

Washburn University Faculty Senate

Faculty Affairs Committee

Meeting Minutes

March 3, 2014

3:30 pm, Mabee Library/Rm. 204

Present: Kelley Weber (chair), Ross Frieson, Marguerite Perret, Bill Roach, Diane McMillen, Eric McHenry, and Jennifer Wagner.

Approval of Minutes:

- Approval of minutes from Monday, February 17, 2014 meeting.
 - Approved unanimously

Old Business:

- "Definitions" changes to Faculty Handbook – School of Law
 - Postponed until Law School Faculty approve.
- VPAA meet with candidate regarding majority negative (item 9A)
 - "Section 3.II.E.4 A summary of committee and administrative concerns will be communicated to the applicant by the VPAA when a negative decision for tenure and/or promotion is to be made to the President. This will be delivered at the time the VPAA meets with the candidate to determine if the applicant wishes the application to be presented to the board."
 - Discussed and unanimously approved as above.
- Committee members rank (item 7)
 - "Section 3.II.F All members of the department/area committee that initially reviews an application for tenure or for promotion must hold at least the academic standing (tenure/rank) to which the candidate is applying. A minimum of three (3) faculty members must constitute the committee reviewing a file. Academic units may set a higher minimum. In situations where there are not enough faculty holding the proper credentials in the candidate's area, committee members holding faculty status outside the area of the candidate may be designated."
 - Discussed and unanimously approved as above.

New Business:

- Margaret Wood's replacement
 - Should probably be Kerry Wynn since Margaret was only substituting for her last semester.
 - Kelley will look into it.

Meeting adjourned at 4:35pm.