

## **Assessment Committee Meeting Minutes**

**Wednesday, February 18, 2026**

**2:00pm – 3:00pm**

**In-Person (Cottonwood Room) & Zoom Option**

**Members Present:** Erin Grant, Emily Grant, Zenova Williams, Kelly McClendon, Kara Kendall-Morwick, Carson Kay, Christa Smith, Melanie Worsley, Bassima Schbley, Sunita Rao, Kwok-Pong Tso, Jim Schnobelen, WGSA Representatives

**Members Not Present:** James Barraclough, Steve Hageman, Eric Mosier, Marie Hall, Gaspar Porta, Tisha Prather, Jericho Hockett

**Notes taken by:** Margo R. Rangel

### **I. Call to Order**

The meeting was called to order by Kelly McClendon at 2:02 PM.

### **II. Approval of Minutes**

Minutes from November 19, 2025, motion and second to approve minutes by Carson Kay and Erin Grant. Committee unanimously approved the minutes.

### **III. Chair Report – Kelly McClendon**

#### **a. Program Assessment Updates**

- HUM, SS, NSM, KN, MM will be submitting for AY25-26 on new Watermark software
  - Training will be provided in person and on Zoom in March and April.
  - Program Assessment information must be submitted by May 15, 2026.
  - Data Results must be submitted by August 31, 2026.

#### **b. University-Wide Assessment Initiatives**

- The committee received 96 completed Senior TATIL Information Literacy surveys. Navigate was used to notify seniors by email and text of the opportunity to take the test. A digital ad was provided to WSGA for posting on their digital board through Navigate; the committee expressed appreciation to WSGA. Completers received \$10 Bod Bucks'
- Kelly noted the importance of communicating and using assessment results across campus.

#### **c. Course-Embedded USLO Data Collection & Reporting**

- Kelly provided an overview of Student Learning & Licensure (SL&L) and how to see USLO data in Watermark.
- All General Education courses must report USLO scores every term to support General Education 5-year reviews. Information is available on the WU General Education webpage:  
<https://www.washburn.edu/academics/undergraduate-programs/general-education.html>
- USLO scoring opens after the last day to withdraw each term.

- Kelly encouraged committee members to relay this information to their divisions and departments.

#### **IV. Subcommittees and Area Reports**

##### **• Provost's Office Initiatives**

- Kelly will present to the Deans Council in April about the process of Assessment overseen by the Office of Academic Assessment and the Assessment Committee.
- WSGA representatives also expressed interest in Kelly presenting in a WSGA public forum.

#### **VI. Next Steps & Adjournment**

- Assessment Awards Subcommittee will meet March 5 at 2:00 PM via Zoom.
- The next full committee meeting will be Wednesday, March 25, 2026, 2:00–2:50 PM, Cottonwood Room, Memorial Union with a Zoom option.
- The meeting adjourned at 2:40 PM.