

**Academic Affairs Committee Meeting  
January 14, 2013  
Meeting Minutes**

Committee members in attendance

Jennifer Ball  
Lori Edwards  
Debbie Isaacson  
Vickie Kelly  
Royce Kitts  
Tony Palbicke  
Shaun Schmidt (Chair)  
Danny Wade  
Rob Weigand  
Randy Pembrook (ex officio)

The meeting was called to order by the Chair, Shaun Schmidt.

**I. Minutes from November 19, 2012**

The minutes were sent to the committee prior to the meeting for review. The minutes were approved as written and will be forwarded to Faculty Senate.

**II. Discussion Item:  
AS in Liberal Studies**

Dr. Pembrook advised the Academic Affairs Committee that an Associate degree in Liberal Studies may come forth to this committee from the College of Arts and Sciences. This type of degree is focused on those students who do not have a particular concentration of study and who may not really know what they want to do. Dr. Pembrook advised the Higher Educational Institutions are being held to a high standard that students should complete some type of degree rather than simply accumulate a large amount of hours.

Some discussion ensued regarding Dr. Pembrook's information:

- a. It is hoped that some assessment measures will be built into the plan.
- b. It will take 62-64 to complete hours as with other AS degrees.
- c. A question was asked if the hours taken could be "batched" together to provide gen education assistance to the student.

Final discussion involved:

- This degree will probably hold the same requirements as other AA degrees
- CAS is working on this and will present something to the committee when the time is appropriate.

### III. Subcommittee Assignments

Shaun asked for updates regarding the assigned subcommittees:

- a. Phase II Gen Ed: Nothing to report at this time. Two meetings have been established for the Gen Ed and the Assessment Committees to meet. Nothing further will be reported until data has been collected.
- b. Graduate Committee: Nothing to report at this time. It was indicated that a proposal is being discussed amongst the Graduate Committee members. Dr. Pembroke volunteered to bring that proposal to the next meeting.
- c. Administrative Withdrawal:  
Tony reported that a meeting with Richard Liedtke was the last actions taken on this assignment. He will contact staff involved with Banner to see if there is a way to give information direction to Financial Aid.  
A request for next meeting was to have a report on the three kinds of "F's".
- d. Degree Plan: Gail Palmer requested to attend the next meeting to provide some education. All agreed this would be a great idea.

The meeting was adjourned.

#### **Meeting Schedule:**

Monday, February 4, 2013 3:00 – 4:00 pm, Baker Room