

Assessment Committee Meeting Minutes

Wednesday, April 30, 2025

2:00pm - 3:00pm

In-Person (Cottonwood Room)

Members Present: Kelly McClendon, Melanie Worsley, Christa Smith, Joshua Huston, Kara Kendall-Morwick, Chris Jones, Jericho Hockett, Kwok-Pong Tso, Rhonda Boeckman, Bassima Schbley, Emily Grant, Tom Hickman, Zenova Williams

Members Not Present: Paul Mallory, James Barraclough, Eric Moiser, Ben Reed, Caren Dick, Steve Hageman, Emma Anderson, Marie Hall

Notes taken by: Beth Mathews

- I. Call to Order - The meeting was called to order by Kelly McClendon at 2:00 pm
- II. Approval of Minutes – Minutes from March 26, 2025, were presented. Emily Grant moved to approve the Minutes as presented. Chris Jones seconded the motion. Motion carried.
- III. Chair report – Kelly McClendon
 - a. Program Assessment Report for AY2023-2024
 - i. First year on this cycle with 22 programs submitting
 - ii. Comparison of numbers from 2023-2024
 - iii. 70 programs with mission statements and match with catalog
 - iv. Outcomes had 71 PSLOs
 - v. Rubric ratings averaged score of 3 which showed clear and measurable outcomes
 - vi. Curriculum material for 80% received a 3 on rubric
 - vii. The overall rubric rating result was 3/2.8 average score which is up from last year
 - viii. Overall findings with 22 programs were similar and lower in some areas
 - ix. It was noted that comparisons were difficult based on different groups reporting
 - b. Program Assessment Software Implementation Update
 - i. SAS completed training – planning and self-study going well
 - c. Assessment Grants and Awards
 - i. Awarded for Business and Art
 - ii. No assessment grant applications were received this round

- d. COM & QSR USLO artifact collection update
- e. University-wide Testing Update
- IV. Fall 2025 Assessment Extravaganza Proposal – Emily Grant and Kelly McClendon
 - a. Will be held September 16, 2025, from 2:30pm-4:30pm in BTAC
 - b. Same basic format but date change hoping for better attendance and will be held right before when grants are due
 - c. Discussion by committee members on recruitment of students
- V. Academic Affairs Update – Melanie Worsley
 - a. Heightened Test has not gone well
 - b. Christa, Kelly, and Melanie will meet to make a different plan and explore other options
- VI. 2025-2026 Assessment Committee appointments
 - a. Some discussion on committee appointments for next year

There being no further business to discuss, the meeting was concluded at 2:27 pm.