 were developed for this program, but that they are now being removed from the program. Given they are not listed, she asked if she could inactivate the courses. Michelle Shipley confirmed yes.
 - iv. A motion to approve the revisions was made by Kara Kendall-Morwick and seconded by Sarah Holt.
 - v. The motion passed unanimously.
- III. Announcements
 - a. Deborah Altus noted that if there was a need for a meeting, it would be Monday, December 11th.
- IV. There being no further business to discuss a motion was made by Kara Kendall-Morwick and seconded by Sarah Holt to conclude the meeting at 4:13.

Minutes taken by Holly Broxterman.