

Academic Affairs Meeting Minutes

Monday, March 18, 2024 at 4:00pm

In-person, Memorial Union – Lincoln Room

Attendees: Deborah Altus (chair), Beth O'Neill (ex-officio), Karen Camarda, Sarah Holt, Dion Harnowo, Kara Kendall-Morwick, Lara Rivera, Michelle Heusi, Barbara Scofield

Guests: Kelly Erby, Mary Sundal, Park Lockwood, Cherry Steffen, and Janet Sharp.

The meeting was called to order by Deborah Altus at 4:00 pm.

Deborah noted that College of Arts and Sciences requested to remove the Pre-Law, Minor from the agenda. It would not be considered this meeting.

- I. Approvals
 - a. Minutes from the Academic Affairs meeting held on Monday, February 12, 2024 were presented.
 - i. A motion for approval was made by Kara Kendall-Morwick and seconded by Karen Camarda.
 - ii. The motion was passed unanimously.

- II. Action Items
 - a. Program Changes – Requirements Common to All CAS Minors and Certificates
 - i. A motion for discussion was made by Kara Kendall-Morwick and seconded by Sarah Holt.
 - ii. Kelly Erby provided an overview and took questions from the committee.
 1. Kelly noted that oversight for the new minors and certificates being proposed in this meeting will be through the CAS Dean's office.
 2. There was a concern noted that there were certificates being considered with only 9 credit hours. Committee discussed the variety of certificates currently being offered by Washburn and how each varied across the Colleges and Schools.
 3. The committee discussed the proposal.
 - iii. The motion passed with one abstention.
 - b. New Interdisciplinary Minors / Certificates
 - i. A motion for discussion for the Sports and Health Psychology, Minor and Sport and Media, Minor proposals was made by Tonya Ricklefs and seconded by Kara Kendall-Morwick.
 1. The committee discussed.

2. The motion was approved unanimously.
 - ii. A motion for discussion for the STEM Certificate proposal was made by Tonya Ricklefs and seconded by Barbara Scofield.
 1. The committee discussed.
 2. The motion was approved unanimously.
 - iii. A motion for discussion for the Storytelling and Narrative Arts Minor and Certificate proposals was made by Tonya Ricklefs and seconded by Kara Kendall-Morwick.
 1. The committee discussed.
 2. The motion was approved unanimously.
 - iv. A motion for discussion for the Multidisciplinary Studies, Minor proposal was made by Kara Kendall-Morwick and seconded Sarah Holt.
 1. The committee discussed.
 2. The motion was approved unanimously.
 - v. A motion for discussion for the Sustainability and Environmental Studies Minor and Certificate proposals was made by Kara Kendall-Morwick and seconded by Tonya Ricklefs.
 1. The committee discussed.
 2. The motion was approved unanimously.
 - vi. A motion for discussion was made for the Technical Communications Minor and Certificate by Kara Kendall-Morwick and seconded by Sarah Holt.
 1. The committee discussed.
 2. The motion was approved unanimously.
- c. Existing Programs / Requiring Minors
- i. A motion for discussion was made for the Art History, BA and Art, BA proposals by Kara Kendall-Morwick and seconded by Lara Rivera.
 1. The committee discussed.
 2. The motion was approved unanimously.
 - ii. A motion for discussion was made for the Music, BA, Bachelor of Musical Arts, BMA and Theatre, BA proposals by Kara Kendall-Morwick and seconded by Sarah Holt.
 1. The committee discussed.
 2. The motion was approved unanimously.
 - iii. A motion for discussion for the Physics, BA proposal was made by Karen Camarda and seconded by Kara Kendall-Morwick.
 1. The committee discussed.
 2. The motion was approved unanimously.
 - iv. A motion for discussion for the Anthropology, BA and Sociology, BA proposals was made by Sarah Holt and seconded by Kara Kendall-Morwick.
 1. The committee discussed.
 2. The motion was approved unanimously.

- d. Existing Programs / Edits (Education)
 - i. A motion for discussion was made for the Biology, BEd, Biology with Secondary Education Specialization, BS, Middle Grade STEM, BEd and Mathematics Secondary Education Advanced Mathematics 6-12, BEd proposals by Kara Kendall-Morwick and seconded by Tonya Ricklefs.
 - 1. The committee discussed.
 - 2. Committee asked Cherry Steffen, Department of Education chair, if she had the opportunity to review and provide feedback on the proposals submitted. She confirmed she had.
 - 3. The motion was approved unanimously.
 - e. Existing Programs / Edits
 - i. A motion for discussion for the Exercise & Rehabilitation Science, BS proposal was made by Kara Kendall-Morwick and Sarah Holt.
 - 1. The committee asked Park Lockwood why the Kinesiology department dropped IL 170 as a required course. Park noted that there were a couple Kinesiology classes that covered the same material as IL 170.
 - 2. The motion was approved unanimously.
- III. Deborah noted that next Academic Affairs meeting was scheduled for Monday, April 1.
- IV. There being no further business to discuss, a motion was made by Kara Kendall-Morwick and seconded by Tonya Ricklefs to conclude the meeting at 4:30 pm.

Minutes taken by Holly Broxterman.