

Academic Affairs Committee – Minutes
November 3, 2025
4:00pm

Members Present: Beth O’Neill, Akhadian Harnowo, Amy White, Dixie Copeland, Gary Graves, Tucker Jones, Sarah Cook

Not Present: Jayme Burdick, Stephanie Lanning, Franki Ostrom, Tracy Davies

- I. Call to Order: Chair Sarah Cook called the meeting to order at 4:00pm
- II. Approval of Minutes: Meeting minutes from September 15, 2025, were presented. Tucker Jones moved to approve the minutes as presented. Amy White seconded the motion. There was no discussion, and the motion was approved.
- III. Action Items/Approvals:
 - a. P-NU, Nursing-Pre-licensure BSN. CourseLeaf item was presented with proposed changes.
 - i. Amy White made a motion to approve. Gary Graves seconded the motion.
 - ii. Amy White shared that the course was in the curriculum years ago and now is being reactivated due to Gen Ed requirements.
 - iii. After discussion, the motion was approved.
 - b. Revisions – International Education Committee proposal as approved from Faculty Handbook Committee. Faculty Senate President directed this item to be reviewed in this committee.
 - i. Amy White made a motion to approve. Gary Graves seconded the motion.
 - ii. Beth O’Neill provided background concerning the revisions. She shared that the committee used to be housed within the former International Programs area. With the university reorganization of International Programs it was determined that the roles and responsibilities of the committee should be realigned and updated.
 - iii. After further discussion, the motion was approved.
 - c. Revisions – Program Review Committee Description as approved from Faculty Handbook Committee. Faculty Senate President directed this item to be reviewed in this committee.
 - i. Amy White made a motion to approve. Gary Graves seconded the motion.
 - ii. Beth O’Neill provided the background on the committee and explained that after Deans and the Provost Office attended a HLC seminar during summer 2024, it was determined that the Program Review Committee should re-evaluate its membership and purpose

to realign with recent changes at the university. O'Neill further broke down the various edits and changes proposed.

iii. After further discussion, the motion was approved.

There being no further business to discuss, Amy White moved to conclude the meeting. Gary Graves seconded the motion. The motion was approved.

Meeting concluded at 4:20pm

Minutes taken by Beth Mathews