

Graduate Committee Meeting
May 1, 2013 ♦ 12:00 – 1:00 PM
Martin Rm (BTAC)
Meeting Minutes

Dr. Tim Peterson called the meeting to order at 12:04 p.m.

Those present included:

Phyllis Berry, Bob Boncella, Shirley Dinkel, Kim Harrison, Andrew Herbig, Martha Imparato, Shelbie Konkel, Donna LaLonde, Bruce Mactavish, Pat Munzer, Randy Pembrook, *Tim Peterson, Dave Provorse, Monica Scheibmeir, Courtney Sullivan, Cindy Turk, Kayla Waters, Harrison Watts

1. A motion was made to approve the meeting minutes and was seconded. Graduate Committee Meeting Minutes from April 3, 2013, were approved without objection.
2. Dr. Peterson asked Dr. Watts to present the Hours/Fees Subcommittee's findings:
Dr. Watts provided a handout with the hours & fees for several area universities, including Pittsburg State, Fort Hays, Emporia, Wichita State, and Friends:
 - With the exception of Friends University, Washburn is on the upper-end of graduate tuition prices.
 - Except for Fort Hays University & Friends, area schools charge more for non-resident students.
 - Considerable difference arises when fees are added to the tuition amounts.
 - Online credit hours are often the same regardless of student residency

Discussion arose regarding the pros and cons of a single rate regardless of residency status.

3. Dr. Peterson asked Dr. Provorse to present the findings of the Numbering System subcommittee:
Dr. Provorse presented a draft proposal to the Faculty Senate of a course numbering from November 2008 (handout). The course numbering system in this draft proposal is most like what the subcommittee would recommend to replace of the current system at Washburn.
Dr. Provorse asked Dr. Waters to present the current numbering system used on campus (handout provided):
 - Most programs follow the 100 – 400 numbering system for undergraduate courses
 - Most programs follow the 500 – 700 numbering system for graduate courses
 - Notable exceptions: Education, MBA program and DNP program. They are notable because of cross-listing, prerequisites, and the like.

Dr. Waters noted some reasons for changing the current numbering system was consistency across programs and ease of identification in catalog. There are no financial aid barriers. The registrar identified no problems with the change. Banner could handle the changes.

Dr. Waters pointed out reasons not to change the current numbering system.

- Resources and cost of revise multiple incarnations of the numbering system in catalog, Banner, handbook, bulletin, advising forms, etc.
- Degree audits would be affected in the short term
- Program specific needs may be counter to new numbering system.

Dr. Scheibmeir said that changes to course numbers would mean that the School of Nursing would have to present them to their accrediting bodies. She did not think this was reason enough not to make the change. She wants to create now what we want to be in place 5 or 10 years from now.

Dr. Munzer suggested that if we implement this change in course numbering we have to streamline the process. To expect units to produce a course change as it currently stands would result in mounds of paperwork and widespread resistance to the process. One sheet with all the changes in course numbers seems sufficient and necessary for our purposes.

Dr. Boncella asked that we only focus on the number changes and not approach the policies governing course numbers.

4. Dr. Pembroke turned Committee's attention to one order of business. In an effort to streamline the process of appointing a senator to the Graduate Council, Dr. Pembroke offered to identify a Graduate Committee member who was also a senator. Dr. Berry identified herself as someone willing to serve as the Faculty Senate representative on the Graduate Council.

Dr. Pembroke adjourned the Graduate Committee meeting at 1:00 p.m.

**ex officio*