

**Academic Affairs Committee Meeting  
November 18, 2013  
Meeting Minutes**

Committee members in attendance

Royce Kitts  
Rodrigo Mercader  
Tony Palbicke  
Randy Pembroke (ex officio)  
Bassima Schbley

Crystal Stevens (by telephone)  
Danny Wade

Not in attendance:  
Jennifer Ball  
Rob Weigand

Guests

Associate Vice President Nancy Tate

The meeting was called to order by the Chair, Tony Palbicke.

**I. Minutes from October 4, 2013**

The minutes were sent to the committee prior to the meeting for review. The minutes were approved with one minor change and will be forwarded to Faculty Senate.

**II. New Business—Transfer of General Education credits from Regionally Accredited Institutions**

Associate Vice President Nancy Tate attended the meeting representing the General Education committee who proposed the Transfer of General Education agenda item. Dr. Tate provided an overview of the proposal that was sent to the committee prior to the meeting. Several points of interest in the discussion included:

- a. A request was made to add “or a prerequisite to the major” to #4 point within the Exceptions to the policy paragraph.
- b. Dr. Tate also asked the committee to review an additional paragraph which included transfer language pertaining to International students. The committee members agreed this should be added to the agenda item, and indicated this would be on the 3<sup>rd</sup> page, the paragraph right before the exceptions paragraph.
- c. The effective date of Fall 2014 raised some discussion. After some conversation, it was determined the effective date should read, “ this policy will be applied retroactively for the previous six (6) years and will appear in the Fall 2014 catalog.

After further discussion, a motion was offered to approve the proposal with the requested changes made, seconded and all voted to approve the agenda item. Based on the approval, this will be forwarded to Faculty Senate.

The meeting was adjourned.

**Meeting Schedule:**

Monday, December 2, 2013 in the Thomas Room