

Academic Affairs Committee – Minutes
September 15, 2025
4:00pm

Members Present: Beth O’Neill, Akhadian Harnowo, Tracy Davies, Amy White, Dixie Copeland, Gary Graves, Tucker Jones, Sarah Cook, Franki Ostrom

Not Present: Jayme Burdiek, Stephanie Lanning

- I. Call to Order: Chair Sarah Cook called the meeting to order at 4:00pm
- II. Introductions: Committee members introduced themselves as this is the first meeting of the year.
- III. Action Items/Approvals:
 - a. Faculty Governance Math Pathways Catalog Changes
 - i. Motion to approve made by Amy White and seconded by Tucker Jones
 - ii. Sarah Cook explained the proposal is put forth to comply with the KBOR Math Pathways initiative
 - iii. Discussion of gateway classes for each program and prerequisite compared to co-requisite support
 - iv. Corequisite support will not cost the students more than the course without corequisite support
 - v. Substitutions of another math course for the designated gateway course in a program will be allowed on an individual basis by program
 - vi. After discussion, the motion was approved
- IV. Committee Roles and Responsibilities:
 - a. The Academic Affairs Committee charge was reviewed by Sarah Cook and she noted Item 3 committee make up. It was determined that Amy White was on both the Academic Affairs Committee and Faculty Affairs Committee. After discussion with Faculty Senate President, Jim Schnoebelen, it was determined that Amy White would remain on Academic Affairs and Lara Rivera would be assigned to Faculty Affairs.
 - b. This committee is charged with making recommendations on academic programs and policies to Faculty Senate
 - c. Sarah Cook encouraged members to attend due to the requirement of a quorum on voting items
 - d. Sarah Cook will be looking into an option for attending meetings via Zoom
 - e. Beth O’Neill shared curriculum change/process. She provided an example and explained workflow, basic information, requirements for processing new programs, inactivation of old programs, and revisions which directly impact other unit(s) on campus.

- f. Committee agreed the best delivery of these items to them would be through PDFs provided with the meeting agenda.

There being no further business to discuss, Gary Graves moved to conclude the meeting, and Amy White seconded the motion. The motion was approved.

Meeting concluded at 4:25pm

Minutes taken by Beth Mathews