

Assessment Committee Meeting Minutes

Wednesday, March 26, 2025

2:00pm - 3:00pm

In-Person (Cottonwood Room)

Members Present: Kelly McClendon, Melanie Worsley, Christa Smith, Joshua Huston, Paul Mallory, James Barraclough, Eric Mosier, Chris Jones, Kwok-Pong Tso, Rhonda Boeckman, Emily Grant, Tom Hickman, Jericho Hockett, Steve Hageman,

Members Not Present: Bassima Schbley, Zenova Williams, Ben Reed, Emma Anderson, Kara Kendall-Morwick

Others Present: Marie Hall

Notes taken by: Margo Rangel

- I. Call to Order - The meeting was called to order by Kelly McClendon at 2:02 pm
- II. Approval of Minutes – Minutes from November 20, 2024, were presented. Emily Grant moved to approve the Minutes as presented. James Barraclough seconded the motion. Motion carried.
- III. Chair report – Kelly McClendon
 - a. Program Assessment Software Update
 - i. P&SS and SAS are progressing well. The Early Adopter training was highly successful, and two sessions of Liaison training are scheduled for April 18 and 21, with Zoom recording available on April 21. Efforts are underway to establish a connection to D2L.
 - b. Assessment Grants and Awards
 - i. Assessment Grants are due by April 4, 2025. Assessment Grant Subcommittee Meeting and Assessment Award Subcommittee Meeting are scheduled for April 8, 2025. Assessment Award and Assessment Achiever Department Awards winners will be announced at the CTEL Celebration of Teaching on April 24th.
 - c. Critical Thinking USLO artifact collection update
 - i. Reminder D2I EN300 course is set up to collect the artifacts for the Written Communication USLO and essays are due in May. A presentation reminder will be sent out the week before finals.

- d. University-wide Testing Update
 - i. QSR survey test has been sent to all WU Seniors. We will revisit scores on Assessment Day.
- IV. Extravaganza Subcommittee
 - a. Assessment Extravaganza (AE) Feedback
 - i. Great, engaged.
 - ii. Low attendance due to weather.
 - iii. Logistic, food, and decor were great.
 - iv. Student panel was exceptional.
 - v. Suggested changing the event to (Fall) September; increase attendance and weather.
 - vi. AE Committee to discuss date change for Assessment Extravaganza and update at next meeting.
- V. WU Tech Assessment Updates – Marie Hall
 - i. The fourth program review is currently underway, with faculty actively participating in the evaluation process.
 - ii. We are awaiting responses from the Early Adopters for Watermark to gather this documentation. This information is crucial for us to continue our efforts.
 - iii. Working on curriculum development, mentioned in our last meeting.
- VI. Dissemination of Assessment data and decision-making – Melanie Worsley
 - i. Melanie asked how registration of classes is going and inquired about the impact of buildings being offline. She reminded everyone to pay attention to cross-listed courses and logistics when advising students. If you have questions or concerns, please do not hesitate to reach out to her.
- VII. Next meeting will be held on Wednesday, April 30 at 2pm in the Cottonwood room.

There being no further business to discuss, the meeting was concluded at 2:31 pm.