

**Faculty Development Grant Committee  
October 11, 2012  
Meeting Minutes**

**Members Present:**

Nancy Tate, Chair  
Pat Munzer  
Kelley Weber  
Kevin Charlwood

Nancy Tate welcomed everyone and thanked them for coming. She reminded the committee the group of applications currently under review was the second group for fiscal year 2013.

The committee received a total of twenty-two (22) grant applications for the upcoming fiscal year. A summary of the applications received and the committee decision regarding each application is as follows:

|                           |  |                      |
|---------------------------|--|----------------------|
| <b>Altus, Deborah</b>     | <b>\$500.00</b>  | <b>Awarded fully</b> |
| Purpose:                  | Attend a conference in Scotland; present research              |                      |
| <b>Berry, Phyllis</b>     | <b>\$500.00</b>  | <b>Awarded fully</b> |
| Purpose:                  | Attend a conference in Dallas Texas; present research          |                      |
| <b>Dahl, Patricia</b>     | <b>\$500.00</b>  | <b>Deferred</b>      |
| Purpose:                  | Attended a conference in Chicago; presented research           |                      |
| <b>Frank, Zach</b>        | <b>\$500.00</b>  | <b>Awarded fully</b> |
| Purpose:                  | Attend a conference in India; presenting two papers            |                      |
| <b>Friesen, Ross</b>      | <b>\$475.00</b>  | <b>Awarded fully</b> |
| Purpose:                  | Attend a conference in Jackson Hole, Wyoming; present research |                      |
| <b>Kwon, Young Sub</b>    | <b>\$500.00</b>  | <b>Deferred</b>      |
| Purpose:                  | Attend a conference in Indiana                                 |                      |
| <b>Ladstaetter, Klaus</b> | <b>\$500.00</b>  | <b>Deferred</b>      |
| Purpose:                  | Attend a conference in Storm Lake, IA; present research        |                      |
| <b>Lockwood, Park</b>     | <b>\$500.00</b>  | <b>Awarded fully</b> |
| Purpose:                  | Attend a conference in Indiana                                 |                      |
| <b>Manske, Michael</b>    | <b>\$500.00</b>  | <b>Awarded fully</b> |
| Purpose:                  | Attend a conference in Florida                                 |                      |
| <b>Marsh, Jennifer</b>    | <b>\$405.00</b>  | <b>Awarded fully</b> |
| Purpose:                  | Attend a conference in Texas                                   |                      |
| <b>Nam, Hee Seok</b>      | <b>\$500.00</b>  | <b>Deferred</b>      |
| Purpose:                  | Attend a conference in Korea                                   |                      |
| <b>Ogawa, Brian</b>       | <b>\$500.00</b>  | <b>Deferred</b>      |
| Purpose:                  | Attend a conference in Toyko; Presenting Morita information    |                      |
| <b>Park, Sangyoub</b>     | <b>\$500.00</b>  | <b>Deferred</b>      |
| Purpose:                  | Attended a conference in Denver; presented a paper             |                      |

|                           |  |                      |
|---------------------------|--|----------------------|
| <b>Porta, Gaspar</b>      | <b>\$500.00</b>  | <b>Deferred</b>      |
| Purpose:                  | Attend a conference in Denmark; Presenting a paper                                 |                      |
| <b>Preuss, Greg</b>       | <b>\$500.00</b>  | <b>Deferred</b>      |
| Purpose:                  | Attend a conference in New Orleans; present research                               |                      |
| <b>Quaney, Barb</b>       | <b>\$500.00</b>  | <b>Awarded fully</b> |
| Purpose:                  | To assist in paying registration fees for Leadership Greater Topeka                |                      |
| <b>Russell, Michael</b>   | <b>\$500.00</b>  | <b>Awarded fully</b> |
| Purpose:                  | Attend a conference in Minnesota; presenting research                              |                      |
| <b>Schnoebelen, James</b> | <b>\$500.00</b>  | <b>Awarded fully</b> |
| Purpose:                  | Attend a conference in Missouri; serving as Vice Chair for a national organization |                      |
| <b>Sundal, Mary</b>       | <b>\$500.00</b>  | <b>Awarded fully</b> |
| Purpose:                  | Attend a conference in Pennsylvania; presenting research                           |                      |
| <b>Wang, Ye</b>           | <b>\$300.00</b>  | <b>Awarded fully</b> |
| Purpose:                  | Attend a workshop in Topeka; to assist with registration fees                      |                      |
| <b>Watts, Harrison</b>    | <b>\$500.00</b>  | <b>Awarded fully</b> |
| Purpose:                  | Attend a conference in Florida   |                      |
| <b>Weber, Kelley</b>      | <b>\$500.00</b>  | <b>Awarded fully</b> |
| Purpose:                  | Attend a conference in Indiana   |                      |

### **Summary of funds disbursement**

The total amount requested was \$10,680.00 however the total awarded for the award period: \$6,680.00. The total amount of funds available for FY2013 is \$9,400.00 with one \$500.00 grant funded in the spring 2012 semester. This left a total balance of \$8,900.00. The awarding of the spring 2012 grants affords a remaining balance of available funds of \$2,220.00 for the final meeting of the committee in spring 2013.

### **Additional meeting topics:**

Nancy Tate explained to the committee if sufficient funds remained at the end of the year for all the internal grant funds, she would make announcement to all faculty about the availability of funds as she did last year. This determination will be made based on the amount of funds remaining, as well as the amount returned by faculty who were awarded grants but who were unable to use the funds. Dr. Tate said this determination is usually made to allow time for any unused funds to be expended before the end of the year.