

**International Education /International WTE Committee
September 12, 2013, International House**

Present: Norma Juma, Alex Glashausser, Brian Ogawa, Mary Sundal, Nancy Tate, Matt Arterburn, and Baili Zhang

Minutes of March 28 were approved.

Zhang reported on the recent trip President Farley and he took to explore the possibility of technical education in Brazil and high school partnerships in Paraguay.

Ogawa reported the hiring of a new international faculty KM Kwang by the Social Work Department. Juma reported a visiting faculty from Wuhan, Wang Jing, had just arrived.

Sheldon Peng's funding request was approved retroactively.
Roy Wohl's funding request was recommended pending clarifications on the organizing/sponsoring entity. (It was later approved via email.)

The following definition of credit for Faculty-Led Travel Courses was endorsed:

A faculty-led travel course is a credit-bearing course in which the majority of the academic work is accomplished through group study and travel external to the Washburn University campus. Normally, short-term programs are arranged for 1 to 3 credit hours. Typical activities included in determining the credit hours awarded for faculty-led travel courses are: pre-trip academic and cultural awareness sessions; on-site formal/structured learning; immersion activities; cultural interactions; group and individual reflection activities; student presentations; and service learning projects. Determination of the number of credit hours granted is based on the standard definition of a student credit hour espoused by the university (completion of approximately one hour of classroom instruction, online interaction with course material, or direct faculty instruction and a minimum of two additional hours of student work each week for approximately 15 weeks for one semester or the equivalent amount of work over a different amount of time).

Respectfully submitted,

Baili Zhang