

**MINUTES**  
**HONORS ADVISORY BOARD**

Tuesday, December 10, 2013  
Lincoln Room – 11:30 a.m.

**Present:** Michael McGuire (Chair), Jennifer Ball, John Burns, Kelly Erby, Danny Funk, Michael Gleason, Andrew Herbig, Martha Imparato, Eric McHenry, Denise Ottinger, Bassima Schbley, Abby Thill, Brad Turnbull, and Ye Wang, and CJ Crawford, administrative support.

The minutes of the November 6 meeting were approved as corrected.

**HONORS STUDENT COUNCIL REPORT**

There was a good turnout of honors students to help with Super Saturday (Quest), which was very successful. The honors students also did a lot of the preparatory work for the event.

There are new Honors Student Council officers:

President – Blair Landon  
Vice President – Emily Engler  
Treasurer – Katy Davis  
Secretary – Whitney Earnest

**UNFINISHED BUSINESS**

**Proposed Changes to Wording for Program Mission and SLOs**

If anyone has suggestions on how to reword both the mission and SLOs for clarity, please send them to Michael in the near future.

**Completion Points**

Michael is moving the completion points discussion to the spring semester and would like to discuss the addition of 300 level honors courses – pros and cons.

**NEW BUSINESS**

**Revised Catalog Description**

**Grievance Policy**

Danny sent Michael a template. It was recommended to call it an appeals policy instead of grievance.

**ANNOUNCEMENTS**

- Deadline for submission of Fall 2013 Honors course proposals is February 1, 2014. It was suggested to send an email reminder to faculty before the end of the fall semester and then again at the beginning of the spring semester. It was also recommended that the half-sheet paper reminder be discontinued.
- Other(s) from members of the board
- The next meeting is Wednesday, February 5, 2014 at 12:00 p.m. in the Cottonwood Room.

The meeting adjourned.