

Assessment Committee Meeting Minutes
Wednesday, August 30, 2023 at 2:00pm
In-person – Memorial Union – Lincoln Room

Attendees: Kelly McClendon, Jennifer Ball, Christa Smith, Eric Grospitch, Kara Kendall-Morwick, Eric Mosier, Benjamin Reed, Chris Jones, Michael McGuire, Gloria Dye, Rhonda Boeckman, Bassima Schbley, Debbie Isaacson, Tom Hickman, Steve Hageman, Bobby Tso, Valerie Ortega-Borunda (WSGA Representative)

Also present: Joshua Huston, Beth Mathews

Not present: Tara Lindahl, Sheri Cook-Cunningham, Emily Grant

The meeting was called to order by Kelly McClendon at 2:00pm.

- I. Introductions
- II. Welcome by Jennifer Ball
- III. Overview of Assessment Activities for this year
 - a. Program Assessment
 - i. Program Annual Assessment Reports due by August 31, 2023 – Kelly indicated she would put the reports into the system for access and review by committee members
 - ii. Reviewing Retreat – Thursday, September 28, 2023, from 2-4pm, Lincoln Room – Kelly indicated this was not mandatory but an opportunity for committee members to work together on reviews
 - iii. Training materials, including rubrics – available through D2L course page. Ex-officio members and WSGA/Faculty Senate Reps do not review
 - iv. Kelly explained that program assessment will be in a three-year rotation cycle starting after this current review. And 1/3 of programs will be reviewed each year. Departments are still able to submit assessments each year but will not be officially reviewed every year
- IV. Assessment Grants – are due September 22, 2023, and April 5, 2024. **Members of the subcommittee: Eric Mosier, Gloria Dye, Rhonda Boeckman, Bassima Schbley**
- V. Critical and Creative Thinking USLO Assessment for AY2023-2024. Will be collecting samples from EN300 for critical thinking and from senior capstones for creative thinking from fall 2023 and spring 2024. Raters will be selected and paid a stipend. The rating period will be from the end of May to the first part of June.
- VI. Assessment Extravaganza – will be held February 13, 2024, and the theme is Mardi Gras. It will be done in a round table format. **Members of the subcommittee: Benjamin Reed, Chris Jones, Michael McGuire, Emily Grant, Sheri Cook-Cunningham**
- VII. Assessment Awards – held in the spring 2024. Departments should submit new, different, or extra achievements for rating. Subcommittee members will be using standard rubric previously designed to choose recipients. **Members of the subcommittee: Bobby Tso, Steve Hageman, Tom Hickman, Debbie Isaacson**
- VIII. SARR Report – Christa Smith and Joshua Huston reported on AY2022-23 USLO Assessments in the areas of GCED and ILT. Discussion and questions followed. The full report will be posted to the Assessment website.

Next dates:

Assessment Committee Reviewing Retreat – Thursday, September 28, 2023, from 2-4pm in the Lincoln Room

Regular Assessment Committee meeting – Tuesday, October 24, 2023, at 2pm in the Lincoln Room

There being no further business to discuss Kelly McClendon ended the meeting at 2:53pm.

Minutes taken by Beth Mathews